RIVER RIDGE HIGH SCHOOL
TARDY / SKIPPING CLASS / LEAVING CAMPUS POLICY

Tardy to School and/or Tardy to Class

Tardies to school or class will result in progressive discipline. Students should be in class on time ready for classroom instruction. The **5th** unexcused tardy to school or class (regardless of check-in time), and every **3rd** tardy thereafter, will result in an Administrative Referral. Tardies are per class. Tardies begin back at zero for second semester.

TEACHERS MAY HANDLE TARDIES BEFORE THE 1st REFERRAL WITHIN THEIR CLASSROOM CONDUCT EXPECTATIONS.

Teachers may issue teacher detentions, if desired, for individual classroom tardies not receiving an Administrative Referral.

- 1st Administrative Referral — 1 day of Administrative Lunch Detention
- 2nd Administrative Referral — 1 day of ISS & loss of parking pass for one week if unexcused tardies to school
- 3rd Administrative Referral — 3 days of ISS & loss of parking pass for the remainder of semester if unexcused tardies to school
- 4th Administrative Referral — 5 days of ISS & loss of parking pass for the remainder of the school year if unexcused tardies to school
- 5th Administrative Referral — 7 days of ISS

Students late to school during 1st period will report to the attendance office for a tardy slip. After 8:30 a.m., students late to school must check in with the attendance office and bring the teacher a check-in slip. Students will not be admitted to class after 8:30 a.m. without a check-in slip. Tardies for all other periods will be tracked by the classroom teacher.

For further information regarding the Cherokee County School District attendance policy, and the impact attendance infractions will have on parking, please refer to the CCSD Student/Parent Handbook and Code of Conduct and CCSD Parking Contract.

Skipping Class

An Administrative Referral will be given for skipping class. Students arriving more than 10 minutes late to class without an approved late pass will be considered skipping.

- 1st Administrative Referral — 1 day of ISS
- 2nd Administrative Referral — 3 days of ISS
- 3rd Administrative Referral — 5 days of ISS
- 4th Administrative Referral — 5 days of OSS
- 5th Administrative Referral — 9 days of OSS & possible Tribunal scheduled

Leaving Campus

An Administrative Referral will be given for students who leave campus unauthorized.

- 1st Administrative Referral — 3 days of ISS & loss of parking pass for one week
- 2nd Administrative Referral — 5 days of ISS & loss of parking pass for the remainder of the semester
- 3rd Administrative Referral — 9 days ALT School & loss of parking pass for the remainder of the school year