Indian Policies and Procedures
Mineral County School District

It is the intent of the Mineral County School District that all Indian children of school age have equal access to all programs, services and activities offered within the school district. To this end, the Mineral County School District will consult with local tribal officials and parents of Indian children in the planning and development of Indian Policies and Procedures (IPPs), general education programs, and activities. These policies and procedures will be reviewed annually and revisions will be made within 90 days of the determination that requirements are not being adequately met.

ATTESTATIONS

The Mineral County School District attests that it has established Indian Policies and Procedures (IPPs) as required in section 7004 of the Impact Aid law for any children claimed who reside on eligible Indian lands. The IPPs have been adequately disseminated to the tribes and parents of children residing on eligible Indian lands. A copy of the current policies and procedures will be attached to the Impact Aid application.

The Mineral County School District attests that it has provided a copy of written responses to comments, concerns and recommendations received from tribal leaders and parents of Indian children through the Indian policies and procedures consultation process and disseminated these responses to tribal leaders and parents of Indian children prior to the submission of the Impact Aid application.

Indian Policies and Procedures

TRIBE's PREFERRED METHOD OF COMMUNICATION: Face-to-face meetings. The

following Indian policies and procedures become effective upon school board approval.

Policy 1: The LEA will disseminate relevant applications, evaluations, program plans and information related to the LEA's education program and activities with sufficient advance notice to allow tribes and parents of Indian children the opportunity to review and make recommendations. [34CFR222.94(a)(1)]

Procedure 1: (Describe how your LEA will achieve Policy 1)
1.1 The Mineral County School District meets annually every November to review the Indian Policies and Procedures (Mineral County Policy KABB **and KABB-AR**) to review and revise as necessary in regards to maintaining compliance with the Impact Aid application. By doing so, we evaluate current policies and program plans. Members of the Walker River Paiute Tribe, parents of any Indian children claimed residing on the Walker River Paiute reservation Schurz Elementary School Principal, Mineral County School District Superintendent and Infinite Campus Coordinator make up the team that meets. At the last meeting, it was determined that information regarding the policies and procedures will be disseminated through packets related to meetings with the local school board as well as through a presentation to the Walker Lake Paiute Tribal Council.

All documentation describing how the application, evaluations, program plans and other information are distributed to the families of any Indian children claimed residing on the Walker River Paiute reservation in school-to-home packets and within requested school board packets.

The LEA will disseminate, as soon as reasonably possible after such information becomes available, but not later than three days in advance of any meeting, Meeting information is sent home to parents with their children from the school. Also, other Tribal officials and any party that has requested information from the school district receive their information via email.

The following items will be added to the yearly IIP Meeting Agenda.

- Impact Aid application;
- Evaluation of all educational programs as it relates to Impact Aid; and
- Plans for education programs the District intends to initiate or eliminate as it relates to Impact Aid.

1.2 In addition, information regarding these materials will be included in all School's monthly newsletters, if appropriate. **Information will also be available on the MCSD Webpage.**

1.3 Parents of Indian children, tribal officials and the public will be given notice of any and all meetings related to equal participation or the content of the educational program by including information about meeting times and locations on the District's website along with posted notices at the school and Tribal Council Office regarding the meeting(s). The location, date and time of any meeting described above shall be posted in the same manner as a legally posted Board meeting.

1.4 Minutes from the Indian Education meetings will be posted on the District's website for all patrons and Tribal officials to review. This will allow for ongoing dissemination of information. **Minutes will also be available on the MCSD Webpage.**

POLICY (2): The Mineral County School District will provide an opportunity for the Members of the Walker River Paiute Tribe and parents of Indian children to provide their views on the District's educational program and activities, including recommendations on the needs of their children and on how the District may help those children realize the benefits of the educational programs and activities. [34CFR222 .94(a)(2)]

(i) Notify tribes and the parents of Indian children of the opportunity to submit comments and recommendations, considering the tribe's preference for method of communication, **in person, written comments and virtual comments.**

(ii) Modify the method of and time for soliciting Indian views, if necessary, to ensure the maximum participation of tribes and parents of Indian children.

Procedure 2:

2.1 The LEA will survey the parents of Indian children and tribal officials via email, and surveys sent home with the student, **along with the PL.874 survey form**. each fall to allow them the opportunity to make commentary concerning (1) the needs of their children and the ways in which they can assist them in realizing the benefits of the education programs; (2) the overall operation of the District's education program; and (3) the degree of parental participation allowed in the same. The Mineral County School Board will thereafter hold an annual Board meeting in Schurz where such commentary may be reviewed by Indian parents, Tribal officials, and the Board.

2.2 Indian parents and Tribal officials will be given notice of any and all meetings by including in the above-referred questionnaire to be disseminated in the fall semester information as to the location of legally posted Board notices. The location, date and time of any meeting described above shall be posted in the same manner as a legally posted Board meeting.

2.3 The Mineral County School District has consulted with the tribe prior to the adoption of these board policies. The Walker River Paiute Tribe prefers all communication with the tribe and the parents' of Indian children be disseminated via email and sent home with the student(s).

2.4 The LEA will, to the extent possible, take the tribe's preferred method of communication into consideration for all correspondence with the tribe and the parents' of Indian children for consultation on these Indian Policies and Procedures (IPPs) and the educational program and activities **and will also provide the information through email..**

2.5 If participation in the survey results in a low return rate or the established meeting yield low participation by the parents of Indian children and tribal officials, the Mineral County School District will re-evaluate its plan and consult with parents of Indian children and tribal officials on ways to improve and enhance participation in the consultation process. The Mineral County School District may re- locate meetings or times to encourage participation.

POLICY (3): The Mineral County School District will annually assess the extent to which Indian children participate on an equal basis with non-Indian children in the District's education program and activities. [34CFR222.94(a)(3)]

(i) Share relevant information related to Indian children's participation in the LEA's education program and activities with tribes and parents of Indian children; and

(ii) Allow tribes and parents of Indian children the opportunity and time to review and comment on whether Indian children participate on an equal basis with non-Indian children.

Procedure 3:

3.1 The Mineral County School School District will take the following measures to annually assess the extent to which Indian children participate on an equal basis with non-Indian children in the District's education program and activities.

A. The Mineral County School District will monitor Indian student participation in all academic and co-curricular activities.

B. School district officials will review school data to assess the extent of Indian children's participation in the District's educational programs on an equal basis.

C. The Mineral County School District will share its assessment of district funding, Indian student participation, related academic achievements and other related data will be shared with the parents of Indian children and tribal officials by email, posting at tribal offices, and sending information home with students at least three days in advance of any meeting to discuss the extent to which Indian children participate with non-Indian children.

D. Parents of Indian children, tribal officials and other interested parties may express their views on participation at any time through direct communication with the school administration, the school district, at any school board meeting , or to the Indian Education Committee, or the WRPT Education Department.

E. Copies of all annual reports will be provided to tribal officials via email, posting at tribal offices and sending information home with students at least three days in advance of any meeting to discuss the assessment and any related modifications to the educational program or activities to improve Indian participation . Summaries of the assessments will be sent home to the parents of Indian children via email and home notices at least three days in advance of any meeting to discuss the assessment and any related modifications to the educational program or activities to improve Indian participation . Full copies of the assessment will be provided to parents upon request to the school district.

POLICY (4): The Mineral County School District will modify the IPPs if necessary, based upon the results of any assessment or input described in this document. [34CRF222.94(a)(4)]

Procedure 4:

4.1 There are specific meetings scheduled in Schurz and during the months of October and November every year to discuss the content of the IPPs and educational programs and activities. Parents of Indian children and tribal officials are notified via mailings, email, and posting at tribal offices regarding these meetings and their ability to submit comments. In addition, the parents of Indian children and tribal officials may recommend changes to the IPPs or the educational program at any regularly scheduled school Parent Advisory Committee meeting, school board meeting, or in direct communication with the school district.

4.2 The Mineral County School Board will evaluate all recommendations for changes to these IPPs.

4.3 The Mineral County School Board will decide on all recommended revisions to these IPPs.

4.4 The changes will become effective upon passage by the Mineral County School Board.

4.5 The Mineral County School District will notify tribal officials via email, and posting at tribal offices of any changes to these IPPs. The Mineral County School District will submit a copy of the revised IPPs within 30 days of adoption by the Mineral County School Board. The LEA will provide a summary of the changes to these IPPs to the parents of Indian children via email, publication in the local newspaper, posting at tribal offices and notices sent home with students within 30 days of adoption of the changes by the Mineral County School Board. The Mineral County School Board will send a revised copy of the IPPs to the Impact Aid Program at the U.S. Department of Education within 30 days of adoption by the Mineral County School Board.

EXAMPLE OF LETTER:

The Mineral County School Board will establish an ad hoc committee of Indian parents and Tribal officials ("the Indian/Parent Committee") to annually review the components of the Indian Policies and Procedures to ensure that they meet federal regulatory and statutory requirements. The Indian/Parent Committee shall serve as a task force to review the meaningfulness of Indian input, to review the extent of opportunity for Indian input and to review the District's response to Indian commentary. The Committee will review the effectiveness of the District's methods of gathering the input of Indian parents and Tribal members; calculate the number of Indian suggestions which were actually implemented; permit Indian parents and Tribal officials to suggest more effective ways of communicating their views. If necessary, the Indian/Parent Committee shall make recommendations to the Board to modify its policies and procedures.

The Mineral County School District will hold a Board meeting to modify policies and procedures if the Indian/Parent committee indicates such modification is necessary.

The Mineral County School District will notify parents of Indian children, tribal officials and the general public of any changes to the Indian Policies and Procedures by email, publication in the local newspaper, posting at tribal offices and notices sent home with students within 30 days of adoption by the school board.

POLICY (5) : The Mineral County School District will respond at least annually in writing to comments and recommendations made by tribes or parents of Indian children, and disseminate the responses to the tribe and parents of Indian children prior to the submission of the IPPs by the LEA. [34CRF222 .94(a)(5)]

Procedure 5:

5.1 The Mineral County School District will respond in writing to the comments, questions and concerns received throughout the consultation process. In the event that the school district receives multiple comments on the same topic area, the Mineral County School District will summarize these comments and respond to them as a group.

5.2 The Mineral County School District will respond to comments, questions and concerns received through the consultation process in writing not later than December 10 each year.

5.3 The responses to the comments, concerns and recommendations through the consultation will be disseminated to the tribes via email, and posting at tribal offices. The Mineral County School District will disseminate a summary of the responses to the parents of Indian children via email, posting at tribal offices and information sent home with students within 30 days of adoption of the changes by the Mineral County School Board.

POLICY (6): The Mineral County School District will provide a copy of the IPPs annually to the affected tribe or tribes. [34CR F222.94 (a)(6)]

Procedure 6:

6.1 The Mineral County School District will annually provide a copy of the current Indian Policies and Procedures to the Walker River Paiute tribe via email and postings at the tribal offices.