

Agenda of WORKSHOP AND REGULAR MEETING
The Board of Trustees
Pearland Independent School District

Notice is hereby given that a Workshop and Regular Meeting of the Pearland Independent School District will be held on **Tuesday, May 13, 2025**, beginning at 4:00 PM at Pearland Independent School District, 1928 North Main, Pearland, Texas 77581.

Livestream Link: YouTube:<https://www.youtube.com/user/ThePearlandISD/live>

Public Comment: A link to a public comment form is available at:

<https://www.pearlandisd.org/publiccomment>. This form must be completed and submitted prior to Monday, May 12th at 5:00 PM if you wish to address the Board of Trustees on an agenda or non-agenda item. Patrons participating in the Public Comment segment of the board meeting must appear in person to address the board of trustees.

The subjects to be discussed, considered, or upon which any formal action may be taken are listed below.

1. **Call to Order**
2. **Establishment of a Quorum**
3. **Consideration and Approval of an Order Canvassing Election Results from May 3, 2025**
4. **Workshop**
 - A. Budget Training/Workshop for Fiscal Year 2025-2026
5. **Short Recess - Regular Meeting to Begin at 5:00 PM**
6. **Introductory Remarks/Pledges** -Trustee Kristofer Schoeffler
Such remarks by an individual board member are entirely his or her own and do not necessarily reflect the views or judgment of the Board of Trustees as a whole or the school district. No other members of the board or employees of the school district, or any other person in attendance at the meeting is expected or required to participate in any introductory remarks that are presented.
7. **Administering Oath of Office to Newly Elected Board Members**
8. **Board Recognition**
9. **Closed Meeting** as Authorized by Section 551.001 et seq.of the Government Code -
 - A. 551.071 - Private Consultation with the Board's Attorney
 - B. 551.072 - Discussing purchase, exchange, lease or value of real property
 - C. 551.074 - Personnel Discussion
 1. Employment of Professional and Instructional Personnel
 2. Review Resignations
 3. Approve Termination of Probationary Contract Teacher(s)
 4. Deliberate Board Officer Nominations
 - D. 551.076 - Considering the Deployment, Specific Occasions for, or Implementation of, Security Personnel or Devices
 - E. 551.082 - Consider Discipline of a Public School Child, or Complaint or Charge Against Personnel
10. **Reconvene in Open Session**
11. **Consider Action** on Items Discussed in Closed Session as Listed Under Closed Meeting in this Notice
12. **Public Comment**
13. **New Business** - Consideration of and Possible Action on the Following
 - A. **Consent Agenda**
 1. Approve Minutes of Workshop/Regular Board Meeting - April 8, 2025

2. Approve Procured Budgeted Purchases that Aggregate \$100,000 or More
3. Approve the Renewal of Depository Contract with Wells Fargo for the Second Two-Year Term
4. Approve Contract Renewal of Student Athletic Insurance Coverage
5. Approve Partnership Agreement with Communities in Schools of Southeast Harris and Brazoria County for 2025-2026
6. Approve the Certification of Provision of Instructional Materials Survey 2025-26
7. Approve Memorandum of Understanding with Lamar University

B. Regular Agenda

1. Approve College Board Advanced Placement Exam Payment
2. Approval of Emergency Procurement Due to Immediate Need
3. Consideration of a Public Meeting Date to Discuss the 2025-2026 Budget and Proposed Tax Rate
4. Approval of RFP # 25-0219-1 Workers' Compensation Insurance Coverage
5. Consider Approval of Additional Personnel
6. Discussion of Capital Renewal Plan and Approval of Priority Projects

14. Administrative Reports

- A. Parks Plan
- B. School Health Advisory Council (SHAC) Annual Report for 2024 – 2025
- C. Quarterly Investment Report – Q3JM25
- D. Interim Financial Statement Report – March 2025
- E. Purchases Over \$50,000 – March 2025
- F. 2024 Bond Interim Report – April 2025

15. Adjournment

Certificate of Posting

On the **9th day of May, 2025 at 5:00 pm** this notice was made available on the district website and an original copy of this notice was posted at the school district education support center.

Secretary to Board of Trustees



Board of Trustees Agenda Item Information

Meeting Date: May 13, 2025

Date Submitted: May 9, 2025

Meeting Type

- ☐ Regular Meeting
☒ Special Meeting/Workshop
☐ Hearing

Agenda Placement

- ☐ Executive Session ☐ Regular Agenda
☐ Public Hearing ☐ Administrative Report
☐ Consent Agenda

Subject: Consideration and Approval of an Order Canvassing Election Results from May 3, 2025

Executive Summary: Consideration and Approval of an Order Canvassing Election Results from May 3, 2025

Associated District Goal:

- ☐ Pearland ISD will provide a safe and orderly environment by enforcing safety and security measures and training at all levels focused on prevention, mitigation, preparation, response, and recovery
- ☐ Pearland ISD will continue to make quality instruction and academic performance a top priority.
- ☐ Pearland ISD will provide for the physical and mental wellbeing for all students and staff.
- ☐ Pearland ISD will deliver a transparent communication system that fosters trust and enhances unity across the district and community.
- ☐ Pearland ISD will strategically maximize financial assets to provide resources to meet student needs in partnership with families and the community.

Fiscal Impact

Cost:

- ☐ Recurring
☐ One-Time
☐ No Fiscal Impact

Funding Source:

- ☐ General Fund
☐ Grant Funds
☐ Other Funds (insert below)

Fiscal Year:

Amendment Required?

- ☐ Yes
☐ No

Superintendent's Recommendation: IT IS THEREFORE FOUND, DECLARED AND ORDERED, by the Board of Trustees of Pearland Independent School District that the above Trustee Election was duly called, the notice of election was duly posted and said election was held in accordance with the law; that at said election **Daniel Stuckey**, Position **FIVE (5)**, **Jim Johnson**, Position **Six (6)**, and **Nanette Weimer**, Position **SEVEN (7)** were elected to the Board of Trustees of said School District, subject to their taking the Oath of Office.

Requested By/Department Submitting: Guzzetta/Berger

Cabinet Member's Approval: Berger

Board Approval Required:

☒ Yes ☐ No



Board of Trustees Agenda Item Information

Meeting Date: May 13, 2025

Date Submitted: May 5, 2025

Meeting Type

- ☒ Regular Meeting
☐ Special Meeting/Workshop
☐ Hearing

Agenda Placement

- ☐ Executive Session
☐ Public Hearing
☒ Consent Agenda
☐ Regular Agenda
☐ Administrative Report

Subject: Consider Approval of Board Minutes from April 8, 2025

Executive Summary: Approval of Board Minutes from April 8, 2025

[April 8, 2025 Minutes](#)

Associated District Goal:

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Fiscal Impact

Cost:

- ☐ Recurring
☐ One-Time
☐ No Fiscal Impact

Funding Source:

- ☐ General Fund
☐ Grant Funds
☐ Other Funds (insert below)

Fiscal Year:

Amendment Required?

- ☐ Yes
☐ No

Superintendent's Recommendation: Approval of Board Meeting Minutes

Requested By/Department Submitting: Guzzetta/Berger

Cabinet Member's Approval: Berger

Board Approval Required:

☒ Yes ☐ No



Board of Trustees Agenda Item Information

Meeting Date: May 13, 2025

Date Submitted: May 2, 2025

Meeting Type

- ☒ Regular Meeting
- ☐ Special Meeting/Workshop
- ☐ Hearing

Agenda Placement

- ☐ Executive Session
- ☐ Public Hearing
- ☒ Consent Agenda
- ☐ Regular Agenda
- ☐ Administrative Report

Subject: Approve Procured Budgeted Purchase that Aggregate \$100,000 or More

Executive Summary: Policy CH (Local) states that any single, budgeted purchase of goods or services that costs \$100,000 or more, regardless of whether the goods or services are competitively procured, shall require Board approval before a transaction may take place. Administration seeks approval from the board for single purchases totaling \$100,000 or more as listed below and detailed in the link [CH \(Local\) report](#):

1. Approval of purchase utilizing (DIR Contract # DIR-CPO-5101 Miscellaneous Information Technology (IT) Hardware Peripherals, Components, and Related Services) with CDW-G to replace short throw projectors in the classrooms across all campuses in the amount of \$1,962,842.00. [Detailed Quotes](#) and [Conflict of Interest](#).
Budget Code: 624.53.6649.301.875.99.00.241.
2. Approval of purchase utilizing (HCDE/CP #22/043KN-07 Leasing Technology and Assets) with Lightspeed Digital Insight to maintain CIPA compliance for web filtering for students, in the amount of \$127,412 for a total of three years. [Detailed Quote](#) and [Conflict of Interest](#).
Budget Code: 199.53.6399.000.875.99.00.055
3. Approval of two agreements between PISD and Shiloh Treatment Center, Inc. (utilizing PISD Contract #24-0627-14 for Special Programs Contracted Services) to provide extended school year services for 2024-25, this increases the previously approved amount for these two students from \$166,993.20 to \$194,079.17, an increase of \$27,085.97.
[Contracts](#) and [Conflict of Interest](#)
Budget Code: 224.11.6223.280.001.23.25.000.

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Fiscal Impact		
Cost: <input checked="" type="checkbox"/> Recurring <input checked="" type="checkbox"/> One-Time <input type="checkbox"/> No Fiscal Impact	Funding Source: <input checked="" type="checkbox"/> General Fund <input type="checkbox"/> Grant Funds <input checked="" type="checkbox"/> Other Funds (Insert Below) 224 and 624	Fiscal Year: Amendment Required? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Superintendent's Recommendation: That the Board of Trustees approve Procured Budgeted Purchase that Aggregate \$100,000 or More.		
Requested By/Department Submitting: Lovie Lord / Director of Purchasing		
Cabinet Member's Approval: Thu Pham		Board Approval Required: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No



Board of Trustees Agenda Item Information

Meeting Date: May 13, 2025

Date Submitted: May 2, 2025

Meeting Type

- ☒ Regular Meeting
☐ Special Meeting/Workshop
☐ Hearing

Agenda Placement

- ☐ Executive Session ☐ Regular Agenda
☐ Public Hearing ☐ Administrative Report
☒ Consent Agenda

Subject: Approve the Renewal of Depository Contract with Wells Fargo for the Second Two-Year Term

Executive Summary:

Section 45.201 of the Texas Education Code requires each school district to select a depository bank for a term of two years with the option of three two-year renewal terms for a contract term not to exceed eight years.

The District solicited Requests for Proposals (RFP) 23-0124-06 for depository services and awarded Wells Fargo for the first biennium on April 11, 2023, which ran from July 1, 2023, to June 30, 2025. The District is requesting to extend the depository contract with Wells Fargo for the second biennium, which will run from July 1, 2025, to June 30, 2027.

[Depository Extension Form](#)
[Conflict of Interest](#)

Associated District Goal:

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Fiscal Impact

Cost:

- ☐ Recurring
☐ One-Time
☒ No Fiscal Impact

Funding Source:

- ☐ General Fund
☐ Grant Funds
☐ Other Funds (insert below)

Fiscal Year:

- Amendment Required?
☐ Yes
☒ No

Superintendent's Recommendation: That the Board of Trustees approve an extension of the depository contract with Wells Fargo for the second two-year term.

Requested By/Department Submitting: Lovie Lord / Director of Purchasing

Cabinet Member's Approval: Thu Pham

Board Approval Required:

☒ Yes ☐ No



Board of Trustees Agenda Item Information

Meeting Date: May 13, 2025

Date Submitted: May 6, 2025

Meeting Type

- ☒ Regular Meeting
- ☐ Special Meeting/Workshop
- ☐ Hearing

Agenda Placement

- ☐ Executive Session
- ☐ Public Hearing
- ☒ Consent Agenda
- ☐ Regular Agenda
- ☐ Administrative Report

Subject: Approve Contract Renewal for Student Athletic Insurance Coverage

Executive Summary: Request for Proposal RFP #23-0420-14 was issued to acquire proposal from vendors to provide student athletic insurance coverage. The RFP was advertised in accordance with Texas Education Code (TEC) Ch. 44.031 with an initial one-year term and three one-year renewal option periods.

Contract Term	Amount
<i>New</i> July 1, 2025, through June 30, 2026	\$68,124
July 1, 2024, through June 30, 2025	\$68,124

Administration has been pleased with the services provided by Greater East Texas Insurance Associates and recommends their contract be renewed for the second of the three optional one-year renewal period for the 2025-2026 school year with no change in cost to the District.

[Detailed Quote](#)

[Conflict of Interest](#)

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Fiscal Impact

Cost:

- ☒ Recurring
- ☐ One-Time
- ☐ No Fiscal Impact

Funding Source:

- ☐ General Fund
- ☐ Grant Funds
- ☒ Other Funds (461)

Fiscal Year:

Amendment Required?

- ☐ Yes
- ☒ No

Superintendent's Recommendation: That the Board of Trustees approve the renewal of RFP #23-0420-14 for Student Athletic Insurance by Greater East Texas Insurance for the 2025-2026 school year.

Requested By/Department Submitting: Kara Knott / Purchasing

Cabinet Member's Approval: Thu Pham

Board Approval Required:

☒ **Yes**

☐ **No**



Board of Trustees Agenda Item Information

Meeting Date: May 13, 2025

Date Submitted: May 2, 2025

Meeting Type

- ☒ Regular Meeting
- ☐ Special Meeting/Workshop
- ☐ Hearing

Agenda Placement

- ☐ Executive Session
- ☐ Public Hearing
- ☒ Consent Agenda
- ☐ Regular Agenda
- ☐ Administrative Report

Subject: Approve Partnership Agreement with Communities in Schools of Southeast Harris and Brazoria County for 2025-2026

Executive Summary: Communities in Schools (CIS) hosts various exemplary at-risk services within Pearland ISD schools during and after the school day. Administration has been pleased with the services provided to these students and recommends their continuation at each site.

The purpose of this Partnership Agreement between Communities in Schools of Southeast Harris and Brazoria County (CIS) and Pearland ISD is to achieve mutually beneficial objectives and to establish the relationships and responsibilities of all parties in the implementation of the following programs:

- 21st Century Cycle 11 ACE After School Programs at Carleston Elementary and Magnolia Elementary (\$36,000)
- Crisis Intervention Programs at PACE Center (\$25,000)
- Communities In Schools Model/Traditional Programs at Carleston Elementary, Cockrell Elementary, Lawhon Elementary, Sablatura Middle School, Sam Jamison Middle School, Pearland Junior High South, and Pearland Junior High West (\$143,500)

The total for all services provided by CIS for school year 2025-2026 is \$204,500 which is the same amount as compared to the prior school year.

[Communities in School Partnership Agreement](#)
[Conflict of Interest](#)

Associated District Goal:

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Fiscal Impact		
Cost: <input type="checkbox"/> Recurring <input checked="" type="checkbox"/> One-Time <input type="checkbox"/> No Fiscal Impact	Funding Source: <input checked="" type="checkbox"/> General Fund <input type="checkbox"/> Grant Funds <input type="checkbox"/> Other Funds (insert below)	Fiscal Year: Amendment Required? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Superintendent's Recommendation: That the Board of Trustees approve the agreement between Pearland ISD Communities in Schools of Southeast Harris and Brazoria County for school year 2025-2026.		
Requested By/Department Submitting: Lovie Lord / Purchasing and Lakesha Henson-Vaughn/ Executive Director of Intermediate		
Cabinet Member's Approval: Thu Pham		Board Approval Required: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No



Board of Trustees Agenda Item Information

Meeting Date: May 13, 2025

Date Submitted: April 28, 2025

Meeting Type

- ☒ Regular Meeting
☐ Special Meeting/Workshop
☐ Hearing

Agenda Placement

- ☐ Executive Session ☐ Regular Agenda
☐ Public Hearing ☐ Administrative Report
☒ Consent Agenda

Subject: Approve the Certification of Provision of Instructional Materials Survey 2025-26

Executive Summary: Each year, the Texas Education Code requires district and charter schools to certify to the State Board of Education and the Commissioner of Education that students have access to the instructional materials that cover 100% of the Texas Essential Knowledge and Skills (TEKS) for each subject and grade level. The certification for 2025-26 may be found at this link: [25-26 Certification of Provision of Instructional Materials Survey for SB approval](#).

If approved at this meeting, the survey responses will be submitted to the TEA, including revising applicable changes, if any, to School Board President Name and Email (Questions 2.4 and 2.5) that might be put into place during the School Board meeting on May 13, 2025.

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Fiscal Impact

Cost:

- ☐ Recurring
☐ One-Time
☒ No Fiscal Impact

Funding Source:

- ☐ General Fund
☐ Grant Funds
☐ Other Funds (insert below)

Fiscal Year:

- Amendment Required?
☐ Yes
☒ No

Superintendent's Recommendation: Approve the Certification of Provision of Instructional Materials Survey 2025-26.

Requested By/Department Submitting: Donna Tate/Curriculum & Instruction

Cabinet Member's Approval: Dr. Charles Allen

Board Approval Required:

☒ Yes ☐ No



Board of Trustees Agenda Item Information

Meeting Date: May 13, 2025

Date Submitted: May 2, 2025

Meeting Type

- ☒ Regular Meeting
☐ Special Meeting/Workshop
☐ Hearing

Agenda Placement

- ☐ Executive Session
☐ Public Hearing
☒ Consent Agenda
☐ Regular Agenda
☐ Administrative Report

Subject: Approve Memorandum of Understanding with Lamar University

Executive Summary:

Lamar University and Pearland ISD are entering into a Memorandum of Understanding for a period of five years for the placement of clinical teachers at no cost to the district.

Lamar University provides an educational strategy whereby students complement their academic preparation with direct practical experience. The effort to combine productive work experience with an intentional learning component is a proven method for promoting the academic, personal, and career development of students.

[Memorandum of Understanding](#)
[Conflict of Interest](#)

Associated District Goal:

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Fiscal Impact

Cost:

- ☐ Recurring
☐ One-Time
☒ No Fiscal Impact

Funding Source:

- ☐ General Fund
☐ Grant Funds
☐ Other Funds (insert below)

Fiscal Year:

Amendment Required?

- ☐ Yes
☒ No

Superintendent's Recommendation: That the Board of Trustees approve the agreement between Pearland ISD and Lamar University for a five-year term.

Requested By/Department Submitting: Lovie Lord / Purchasing and Roxana Rigdon/Recruitment and Retention Specialist

Cabinet Member's Approval: Thu Pham

Board Approval Required:

☒ Yes ☐ No



Board of Trustees Agenda Item Information

Meeting Date: 5/13/2025

Date Submitted: 4/25/2025

Meeting Type	Agenda Placement	
<input checked="" type="checkbox"/> Regular Meeting	<input type="checkbox"/> Executive Session	<input checked="" type="checkbox"/> Regular Agenda
<input type="checkbox"/> Special Meeting/Workshop	<input type="checkbox"/> Public Hearing	<input type="checkbox"/> Administrative Report
<input type="checkbox"/> Hearing	<input checked="" type="checkbox"/> Consent Agenda	

Subject:

Approval of College Board Advanced Placement Exam Payment

Executive Summary:

Each year Pearland ISD students participate in Advanced Placement (AP) exams. For the 2024 – 2025 school year, the cost of each exam is \$99.00. Students and their parents pay most of the cost. The College Board provides a \$37.00 fee waiver for each student who qualifies for free and reduced lunch. TEA also provides an additional \$27.00 for each student who qualifies for free and reduced lunch. Advanced Academics has budgeted funds to decrease the cost to parents at a subsidy of \$20.00 per exam resulting in a total district subsidy of \$145,129.00. Due to the external support, this year's district subsidy for students who qualify for free/reduced lunch is \$10.00, bringing the cost per exam for students who qualify for free/reduced lunch to \$25.00.

There is an exception for the AP Capstone program courses, AP Seminar and AP Research. Because the AP Capstone courses require a portfolio submission, a group collaboration component, a thesis style paper, a presentation and oral defense, and multiple exam-related milestone dates throughout the year, the cost of each Capstone exam is \$147.00 (\$83.00 for free/reduced lunch students). Due to the nature of the work performed in AP Capstone classes, AP Seminar and AP Research are the only classes where students are required to take the exam, and the district pays the entire cost.

The total cost for AP exams for Pearland ISD as of April 23, 2025 is \$523,972.00. Additional fees for students who take a late exam or who do not take the exam may be charged to the student's campus, and students are required to pay any additional fees not covered by the cost of their exams.

All funds have been budgeted or collected, so new funds are not required. Because the single purpose cost exceeds \$100,000, board approval is needed.

For a summary of the number of exams and specific costs, please see [Preliminary AP Exam Cost Summary 2025](#).

Conflict of Interest – [College Board Advanced Placement 2025](#)

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Fiscal Impact**Cost:**

- ☒ Recurring
- ☐ One-Time
- ☐ No Fiscal Impact

Funding Source:

- ☒ General Fund
- ☐ Grant Funds
- ☒ Other Funds (insert below)
- Student payment, TEA and College Board subsidies for economically disadvantaged students

Fiscal Year:

Amendment Required?

- ☐ Yes
- ☒ No

Superintendent's Recommendation:

The Board of Trustees approves payment to the College Board for Advanced Placement examinations not to exceed \$530,000.00.

Requested By/Department Submitting:

Dr. Joseph Cahill/Advanced Academics

Cabinet Member's Approval:

Dr. Lisa Nixon

Board Approval Required:

☒ Yes ☐ No



Board of Trustees Agenda Item Information

Meeting Date: May 13, 2025

Date Submitted: May 2, 2025

Meeting Type

- ☒ Regular Meeting
- ☐ Special Meeting/Workshop
- ☐ Hearing

Agenda Placement

- ☐ Executive Session
- ☐ Public Hearing
- ☐ Consent Agenda
- ☒ Regular Agenda
- ☐ Administrative Report

Subject: Approval of Emergency Procurement Due to Immediate Need

Executive Summary:

In accordance with Texas Education Code Section 44.031(h), school districts may bypass standard competitive procurement procedures / Request for Proposals (RFP) process in the event of an emergency that affects the public health or safety of students and staff, or that requires immediate action to prevent operational disruption.

Critical components of the District building's elevator and fire alarm systems have been discontinued by the manufacturer, making repairs impossible. As a result, the systems are no longer reliably serviceable, which poses significant safety concerns for students and staff. The inability to maintain these systems at full operational readiness creates serious risks related to accessibility, emergency response, and code compliance.

Administration is recommending that the Board of Trustees authorize the execution of an emergency procurement to address the immediate safety and operational concerns related to the following elevator rebuild/ modernization and fire alarm system upgrade:

- Elevator Modernization for a Total Estimated Project Costs: \$264,840
 - [Conflict of Interest](#)
 - Elevator Rebuild at Dawson HS [Detailed Quotes](#)
 - Elevator Rebuild at Pearland Stadium [Detailed Quotes](#)
 - Elevator Rebuild at Searcy [Detailed Quotes](#)
- Fire Alarm System Upgrade for a Total Estimated Project Costs: \$250,121
 - [Conflict of Interest](#)
 - Fire Alarm System Upgrade at Roger MS [Detailed Quotes](#)
 - Fire Alarm System Upgrade at PACE [Detailed Quotes](#)
 - Fire Alarm System Upgrade Weight Room [Detailed Quotes](#)

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<input checked="" type="checkbox"/> Pearland ISD will strategically maximize financial assets to provide resources to meet student needs in partnership with families and the community.		
Fiscal Impact		
Cost: <input type="checkbox"/> Recurring <input checked="" type="checkbox"/> One-Time <input type="checkbox"/> No Fiscal Impact	Funding Source: <input type="checkbox"/> General Fund <input type="checkbox"/> Grant Funds <input checked="" type="checkbox"/> Other Funds (insert below) Fund 624	Fiscal Year: Amendment Required? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Superintendent's Recommendation: That the Board of Trustees approve an emergency procurement exemption under Texas Education Code Section 44.031(h) and authorize the Superintendent or designee to engage with qualified vendors to resolve the issue immediately.		
Requested By/Department Submitting: Kara Knott / Interim Director of Purchasing; Joseph Cline / Director of Maintenance and Operations		
Cabinet Member's Approval: Thu Pham		Board Approval Required: <div style="text-align: right;"> <input checked="" type="checkbox"/>Yes <input type="checkbox"/>No </div>



Board of Trustees Agenda Item Information

Meeting Date: May 13, 2025

Date Submitted: May 7, 2025

Meeting Type

- ☒ Regular Meeting
- ☐ Special Meeting/Workshop
- ☐ Hearing

Agenda Placement

- ☐ Executive Session
- ☐ Public Hearing
- ☐ Consent Agenda
- ☒ Regular Agenda
- ☐ Administrative Report

Subject: Consideration of a Public Meeting Date to Discuss the 2025-2026 Budget and Proposed Tax Rate

Executive Summary:

Under the Truth-in-Taxation guidelines prepared by the Texas Comptroller's Office, school districts are required to have a meeting of the governing body to decide on a date to hold a public meeting to discuss the 2025-2026 budget and proposed tax rate. In this initial meeting the school board decides on a proposed tax rate that will be published in the notice for the public meeting. After the meeting with the public is held, the board may adopt a tax rate equal to or less than the proposed tax rate published in the legal notice.

Because the District's fiscal year begins on July 1, the District uses its April certified estimated values to prepare the Notice of Public Meeting to Discuss Budget and Proposed Tax Rate. Pending receipt of Certified Taxable Values from Brazoria and Harris counties and determination of the Maximum Compressed Rate (MCR) from TEA, administration will publish a tax rate of \$1.1157 which is the combination of the estimated maintenance and operation (M&O) tax rate of \$0.7676 plus the debt service, or interest & sinking (I&S), tax rate of \$0.3481. The 2025 tax rate to be published of \$1.1157 is \$0.0193 lower than the 2024 tax rate of \$1.1350. The school board may adopt a tax rate equal to or less than the published rate of \$1.1157; if the calculated rate is higher, the District will be required to publish the additional notice prior to adopting the tax rate.

[2025 Budget and Tax Rate Adoption Timeline - TASB](#)

Associated District Goal:

- ☐ Pearland ISD will provide a safe and orderly environment by enforcing safety and security measures and training at all levels focused on prevention, mitigation, preparation, response, and recovery.
- ☐ Pearland ISD will continue to make quality instruction and academic performance a top priority.
- ☐ Pearland ISD will provide for the physical and mental wellbeing for all students and staff.
- ☐ Pearland ISD will deliver a transparent communication system that fosters trust and enhances unity across the district and community.
- ☒ Pearland ISD will strategically maximize financial assets to provide resources to meet student needs in partnership with families and the community.

Fiscal Impact		
Cost: <input type="checkbox"/> Recurring <input type="checkbox"/> One-Time <input checked="" type="checkbox"/> No Fiscal Impact	Funding Source: <input type="checkbox"/> General Fund <input type="checkbox"/> Grant Funds <input type="checkbox"/> Other Funds (insert below)	Fiscal Year: Amendment Required? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Superintendent's Recommendation: That the board approves Tuesday, June 24, 2025, as the date to hold a public meeting to discuss the 2025-2026 budget and to publish the required notice with a proposed 2025 tax rate of \$1.1157 per \$100 valuation.		
Requested By/Department Submitting: Thu Pham / Business Services		
Cabinet Member's Approval: Dr. Larry Berger		Board Approval Required: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No



Board of Trustees Agenda Item Information

Meeting Date: May 13, 2025

Date Submitted: May 5, 2025

Meeting Type

- ☒ Regular Meeting
- ☐ Special Meeting/Workshop
- ☐ Hearing

Agenda Placement

- ☐ Executive Session
- ☐ Public Hearing
- ☐ Consent Agenda
- ☒ Regular Agenda
- ☐ Administrative Report

Subject: Approval of RFP #25-0219-1 Workers' Compensation Insurance Coverage

Executive Summary: Request for Proposal (RFP) #25-0219-1 was issued to acquire proposals from vendors for Workers' Compensation Insurance. The RFP was advertised in accordance with Texas Education Code (TEC) Ch. 44.031 and automatically sent to all corresponding vendors registered on our electronic bidding system. Invitations were extended to 433 potential proposers; 6 proposals were received; the top 2 proposals went to a final round, where a Best and Final offer was requested.

The District recommends awarding the contract for Workers' Compensation Insurance to TASB Risk Management Fund. Administration has been pleased with the services provided by TASB Risk Management Fund in the past and would like to award TASB again for a contract period effective July 1, 2025, through June 30, 2026. This contract also has 4 additional one-year renewal options. The cost decrease of \$59,899 or 12.31% for fiscal 2025-2026 is based on changes in payroll levels and loss history.

Contract Term	Amount
New July 1, 2025, through June 30, 2026	\$ 426,770
July 1, 2024, through June 30, 2025	486,669
Total Decrease	\$ 59,899

[Detailed Quote](#)

[Bid Evaluation](#)

[Conflict of Interest](#)

Associated District Goal:

- ☒ Pearland ISD will provide a safe and orderly environment by enforcing safety and security measures and training at all levels focused on prevention, mitigation, preparation, response, and recovery.
- ☐ Pearland ISD will continue to make quality instruction and academic performance a top priority.
- ☐ Pearland ISD will provide for the physical and mental wellbeing for all students and staff.
- ☐ Pearland ISD will deliver a transparent communication system that fosters trust and enhances unity across the district and community.
- ☒ Pearland ISD will strategically maximize financial assets to provide resources to meet student needs in partnership with families and the community.

Fiscal Impact		
Cost: <input checked="" type="checkbox"/> Recurring <input type="checkbox"/> One-Time <input type="checkbox"/> No Fiscal Impact	Funding Source: <input checked="" type="checkbox"/> General Fund <input checked="" type="checkbox"/> Grant Funds <input checked="" type="checkbox"/> Other Funds (240)	Fiscal Year: Amendment Required? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Superintendent's Recommendation: That the Board of Trustees approve the award of RFP #25-0219-1 for Workers' Compensation Insurance Coverage to TASB Risk Management Services effective July 1, 2025, through June 30, 2026 with 4 additional one-year renewal options.		
Requested By/Department Submitting: Dr. Sundie Dahlkamp / HRS; Kara Knott / Purchasing		
Cabinet Member's Approval: Thu Pham		Board Approval Required: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No



Board of Trustees Agenda Item Information

Meeting Date: 05/13/2025

Date Submitted: 05/7/2025

Meeting Type

- ☒ Regular Meeting
☐ Special Meeting/Workshop
☐ Hearing

Agenda Placement

- ☐ Executive Session
☐ Public Hearing
☐ Consent Agenda
☒ Regular Agenda
☐ Administrative Report

Subject: Consider Approval of Additional Personnel

Executive Summary:

Administration is recommending the addition of eight (8) new positions for approval at the May 13 meeting.

The needs presented for approval are specific and strategic in nature. The justification and usage of the positions sought varies with a focus on teacher recruitment and retention, student safety and achievement, and support of instructional programs.

Currently, administration is seeking approval for the following:

One (1) Teacher Services Coordinator \$115,053
PO#1718

This position will supervise recruitment and retention efforts, including job fairs, certification program partnerships, and district implementation of Teacher Incentive Allotment (TIA).
199.41.6119.000.744.99.00.000

One (1) LPAC Facilitator \$76,129
PO#1736

This position will provide support to campuses, participate as the LPAC representative in ARD meetings, and maintain program compliance.
199.31.6119.000.873.25.00.000

One (1) ARD Facilitator \$74,232
PO#1907

As the number of students eligible for special education services continues to increase, this position will ensure ARD meetings remain compliant with federal and state regulations.
224.31.6119.000.880.23.25.000

One (1) Bilingual Diagnostician \$93,869
PO#1911

This position will evaluate and support our growing population of emergent bilingual students for special education eligibility.
224.31.6119.000.880.23.25.000

Four (4) Bus Monitors**\$89,348**

PO#3006, PO#3007, PO#3008, PO#3009

Regarding transportation, the number of special education students requiring extra supervision during transport has increased. Additional bus monitor positions will be used to provide support on special education routes.

199.34.6129.000.910.23.00.000

ANNUAL BUDGET IMPACT FOR 2025-2026**\$448,631**

These additions will allow for more support as we strive to meet the current needs of students and staff. Estimated budget impacts include the projected salary and the employer's contribution to benefits.

Associated District Goal:

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- ☒ Pearland ISD will continue to make quality instruction and academic performance a top priority.
- ☒ Pearland ISD will provide for the physical and mental wellbeing for all students and staff.
- ☐ Pearland ISD will deliver a transparent communication system that fosters trust and enhances unity across the district and community.
- ☒ Pearland ISD will strategically maximize financial assets to provide resources to meet student needs in partnership with families and the community.

Fiscal Impact**Cost:**

- ☒ Recurring
- ☐ One-Time
- ☐ No Fiscal Impact

Funding Source:

- ☒ General Fund
- ☐ Grant Funds
- ☒ Other Funds (TIA)

Fiscal Year:

Amendment Required?

- ☒ Yes
- ☐ No

Superintendent's Recommendation:

That the board of trustees approves the recommendation of additional personnel for the 2025-2026 school year and subsequent years.

Requested By/Department Submitting: Human Resource Services on behalf of Human Resource Services, Multilingual Programs, Special Programs, and Transportation.

Cabinet Member's Approval: Dr. Sundie Dahlkamp**Board Approval Required:**☒ Yes ☐ No



Board of Trustees Agenda Item Information

Meeting Date: May 13, 2025

Date Submitted: May 5, 2025

Meeting Type

- ☒ Regular Meeting
☐ Special Meeting/Workshop
☐ Hearing

Agenda Placement

- | | |
|-------------------|-----------------------|
| Executive Session | X Regular Agenda |
| Public Hearing | Administrative Report |
| Consent Agenda | |

Subject: Approval of Capital Renewal Plan Priority Projects

Executive Summary: The Capital Renewal Plan (CRP) was first presented to the Board in 2020, which included a compilation of the District's current and future capital needs. This tool provides insight that assists in the upkeep of our facilities and major equipment and provides a mechanism to estimate funding needs, enabling us to properly time possible bond elections in the future.

Recommendation

Administration requests that the Board authorizes to proceed with the procurement process of the 2025 priority projects. Projects will be recommended to the board for purchase authorization and determination of funding source, as applicable, to comply with Texas Education Code Ch. 44.031 and Board Policies CV and CH (Legal and Local).

Priority Projects for 2025

The District is requesting \$3.9 million from the capital renewal fund for identified projects of the CRP. The current CRP fund has \$5.7 million. The District plans to transfer 50% of any yearly surplus to the CRP fund. 2025 CRP Project listing: [Click for list](#)

Associated District Goal:

Pearland ISD will provide a safe and orderly environment by enforcing safety and security measures and training at all levels focused on prevention, mitigation, preparation, response, and recovery.

Pearland ISD will continue to make quality instruction and academic performance a top priority.

Pearland ISD will provide for the physical and mental wellbeing for all students and staff.

X Pearland ISD will deliver a transparent communication system that fosters trust and enhances unity across the district and community.

X Pearland ISD will strategically maximize financial assets to provide resources to meet student needs in partnership with families and the community.

Fiscal Impact

Cost:

- Recurring
X One-Time
No Fiscal Impact

Funding Source:

- General Fund
Grant Funds
Other Funds (insert below)
Capital Renewal Fund

Fiscal Year:

Amendment Required?

- ☐ Yes
☒ No

Superintendent's Recommendation: Review and Approve Priority Projects
Requested By/Department Submitting:
Cabinet Member's Approval: Dr. Larry Berger
Board Approval Required: <input checked="checked" type="checkbox"/> Yes <input type="checkbox"/> No



Board of Trustees Agenda Item Information

Meeting Date: May 13, 2025

Date Submitted: May 5, 2025

Meeting Type

- ☒ Regular Meeting
☐ Special Meeting/Workshop
☐ Hearing

Agenda Placement

- | | |
|-------------------|-------------------------|
| Executive Session | Regular Agenda |
| Public Hearing | X Administrative Report |
| Consent Agenda | |

Subject: City Parks Plan Report

Executive Summary: As part of the City of Pearland's 2025 update to its Parks, Recreation, Open Space, and Trails Master Plan, Pearland ISD has participated in collaborative meetings and engagement sessions to explore opportunities for joint facility use, land development, student access to recreational spaces, and strategic planning. The district owns multiple parcels evaluated in the plan, including sites on Liberty Drive, Shadycrest Elementary, Pearland Parkway, and Veterans Sports Complex. These sites have been considered for future park or recreational purposes to support the growing needs of the community.

Considerations of the Plan:

- Evaluation of 9 potential park sites, 5 of which are currently PISD-owned properties.
- Consideration of shared use agreements for indoor/outdoor recreation, sports, and wellness programs.

[City Parks Plan](#)

Associated District Goal:

Pearland ISD will provide a safe and orderly environment by enforcing safety and security measures and training at all levels focused on prevention, mitigation, preparation, response, and recovery.

Pearland ISD will continue to make quality instruction and academic performance a top priority.

Pearland ISD will provide for the physical and mental wellbeing for all students and staff.

X Pearland ISD will deliver a transparent communication system that fosters trust and enhances unity across the district and community.

X Pearland ISD will strategically maximize financial assets to provide resources to meet student needs in partnership with families and the community.

Fiscal Impact

Cost:

- Recurring
One-Time
X No Fiscal Impact

Funding Source:

- General Fund
Grant Funds
Other Funds (insert below)
Capital Renewal Fund

Fiscal Year:

Amendment Required?

- ☐ Yes
☒ No

Superintendent's Recommendation: Review Report	
Requested By/Department Submitting:	
Cabinet Member's Approval: Dr. Larry Berger	Board Approval Required: <div>Yes X No</div>



Board of Trustees Agenda Item Information

Meeting Date: May 13, 2025

Date Submitted: April 21, 2025

Meeting Type

- ☒ Regular Meeting
☐ Special Meeting/Workshop
☐ Hearing

Agenda Placement

- ☐ Executive Session
☐ Public Hearing
☐ Consent Agenda
☐ Regular Agenda
☒ Administrative Report

Subject:

School Health Advisory Council (SHAC) Annual Report for 2024 – 2025

Executive Summary:

The School Health Advisory Council (SHAC) is composed of a parent representative from each campus, nominated by principals and approved by the Board of Trustees. There are also four student representatives – one from each high school. In addition to seven (7) community representatives, the district representatives include Federal Programs/Grants Administrator Donna Tate, PE Coordinator Isabel Gomez, Assistant Athletic Director Laneigh Clark, Food Service Director Dorothy Simpson, Food Service Dietitian Ann Shetler, School Health Coordinator Monica Reynolds, District Lead Nurse Sherrie Mullikin, Coordinator of Guidance Services Chenda Moore, Assistant Superintendent of Curriculum and Instruction Dr. Charles Allen, Director of Safe and Secure Schools John Palombo, and Assistant Superintendent of Educational Services Lisa Nixon. There were four (4) SHAC meetings scheduled for the 2024 – 2025 school year: September 23, November 4, February 3, and April 14. The SHAC Meeting Agendas, Meeting Minutes, and Audio Recordings for each meeting can be found on the district website – [Pearland ISD Councils/Committees](#).

September 23, 2024

At the September 23, 2024 meeting of the Pearland ISD School Health Advisory Council (SHAC), members were welcomed and introduced, and Dr. Nixon provided an overview of SHAC's advisory role in promoting student health and wellness. The meeting focused on school safety, including a recent Texas Education Agency vulnerability assessment, which praised district safety efforts. Dr. Nixon reviewed the district's Behavioral Threat Assessment and Safe and Supportive School Program Team procedures and emphasized the importance of threat reporting and parent communication. Future topics were explored through member feedback, and updates were shared about upcoming events like the Fentanyl Awareness session and "Coffee with the Counselors" workshops. For more information about this meeting, see the [September 23, 2024 Meeting Minutes](#).

November 4, 2024

At the November 4, 2024 meeting of the Pearland ISD School Health Advisory Council (SHAC), members focused on student mental health, following feedback from a prior survey. School counselors from various campuses participated in the meeting, sharing strategies and challenges related to supporting students' mental well-being. Dr. Moore led interactive activities and discussions to promote open dialogue, including a guided reflection on perceptions of mental health, barriers to support, student needs, and community roles. A panel of counselors provided insights from their campuses, and the meeting concluded with interest in exploring topics related to social media and digital safety at future sessions. For more information about this meeting, see the [November 4, 2024 Meeting Minutes](#).

February 3, 2025

At the February 3, 2025 meeting of the Pearland ISD School Health Advisory Council (SHAC), members explored student social media use, a topic identified by parents as a key concern. Dr. Nixon introduced the discussion with insights from *The Anxious Generation* by Jonathan Haidt, emphasizing the need to protect children online. Dr. Laura Reeves, Director of Instructional Technology, presented "Parents' Ultimate Guide to Social Media," covering platform trends, digital risks, and strategies for safe use. Parents were encouraged to establish privacy settings, monitor readiness, and engage in open dialogue. The meeting also included a review of the district's Wellness Plan, which promotes student health through nutrition, physical activity, and wellness education, with members asked to review and offer feedback before the next meeting on April 14, 2025. For more information about this meeting, see the [February 3, 2025 Meeting Minutes](#).

April 14, 2025

At the April 14, 2025 meeting of the Pearland ISD Health Advisory Council (SHAC), Dr. Nixon welcomed SHAC members to the last meeting of the year and expressed gratitude for their service. The council approved the District Wellness Plan after discussing minor revisions, including changing "Fitness Gram" to "Physical Fitness Assessment." Dr. Nixon presented the District Strategic Scorecard, highlighting priorities in student well-being and safety, and assured members that a glossary would accompany the scorecard for clarification of educational terms. The SHAC also reviewed the proposed Fentanyl prevention activity for students in grades 6-12, complying with new legislation aimed at increasing awareness of fentanyl-related dangers. Dr. Moore encouraged members to provide suggestions for future Coffee with the Counselors sessions to better support families. A feedback form was distributed for members to propose topics for the upcoming year's meetings. For more information about this meeting, see the [April 14, 2025 Meeting Minutes](#).

- **ACTION TAKEN** – Dr. Nixon led a discussion on updates to the district Wellness Plan, with an update to the name of the physical fitness assessment, which received unanimous approval.
- **ACTION TAKEN** – Members reviewed and approved a presentation on fentanyl prevention for students in grades 6-12, in compliance with new legislation. Students will participate in the Fentanyl Prevention activity in May 2025.

Associated District Goal:

- ☒ Pearland ISD will provide a safe and orderly environment by enforcing safety and security measures and training at all levels focused on prevention, mitigation, preparation, response, and recovery
- ☐ Pearland ISD will continue to make quality instruction and academic performance a top priority.
- ☒ Pearland ISD will provide for the physical and mental wellbeing for all students and staff.
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- ☐ Pearland ISD will strategically maximize financial assets to provide resources to meet student needs in partnership with families and the community.

Fiscal Impact		
Cost: <input type="checkbox"/> Recurring <input type="checkbox"/> One-Time <input checked="" type="checkbox"/> No Fiscal Impact	Funding Source: <input type="checkbox"/> General Fund <input type="checkbox"/> Grant Funds <input type="checkbox"/> Other Funds (insert below)	Fiscal Year: Amendment Required? <input type="checkbox"/> Yes <input type="checkbox"/> No
Superintendent's Recommendation:		
Requested By/Department Submitting: Dr. Lisa Nixon, Educational Services		
Cabinet Member's Approval: Dr. Lisa Nixon		Board Approval Required: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No



Board of Trustees Agenda Item Information

Meeting Date: May 13, 2025

Date Submitted: April 26, 2025

Meeting Type

- ☒ Regular Meeting
☐ Special Meeting/Workshop
☐ Hearing

Agenda Placement

- ☐ Executive Session
☐ Public Hearing
☐ Consent Agenda
☐ Regular Agenda
☒ Administrative Report

Subject: Quarterly Investment Report – Q3JM25

Executive Summary: The attached Report of Investments is presented in order to comply with Chapter 2256 of the Texas Government Code which is commonly referred to as the Public Funds Investment Act (PFIA). Administration is pleased to report that all investments were in compliance with the District's investment policy and pledged securities were sufficient to protect the District's funds at all times during the quarter ending March 31, 2025.

[Quarterly Investment Report – Q3JM25](#)

No action is required on behalf of the school board.

Associated District Goal:

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- ☒ Pearland ISD will strategically maximize financial assets to provide resources to meet student needs in partnership with families and the community.

Fiscal Impact

Cost:

- ☐ Recurring
☐ One-Time
☒ No Fiscal Impact

Funding Source:

- ☒ General Fund
☒ Grant Funds
☒ Other Funds (insert below)

Fiscal Year:

- Amendment Required?
☐ Yes
☒ No

Superintendent's Recommendation: N/A

Requested By/Department Submitting: Roxanne St. Amand / Finance

Cabinet Member's Approval: Thu Pham

Board Approval Required:

☐ Yes ☒ No



Board of Trustees Agenda Item Information

Meeting Date: May 13, 2025

Date Submitted: April 28, 2025

Meeting Type

- ☒ Regular Meeting
☐ Special Meeting/Workshop
☐ Hearing

Agenda Placement

- ☐ Executive Session
☐ Public Hearing
☐ Consent Agenda
☐ Regular Agenda
☒ Administrative Report

Subject: Interim Financial Statement Report as of March 31, 2025

Executive Summary: The Interim Financial Statement Report provides an estimate for the Fiscal Year 2024-25 nine-month period ending March 31, 2025. This report includes an interim statement of revenues and expenditures for all appropriated funds (i.e., General Fund, Food Service Fund, and Debt Service Fund.)

- General Fund – Revenues realized total 68.8% of the budget while actual expenditures total 69.5% which are covered by fund balance reserves.
- Food Service Fund – Revenues realized total 76.2% of the budget while actual expenditures total 65.2%.
- Debt Service Fund – Revenues realized total 95.1% and actual expenditures total 100.0% which are covered by fund balance reserves.
- Tax Revenue and Collections – Tax collections as of March 31, 2025, total \$111,597,601 or 95.3% and are slightly higher than the prior year at this time.

Please view interim financial reports: [March 2025](#)

Associated District Goal:

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- ☒ Pearland ISD will strategically maximize financial assets to provide resources to meet student needs in partnership with families and the community.

Fiscal Impact

Cost:

- ☐ Recurring
☐ One-Time
☒ No Fiscal Impact

Funding Source:

- ☒ General Fund
☒ Grant Funds
☒ Other Funds (insert below)

Fiscal Year:

Amendment Required?

- ☐ Yes
☒ No

Superintendent's Recommendation: N/A

Requested By/Department Submitting: Kara Knott / Accounting

Cabinet Member's Approval: Thu Pham

Board Approval Required:

- ☐ Yes ☒ No



Board of Trustees Agenda Item Information

Meeting Date: May 13, 2025

Date Submitted: May 2, 2025

Meeting Type

- ☒ Regular Meeting
☐ Special Meeting/Workshop
☐ Hearing

Agenda Placement

- ☐ Executive Session
☐ Public Hearing
☐ Consent Agenda
☐ Regular Agenda
☒ Administrative Report

Subject: Purchases Over \$50,000 – March 2025

Executive Summary: This report highlights all purchase orders over \$50,000 issued during the month of March 2025.

[Purchase Order Report – March 2025](#)

Associated District Goal:

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- ☒ Pearland ISD will strategically maximize financial assets to provide resources to meet student needs in partnership with families and the community.

Fiscal Impact

Cost:

- ☒ Recurring
☒ One-Time
☐ No Fiscal Impact

Funding Source:

- ☒ General Fund
☒ Grant Funds
☒ Other Funds (insert below)

Fiscal Year:

Amendment Required?

- ☐ Yes
☒ No

Superintendent's Recommendation: N/A

Requested By/Department Submitting: Lovie Lord / Purchasing

Cabinet Member's Approval: Thu Pham

Board Approval Required:

☐ Yes ☒ No



Board of Trustees Agenda Item Information

Meeting Date: May 13, 2025

Date Submitted: May 2, 2025

Meeting Type

- ☒ Regular Meeting
☐ Special Meeting/Workshop
☐ Hearing

Agenda Placement

- ☐ Executive Session
☐ Public Hearing
☐ Consent Agenda
☐ Regular Agenda
☒ Administrative Report

Subject: 2024 Bond Interim Financial Statement – April 30, 2025

Executive Summary: This report details the financial progress of each project in the 2024 Bond scope. The first bond sale was completed on August 20, 2024, for \$55,000,000.

[2024 Bond Interim Financial Statement – April 30, 2025](#)

Associated District Goal:

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☒ Pearland ISD will strategically maximize financial assets to provide resources to meet student needs in partnership with families and the community.

Fiscal Impact

Cost:

- ☐ Recurring
☒ One-Time
☐ No Fiscal Impact

Funding Source:

- ☐ General Fund
☐ Grant Funds
☒ Other Funds (insert below)
624

Fiscal Year:

Amendment Required?

- ☐ Yes
☒ No

Superintendent's Recommendation: N/A

Requested By/Department Submitting: Kara Knott / Accounting

Cabinet Member's Approval: Thu Pham

Board Approval Required:

- ☐ Yes ☒ No