



UPPER ST. CLAIR SCHOOL DISTRICT

BOARD OF SCHOOL DIRECTORS

Dr. Danielle Z. Wetzel, President ↔ Mr. Michael R. Mascaro, Vice-President
Mrs. Barbara L. Bolas ↔ Dr. Daphna Gans ↔ Ms. Kelly P. Hanna ↔ Mr. Justin Lamber
Mrs. Angela B. Petersen ↔ Ms. Jennifer A. Schnore ↔ Mrs. Hallie H. Snyder
Dr. John T. Rozzo, Superintendent ↔ Mrs. Jocelyn P. Kramer, Solicitor

SCHOOL BOARD MEETING MINUTES

Monday April 7, 2025 @ 7:00pm

Executive Session @5:45pm (personnel, negotiations, and legal matters)

District Administration Building Board Room

Notice having been advertised and posted and members duly notified, a Board Meeting of the Board of School Directors was held on April 7, 2025 in the District Administration Board Room.

School Board Members:

Dr. Danielle Z. Wetzel, President (in-person)
Mr. Michael R. Mascaro, Vice-President (in-person)
Mrs. Barbara L. Bolas (in-person)
Dr. Daphna Gans (in-person)
Ms. Kelly P. Hanna (in-person)
Mr. Justin Lamber (in-person)
Ms. Angela B. Petersen (in-person)
Mrs. Jennifer A. Schnore, (in-person)
Mrs. Hallie H. Snyder (in-person)

School Personnel:

Dr. John Rozzo, Superintendent (in-person)
Dr. Amy Pfender, Deputy Superintendent (in-person)
Mr. Scott Burchill, Director of Business & Finance (in-person)
Dr. Rachel Andler, Director of Special Education (in-person)
Dr. Lou Angelo, Director of Administrative Services (in-person)
Mr. Raymond Berrott, Director of Technology (in-person)



Dr. Judith Bulazo, Director of Curriculum and Development (in-person)

Dr. Lauren Madia, Director of Pupil Services (in-person)

Mr. Daniel Snyder, Director of Operations & Facilities (in-person)

Mr. Bradley Wilson, Director of Strategic Initiatives (not in attendance)

Mrs. Jocelyn Kramer, Solicitor (in-person)

Mrs. Sarah MacDonald, Board Stenographer (virtual)

Mr. Jack Yurcich, Student Board Representative (in-person)

Ms. Isabella Donnelly, Student Board Representative (not in attendance)

Call to Order & Pledge of Allegiance

(Wetzel, School Board President)

Dr. Wetzel called the meeting to order at approximately 7:05pm. The Pledge of Allegiance was recited.

National Anthem

Caley Pham, Boyce Middle School Student

(Wetzel, School Board President)

Boyce Middle School student Caley Pham sang the National Anthem. Dr. Wetzel thanked Caley for singing and Caley said a few words about her interests and extracurricular activities.

Roll Call of School Board

(Solicitor, Kramer)

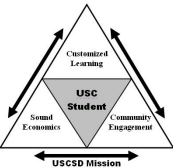
Solicitor Kramer took a roll call of the Board. All Board members were present.



Reading of the Mission:

(Wetzel, School Board President)

Mr. Mascaro read the following mission:



Developing lifelong learners and responsible citizens for a global society is the mission of the Upper St. Clair School District, served by a responsive and innovative staff who in partnership with the community provides learning experiences that nurture the uniqueness of each child and promotes happiness and success.

Residents' Comments - (Regarding Any District Related Items)

(Wetzel, School Board President)

Note: As per Guidelines for Resident's Comments, please state your name, confirm you are a resident, and limit your comments to three minutes.

There were no resident comments at this time.

Approval of Minutes

(Wetzel, School Board President)

MOTION: BY BOLAS: I move that the Board approve the Meeting Minutes of the March 3, 2025 Board Meeting, as attached. Seconded by Mascaro, abstained by Gans, and carried by unanimous voice vote.

Student Board Representative Report

Jack Yurcich & Isabella Donnelly

(Wetzel, School Board President)

Isabella Donnelly was not in attendance for the meeting, as she had mandatory volleyball practice.

Jack Yurcich covered his and Isabella's report. Jack reported on the arts, athletics, academics and activities.

Dr. Wetzel thanked Jack for his report.



Pennsylvania Principals Association

Recognition of Dr. Daniel Beck, 2025 Assistant Principal of the Year

(Ms. Carol Sprinker, Regional Service Specialist Pennsylvania Principals Association)

Ms. Carol Sprinker from the PA Principals Association recognized Dr. Daniel Beck as the 2025 Assistant Principal of the Year.

Dr. Rozzo thanked Ms. Sprinker and congratulated Dr. Beck.

Budget Presentation Regarding 2025-2026 Budget

(Burchill, Director of Business & Finance and Rozzo, Superintendent of Schools)

Dr. Rozzo and Mr. Burchill gave the 2025-2026 budget presentation. Dr. Gans asked questions about the slides. Mr. Burchill answered her questions.

Superintendent's Report

(Rozzo, Superintendent of Schools)

a. District Update

(Rozzo, Superintendent of Schools)

Dr. Rozzo reported on the following items: Speech and Debate team, Girl's Basketball Team, High School Musical feedback. He also gave a summer projects update, advising that communications will be sent out in the coming weeks detailing the upcoming High School summer projects.

Finally, Dr. Rozzo discussed the data training Administrators recently received. He explained that Administrators are currently looking at how to use data protocols for future staff training.

Dr. Wetzell thanked Dr. Rozzo.



b. Approval of Salary Adjustments and Compensation for Non-Represented Employees Supervisors, and Administrators, consistent with Compensation Plans and Employment Agreements

(Rozzo, Superintendent)

Dr. Rozzo requested approval of the annual agenda for salary adjustments and compensation for non-represented employees, supervisors, and administrators. He advised that the adjustments are for 55 individuals from July 1, 2025 through June 30, 2026.

MOTION: BY GANS: I move that the Board approve the total annual salary adjustments and compensation for all non-represented employees and Administrators/Supervisors, consistent with applicable compensation plans and employment agreement(s), as presented. Seconded by Bolas and carried by unanimous voice vote.

c. Approval of the following Staffing Resolutions 2025-01 and 2025-02

(Rozzo, Superintendent of Schools)

i. Increase: School Police Officer 0.8 to 1.0

(Resolution 2025-01)

ii. Increase: School Police Officer 0.8 to 1.0

(Resolution 2025-02)

Dr. Rozzo requested approval of two staffing resolutions to increase two police officer positions from 0.8 to 1.0.

Solicitor Kramer advised that the Board action just applies to the positions, not specific people.

MOTION: BY LAMBER: I move that the Board approve staffing resolutions 2025-01 and 2025-02, as listed above. Seconded by Gans and carried by unanimous voice vote.



d. Approval of Personnel Listings

(Rozzo, Superintendent of Schools and Pfender, Deputy Superintendent)

Dr. Rozzo presented the personnel listing for approval. He advised that the listing contains several retirements, including the retirement of Administrator Dr. Judith Bulazo, Director of Curriculum and Professional Development.

MOTION: BY HANNA: I move that the Board approve the Personnel listing as presented, subject to all required pre-employment history reviews and clearance requirements. Seconded by Lamber and carried by unanimous voice vote. Dr. Wetzel abstained from the vote, explaining the personnel listing contained a change of status in the employment of a family member.

e. Approval of Revisions to 2024-2025 School Calendar

(Rozzo, Superintendent of Schools and Pfender, Deputy Superintendent)

Dr. Rozzo reviewed the revisions to the 2024-2025 school calendar. He reported that the revision is to forgive the January 6, 2025 school day when the District was closed due to weather. He advised it was the first day back from winter recess, so a FID day was not called.

MOTION BY SNYDER: I move that the Board approve the revision to the 2024-2025 School Calendar, as presented. Seconded by Hanna and carried by unanimous voice vote.



f. Approval of Agreement with Kennywood

(Rozzo, Superintendent of Schools)

Dr. Rozzo requested approval of the annual agreement with Kennywood Park for the District's school picnic. The Agreement allows for online ticket sales.

MOTION: BY SCHNORE: I move that the Board approve the Online Ticket Agreement with Kennywood, for the District Kennywood event date of June 12, 2025, which will allow the online group ticket discount, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Snyder and carried by unanimous voice vote.

Administrator's Report

(Rozzo, Superintendent of Schools)

a. Approval of Memorandum of Understanding (MOU) with Clearview Credit Union

(Pfender, Deputy Superintendent)

Dr. Pfender requested approval of an MOU with Clearview Credit Union. The MOU will allow Clearview to open a bank branch in the High School, which will help to promote financial programming for students in the District, as well as allow students to have work experience.

Dr. Gans asked if there was already a space allocated in the High School for the bank branch. Dr. Pfender advised that yes there has been a space allocated in the back corner of the Nutrition Center, however she added that the space is flexible. Ms. Hanna asked if parents will have easy access to the bank branch. Dr. Pfender answered that the branch will have specific hours during and after the school day, as well as virtual appointments. Dr. Wetzel asked if there is a model of this partnership at other schools. Dr. Pfender advised that Washington Financial has some branches locally, but that this will be the first model for Clearview. Dr. Wetzel also asked about the term of the agreement. Solicitor Kramer advised that the term of the agreement is a standard term for an initial MOU.



MOTION: BY PETERSEN: I move that the Board approve the MOU with Clearview Credit Union, to provide a Credit Union School Branch Office at the Upper St. Clair High School, to promote financial programming for students, for a term of three years, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Schnore and carried by unanimous voice vote.

Mrs. Bolas commented that this is an excellent program to teach students about financial literacy.

b. Approval of Crowdfunding for District Robotics Booster Club

(Pfender, Deputy Superintendent)

Dr. Pfender requested approval of crowdfunding for the District Robotics Booster Club, advising that a GoFundMe account has been activated to help the students raise money for the World Championships.

MOTION: BY MASCARO: I move that the Board approve the crowdfunding request from the Robotics Booster Club to raise money through a GoFundMe webpage for the purpose of funding the USC Robotics Team's cost to compete in the World Championships in Houston, which has been reviewed by the Director of Business and Finance in accordance with Board Policy 702.1. Seconded by Petersen and carried by unanimous voice vote.



c. Approval of the following Independent Contractors

(Pfender, Deputy Superintendent)

- i. David Gardner**, Trumpet for the Fort Couch Musical, at a total cost not to exceed \$1,000.00
- ii. Rana Juris**, French Horn for the Fort Couch Musical French, at a total cost not to exceed \$1,000.00
- iii. Rebecca Lang**, Bass for the Fort Couch Musical, at a total cost not to exceed \$1,000.00

Dr. Pfender requested approval of Independent Contractors to support the Fort Couch Musical, noting that proceeds from the musical will help offset the costs of the contractors.

MOTION: BY BOLAS: I move that the Board approve the above-listed items (i. through iv.), for the Fort Couch Musical, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Mascaro and carried by unanimous voice vote.

d. Approval to Rescind Revisions of the following Policies:

(Pfender, Deputy Superintendent)

- i. Policy 103 - Discrimination/Title IX Sexual Harassment Affecting Students** (adopted October 21, 2024)
- ii. Policy 104 - Discrimination Harassment Affecting Staff** (adopted September 16, 2024)

Dr. Pfender requested approval to rescind revisions of policies 103 and 104.

MOTION: BY GANS: I move that the Board rescind the policy revisions listed above, which will operate to reinstate the policies in place prior to the listed revisions. Seconded by Bolas and carried by unanimous voice vote.



e. Approval of the following Contracts for the High School Gymnasium Scoreboard Project

(Berrott, Director of Technology)

- i. Institutional Specialities Inc. (Daktronics):** video display, fixed-digit scoreboard, at an amount not to exceed \$240,130.00 (COSTARS # 032-E22-050).
- ii. Dilts Enterprises:** power distribution, conduits, and data cabling, at an amount not to exceed \$32,000.00 (COSTARS #008-E24-1330).
- iii. The Gateway Engineers, Inc.:** structural engineering services, at a total amount not to exceed \$3,000.00.

Mr. Berrott requested approval of contracts with Institutional Specialities Inc. (Daktronics), Dilts Enterprises, and The Gateway Engineers, Inc. for the High School Gymnasium Scoreboard project. The contracts will allow for a large video display board to be put into the large High School gymnasium. The new video display board will replace the large scoreboard and smaller fixed-digit scoreboard.

Dr. Gans asked if outside organizations, who use the High School Gymnasium regularly, could contribute to the cost of the new video display board. Dr. Rozzo and Mr. Berrott advised that the District is always exploring ways to bring in additional revenue and it could be looked into. Mr. Mascaro agreed, but cautioned that the District should prioritize its own programs before opening spaces for revenue.

MOTION: BY LAMBER: I move that the Board approve the above-listed items (items i. through iii.) for the High School Gymnasium scoreboard project, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Gans and carried by unanimous voice vote.



f. Approval of Contract with JRM Video Production

(Berrott, Director of Technology)

Mr. Berrott requested approval of a contract with JRM Video Production for the Football games. The District will receive ad sharing revenue from advertisements. No alcohol or tobacco advertisements will be played.

Dr. Wetzel asked how the advertisements will be solicited. Mr. Berrott explained that JRM will actively go after local businesses.

Mr. Mascaro asked if the District needs to tie anything into the policy that was just approved last month. Solicitor Kramer advised that the District can look into policy language based on what Mr. Berrott shared. Mr. Mascaro asked who has the final approval on what advertisements are shown. Mr. Berrott advised that Dr. Rozzo will appoint an individual to have final approval over advertisements.

MOTION: BY HANNA: I move that the Board approve the contract with JRM Video Production, for the 2025 football season, at a cost of \$2,000.00 per game, with twenty percent ad revenue sharing, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Lamber and carried by unanimous voice vote.

g. Approval to Declare Items Surplus or Obsolete

(Berrott, Director of Technology)

Mr. Berrott requested approval to declare technology items surplus or obsolete.

MOTION: BY SNYDER: I move that the Board declare the attached, listed equipment surplus/obsolete and be authorized to sell, exchange, dispose, or donate in accordance with the provisions in Board Policy 706.1 - Sale or Disposal of Surplus Property, Equipment, Supplies, and Textbooks. Seconded by Hanna and carried by unanimous voice vote.



h. Approval of Addendum to Agreement with Allegheny Intermediate Unit Community Schools West

(Andler, Director of Special Education)

Dr. Andler requested approval of an addendum to an agreement the AIU Community Schools West, for a student who is attending a Community Schools West program.

MOTION: BY SCHNORE: I move that the Board approve the Addendum to Agreement with Allegheny Intermediate Unit Community Schools West, for a term of July 1, 2024 through June 30, 2025, at fees and billing listed on the addendum, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Snyder and carried by unanimous voice vote.

i. Approval of Agreement with COSTARS Contractor J.M. Paving Inc.

(Angelo, Director of Administrative Services)

Dr. Angelo requested approval of an agreement with COSTARS Contractor J.M. Paving Inc. to fill and seal the High School parking lot. He noted that J.M. Paving offered the most competitive bid.

MOTION: BY PETERSEN: I move that the Board accept the bid and approve the Agreement with COSTARS Contractor J.M. Paving Inc. (COSTARS #029-E35-118), for crack fill, sealing, and painting services on the High School parking lot and campus, at a total cost of \$88,594.00, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Schnore and carried by unanimous voice vote.



j. Approval of Agreement to Participate in the Power Pay Demand Response Program with NRG
(Burchill, Director of Business & Finance and Snyder, Director of Operations)

MOTION: BY MASCARO: I move that the Board approve the agreement to participate in the Power Pay Demand Response Program with NRG Energy Company, in compliance with Act 129 for the 2025-2026 school year, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Petersen and carried by unanimous voice vote.

Business & Finance

(Burchill, Director of Business & Finance)

a. Approval of Treasurer's Report - April 7, 2025
Approval of Supplemental Report - April 7, 2025
(Burchill, Director of Business & Finance)

Mr. Burchill reviewed the financial reports.

MOTION: BY BOLAS: I move that the Board approve the Treasurer's Report including approval of total Bill List, and check File Listing, as attached and as follows. Seconded by Mascaro and carried by unanimous voice vote:

Fund 10 (General Fund): \$4,951,399.31

Fund 39 (Construction Fund): \$13,108.33

Fund 51 (Food Service Fund): \$140,745.28

Committee Reports



(Wetzel, School Board President)

Mrs. Bolas gave a Committee Report from PSBA on the following items: PSBA working on Cyber Charter school funding reform, State of Education report, and the PSBA Delegate Assembly.

Matters of Information/Other

(Rozzo, Superintendent of Schools)

Dr. Rozzo thanked everyone who worked on the High School scoreboard project.

Announcement Regarding Executive Session

(Wetzel, School Board President)

Dr. Wetzel announced the following Executive Session:

- a. **Executive Session was held at 5:45 pm on Monday, April 7, 2025 for personnel, negotiations, and legal matters.**

Adjournment

(Wetzel, School Board President)

Dr. Wetzel thanked Mr. Burchill and Dr. Rozzo for the detailed budget presentation.

Dr. Wetzel adjourned the meeting approximately 9:09pm, on a motion from Mr. Mascaro.



Signed by:

Dr. Danielle Z. Wetzel

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Dr. Danielle Z. Wetzel, President

BOARD OF SCHOOL DIRECTORS

DocuSigned by:

Scott P. Burchill

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Scott P. Burchill, Secretary

BOARD OF SCHOOL DIRECTORS

DocuSigned by:

Sarah MacDonald

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Submitted by: Sarah MacDonald

SCHOOL BOARD STENOGRAPHER



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Mrs. Angela B. Petersen ↔ Ms. Jennifer A. Schnore ↔ Mrs. Hallie H. Snyder
Dr. John T. Rozzo, Superintendent ↔ Mrs. Jocelyn P. Kramer, Solicitor

SCHOOL BOARD MEETING

Monday March 3, 2025 @ 7:00pm

Executive Session @6:15pm (Negotiations and Personnel)

District Administration Building Board Room

Notice having been advertised and posted and members duly notified, a Board Meeting of the Board of School Directors was held on March 3, 2025 in the District Administration Board Room.

School Board Members:

Dr. Danielle Z. Wetzel, President (in-person)
Mr. Michael R. Mascaro, Vice-President (in-person)
Mrs. Barbara L. Bolas (in-person)
Dr. Daphna Gans (not in attendance)
Ms. Kelly P. Hanna (in-person)
Mr. Justin Lamber (in-person)
Ms. Angela B. Petersen (in-person)
Mrs. Jennifer A. Schnore, (in-person)
Mrs. Hallie H. Snyder (in-person)

School Personnel:

Dr. John Rozzo, Superintendent (in-person)
Dr. Amy Pfender, Deputy Superintendent (in-person)
Mr. Scott Burchill, Director of Business & Finance (in-person)
Dr. Rachel Andler, Director of Special Education
Dr. Lou Angelo, Director of Administrative Services (in-person)
Mr. Raymond Berrott, Director of Technology (in-person)
Dr. Judith Bulazo, Director of Curriculum and Development (in-person)



Dr. Lauren Madia, Director of Pupil Services (not in attendance)
Mr. Daniel Snyder, Director of Operations & Facilities (in-person)
Mr. Bradley Wilson, Director of Strategic Initiatives (in-person)
Mrs. Jocelyn Kramer, Solicitor (in-person)
Mrs. Sarah MacDonald, Board Stenographer (virtual)
Mr. Jack Yurcich, Student Board Representative (not in attendance)
Ms. Isabella Donnelly, Student Board Representative (in-person)

Call to Order & Pledge of Allegiance

(Wetzel, School Board President)

Dr. Wetzel called the meeting to order at approximately 7:02pm.

National Anthem

Cecily Unitas, Upper St. Clair High School Student

(Wetzel, School Board President)

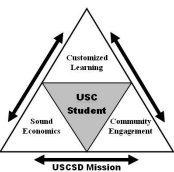
High School Student Cecily Unitas sang the National Anthem.

After singing, Cecily answered a few questions about herself. Dr. Wetzel thanked Cecily for singing.

Reading of the Mission:

(Wetzel, School Board President)

Mr. Mascaro read the mission:



Developing lifelong learners and responsible citizens for a global society is the mission of the Upper St. Clair School District, served by a responsive and innovative staff who in partnership with the community provides learning experiences that nurture the uniqueness of each child and promotes happiness and success.

Roll Call of School Board

(Solicitor, Kramer)

Solicitor Kramer took a roll call of the School Board. Eight School Board members were in attendance and one School Board member was absent (Dr. Gans).



Residents' Comments - (Regarding Any District Related Items)

(Wetzel, School Board President)

Note: As per Guidelines for Resident's Comments, please state your name, confirm you are a resident, and limit your comments to three minutes.

There were no resident comments at this time.

Approval of Minutes

(Wetzel, School Board President)

MOTION: BY BOLAS: I move that the Board approve the Meeting Minutes of the February 3, 2025 Board Meeting, as attached. Seconded by Mascaro and carried by unanimous voice vote.

Student Board Representative Report

Jack Yurchich & Isabella Donnelly

(Wetzel, School Board President)

Jack Yurchich was not in attendance for the meeting. Isabella Donnelly covered all of the items in the School Board Report, including: arts, athletics, activities, and academics.

Recognition of Ms. Vera M. Thornberg

Retired Upper St. Clair School District Teacher

(Rozzo, Superintendent of Schools)

Dr. Rozzo recognized Ms. Vera Thornberg for her years of service to the District and for being the oldest living employee at 102 years old. Ms. Thornberg retired in 1987 after 25 years of service. Ms. Thornberg said a few words about her time with the District.

Dr. Wetzel thanked Ms. Thornberg for her years of service with the District.



Approval to Accept Donation Check from Upper St. Clair Athletic Association (USCAA)

(Rozzo, Superintendent of Schools, Brett Stutzman, President of USCAA, and Erik Lund and Joe Krolczyk, Fields and Facilities Co-Chairs)

The USCAA presented a check to the District for \$8,700.00 and thanked the District for their collaboration in youth sports. Dr. Rozzo thanked the USCAA and advised that the program serves many children in the area.

MOTION: BY HANNA: I move that the Board approve the acceptance of a \$8,700.00 donation from the USCAA. Seconded by Bolas and carried unanimous voice vote.

Superintendent's Report

(Rozzo, Superintendent of Schools)

a. District Update

(Rozzo, Superintendent of Schools)

Dr. Rozzo gave an update on several items including the boys and girls basketball WPIAL champion wins, noting it was the first time in 29 years that both girls and boys won the title in the same year. He also reported about the High School Musical, Staff Wellness Day, and Administrative training regarding data.

b. Approval of Personnel Listings

(Rozzo, Superintendent of Schools and Pfender, Deputy Superintendent)

Dr. Rozzo reviewed the personnel listing for approval. He advised that the listing does not have many items, but does include the resignation of Middle School Curriculum Leader, Ms. Kate Ruth.

MOTION: BY SNYDER: I move that the Board approve the Personnel listing as presented, subject to all required pre-employment history reviews and clearance requirements. Seconded by Hanna and carried by unanimous voice vote.



c. Second Reading and Adoption of Policy 627 Commercial Activities and Partnerships

(Rozzo, Superintendent of Schools and Kramer, Solicitor)

Solicitor Kramer began reviewing the Settlement Agreement; she then apologized for jumping ahead to a different agenda item and reviewed policy 627. She reported that language was added into the policy giving the District the ability to have sponsorships. She advised this policy was presented at the February 3rd meeting for a first reading and that there have been no revisions since the first reading.

Dr. Wetzel thanked the Supplemental Funding Committee for working on the policy.

MOTION: BY LAMBER: I move that the Board approve the adoption of Policy 627 Commercial Activities and Partnerships, as presented. Seconded by Snyder and carried by unanimous voice vote.

d. Approval of Affiliation Agreement with Carlow College

(Rozzo, Superintendent of Schools)

Dr. Rozzo reviewed the Affiliation Agreement with Carlow College regarding student teaching. He explained that in order to place student teachers within the District, an agreement first needs to be in place.

MOTION: BY SCHNORE: I move that the Board approve the Affiliation Agreement with Carlow College, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Lamber and carried by unanimous voice vote.



e. Ratify Approval of Settlement Agreement

(Kramer, Solicitor)

Solicitor Kramer reviewed the settlement agreement. She explained that the agreement is from an old Charter School reimbursement case from 2016-2017, with litigation which was recently resolved. She noted that she and Mr. Burchill recommend settling without further liability, due to the small amount due.

MOTION: BY PETERSEN: I move that the Board ratify the approval of the Settlement Agreement and Mutual Release of Claims between Pennsylvania Leadership Charter School and the Upper St. Clair School District for educational services, at a total amount of \$1,827.98, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Schnore and carried by unanimous voice vote.

Administrator's Report

(Rozzo, Superintendent of Schools)

a. Approval of Comprehensive Plan

(Pfender, Deputy Superintendent and Bulazo, Director of Curriculum and Professional Development)

Dr. Pfender requested approval of the Comprehensive Plan, noting it is a mandatory document that will be submitted to the State. She thanked Dr. Bulazo for all of her hard work and involvement in putting together the plan. She also thanked Mr. Wilson and Dr. Madia for their role in completing the plan.

MOTION: BY MASCARO: I move that the Board approve the District Comprehensive Plan, as presented. Seconded by Petersen and carried by unanimous voice vote.



b. Resolution 2025-03-03A adding the District Robotics Club as a School Affiliated Booster Group

(Pfender, Deputy Superintendent)

Dr. Pfender requested approval for the District Robotics Club to become a School Affiliated Booster Group.

MOTION: BY BOLAS: I move that the Board approve Resolution 2025-03-03A adding The District Robotics Club as a School Affiliated Booster Group. Seconded by Mascaro and carried by unanimous voice vote.

c. Approval of Memorandum of Understanding (MOU) with the Allegheny Intermediate Unit (AIU) Head Start and Pre-K Counts Programs

(Bulazo, Director of Curriculum and Professional Development)

Dr. Bulazo reviewed the MOU with the AIU Head Start and Pre-K Counts Programs. She explained that the District is required to have the agreement to ensure the successful transition of students between Preschool and Kindergarten. She noted that the MOU is part of compliance for Federal Programs Monitoring.

MOTION: BY HANNA: I move that the Board approve the MOU with the AIU Head Start and Pre-K Counts Program, to support best practices in students' transition to Kindergarten, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Bolas and carried by unanimous voice vote.



d. Acceptance and Approval of Proposal from FieldTurf

(Angelo, Director of Administrative Services)

Dr. Angelo requested acceptance and approval of the proposal from FieldTurf. He explained that the current High School fieldturf was installed in 2016 and has had extensive usage. He reported that the turf is seeing advanced-stage wear and tear, inlay tearing, and color fading. He noted if approved, the project will begin in mid June and last six weeks; planned summer programs will be relocated to another location and the stadium will be closed to the public. community.

MOTION: BY SNYDER: I move that the Board accept and approve the Proposal from FieldTurf, Keystone Purchasing Network (KPN) Contract #202401-01 to replace the High School field turf at a total cost of \$686,672.08, per, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Hanna and carried by unanimous voice vote.

e. Approval of Technology Expenditures

(Berrott, Director of Technology)

Mr. Berrott requested approval of technology expenditures for the District.

MOTION: BY LAMBER: I move that the Board approve the technology expenditures from Apple, Fresh Tech Integrated, and CDW-G, for immediate purchase and inclusion in the 2025-2026 Technology Budget, at a total cost not to exceed \$890,000.00, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Snyder and carried by unanimous voice vote.

f. Approval of the 2025-2026 Adoption of Approved Local Education Agency (LEA) Policies and Procedures and Use of Funds for Individuals with Disability Education Act (IDEA) Part B

(Andler, Director of Special Education)

Dr. Andler requested approval of the annual adoption of LEA Policies and Procedures and Use of Funds for IDEA Part B.

MOTION: BY SCHNORE: I move that the Board approve the 2025-2026 Adoption of Approved LEA Policies and Procedures and Use of Funds for IDEA Part B, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Lamber and carried by unanimous voice vote.



Business & Finance

(Burchill, Director of Business & Finance)

- a. Approval of Treasurer's Report - March 3, 2025**
Approval of Supplemental Report - March 3, 2025
 (Burchill, Director of Business & Finance)

Mr. Burchill reviewed the financial statements. Mrs. Petersen thanked Mr. Burchill for his financial explanation and his thoroughness.

MOTION: BY PETERSEN: I move that the Board approve the Treasurer's Report including approval of total Bill List, and check File Listing, as attached and as follows. Seconded by Schnore and carried by unanimous voice vote:

Fund 10 (General Fund): \$2,284,174.97
 Fund 32 (Capital Reserve): \$1,596.00
 Fund 39 (Construction Fund): \$35,831.00
 Fund 51 (Food Service Fund): \$82,930.04

- b. Approval of Proposed 2025-2026 Allegheny Intermediate Unit (AIU) Program of Services Budget**
 (Burchill, Director of Business & Finance)

Mr. Burchill requested approval of the 2025-2026 AIU Program of Services Budget. Dr. Wetzel asked Mr. Burchill if he was expecting the amount to go up. Mr. Burchill advised that yes, he was expecting it to go up and that it only increased by \$400.00.

MOTION: BY MASCARO: I move that the Board approve the proposed 2025-2026 AIU Program of Services Budget in the total amount of \$2,361,050.00 with the Upper St. Clair School District contribution estimated to be \$67,732.00, the District's final withholding allocation will be based on District Aid Ratio and Weighted Average Daily Membership (WADM); the withholding allocations will be determined by the Pennsylvania Department of Education sometime after July 1, 2025. Seconded by Petersen and carried by unanimous voice vote.



Committee Reports

(Wetzel, School Board President)

a. Pathfinder Update

Mrs. Hallie Snyder

Mrs. Snyder reported on Pathfinder. She advised that Pathfinder is governed by a jointure group and is part of the South Central Area Special Schools Committee. She explained that they have moved into a new financial and maintenance contract. She noted that ten students are currently on the waiting list to attend Pathfinder.

Dr. Wetzel thanked Mrs. Snyder for her excellent description of the Pathfinder School and their relationship with the District.

Mrs. Bolas reported on PSBA, advising about the PSBA symposium on artificial intelligence.

Mrs. Hanna reported on SHASDA, advising that she recently attended the SHASDA dinner on February 20th.

Matters of Information/Other

(Rozzo, Superintendent of Schools)

Dr. Rozzo announced the following matter of information:

a. Budget Presentations will begin at the April 7, 2025 School Board Meeting.

Announcement Regarding Executive Session

(Wetzel, School Board President)

Dr. Wetzel announced the following Executive Session:

a. Executive Session was held at 6:15pm on Monday, March 3, 2025 for negotiations and personnel.

Adjournment

(Wetzel, School Board President)

Dr. Wetzel adjourned the meeting at approximately 8:06pm on a motion.



Dr. Danielle Z. Wetzel, President
BOARD OF SCHOOL DIRECTORS

Scott P. Burchill, Secretary
BOARD OF SCHOOL DIRECTORS

Submitted by: Sarah MacDonald
SCHOOL BOARD STENOGRAPHER

Upper St. Clair School District

2024-2025 School Calendar (Draft: April 7, 2025)

July 2024							July 4 July 5	Closed, Independence Day District Closed	August 2024							Aug. 14 Aug. 15 Aug. 16 Aug. 19 Aug. 20 Aug. 20-21 Aug. 22	Teacher Inservice #1 (Staff Opening Day) Teacher Inservice #2 (Act 80) Teacher Inservice #3 (Act 80) Teacher Inservice #4 (Classroom Mang. #1 / Flex) Students First Day of School Kindergarten Screening Days Kindergarten First Day of School		
S	M	T	W	T	F	S			S	M	T	W	T	F	S				
	1	2	3	4	5	6							1	2	3				
7	8	9	10	11	12	13			4	5	6	7	8	9	10				
14	15	16	17	18	19	20			11	12	13	14	15	16	17				
21	22	23	24	25	26	27			18	19	20	21	22	23	24				
28	29	30	31						25	26	27	28	29	30					
																		Students = 9 Teachers = 13	
September 2024							Sept. 2 Sept. 5 Sept. 19 Sept. 26	No School, Labor Day Elementary School Open House (Early Dismissal)** High School Open House (Early Dismissal)** Boyce Open House (Early Dismissal)**	October 2024							Oct. 10 Oct. 24 Oct. 25 Oct. 28	Fort Couch Open House (Early Dismissal)** First Quarter Marking Period Ends Teacher Inservice #5 (Classroom Mang. #2) Second Quarter Begins		
S	M	T	W	T	F	S			S	M	T	W	T	F	S				
1	2	3	4	5	6	7						1	2	3	4			5	
8	9	10	11	12	13	14			6	7	8	9	10	11	12				
15	16	17	18	19	20	21			13	14	15	16	17	18	19				
22	23	24	25	26	27	28			20	21	22	23	24	25	26				
29	30								27	28	29	30	31						
																		Students = 22 Teachers = 23	
November 2024							Nov. 1 Nov. 4 Nov. 5 Nov. 8 Nov. 27-29	Teacher Inservice #6 (Act 80) Inservice #6 Parent/Teacher Conferences Teacher Inservice #7 (Act 80) Inservice #7 Parent/Teacher Conferences Inservice #8 (Act 80) First Quarter Report Cards (K-8 Report Cards) No School, Thanksgiving Break	December 2024							Dec. 20 Dec. 23-31	Half-Day, Early Dismissal ** No School, Winter Recess		
S	M	T	W	T	F	S			S	M	T	W	T	F	S				
					1	2			1	2	3	4	5	6	7				
3	4	5	6	7	8	9			8	9	10	11	12	13	14				
10	11	12	13	14	15	16			15	16	17	18	19	20	21				
17	18	19	20	21	22	23			22	23	24	25	26	27	28				
24	25	26	27	28	29	30			29	30	31								
																		Students = 15 Teachers = 15	
January 2025							Jan. 1-3 Jan. 6 Jan. 17 Jan. 20 Jan. 21	No School, Winter Recess District Closed Second Quarter Marking Period Ends Teacher Inservice #9 (Classroom Mang. #3) Third Quarter Begins	February 2025							Feb. 3 Feb. 17	Second Quarter Report Cards (K-12 Report Cards) Teacher Inservice #10 (Act 80)		
S	M	T	W	T	F	S			S	M	T	W	T	F	S				
			1	2	3	4									1				
5	6	7	8	9	10	11			2	3	4	5	6	7	8				
12	13	14	15	16	17	18			9	10	11	12	13	14	15				
19	20	21	22	23	24	25			16	17	18	19	20	21	22				
26	27	28	29	30	31				23	24	25	26	27	28					
																		Students = 19 Teachers = 20	
March 2025							March 27 March 28 March 31	Third Quarter Marking Period Ends Teacher Inservice #11 (Classroom Mang. #4) Fourth Quarter Begins	April 2025							April 10 April 14-18 April 21-25 April 28-30	Third Quarter Report Cards (K-8 Report Cards) Spring Recess PSSA Testing English Language Arts PSSA Testing Mathematics, Science and Make-ups		
S	M	T	W	T	F	S			S	M	T	W	T	F	S				
						1						1	2	3	4			5	
2	3	4	5	6	7	8			6	7	8	9	10	11	12				
9	10	11	12	13	14	15			13	14	15	16	17	18	19				
16	17	18	19	20	21	22			20	21	22	23	24	25	26				
23	24	25	26	27	28	29			27	28	29	30							
30	31																		
																		Students = 17 Teachers = 17	
May 2025							May 1-2 May 5-9 May 8 May 15 May 20 May 22 May 26	PSSA Testing Mathematics, Science and Make-ups PSSA Make-up Testing Elementary S.T.A.R Night * Fort Couch Celebration of Learning * Teacher Inservice #12 (Flex/Act 48) Boyce Celebration of Learning * No School, Memorial Day	June 2025							June 5 June 6 June 6 June 9 June 23	High School Commencement & 8th Grade Simulation Day**** Last Day of School for Students/Half-Day, Early Dismissal *** Fourth Quarter Marking Period Ends Teacher Inservice #13 (Classroom Mang. #5) Fourth Quarter Report Cards USC Parent Portal for Elementary, Middle, and High School		
S	M	T	W	T	F	S			S	M	T	W	T	F	S				
					1	2			1	2	3	4	5	6	7				
4	5	6	7	8	9	10			8	9	10	11	12	13	14				
11	12	13	14	15	16	17			15	16	17	18	19	20	21				
18	19	20	21	22	23	24			22	23	24	25	26	27	28				
25	26	27	28	29	30	31			29	30									
																		Students = 5 Teachers = 6	

 = Teacher Inservice/No School for students
 = Half Day / Early Dismissal for Students
 = No School
 = School Building Special Events and Days
 = First and Last Days of School ***Last day of school pending additional snow make-up days
 *** Half-day/early Dismissal times - HS - 11:20am, MS - 12:20pm, EL - 11:55am
 *** Half-day/early Dismissal Kindergarten start & end times:
 AM Kindergarten: Regular Start Time - 10:10am & PM Kindergarten: 10:10am - 11:55am

**** 8th Grade Simulation Day - Early Dismissal - 12:45pm (Grades 9-11 only)
 * Elementary S.T.A.R Night Early Dismissal - 1:10pm (Elementary students only)
 * Fort Couch Celebration of Learning Early Dismissal - 1:40pm (Fort Couch students only)
 * Boyce Celebration of Learning Early Dismissal - 1:40pm (Boyce students only)
 ** Elementary Open House - Elementary Early Dismissal - 1:10pm (Elementary students only)
 ** Boyce Open House - Boyce Early Dismissal - 1:40pm (Boyce students only)
 ** Fort Couch Open House - Fort Couch Early Dismissal - 1:40pm (Fort Couch students only)
 ** High School Open House & Simulation Day - High School Early Dismissal - 1:00pm HS students only)

Upper St Clair School District
2024-2025 School Calendar (Draft: April 7, 2025)

July 2024

4 Closed, Independence Day
5 District Closed

August 2024

14 Teacher Inservice #1 (Staff Opening Day)**
15 Teacher Inservice #2 (Act 80)**
16 Teacher Inservice #3 (Act 80)**
19 Teacher Inservice #4 (Classroom Mang. #1 / Flex)**
20 Students First Day of School
20-21 Kindergarten Screening Days
22 Kindergarten First Day of School

September 2024

2 No School, (District Closed), Labor Day
5 Elementary School Open House
(Elementary School Early Dismissal @ 1:10pm)
19 High School Open House
(High School Early Dismissal @ 1:00pm)
26 Boyce Open House
(Boyce Early Dismissal @ 1:40pm)

October 2024

10 Fort Couch Open House
(Fort Couch Early Dismissal @ 1:40pm)
24 First Quarter Marking Period Ends
25 Teacher Inservice #5(Classroom Mang. #2)
28 Second Quarter Begins

November 2024

1 Teacher Inservice #6 (Act 80)**
(Inservice #6 Parent / Teacher Conferences)
4 Teacher Inservice #7 (Act 80)**
(Inservice #7 Parent / Teacher Conferences)
5 Teacher Inservice #8 (Act 80)
8 First Quarter Report Cards (K-8 Report Cards)
27-29 No School, (District Closed), Thanksgiving Recess

December 2024

20 Half-Day / Early Dismissal for Students*
23-31 No School, (District Closed), Winter Recess

January 2025

1-3 No School, (District Closed), Winter Recess
6 District Closed
17 Second Quarter Marking Period Ends
20 Teacher Inservice #9 (Classroom Mang. #3)**
21 Third Quarter Begins

February 2025

3 Second Quarter Report Cards (K-12 Report Cards)
17 Teacher Inservice #10 (Act 80)**

March 2025

27 Third Quarter Marking Period Ends
28 Teacher Inservice #11 (Classroom Mang. #4)
31 Fourth Quarter Begins

April 2025

10 Third Quarter Report Cards (K-8 Report Cards)
14-18 No School, Spring Recess
21-25 PSSA Testing English Language Arts
28-30 PSSA Testing Mathematics, Science, and Make-ups

May 2025

1-2 PSSA Testing Mathematics, Science, and Make-ups
5-9 PSSA Make-up Testing
8 Elementary School S.T.A.R Night
(Elementary Early Dismissal @ 1:10pm)
15 Fort Couch Celebration of Learning
(Fort Couch Early Dismissal @ 1:40pm)
20 Teacher Inservice #12 (Flex/Act 48)
22 Boyce Celebration of Learning
(Boyce Early Dismissal @ 1:40pm)
26 No School, (District Closed), Memorial Day

June 2025

5 High School Commencement & 8th Grade Simulation Day
6 Last Day of School for Students
Pending additional snow make-up days
6 Half Day / Early Dismissal for Students*
9 Fourth Quarter Marking Period Ends
9 Teacher Inservice #13 (Classroom Mang. #5)
23 Fourth Quarter Report Cards Available (K-12 Report Cards):
Elementary, Middle, High School – USC Parent Portal

Key

*Early Dismissal Times (unless otherwise noted on calendar):
High School @ 11:20am
Middle School @ 12:20pm.
Elementary School @ 11:55am
AM Kindergarten: regular start time – 10:10am
PM Kindergarten: 10:10am – 11:55am
8th Grade Simulation Day @12:45pm (Grades 9-11 only)

In accordance with Basic Education Circular 24 P.S. §15-1502, Days
Schools not to be kept open, the following days are official School District
Holidays: Labor Day, Thanksgiving Day, the Day after Thanksgiving,
Christmas Eve, Christmas Day, New Year’s Eve, New Year’s Day,
Memorial Day and Independent Day.

**No School for students on Inservice Days

Students - 180 Total Days and Teachers – 193 Total Days

OLSAT Testing

5th Grade – Fall
1-2nd Grade – Spring

PSSA Testing

English Lang Arts (Grades 3-8): April 21-25
Math, Science & Make-ups (Grades 3-8): April 28 – May2

Keystone Testing

Summer: July 28-August 1
Winter Wave 1: December 4-18
Winter Wave 2: January 6-17 Spring: May 12-23

Board Meeting
Personnel List
April 7, 2025

ELECTION

Staff Name	Location	New Assignment	New Assignment Status	Effective Date
Beaver, Jeremiah	Fort Couch	Coach: Middle School Track	ECA	03-03-25 through 05-09-25
Cushey, Cynthia	High School	Nutrition Center General Worker	PT	TBD
Dubreil, Sebastien	Fort Couch	Chaperone: FPS States Competition	Volunteer	04-04-25
Endy, Douglas	Bus Garage	Mechanic	FT	TBD
Hochendoner, Tori	Substitute	Substitute Teacher (certified)	Substitute	TBD
Huzjak, Ryan	High School	Coach: Girls Flag Football Club	Volunteer	04-07-25
Johnston, Bridget	Ft. Couch	Spring Musical: Musical Assistant Scenic Painter	Volunteer	03-27-25 through 05-12-25
Kobeski, Christine	Ft. Couch	Spring Musical: Musical Producer	ECA	04-02-25 through 05-12-25
Kreizenbeck, Gretchen	Ft. Couch	Coach: Middle School Volleyball	Volunteer	03-27-25
Mostowy, Dawn	Fort Couch	Coach: Middle School Track	ECA	03-03-25 through 05-09-25
Romano, Alex	High School	Coach: Ultimate Frisbee Club	Volunteer	04-07-25
Rongaus, Dana	Substitute	Substitute Teacher (certified)	Substitute	03-24-25
Saxe, Stephanie	Substitute	Substitute Teacher (certified)	Substitute	03-24-25
Taylor, Matthew	Substitute	Sub Van Driver	PT	03-06-25
Valeriano, Kimberly	High School	Assistant Athletic Director	ECA	2025-2026 School Year

CHANGE OF STATUS

Staff Name	Location	Current Assignment	Current Assignment Status	New Assignment	New Assignment Status	Effective Date
Belack, Olivia	High School	Assistant Coach: High School Girls Soccer	ECA	Assistant Coach: High School Girls Soccer	Volunteer	08-11-25 through 10-24-25
Beury, Jennifer	Bus Garage	Substitute Van Driver	PT	Bus Driver	PT	04-03-25
Bryson, Sean	High School	1.0 Chief of Police	FT	Personal Leave of Absence	Leave	Beginning 03-31-25
Campbell, Alexander	Eisenhower	1.0 Special Education Teacher (Per Diem A. Hadad)	Per Diem Sub	1.0 Special Education Teacher (Per Diem A. Hadad) - Update Per Diem Dates	Per Diem Sub	FROM 01-13-25 through 03-12-25 TO 01-13-25 through 03-07-25
Campbell, Alexander	Streams	1.0 Special Education Teacher (Per Diem A. Hadad) - Update Per Diem Dates	Per Diem Sub	1.0 Teacher Aide	FT	03-10-25
Caryll, Linda	Transportation	Substitute Bus Attendant	Substitute	Bus Attendant	PT	04-07-25
Cramer, Jennifer	Fort Couch	Coach: Middle School Track	ECA	Coach: Middle School Volleyball	ECA	03-03-25 through 05-09-25
DeBoer, Madeline	Substitute	Substitute Teacher (Certified)	Substitute	1.0 Elementary Teacher (Per Diem A. Tipton)	Per Diem Sub	04-29-25 through 06-09-25
DeGregorio, Rebecca	Streams	1.0 Resource Teacher	FT	Personal Leave of Absence	Leave	04-10-25 through 05-01-25
Goldbach, Theresa	Eisenhower	Head Cook	FT	Personal Leave of Absence	Leave	Beginning 04-10-25
Grover, Brian	District Wide	Head Maintenance Technician	FT	Operations Manager	FT	05-01-25
Krolczyk, Elizabeth	Eisenhower	Substitute Nutrition Center General Worker	Substitute	Nutrition Center General Worker	PT	04-07-25
Kukuda, Fiauna	Streams	Substitute Teacher (Certified)	Substitute	1.0 Resource Teacher (Per Diem R. DeGregorio)	Per Diem Sub	04-09-25 trough 05-02-25
Hartnett, Timothy	High School	1.0 Chemistry Teacher	FT	Personal Leave of Absence - Updated Dates	Leave	FROM Beginning 10-14-24 TO 10-14-24 through LDTR
Heitman, Kathryn	Eisenhower	Substitute School Nurse	Substitute	1.0 School Nurse (Per Diem A. Lazarova)	Per Diem Sub	05-21-25 through 06-09-25 (excluding 05-30-25)

Johnston, Bridget	Fort Couch	Spring Musical: Musical Assistant Scenic Painter	Volunteer	Spring Musical: Musical Assistant Scenic Painter	ECA	TBD
Lackner, Samantha	High School	Assistant Coach: High School Girls Soccer	ECA	Assistant Coach: High School Girls Soccer	Volunteer	08-11-25 through 10-24-25
Lehman, Denise	Boyce	1.0 Teacher Aide	FT	Personal Leave of Absence - Updated Dates	Leave	FROM Beginning 02-13-25 TO 02-13-25 through 03-07-25
Levandosky, Elizabeth	Substitute	1.0 Custodian	FT	Substitute Custodian	Substitute	04-18-25
Levine, Stephen	Ft. Couch	1.0 Social Studies Teacher	FT	Personal Leave of Absence	Leave	03-13-25 through 06-09-25
McCullough, Gary	Boyce	1.0 Elementary Teacher	FT	Military Leave of Absence	Leave	2025-2026 School Year
McDonnell, Emma	Fort Couch	Substitute Teacher (Certified)	Substitute	1.0 Social Studies (per diem S. Levine)	Per Diem Sub	03-12-25 through LDTR
Moore, Richard	High School	School Police Officer	FT	Chief of Police	FT - Interim	04-01-25 through TBD
Snyder, Lauren	Baker	1.0 Tech Instructional Aide	FT	Personal Leave of Absence - Updated Dates	Leave	FROM Beginning 02-03-25 TO 02-03-25 through 03-21-25
Taylor, Matthew	Bus Garage	Substitute Van Driver	Substitute	Bus Driver	PT	04-02-05
Tipton, Alexandra	Baker	1.0 Elementary Teacher	FT	Personal Leave of Absence	Leave	05-01-25 through 10-02-25
Vacco, Tracey	High School	1.0 Chemistry Teacher	FT	Personal Leave of Absence	Leave	Beginning 04-03-25
Vizzini, Antoinette	High School	1.0 Math Teacher	FT	Personal Leave of Absence - Updated Dates	Leave	2025-2026 school year
Wagner, Susan	Bus Garage	Sub Bus Attendant	Substitute	Bus Attendant	PT	04-07-25
Wetzel, Lew	District Wide	.8 School Police Officer	PT	1.0 School Police Officer	FT	04-08-25
Zabelsky, Lane	District Wide	.8 School Police Officer	PT	1.0 School Police Officer	FT	04-08-25

REAPPOINTMENT

Staff Name	Location	Current Assignment	Current Assignment Status	Effective Date
Cremonese, Frank	High School	Head Coach: Strength/Conditioning	ECA	08-11-25 through 10-24-25
Davey, Justin	High School	Assistant Athletic Director	ECA	2025-2026 School Year
Fedko, Katherine	High School	Assistant Coach: Strength/Conditioning	ECA	08-11-25 through 10-24-25
Junko, Mike	High School	Winter Sports Conditioning	ECA	01-06-25 through 05-30-25
Morton, Shawn	High School	Winter Sports Conditioning	ECA	01-06-25 through 05-30-25
O'Brien, Michael	High School	Assistant Faculty Manager	ECA	2025-2026 School Year
Robbins, Timothy	High School	Winter Sports Conditioning	ECA	01-06-25 through 05-30-25
Wagner, Gregory	High School	Assistant Athletic Director	ECA	2025-2026 School Year

RETIREMENT

Staff Name	Location	Current Assignment	Current Assignment Status	Effective Date
Bulazo, Judith	DAB	Director of Curriculum and Professional Development	FT	08-01-25
Gallo, Sandra	High School	Secretary	FT	08-13-25
Snyder, Lauren	Baker	1.0 Tech Instructional Aide	FT	06-06-25

RESIGNATION

Staff Name	Location	Current Assignment	Current Assignment Status	Effective Date
Cagni, Nicholas	Substitute	Substitute Custodian	Substitute	03-10-25
Chappel, Jordan	High School	Marching Band: Brass/Woodwind Instructor	ECA	04-01-25
Cuda, Tina	Boyce	Custodian	FT	03-14-25
DiPasquale, Anna	High School	Assistant Coach: Hip Hop (JV Dance)	ECA	03-20-25
Gramm, Judith	Substitute	Substitute Nutrition Center General Worker	Substitute	02-28-25
Kyle, David	High School	Assistant Coach: High School Boys Golf	ECA	02-25-25
Miller, Tara	Substitute	Substitute Teacher	Substitute	03-10-25
Pasquarelli, Patrizia	High School	Nutrition Center General Worker	PT	03-05-25

OTHER

Approval of Employee Discipline Resolution 2025-05



ONLINE TICKET AGREEMENT

PARK INFORMATION

Park Name:	Kennywood
Mailing Address:	4800 Kennywood Blvd, West Mifflin, PA 15122 United States
Contact Name:	Samantha McGough
Phone:	412-461-0500 ext. 1242
Email:	samantha.mcgough@kennywood.com

GROUP INFORMATION

Group Name:	UPPER ST. CLAIR SCHOOL DISTRICT	
Street Address:	1775 MCLAUGHLIN RUN ROAD	
City:	State:	Zip Code:
UPPER ST. CLAIR	PA	15241
Phone:	Email:	
412-833-1600	SMACDONALD@USCSD.K12.PA.US	
Contact Name:	SARAH MACDONALD	
Title:	EXECUTIVE ASSISTANT	

EVENT INFORMATION

School Visit Date:	06/12/25
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ONLINE TICKET TYPES & PRICING

Dated Early-Bird Admission - \$31.99 plus tax

(if purchased by **May 29, 2025**)

**Ticket option can be purchased through above date*

Dated Regular Admission - \$35.99 plus tax

(if purchased after **May 29, 2025**)

**Ticket option can be purchased through 'School Visit Date'*

Good Any Day Admission - \$37.99 plus tax

**Ticket option can be purchased through June 30th*

REBATE TERMS: Park to rebate Group \$2.00 for every **Dated Early-Bird Admission** and **Dated Regular Admission** ticket sold using a unique promo code(s) if a minimum of **750** tickets are sold. If the minimum is met, a rebate check will be mailed to the Group at the address provided above on this agreement within 45 days after the Group's visit date.

ADDITIONAL NOTES:

TERMS AND CONDITIONS OF ONLINE TICKET AGREEMENT

This Online Ticket Agreement 'Agreement' is entered into between the Park and the Group named on this Agreement. Group is herein appointed for the purpose of online ticket sales only and shall have no power or authority to act for Park in any capacity other than the disbursement of online ticket offer. By signing below, Group represents and warrants that it understands the Terms and Conditions and agrees to be bound by them.

Client Signature:

Date:

Name (Print):

Title:

Park Signature:

Date:

March 12, 2025

Name (Print):

Samantha McGough

Title:

Schools Sales Manager

Memo

To: Dr. John Rozzo, USC Board Members

From: Scott P. Burchill 

Date: April 7, 2025

RE: FINANCIAL SUMMARY AND PRELIMINARY FINANCIAL STATEMENTS FOR THE PERIOD ENDED FEBRUARY 28, 2025 (PRELIMINARY AND UNAUDITED)

Financial statements for the General Fund, Food Service Fund, Capital Reserve Fund and Construction Fund reflect the revenues and expenses realized from July 1, 2024, through February 28, 2025.

GENERAL FUND

	2024-25	2024-25 through February 28, 2025		2023-24	2023-24 through February 29, 2024	
<i>(in millions of dollars)</i>	Budgeted	Actual	% of Budget	Budgeted	Actual	% of Budget
Current Real Estate Revenues	\$69.08	\$67.84	98%	\$67.45	\$65.93	98%
EIT	\$7.67	\$4.68	61%	\$6.77	\$4.33	64%
All Other Local Revenues	\$5.22	\$3.68	70%	\$4.62	\$3.76	81%
State Revenues	\$21.88	\$13.67	62%	\$20.84	\$14.69	70%
Federal Revenues	\$0.51	\$0.21	41%	\$0.47	\$0.14	30%
All Other	\$0.10	\$0.02	0%	\$0.10	\$0.03	0%
Total Revenues	\$104.46	\$90.10	86%	\$100.25	\$88.88	89%
Expenditures	\$104.45	\$59.72	57%	\$100.25	\$57.83	58%
Revenues less Expenditures	\$0.010	\$30.38		\$0.000	\$31.05	

Balance Sheet	As of June 30, 2024 (Audited)	As of February 28, 2025 (Unaudited)
Cash and Marketable Securities	\$24,266,761	\$35,647,995
Total Assets	\$30,706,554	\$51,067,524
Total Liabilities	\$18,506,134	\$8,474,411
Nonspendable Reserves	\$1,655,282	\$0
Adjustment to Fund Balance		\$30,392,688
Fund Balance	\$10,545,138	\$12,200,425

The General Fund expenses are approximately the same as last year on a percentage basis. State revenue and EIT are slightly behind on a percentage basis compared to the previous year. The District’s total assessed value is approximately \$10 million less than one year ago, which equates to a reduction in revenue of \$300k.

FOOD SERVICE FUND

	2024-25	2024-25 through February 28, 2025	2023-24	2023-24 through February 29, 2024
<i>(in millions of dollars)</i>	Budgeted	Actual	Budgeted	Actual
Revenues	\$2,311,138	\$1,553,398	\$2,236,444	\$1,623,810
Expenditures	\$2,341,592	\$1,520,493	\$2,203,510	\$1,514,168
<i>Net</i>	<i>(\$30,454)</i>	<i>\$32,905</i>	<i>\$32,934</i>	<i>\$109,642</i>

	As of June 30, 2024 (Audited)	As of February 28, 2025 (Unaudited)
Cash and Marketable Securities	\$925,723	\$1,625,718
Total Assets	\$1,063,842	\$1,781,589
Total Liabilities	\$475,873	\$1,160,716
<i>Unassigned Fund Balance</i>	<i>\$587,969</i>	<i>\$620,873</i>

The current year revenue is \$75k behind the 2023-24 school year for the period ended February. The Food Service fund has a positive fund balance of \$587,969 as of June 30, 2024.

The free School Breakfast Program (SBP) meals for all students and no charge for reduced price eligible student lunches through the National School Lunch Program (NSLP) will be continuing. These provisions were incorporated into the Pennsylvania School Code on December 13, 2023. As these provisions are now in the school code, it would now take legislative action to remove them. Therefore, the Pennsylvania Department of Education (PDE), Division of Food and Nutrition (DFN), is advising that sponsors should begin to implement these changes permanently moving forward.

CAPITAL RESERVE FUND

	2024-25	2024-25 through February 28, 2025	2023-24	2023-24 through February 29, 2024
Revenues	1,655,000	1,679,140	270,000	\$435,741
Expenditures	1,655,282	1,228,315	270,000	\$1,696,500
<i>Net</i>	<i>(282)</i>	<i>450,825</i>	<i>0</i>	<i>(1,260,759)</i>

	As of June 30, 2024 (Audited)	February 28, 2025 (Unaudited)
Cash and Marketable Securities	1,065,519	390,114
Total Assets	1,560,724	390,114
Total Liabilities	1,655,282	33,846
Assigned Fund Balance	(94,558)	356,267

CONSTRUCTION FUND

	2024-25 through February 28, 2025		2023-24 through February 29, 2024
Revenues	\$198,662		\$8,329,585
Expenditures	\$618,538		\$2,919,152
<i>Net</i>	<i>(\$419,876)</i>		<i>\$5,410,433</i>

	As of June 30, 2024 (Audited)	As of February 28, 2025 (Unaudited)
Cash and Marketable Securities	\$4,682,854	\$3,604,511
Total Assets	\$4,682,854	\$3,604,511
Total Liabilities	\$623,107	\$26,125
Restricted Fund Balance	\$4,059,747	\$3,578,386

BOND REFINANCING

On March 5, 2025, the District successfully marketed its Series of 2025 bonds to refund the existing 2018 bonds issue with lower interest rates. The 2018 bonds currently have an average yield of 4.98%. The District will replace these bonds with a Series of 2025 bonds that will have a yield of 4.12%. This interest rate reduction will produce a net present value savings of \$1.6M. Bonds were issued totaling \$3.62M to fund new capital, of which \$1.6M is attributed to the savings from the refunding. These bonds were issued over the same period as the refunding (final maturity 2043) and the impact to the budget was partially offset through the refunding savings of \$1.6M.

To provide the most flexibility possible, the bonds were sold with an eight-year call redemption, which will allow the District the opportunity to refund the bonds again after October 1, 2033. The transaction is scheduled to close on April 8, 2025.

BUDGET TRANSFERS

Budget transfers in the amount of \$264,688.42 are presented for approval this month.

BILL LIST

The bill list is included in the supplemental financial report for your review and approval.

Memo



To: Dr. Rozzo, USC Board Members
 From: Scott P. Burchill
 Date: April 7, 2025
 RE: SUPPLEMENTAL FINANCIAL REPORT

The Supplementary Bill Lists are enclosed for your review and approval.

2024-25	GEN. FUND 10	CONSTRUCT. FND. 39	FOOD SVC. FND. 51
CHECK LIST-Board Mtg. 4/7/25	\$1,610,503.31		\$140,745.28
ACH PAYMENT-Board Mtg. 4/7/25	\$66,511.56	\$13,108.33	
ACH PAYMENT-ZION BANK BOND PYMT	\$2,316,406.25		
ACH PAYMENT-ACSHIC MARCH	\$957,978.19		
TOTAL	\$4,951,399.31	\$13,108.33	\$140,745.28

The credit card bill for February purchases:

TIMS	\$ 5.00	WORLD LANGUAGE	\$ 475.77
STAFF SERVICES	\$ 15.25	OPS & MAINTENANCE	\$ 486.48
BAKER PRINCIPAL	\$ 19.09	HS PRINCIPAL	\$ 677.47
ATHLETICS	\$ 25.05	TITLE II	\$ 850.00
DYP	\$ 39.00	SHOP @ USC	\$ 857.31
ELEM SCIENCE	\$ 42.54	ROBOTICS CLUB	\$ 1,175.00
MS SCIENCE	\$ 61.83	SECURITY	\$ 1,355.00
STREAMS PRINCIPAL	\$ 66.99	TECHNOLOGY	\$ 1,408.10
BAKER	\$ 123.20	STAFF DEVELOPMENT	\$ 1,660.19
LIBRARY	\$ 148.84	FACS	\$ 2,058.85
HS SCIENCE	\$ 151.21	MUSIC	\$ 2,676.27
HS SOCIAL STUDIES	\$ 182.27	CURRICULUM DEVELOPMENT	\$ 8,578.66
HS STEAM	\$ 266.42	HS ACTIVITIES	\$ 9,891.78
BUSINESS OFFICE	\$ 274.58	SUPERINTENDENT	\$ 13,304.85
HS MATH	\$ 438.82	FEBRUARY	\$ 47,315.82