

A Regular Meeting of the Board of Trustees of Poth ISD

Wednesday, May 13, 2020

7:00 PM Cafeteria

**Call to Order/Roll Call:**

The meeting was called to order by President Les Miller at 7:00 p.m. Les Miller announced that a quorum was present and the meeting notice had been posted in the time and manner required by law. Other Board Members in attendance were Dawn Kerby, Anthony Cantu, Daniel Castillo, Heidi Noll, and Erika Urbanczyk. Also in attendance were Superintendent – Paula Renken, Business Manager - Jennifer Johnson, Payroll – Terrie Urbanczyk, Tech Director – Max Calhoun, Director of Student Services – Phillip Zwicke, High School Principal – Todd Deaver, Jr. High Principal – Laura Kroll, Elementary Principal – Karla Brysch, Superintendent's Secretary - Becky McKinney, Ryan Rosborough, AGCM, Sean Spyres, AGCM, and other members of the community.

**Invocation Pledge of Allegiance:**

Les Miller led those in attendance in the Pledge of Allegiance and the Texas Pledge.

**Recognitions and Introductions**

There were no recognitions

**Citizen Communication:**

There was no Citizen Communication.

**Public Comment:**

There was no public comment.

The board adjourned to Closed Session at 7:02 p.m.

**Closed Session:**

1. Pursuant to Section 551.074 of the Texas Government Code, interview and evaluate candidates to fill unexpired term of Board Trustee

**Reconvene Open Session:**

1. Discuss and consider approval of appointment of Board Trustee to fill unexpired term

Dawn Kerby moved to approve the appointment of Wesley West to fill the unexpired term. Daniel Castillo seconded the motion. The motion carried 4-2.

2. Administer Statement and Oath of Office to appointed Board Trustee

Terrie Urbanczyk administered the Oath of Office and Statement of Officer to appointed board member, Wesley West.

**Adoption of Consent Agenda:**

1. Approval of the following Minutes:
  - A. April 8, 2020 Regular Meeting
2. Approval of Financial Report – April 2020

Erika Urbanczyk moved to approve the consent agenda with a correction on the April 8, 2020 minutes. Dawn Kerby seconded the motion. The motion carried 7-0.

**Action Items:**

1. Discuss and consider approval of authorizing the Superintendent to negotiate and execute contracts for bond projects not to exceed the remaining bond funds available

Les Miller moved to approve authorizing the Superintendent to negotiate and execute contracts for bond projects not to exceed the remaining bond funds available in the order the projects were ranked. Daniel Castillo seconded the motion. The motion carried 7-0.

2. Discuss and consider approval of donation in the amount of \$5,000 or more

Erika Urbanczyk moved to approve the donation in the amount of \$10,000 from the Poth Athletic Booster Club as presented. Heidi Noll seconded the motion. The motion carried 7-0.

3. Discuss and consider approval of Resolution to authorize Superintendent to hire contractual personnel from May 13, 2020 to August 31, 2020

Dawn Kerby moved to approve the Resolution to authorize the Superintendent to hire contractual personnel from May 13, 2020 to August 31, 2020 as presented. Erika Urbanczyk seconded the motion. The motion carried 7-0

4. Discuss and consider approval of TEKS Certification for the 2020-2021 Instructional Materials Allotment

Daniel Castillo moved to approve the TEKS Certification for the 2020-2021 Instructional Materials Allotment as presented. Dawn Kerby seconded the motion. The motion carried 7-0.

5. Discuss and consider approval authorizing the Superintendent to create, advertise and hire one additional Elementary teacher position

Heidi Noll moved to approve authorizing the Superintendent to create, advertise, and hire one additional Elementary teacher position as presented. Erika Urbanczyk seconded the motion. The motion carried 7-0

President Les Miller called for a break at 8:37 p.m.

The board reconvened to open session at 8:46 p.m.

#### **Communication Items:**

1. Information Items

- A. Business Manager Update

Business Manager, Jennifer Johnson presented the Bank Reconciliation, Summary Board Report, Tax Collections Report, and Budget and Forecasting.

- B. Superintendent Update

Superintendent's Secretary, Becky McKinney updated the Board on the Summer Leadership Institute.

High School Principal, Todd Deaver updated the Board on the High School Graduation plans.

The board adjourned to Closed Session at 9:17 p.m.

#### **Closed Session:**

Closed Session will be held for purposes permitted by the Texas Open Meetings Act, Texas Government code Section 551, Subchapters D and E. Gov't Code 551.074, 551.072 ,551.076 and 551.089

1. Discuss appointment, employment, evaluation, reassignment, duties or discipline of contract and at-will employees

#### **Reconvene Open Session**

The board reconvened to open session at 9:43 p.m.

1. Reconvene from Closed Session for action relative to items considered during Closed Session

Erika Urbanczyk moved to approve the recommendation to hire teachers Stratton Frye, Jamie Lyssy, M'Lis Labus and Marlee Dunn as presented. Dawn Kerby seconded the motion. The motion carried 7-0.

**Adjournment**

Erika Urbanczyk moved to adjourn the meeting. Daniel Castillo seconded the motion. The motion carried 7-0.

The meeting was adjourned at 9:44 p.m.

Attest:

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Les Miller  
President, Board of Trustees

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Anthony Cantu  
Secretary, Board of Trustees