

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Administration Center

Regular Meeting
April 10, 2025

I. OPENING ITEMS

- A. Call to Order – 5:31 PM
- B. Roll Call

Notice of this meeting was given in accordance with the provisions of Policy 1.15 of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act.

Present: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

- C. Pledge of Allegiance

II. AGENDA

- A. Motion to approve the agenda.

25-050 Mrs. Miller moved, seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approves the agenda.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None

Motion Carried: 5-0

III. INFORMATIONAL ITEMS/BOARD RECOGNITIONS

Emily Adkins -Student/Staff Recognition.

IV. TREASURER'S BUSINESS

- A. Reports

- B. Approval of Minutes

25-051 Mrs. Czech moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approves the minutes from the following agenda(s).

Regular Meeting – March 13, 2025

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None

Motion Carried: 5-0

- C. Approval of Purchase Orders

25-052 Mrs. DeLuca moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approve the attached purchase orders above \$ 3000.00 with issues.

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Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None

Motion Carried: 5-0

D. Approval of Financial Statements

25-053 Mrs. Miller moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approve the enclosed financial statements.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None

Motion Carried: 5-0

E. Resolution Accepting Amounts and Rates

25-054 Mrs. Czech moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the attached resolution accepting the amounts and rates as determined by the Budget Commission and authorizing tax levies and certifying them to the county auditor.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None

Motion Carried: 5-0

F. Tax Budget for 2025-26

25-055 Mrs. DeLuca moved, seconded by Mrs. Miller that the Sheffield-Sheffield Board of Education approve the attached 2025-26 tax budget for the Fiscal year beginning July 1, 2025.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None

Motion Carried: 5-0

G. AMVETS Post 55 Donation

25-056 Mrs. Czech moved, seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education accept and acknowledge the following donation(s) from Amvets POST 55.

- a. \$ 1046.00 – Tables for Brookside Intermediate School.
- b. \$ 658.00 – Brookside Intermediate School Program or Athletic Team.
- c. \$ 1500.00 – District Video Club equipment.

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Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None
Motion Carried: 5-0

H. Transportation Payment in Lieu

25-057

Mrs. DeLuca moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the following payment in lieu.

WHEREAS this Board does determine that the students listed below are legally entitled to transportation; and

WHEREAS the State Board of Education approved alternatives to Board owned buses are not reasonable available; now, therefore.

BE IT RESOLVED that this Board of Education does approve "payment in lieu" contracts for the following students, payable to the parent or guardian.

Ezekiel Gendics
Graham Kovacs
Miles Kovacs
Jianna Mathew
Kate McIver
Braydon O'Dell
Alex Wisser

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None
Motion Carried: 5-0

V. SUPERINTENDENT'S BUSINESS/HUMAN RESOURCES

A. Resignations/Leave Requests/Retirements

25-058

Mrs. DeLuca moved, seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approves Items A through D.

It is recommended that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:

- a. **Dawn Bobrowski**, BIS Paraprofessional Monitor, resigning effective March 17, 2025.
- b. **Chris Frank**, BHS Assistant Principal, resigning at the closing of business on April 1, 2025.
- c. **Shelby Oravets**, BHS Assistant Volleyball Coach, resigning effective March 27, 2025. of the 2024-25 school year for the purpose of retirement.

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B. Classified

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel at the appropriate salary schedule rate as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.

- a. **Amanda Harret**, BIS SSP Noon Monitor, Step 1, 2.5 hrs./day, 181 days/yr., plus contracted holidays (pro-rated), effective March 19, 2025.
- b. **Andrew Schuster**, Bus Driver, Step 1, 4 hrs./day, 181 days/year plus contracted holidays (pro-rated), effective April 11, 2025, pending all required documents have been received.

C. Classified Hours Increase

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the increase in hours for the following classified personnel.

- a. **Dawn Bobrowski**, Bus Driver, **FROM** 4 hrs./day **TO** 5 hrs./day, effective April 11, 2025.
- b. **Kim Tiratto**, Bus Driver, **FROM** 7 hrs./day **TO** 8 hrs./day, effective April 11, 2025.

D. Certified – Long Term Substitute Amended Contract

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel at the appropriate salary schedule rate as per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.

- a. **Patricia Rogalski**, Long Term Substitute Counselor, FELC/Knollwood, BA, Step 0, effective March 18, 2025.
- b. **Kimberly Helms**, Long Term Substitute, BIS, BA, Step 0, effective April 2, 2025.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None

Motion Carried: 5-0

E. DECAF Proposals

25-059

Mrs. Czech moved, seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approve the following DECAF proposals.

NAME	TITLE	Percentage %
Lisa Montgomery	BHS Cards Council	1.5 %
Lindsay Chalk	BHS Cards Council	1.5 %

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Alison Macke	BHS Entrepreneur Club	1.5 %
Alison Macke	BHS Grub Club	1.5 %
Andrew Furio	BHS Graduation Band	2 %

****Previously Approved***

		FROM	TO
Julie Kinnear	Spanish Honors Society	3 %	4 %
Kevin Landis	E-Sports	3%	4%

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None

Motion Carried: 5-0

VI. BUSINESS OPERATIONS

A. BHS/BMS Field Trip

25-060 Mrs. DeLuca moved, seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approves the **BHS/BMS ROBOTICS FIELD TRIP** to Dallas, TX, May 5-9, and May 9-11, 2025, as per the attached.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None

Motion Carried: 5-0

B. Assistant Principal Job Description

25-061 Mrs. Miller moved, seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approves the attached job description for Brookside High School Assistant Principal.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None

Motion Carried: 5-0

C. Theradigm Inc. Services Agreement

25-062 Mrs. Czech moved, seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approve the attached THERADIGM INC. Services Agreement which provides Occupational Therapy Services commencing on June 15, 2025, through June 14, 2028.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None

Motion Carried: 5-0

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Mrs. DeLuca moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approves Items D through H.

D. Preschool Family Handbook with Adjustments/Changes

25-063 It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached Preschool Family Handbook with adjustments and/or changes for the 2025-26 school year.

E. FELC and Knollwood Elementary Schools Handbook with Adjustments/Changes

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached FELC and Knollwood Elementary Schools Handbook with adjustments and/or changes for the 2025-26 school year.

F. Brookside Middle School Handbook with Adjustments/Changes

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached Brookside Middle School Handbook with adjustments and/or changes for the 2025-26 school year.

G. Brookside High School Handbook with Adjustments/Changes

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached Brookside High School Handbook with adjustments and/or changes for the 2025-26 school year.

H. Student Athlete Handbook with Adjustments/Changes

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached Student Athlete Handbook with adjustments and/or changes for the 2025-26 school year.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None

Motion Carried: 5-0

VII. Comments from the Public

"In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak has had the opportunity to do so. People desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of most of the Board, present and voting."

Andrew Smith – Emphasized the need to continue to fight for public education and proper school funding.

VIII. Standing Committee Report

A. Joint Vocational School – Sandy Jensen

Jim Tressel visited the Lorain JVS.

B. Athletic Counsel – Sheila Lopez

Baseball won their conference opener.

C. Legislative Liaison – Amy DeLuca

HB 96- passed and goes to the Senate. The Fair School Funding Plan would need \$800 million to be fully funded while the bill only budgets \$ 226 million with the other \$ 600 million towards a new Browns stadium.

SB 7- All districts would be required to provide instruction on short- and long-term substance abuse.

SB 19- Bill would require districts to develop a mathematics improvement and monitoring plan for students who score Limited on the State of Ohio math test.

SB 34- Each social studies classroom must have four of the eight listed documents by July 1, 2026: The Mayflower Compact, The Declaration of Independence, US and Ohio mottoes, The Ten Commandments, The Magna Carta, The Bill of Rights, The US Constitution, or The Articles of Confederation.

SB 127 – Amends and required some additional procedures for some poor performing public schools and closure of buildings.

HB 54 – Signed by Governor DeWine and will go into effect July 1, 2025, allowing districts to use 12 passenger vans to transport students.

D. Endowment Fund – Lisa Miller

The fundraiser was successful on March 29th with many prizes distributed.

E. S.A.L.T. – Student Achievement Leadership Team- Pat Czech

FELC – The Breakfast and Ohio Guidestone Parent Informational Session – the Power of Play: Building Bonds through Interaction will take place on Wednesday, May 7th 8:15-9:45 AM. There is no cost for breakfast. A sign-up form is available on the FELC web page.

Kindergarten Music Program -May 20th.

Knollwood – Many activities have been planned to honor the military families during April’s Month of the Military.

April 15th – North Pointe Ballet will perform Swan Lake.

BIS – BIS Spring Band Concert on May 15th at 7 PM.

BMS – The Principal Advisory Group, created to encourage a school environment where the students are kind to one another and includes all, has two initiatives planned for April: Lunchtime kick ball game on Friday, April 11th and Random Acts of Kindness Week beginning on April 28th.

BMS Spring band concert on May 8th at 7 PM.

BMS End of Year Chicago field trip, May 27-29, 2025.

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BHS – Drama Club presents Twelve Angry Jurors April 3-5, 2025. The cafetorium stage was transformed into a jury room with upgraded sound equipment making for an enjoyable performance.

The All-District band concert was held on March 27th.

Spring Break – April 18-25, 2025.

May 13th – BHS Spring Choir and Band Concert at 7 PM.

May 19th – Band Ice Cream Social

May 21st – The Jazz Band will perform at the SSLCS Art Show.

F. Finance – Sheila Lopez

IX. **EXECUTIVE SESSION**

25-064

Mrs. Miller moved, seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education adjourn to Executive Session for the reason(s) indicated below with no action to follow:

Time: **6:15 PM**

To consider one or more, as applicable, of the check marked items with respect to a public employee or official:

- 1) Appointment;
- 2) Employment;
- 3) Dismissal;
- 4) Discipline;
- 5) Promotion;
- 6) Demotion;
- 7) Compensation;

A. Investigation of charges/complaints against a public employee, official, licensee, or regulated individual (unless public hearing requested)

B. To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is averse to the public interest.

C. Conferences with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action.

D. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

E. Matters required to be kept confidential by federal law or regulations or state statutes.

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F._____ Details relative to security arrangements and emergency response protocols for a public body or a public office if disclosure of the matters discussed could be expected to jeopardize the security of the public body or public office.

Reconvene from executive session by consent at **7:23 p.m.**

X. **ADJOURNMENT**

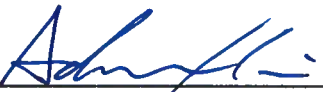
25-065 Mrs. Miller moved, seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education adjourn.

Time: **7:23 PM**

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None

Motion Carried: 5-0



Mr. Adam Hines, Treasurer

Mrs. Sheila Lopez, President

*SBH vice president
Sandra Jensen*

The next meeting will be on **May 8, 2025**, at 5:30 PM at the Administration Center.

