

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES  
 March 11, 2025  
 District Administration Center, 3083 NE 49<sup>th</sup> Place, Hillsboro, Oregon

**1. Executive Session**

<b>Board Present:</b>	<b>Staff Present:</b>
Ivette Pantoja, Chair	Travis Reiman, Superintendent
Mark Watson, Vice Chair, virtual	Audrea Neville, Assistant Superintendent, School Performance
See Eun Kim, virtual	Brooke Nova, Assistant Superintendent, Academic Services
Erika Lopez	Kona Lew-Williams, District Human Resources Officer
Patrick Maguire	Beth Graser, District Communications Officer
Nancy Thomas	Scott Harrison, District Financial Officer
Monique Ward, absent	Saideh Haghighi Khochkhou, District Operations Officer
	Jordan Beveridge, District Information Technology Officer
	Francesca Sinapi, District Equity, Access & Engagement Officer
	Martha Rodriguez Siordia, Interim District Human Resources Officer
	Michelle Morrison, Former District Financial Officer
	Rose Roman, Executive Assistant to the Superintendent

- A. Call to Order Executive Session  
 Board Chair Ivette Pantoja called the meeting to order at 5:14 PM, and moved the Board into executive session under 192.660(2)(d) – Labor Negotiator Consultation
  
- B. ORS 192.660(2)(d) – Labor Negotiator Consultation  
 District Human Resources Officer Kona Lew-Williams introduced the topic. Interim District Human Resources Officer Martha Rodriguez Siordia gave an update on Classified Bargaining. Former District Financial Officer Michelle Morrison provided additional data. Board members asked questions and provided comment.
  
- C. Recess Executive Session  
 Board Chair Ivette Pantoja moved the Board out of executive session and recessed the meeting at 5:26 PM.

## 2. WORK SESSION

<u>Board Present:</u>	<u>Staff Present:</u>
Ivette Pantoja, Chair	Travis Reiman, Superintendent
Mark Watson, Vice Chair	Audrea Neville, Assistant Superintendent, School Performance
See Eun Kim, virtual	Brooke Nova, Assistant Superintendent, Academic Services
Erika Lopez	Kona Lew-Williams, District Human Resources Officer
Patrick Maguire	Beth Graser, District Communications Officer
Nancy Thomas	Scott Harrison, District Financial Officer
Monique Ward, absent	Saideh Haghighi Khochkhrou, District Operations Officer
	Jordan Beveridge, District Information Technology Officer
<u>Student Representatives Present:</u>	Francesca Sinapi, District Equity, Access & Engagement Officer
Kal Sibbel	Jennifer Williams, TOSA - OSP
Abe Staffa	Barb Francom, Native American/Alaska Native Ed. Coordinator
	Rose Roman, Executive Assistant to the Superintendent
<u>Others Present:</u>	Ciara Hartzell, Technology Support
Kristen Miles, OSBA Consultant	John Garcia, Technology Support
Daria Martin Bigham, PAC Parent	Mary Kay Babcock, HEA President
Jenny Sanchez, PAC Parent	
Lorrie Nelson, PAC Parent	
Maria Oliva, PAC Parent	

- A. Call to Order  
Board Chair Ivette Pantoja called the work session to order at 5:39 PM
- B. Native American Parent Advisory Committee (NA PAC) Report  
District Equity, Access & Engagement Officer Francesca Sinapi introduced the topic. Native American/Alaska Native Education Coordinator Barb Francom introduced the PAC parents present and shared information about the Native American Alaskan Native Advisory Committee. PAC members shared additional information. Board members asked questions and provided comment.
- C. Superintendent Evaluation Orientation  
OSBA Consultant Kristen Miles gave a presentation on the Superintendent Evaluation process. Board members asked questions and provided comments.
- D. PAC Accountability / Update on Bias Incident Reports  
District Equity, Access & Engagement Officer Francesca Sinapi gave a presentation on bias incidents reporting. Board members asked questions and made comments.
- E. Recess Work Session  
Board Chair Ivette Pantoja recessed the work session at 7:01 PM.

### 3. **REGULAR SESSION**

<u>Board Present:</u>	<u>Staff Present:</u>
Ivette Pantoja, Chair	Travis Reiman, Superintendent
Mark Watson, Vice Chair	Audrea Neville, Assistant Superintendent, School Performance
See Eun Kim, virtual	Brooke Nova, Assistant Superintendent, Academic Services
Erika Lopez	Kona Lew-Williams, District Human Resources Officer
Patrick Maguire	Beth Graser, District Communications Officer
Nancy Thomas	Scott Harrison, District Financial Officer
Monique Ward, absent	Saideh Haghighi Khochkhou, District Operations Officer
	Jordan Beveridge, District Information Technology Officer
<u>Student Representatives Present:</u>	Francesca Sinapi, District Equity, Access & Engagement Officer
Kal Sibbel	Jenny Cary, Coordinator of Mental and Behavioral Health
Abe Staffa	Rose Roman, Executive Assistant to the Superintendent
	Ciara Hartzell, Technology Support
	John Garcia, Technology Support
	Mary Kay Babcock, HEA President

- A. Call to Order and Flag Salute  
Board Chair Ivette Pantoja reconvened the meeting at 7:08 PM and led the Pledge of Allegiance.
- B. Land Acknowledgement  
Board Chair Ivette Pantoja read the Land Acknowledgement and interpretation services message.
- C. Recognitions / Proclamations
1. National Volunteer Week  
Director Erika Lopez read the National Volunteer Week Proclamation.
  2. School Bus Driver Appreciation Day  
Director Patrick Maguire read the School Bus Driver Appreciation Day Proclamation.
- D. Approval of Agenda  
Director Erika Lopez MOVED, SECONDED by Director Nancy Thomas, to approve the agenda as printed.
- The MOTION CARRIED (6-0). No objection was heard, approved by unanimous consent. Director Monique Ward was absent for the vote.
- No further discussion took place.
- E. Audience Time  
One member requested to address the Board: Joe Everton.
- F. Consent Agenda  
*Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.*

Director Nancy Thomas MOVED, SECONDED by Director Erika Lopez, to approve the Consent Agenda as printed.

The MOTION CARRIED (6-0). No objection was heard, approved by unanimous consent. Director Monique Ward was absent for the vote.

No further discussion took place.

Consent Agenda items were as follows:

1. Approve Minutes of February 25, 2025, Board Meeting
2. Approve Routine Personnel Matters
3. Accept Gifts and Donations

G. Reports and Discussions

1. 2024-2025 Drug, Alcohol and Tobacco Prevention Plan

Assistant Superintendent Brooke Nova introduced the topic. Coordinator of Mental and Behavioral Health Jenny Cary gave a presentation on the 2024-25 Drug, Alcohol, and Tobacco Prevention Plan. Board members asked questions and provided comment.

2. Financial Report

District Financial Officer Scott Harrison highlighted a donation received at Glencoe High School.

H. Action Items

1. Adopt Inter-District Transfers Plan

District Communication Officer Beth Graser provided additional information on the Inter-District Transfer Plan.

Director Mark Watson MOVED, SECONDED by Director Nancy Thomas, that the Board of Directors adopt the inter-district transfers plan for the 2025-26 school year.

The MOTION CARRIED (6-0). Director See Eun Kim, Director Erika Lopez, Director Patrick Maguire, Director Nancy Thomas, Vice Chair Mark Watson, and Chair Ivette Pantoja voted to approve. Director Monique Ward was absent for the vote.

Board members asked questions and made comments.

2. Curriculum Approval: K-12 Math Adoption

Director Patrick Maguire MOVED, SECONDED by Director Nancy Thomas, that the Board of Directors approves the proposed K-8 iReady Math curriculum and 9-12 enVision Math curriculum.

The MOTION CARRIED (6-0). Director See Eun Kim, Director Erika Lopez, Director Patrick Maguire, Director Nancy Thomas, Vice Chair Mark Watson, and Chair Ivette Pantoja voted to approve. Director Monique Ward was absent for the vote.

Board members made comments.

3. Integrated Guidance 2025-2027 Plan Approval

Director Nancy Thomas MOVED, SECONDED by Director Mark Watson, that the Board of Directors approves the 2025-2027 Hillsboro School District Integrated Guidance plan.

The MOTION CARRIED (6-0). Director See Eun Kim, Director Erika Lopez, Director Patrick Maguire, Director Nancy Thomas, Vice Chair Mark Watson, and Chair Ivette Pantoja voted to approve. Director Monique Ward was absent for the vote.

Board members asked questions and made comments.

I. HCU / HEA Reports

HEA President Mary Kay Babcock gave the HEA report.

HCU Collective Bargaining Officer Ciara Hartzell gave the HCU report.

J. Discussion Time

1) Student Representatives' Time

Abe Staffa commented on the meeting efficiency, inter-district transfer slots, and the Board discussions.

Kal Sibbel commented on the work done in Board meetings, and the inter-district transfer process.

2) Superintendent's Time

Superintendent Travis Reiman shared appreciation for both bargaining teams, thanked Chair Ivette Pantoja for her participation in Classified bargaining, highlighted the improved biased incident reporting process, thanked the math adoption process approval team, and appreciated the community-wide engagement around Integrated Guidance application.

3) Board of Directors' Time

Director See Eun Kim shared her appreciation the presentations and discussions.

Director Erika Lopez thanked student reps and fellow board members for working together and building relationships, and thanked Cabinet for presentations.

Director Nancy Thomas thanked Cabinet members for their work on the biased incident reporting, she urged fellow Board members to keep their eye on legislative advocacy in Salem, and thanked HEA and HCU members for their work to serve our students.

Director Patrick Maguire addressed the public comment on the Math Curriculum, and congratulated HCU on approving their contract.

Board Vice Chair Mark Watson commented on the US Department of Education, thanked the Tech team for hybridizing our meetings, highlighted HSD staff in the Capitol, and promoted serving on the Bargaining Teams.

Board Chair Ivette Pantoja thanked the Cabinet team and wished everyone a safe and happy spring break.

K. Adjourn Meeting

Chair Ivette Pantoja adjourned the meeting at 8:25 PM.



Approved April 22, 2025