

GUTTENBERG BOARD OF EDUCATION
Regular Meeting Minutes
April 9, 2025

Minutes of a regular meeting of the Board of Education of the Town of Guttenberg, in the County of Hudson, N.J., held on Wednesday, April 9, 2025 at 5:00 P.M. local time for the Anna L. Klein School, 301 69th Street, Guttenberg Board of Education.

MEETING OPENING

1.01 Call to Order

President Rogers called the meeting to order at 5.08 pm.

1.02 PLEDGE OF ALLEGIANCE

President Rogers led everyone in the salute to the American Flag and recited the pledge of allegiance.

1.03 OATH OF OFFICE

Secretary Mantineo administered the Oath of Office to Angela Travelli.

1.04 Members Present Roll Call

Mrs. Karen Huebsch conducted the roll call.

Upon roll call the following members were present, Trustee Copeland, Garcia-Popiel, Gonzalez, Montanez, Rodriguez, Sosnowski, Travelli, Vazallo and President Rogers.

Board Attorney John Schettino was present.

1.05 OPEN PUBLIC MEETING NOTICE

Mrs. Karen Huebsch announced that this meeting is being called in conformance with the "Open Public Meeting Act," notices were mailed to newspapers, Town Clerk, and all members' two days prior to this meeting.

1.06 APPROVAL OF PREVIOUS MEETING MINUTES OF MARCH 19, 2025

President Rogers asked for a motion to approve the meeting minutes of March 19, 2025. Motioned by Trustee Garcia-Popiel and seconded by Trustee Montanez. Ayes, Trustee Copeland, Garcia-Popiel, Gonzalez, Montanez, Rodriguez, Sosnowski, Travelli, Vazallo and President Rogers. Nays, none.

2. EXECUTIVE SESSION- None

3. COMMITTEE REPORTS

3.01 President Rogers asked if any committee members had anything to report.

Trustee Montanez presented her report for the month. The Guttenberg Resource Center will be having a spring festival on April 10th at 5:30 pm and the Guttenberg Recreation Department will sponsor the annual Easter Egg Hunt to be held on Saturday, April 19th at 11:00 am on the Waterfront Park.

Vice President Sosnowski stated the committee had another negotiations meeting today.

3.02 Requisitions to Purchase-Workshops/Inservice Workshops/Supplies

Vice President Sosnowski stated she was recommending all requisitions.

Vice President Sosnowski requested a motion to approve all March requisitions to purchase.

Motioned by Trustee President Rogers and seconded by Trustee Montanez. Ayes, Trustee Copeland, Garcia-Popiel, Gonzalez, Montanez, Rodriguez, Travelli, Sosnowski, Vazallo and President Rogers. Nays, none.

4. ANNOUNCEMENTS

4.01 Business Administrator's Report, Secretary's Report, and Budget and Operations Report

BE IT RESOLVED, that it is necessary to formally approve the Secretary's report for the month of March 2025; and

BE IT RESOLVED, Secretary Mantineo stated the Secretary's report is on file and in agreement and certified for the month of March 2025.

BE IT FURTHER RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the formal adoption of the Secretary's report for March 2025.

4.02 Superintendent's Report

Dr. Rosenberg presented her report for the month and discussed with the Board the details of her Superintendent's meeting. All districts received diversity and equity programs and are followed by State guidelines. The late liquidation pertaining to the ARP funds awhile back in which we are installing a new HVAC system technically had an extension date of December 2025, however, we received word in March 2025 that the funds would no longer be available. Many districts have projects incomplete at this time and a lawsuit appeal would be in the works, but we can't leave everything up in the air. Dr. Rosenberg stated she couldn't understand how this could be done to everyone and contracts would need to be honored.

4.03 HIB Reports

4.03 Approval of HIB Actions and Decisions that the Board of Education Affirms the Superintendent's Decision Regarding the Previous and Current Month's HIB Report

BE IT RESOLVED, that it is necessary to approve the Superintendent's recommendation of the current and prior month's HIB reports and findings, in accordance with In 18A:37-14 and 6A:16-1.3.

4.04 Student Representative Announcements- None

4.05 Other Board of Education Announcements (If Applicable)-None

5. HEARING OF THE CITIZENS

5.03 APPROVAL OF OPENING OF THE HEARING OF THE CITIZENS TO THE PUBLIC

President Rogers stated that each citizen will be granted three (3) minutes if they wish to address the Board. He asked that each citizen state their name and address prior to their comment.

President Rogers requested a motion to Open the Hearing of the Citizens

A motion was made to open the hearing of the citizens to the public by Trustee Garcia-Popiel and seconded by Vice President Sosnowski. Roll call, Ayes, Trustee Copeland, Garcia-Popiel, Gonzalez, Montanez, Rodriguez, Sosnowski, Travelli, Vazallo and President Rogers. Nays, none.

No citizens addressed the Board.

A motion was made to close the hearing of the citizens to the public by Vice President Sosnowski and seconded by Trustee Montanez. Roll call, Ayes, Trustee Copeland, Garcia-Popiel, Gonzalez, Montanez, Rodriguez, Sosnowski, Travelli, Vazallo and President Rogers. Nays, none.

6. FINANCE AND OPERATIONS

6.01 Approval of the Claims List for April 2025

BE IT RESOLVED, that the Board hereby approves of the Claims List for April 2025.

Approval of Resolutions on Consent Agenda (Items 4.01 through 6.01)

President Rogers requested a motion to approve.

Motioned by Trustee Garcia-Popiel and seconded by Vice President Sosnowski. Ayes, Trustee Copeland, Garcia-Popiel, Gonzalez, Montanez, Rodriguez, Sosnowski, Travelli, Vazallo and President Rogers. Nays, none.

BE IT RESOLVED, that the Board approves the Consent Agenda Resolution Items 4.01 through 6.01.

6.02 Contracts/Agreements for the 2025-2026 School Year

BE IT RESOLVED, that it is necessary to enter into contract agreements with the following vendors for the 2025-2026 school year:

CaSology Consultants, LLC - Science Sessions from September 2025 through June 2026, Sessions include coaching, modeling, curricular planning, professional development, PLC, pacing guides, assessment, test prep, implementation of new curricular supplements, training for new science in-class support teachers, etc. Session rate \$1,900 for 50 sessions for a total of \$95,000.

Central Reach Subscription Agreement for the 2025-2026 school year, Premium Fidelity Package Silas Two Modules, \$11,130 (\$1,500+\$9,630)

Shackil Solutions, LLC for the 2025-2026 school year, Professional on-going support services for staff and administration with technology and AI tools, \$38,000

SIS Powerschool for the 2025-2026 school year, Annual Contract for Powerschool Support, \$5,500

Sutherland Consulting Ed Technology Funds-Annual Renewal for E-Rate, 7/1/2025-6/30/2026- \$8,400, Ed Technology Funds-Annual E-Rate Sync, 7/1/2025-6/30/2026-\$1,149

PureTek Group- Audio Visual Technology Upgrades in the original Building Cafeteria- \$99,752.27 and the multi purpose room upgrades- \$163,844.63

BE IT FURTHER RESOLVED, that the Board approves of entering into contract agreements with the above mentioned vendors.

President Rogers requested a motion to remove Effective School Solutions Therapy Services from the agenda/resolution 6.02

Effective School Solutions- Social emotional programming for students, staff and extended year, 7/1/2025 through June 30, 2026 (no cost for 5 week extended school summer year program) \$150,000

1st: President Rogers

2nd: Vice President Sosnowski

Effective School Solutions Denied- Ayes to remove, Roll call, Trustee Copeland, Garcia-Popiel, Gonzalez, Montanez, Rodriguez, Sosnowski, Travelli, Vazallo and President Rogers.

President Rogers requests a motion to approve 6.02

Motioned by President Rogers and seconded by Vice President Sosnowski. Roll call, Ayes, Trustee Copeland, Garcia-Popiel, Gonzalez, Montanez, Rodriguez, Sosnowski, Travelli, Vazallo and President Rogers. Nays, none.

6.03 Fundraising Events-(Summer Fun Basket Raffle, 8th Grade Community Basketball Game with the Guttenberg Police Department Event

BE IT RESOLVED, after a request was submitted by Mrs. Clarissa Lauer, the Superintendent and the Principal are recommending the Summer Fun Basket Raffle fundraiser; and

BE IT FURTHER RESOLVED, the raffle will take place from May 5, 2025 through May 22, 2025 and all monies raised will be utilized for the special education field trip to be held on June 6, 2025; and

BE IT RESOLVED, after a request was submitted by Ms. Josie Perez, the Superintendent and the Principal are recommending the 8th Grade Community Basketball Game fundraising event; and

BE IT FURTHER RESOLVED, the 8th Grade Community Basketball Game with the Guttenberg Police Department will be held on May 20th from 4:30 pm to 7:00 pm in the new gym and all monies raised will be utilized for the 8th Grade end of year events.

NOW BE IT RESOLVED that the Board approves of the Summer Fun Basket Raffle and the 8th Grade Community Basketball Game with the Guttenberg Police Department.

6.04 Acceptance of Donations for the 2024-2025 School Year-None

6.05 Approval of the Special Education Tuition Contracts Agreements for the 2024-2025 School Year-None

6.06 Approval to Request the Tax Levy from the Town of Guttenberg for the Months of April and May 2025 in the amount of \$1,924,709.66

BE IT RESOLVED, that the Board of Education, of the Town of Guttenberg, Approves the Request of Tax Levy for April and May 2025, in the amount of **\$1,924,709.66**.

6.07 Approval of the Annual Renewal with Maschio's Food Service Services, Inc for the 2025-2026 School Year

BE IT RESOLVED, the Board of Education desires to provide a food service management program within the Guttenberg School District for the 2024-2029 school pursuant to the specifications prepared in accordance with same; and

BE IT RESOLVED, it is necessary to enter into the annual agreement with Maschio's Food Services, Inc for the 2025-2026 school year; and

BE IT RESOLVED, it is necessary to approve Maschio's Food Services, Inc. in the amount of a total cost of \$572,787.00, with a flat fee of \$35875.00 for the management fee and guaranteed break even for the district profit; and

BE IT FURTHER RESOLVED, the Business Administrator has reviewed the proposal and recommends its approval.

BE IT FURTHER RESOLVED by the Board of Education of the Township of Guttenberg, County of Hudson, State of New Jersey approves the contract renewal with Maschio's Food Services Management, Inc. 525 E. Main Street, Chester, New Jersey 07930,

incorporated herein by reference be and is hereby approved; and

BE IT FURTHER RESOLVED that the Board Secretary be and she is authorized and directed to forward a certified copy of this resolution to Maschio's Food Services, Inc. immediately upon its passage.

BE IT FURTHER RESOLVED that the Board approves of a revised Maschio's Food Services, Inc for the Guttenberg School District.

6.08 Approval of the Student Accident Policy Coverage for the 2025-2026 School Year

BE IT RESOLVED, it is annually necessary to approve the 2025-2026 Student Accident Policy Coverage with Bob McCloskey for the total premium amount of \$7,177 (\$5,150 student accident, \$2,027 catastrophic accident)

BE IT FURTHER RESOLVED, that the Board approves of the 2025-2026 Student Accident Policy Coverage with Bob McCloskey.

6.09 Approval of Entering into an E-Rate Hotspot Services Agreement with T-Mobile for the 2025-2026 School Year

BE IT RESOLVED, it is necessary to enter into an e-rate hotspot services agreement with T-Mobile for the 2025-2026 school year for the 12 month agreement at the total service charge of \$9,623.88 (67 lines x \$45 for a customer commitment of \$3,015;

BE IT FURTHER RESOLVED, that the Board approves of entering into an e-rate hotspot services agreement with T-Mobile for the 2025-2026 school year.

6.10 Approval of Entering into an E-Rate Internet Services Agreement with Verizon for the 2025-2026 School Year

BE IT RESOLVED, it is necessary to enter into an e-rate internet services agreement with Verizon for the 2025-2026 school year for the 12 month agreement at the total service charge of \$20,217.60 with the district responsibility of \$2,246.40 ;

BE IT FURTHER RESOLVED, that the Board approves of entering into an e-rate internet services agreement with Verizon for the 2025-2026 school year.

6.11 Approval of Entering into an E-Rate Technology Services Agreement with Telworx Communications for the 2025-2026 School Year

BE IT RESOLVED, it is necessary to enter into an e-rate sonic wall services agreement with Telworx Communications for the 2025-2026 school year for the 12 month agreement at the total service charge of \$24,865.89 with the district responsibility of \$4,049 ;

BE IT FURTHER RESOLVED, that the Board approves of entering into an e-rate sonic wall services agreement with Telworx Communications for the 2025-2026 school year.

7. CURRICULUM ADOPTIONS, REVISIONS, PROGRAMS AND EVENTS

7.01 Approval of Curriculum Adoptions, Revisions, Programs and Events-None

7.02 Professional Development- None

7.03 Approval of Field Trip Requests for the 2024-2025 School Year-None

7.04 Programs and Events-None

8. POLICY AND LEGISLATION

8.01 Approval of the Submission of the Corrective Action Plan for Addressing Chronic Absenteeism Template

BE IT RESOLVED, it is necessary to approve the submission of the Corrective Action Plan for Addressing Chronic Absenteeism for grades PreK through 8th grade students as per QSAC requirements(Governance #5 and Operations #18);

BE IT FURTHER RESOLVED that the Board approves of the submission of the Corrective Action Plan for Addressing Chronic Absenteeism as per QSAC requirements.

8.02 Approval of the Completion of Bus, Emergency and Evacuation Safety Drills for the 2023-2024 and the 2024-2025 School Years

BE IT RESOLVED, it is necessary to approve the completion of bus, emergency and evacuation safety drills as per N.J.A.C. 6A as part of QSAC requirements (Operations Indicator #10) and (N.J.A.C. 6A:27-11.1, 11.2, and 12) for the school year 2023-2024 and 2024-2025;

BE IT FURTHER RESOLVED that the Board approves of the completion of bus, emergency and evacuation safety drills as per N.J.A.C. 6A as part of QSAC requirements (Operations Indicator #10) and (N.J.A.C. 6A:27-11.1, 11.2, and 12) for the school year 2023-2024 and 2024-2025.

8.03 Approval of State and Federal Legislation: Mandatory Reporting of State Assessments-None

9. BUILDING AND GROUNDS

9.01 Approval of Building Maintenance Services

BE IT RESOLVED, it is necessary to approve the Emergency and Non Emergency Maintenance Services List for the 2024-2025 and the 2025-2026 school year:

Allied Fire & Safety-Annual Fire Inspection testing for the 2025-2026 school year not to exceed \$2,000,
Kitchen Suppression System- not to exceed \$700

Wonder Fire Protection-Annual Standpipe, Fire Pump and Wet Sprinkler testing for the 2025-2026 school year not to exceed \$4,545,

Combustion Service Corp- Annual Boiler Cleaning, Fireside, Waterside, Inspection, Gaskets and Efficiency Tests for 3 Boilers for the 2025-2026 school year not to exceed \$5,865

Telworx Communications- Annual Alarm Monitoring and Remote Service for the 2025-2026 school year at the annual cost of \$739

Sal Electric Co, Inc- Annual Fire Alarm NFPA Inspection for the 2025-2026 school year not to exceed \$4,980, Monitoring Fee \$625, If necessary- Fire Alarm Labor Rates \$130 per hour, Electrical Labor Rates \$130 per hour and materials 15%

Garden State Gutter Cleaning- Semi Annual Cleaning and flushing Fall 2025 and Spring 2026, \$2,000 (\$1,000 for each) for the 2025-2026 school year

Tri-State Folding Partitions Inc- 2025-2026 Maintenance and inspection for bleachers, basketball hoops and curtains, \$1,950

Open Systems Integrators- Emergency troubleshooting service with intercom issues for the 2024-2025 school year- \$632

F&G Mechanical- Emergency services for classroom 013 breaker not working properly for the 2024-2025 school year- \$841.75

Kencor, LLC- Emergency troubleshooting services for elevator held in basement for the 2024-2025 school year-\$80

BE IT FURTHER RESOLVED, that the Board approves of the above mentioned Emergency and Non Emergency Maintenance Services for the 2024-2025 and the 2025-2026 school year.

9.02 Approval of Louis Gargiulo, Inc Payment Application #3 for the Guidance Office Suite Alterations-Project #03-24-002

BE IT RESOLVED, that RSC Architects reviewed and submitted Payment Application #3 for Louis Gargiulo, Company Inc that received board approval; and

BE IT FURTHER RESOLVED, that the Board approves the Payment Application #3 for Louis Gargiulo Company, Inc in the amount of \$25,470.20 as attached hereto.

10. PERSONNEL/HUMAN RESOURCES

10.01 Staff Hires for the 2024-2025 and the 2025-2026 School Years- (C. Sancı)

BE IT RESOLVED, the Superintendent is recommending the hiring of the following individuals for the 2024-2025 school year:

Ms. Carmelina Sancı- Substitute Teacher- \$150 per diem- pending fingerprint background commencing June 2, 2024 through June 24, 2024; and

BE IT FURTHER RESOLVED, the Superintendent is requesting the ability to move substitute instructors within the daily, permanent w/o lesson plans and permanent with lesson plans, which is essential for securing coverage of classes to ensure the safety of the students when a staff member is absent;

BE IT RESOLVED, the Superintendent is recommending the hiring of Ms. Carmelina Sanci as a 7th/8th Grade Science Instructor for the 2025-2026 school year at the starting salary of \$61,381 BA Step 5 pending GEA contract negotiation salary.

BE IT FURTHER RESOLVED, that the Board approves of the above mentioned individual for the 2024-2025 and the 2025-2026 school years.

10.02 Extra Pay Positions-None

10.03 Step Increment-None

10.04 Student Teachers and Interns- None

10.05 Approval of a Teacher Maternity Leave Request (G. Saidi)

BE IT RESOLVED, the Superintendent is recommending the following maternity leave request for the 2025-2026 school year:

Mrs. Gina Saidi- September 1, 2025 through April 9, 2026 with a tentative return date of April 10, 2026

BE IT FURTHER RESOLVED, that the Board approves of the maternity leave request for Mrs. Gina Saidi.

10.06 Teacher Course Enrollment/Tuition Reimbursements- None

10.07 Resignations/Terminations/Retirements- (A. LaRocca)

BE IT RESOLVED, that the Superintendent is accepting the resignation of the following individual for the 2024-2025 school year:

7th Grade Science Instructor

Mrs. Ashley LaRocca- effective June 30, 2024

BE IT FURTHER RESOLVED, that the Board approves of the formal resignation for the above mentioned individual for the 2024-2025 school year.

11. APPROVAL OF RESOLUTIONS

11.01 Approval of Resolutions on Consent Agenda (Items 6.03 through 10.07)

President Rogers requested a motion to approve.

Motioned by Vice President Sosnowski and seconded by Trustee Montanez. Ayes, Trustee Copeland, Garcia-Popiel, Gonzalez, Montanez, Rodriguez, Sosnowski, Travelli, Vazallo and President Rogers. Nays, none.

BE IT RESOLVED, that the Board approves the Consent Agenda Resolution Items 6.03 through 10.07.

12. CONFLICTED MATTERS

12.01 Approval of the Use of Facility for the 8th Grade/Staff/Guttenberg Police Department Basketball Game (New Building)

BE IT RESOLVED, the Superintendent is recommending the following request for the use of facilities for the 2024-2025 school year:

ALK 8th Grade/Staff/Guttenberg Police Department Basketball Game- Monday, May 20, 2025 to be held in the new gym from 4:30 to 7:00 pm.

BE IT FURTHER RESOLVED, that the Board approves of the request for the use of facilities for the ALK 8th Grade Staff/Guttenberg Police Department for the 2024-2025 school year.

Vice President Sosnowski requested a motion to approve.

Motioned by Trustee Vice President Sosnowski and seconded by Trustee Vazallo. Ayes, Trustee Copeland, Garcia-Popiel, Gonzalez, Montanez, Rodriguez, Vazallo, Travelli and Vice President Sosnowski. Recusal vote, President Rogers. Nays, none.

13. NEW BUSINESS

13.01 Approval of the Hiring of a Science Instructor for the 2025-2026 School Year (T. Nelson)

BE IT RESOLVED, the Superintendent is recommending the hiring of a science instructor for the 2025-2026 school year:

Mr. Thomas J. Nelson- \$83,706 BA Step 18 for the 2025-2026 school year

BE IT FURTHER RESOLVED that the Board approves of the hiring of a science instructor for the 2025-2026 school year.

Motioned by Trustee Vazallo and seconded by Trustee Montanez. Ayes, Trustee Copeland, Garcia-Popiel, Gonzalez, Montanez, Rodriguez, Sosnowski, Travelli, Vazallo and President Rogers. Nays, none.

14. ADJOURNMENT

14.01 Motion to Adjourn by President Rogers and seconded by Trustee Montanez.

Motion unanimously approved by voice roll call vote.

Respectfully submitted,

Jolene Mantineo
Board Secretary