

A Regular Meeting of the Board of Trustees of Poth ISD

Wednesday, December 13, 2017

7:00 PM in the Cafeteria

Call to Order/Roll Call:

The meeting was called to order by President Les Miller, at 7:00 p.m. Les Miller announced that a quorum was present and the meeting notice had been posted in the time and manner required by law. Other Board Members in attendance were Roy Cruz, Donnie Beasley, Dawn Kerby, Lance Malcher, and Wesley West. Board Member Anthony Cantu was not in attendance. Also in attendance were Superintendent – Paula Renken, Business Manager - Jennifer Johnson, Payroll – Terrie Urbanczyk, Tech Director – Max Calhoun, Elementary Principal – Laura Kroll, Junior High Principal – Todd Deaver, High School Principal – Phillip Zwicke, Ryan Rosborough, AG/CM Inc., Heath J. Wenrich, RVK Architects, Michael Keischnick, Lovvorn & Keischnick, LLP, and members of the community.

Invocation Pledge of Allegiance:

Les Miller led those in attendance in a prayer, the Pledge of Allegiance and the Texas Pledge.

Recognitions and Introductions:

1. Student Recognition

High School Principal Phillip Zwicke recognized Miles Korzekwa and Sarah Theuret-UIL Congress State Qualifiers.

2. Staff Recognition

Superintendent Paula Renken recognized the Administrators for their hard work and diligence in notifying staff and parents during the snowy weather.

Public Hearing

The Public Hearing opened at 7:08 p.m.

1. FINANCIAL INTEGRITY RATING SYSTEM OF TEXAS (F.I.R.S.T.)

Business Manager Jennifer Johnson presented Poth ISD's F.I.R.S.T. Rating and the School F.I.R.S.T. Management Report.

There were no requests for public communication.

The Public Hearing adjourned at 7:13 p.m.

Board President Les Miller called the Regular Session to order at 7:13 p.m.

Citizen Communication:

There was no citizen communication.

Adoption of Consent Agenda:

1. Approval of the following Minutes:
A. November 15, 2017 Regular Meeting
2. Approval of Financial Report –November, 2017

Lance Malcher moved to approve the consent agenda as presented. Wesley West seconded the motion. The motion carried 6-0.

Action Items:

1. Discuss and consider approval of Policy Update 109, affecting local policies

Wesley West moved to approve Policy Update 109, affecting local policies as presented. Dawn Kerby seconded the motion. The motion carried 6-0.

2. Discuss and consider acceptance of the 2016-2017 Financial Audit and Compliance Report from Lovvorn & Keischnick, LLP, Certified Public Accountants

Dawn Kerby moved to approve the acceptance of the 2016-2017 Financial Audit and Compliance Report from Lovvorn & Keischnick, LLP, Certified Public Accountants as presented. Lance Malcher seconded the motion. The motion carried 6-0.

3. Discuss and consider approval of advisory ranking of statements of qualifications from architectural firms for design and construction administration for the 2017 Bond Projects, based on qualifications and authorizing the superintendent to negotiate a contract as set out in Texas Government Code section 2254.004 and to execute the negotiated contract on behalf of the Board in a form approved by counsel for the District.

Roy Cruz moved to approve the advisory ranking of statements of qualifications from architectural firms for design and construction administration for the 2017 Bond Projects, based on qualifications and authorizing the superintendent to negotiate a contract as set out in Texas Government Code section 2254.004 and to execute the negotiated contract on behalf of the Board in a form approved by counsel for the District. as presented. Lance Malcher seconded the motion. The motion carried 6-0.

Board President Les Miller called for a break at 7:40 p.m.

The board reconvened to open session at 7:41 p.m.

Communication Items:

1. Information Items

- A. Business Manager Update

Business Manager, Jennifer Johnson presented the Bank Reconciliation, the Summary Board Report, the Tax Collections Report, Cafeteria/Donations/Investment Quarterly Report, and Budget Forecasting and Planning for 2017-2018.

- B. Superintendent Update

Superintendent, Paula Renken presented the Enrollment Update, Attendance Update, Facilities Update and the Board Member's Continuing Education Credit Report. The Board decided to hold the January board meeting on January 17, 2017.

The board adjourned to closed session at 8:18 p.m.

Closed Session:

Closed Session will be held for purposes permitted by the Texas Open Meetings Act, Texas Government code Section 551, Subchapters D and E a.Gov't Code 551.074

1. Discuss appointment, employment, evaluation, reassignment, duties, or discipline of contract and at-will employees

Reconvene Open Session:

The board reconvened to open session at 8:45 p.m.

Action:

Wesley West moved to approve hiring Katie Kelley as a Special Education Teacher. Lance Malcher seconded the motion. The motion carried 6-0.

Adjournment

Donnie Beasley moved to adjourn the meeting. Lance Malcher seconded the motion. The motion carried 6-0.

The meeting was adjourned at 8:46 p.m.

Attest:

Les Miller
President, Board of Trustees

Anthony Cantu
Secretary, Board of Trustees