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The following items are contained in the April 9, 2025 Regular Meeting Minutes:

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26. Adjournment

The Regular Meeting of the Margate City Board of Education was called to order at 6:00 P.M. on April 9, 2025 by Board President, Mr. Joseph Pepe, at the Eugene A. Tighe Media Center.

Certification of Notice:

Melina Skwarek, Board Secretary, announced that adequate notice of this meeting had been provided and read the following Certification Notice:

On May 21, 2024 a notice of this meeting was posted on the district website, the bulletin board in the Board of Education Administration Office, the Eugene A. Tighe School, the William H. Ross III School and emailed to the City Clerk and advertised in *The Press*.

<u>Roll Call</u> - Members Present:	Mr. Joseph Pepe; Mr. Jack Sorensen; Mrs. Amy Brog; Mrs. Shannon Wray-Norris; Mrs. Danielle Gomes-Chapman; Mr. Nicholas Palmisano; Mr. Steve Swift
Others Present:	Mr. Ryan Gaskill, Superintendent of Schools; Mrs. Melina Skwarek, Board Secretary/School Business Administrator; Mrs. Samantha Dulude, Principal; Mrs. Bonnie Marino, Principal; Mr. Eric Goldstein, Solicitor

Public Comment:

A member of the community commented.

Fire Drill and Security Drill Report:

Mr. Gaskill distributed the Fire and Security Drill Reports for Eugene A. Tighe School & William H. Ross School for the month of March 2025 attached as Exhibit # 1, pages 30,194-30,195.

Superintendent's Report & Principals' Updates:

Mr. Ryan Gaskill shared that the 2023-2024 State Performance Report results had been released. The link to the results is posted on the district website. He reviewed the breakdown of the results including the summative score. He mentioned that this was beneficial because it shows a growth component. He commented on the Autism Acceptance Month activities occurring in both schools. He added that the district-wide community service efforts were in full force. He mentioned that Ms. Garrabrant had nominated the district for the Gold Ribbon Schools in Service-Learning and the recipients would be notified later this month. He shared that the anticipated Summer HVAC project would cause the Ross School Business Office to relocate to Tighe School for the Summer.

Mrs. Marino shared information on current activities at the Ross School.

Mrs. Dulude shared information on current activities at the Tighe School.

MEF Report:

Elizabeth Navlen, Co-President of the MEF, shared that they have raised approximately \$25,000 this school year, totaling \$12,000. She added that the MEF had awarded twenty-nine grants to staff to date this year. The MEF is looking to award more grants and asked that this be relayed to staff. The next event is the upcoming Spring Fling scheduled for May 2, 2025 at Maynards, from 7:00 pm to 9:00 pm. The tickets are selling for \$40 each. She added that there was one more teacher appreciation event scheduled for the late Spring. Mrs. Wray-Norris thanked Elizabeth and the MEF for their efforts and their creativity.

MEA Report:

Kelly Crawford congratulated Mrs. LeVan on her upcoming retirement. She thanked the Board of Education for their support and for making the district's accolades known.

Personnel Matters:

Motion by Mrs. Brog, seconded by Mr. Palmisano, to approve the following Personnel matters:

1. Approve the retirement of Sandra LeVan effective July 1, 2025.
2. Approve and confirm the medical leave of Chelsi Crompton (ex post facto) from February 26, 2025 through an anticipated return date of April 28, 2025.
3. Approve the medical leave of Matthew Burton from April 28, 2025 through an anticipated return date of May 26, 2025.
4. Approve Hilary Morris as a Lucky Kids Employee at a rate of \$20.00 per hour and a Substitute Teacher at a rate of \$125.00 per day for the 2024-2025 school year, pending completion of paperwork.
5. Approve Donna Vetrone as a Lucky Kids Employee for the 2025-2026 school year at a rate of \$20.00 per hour pending completion of paperwork.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen and Mr. Pepe

Nays: None

Instructional Support Activities:

Motion by Mrs. Brog, seconded by Mr. Palmisano, to approve the following Instructional Support Activities request:

1. Approve teachers to complete individual screenings for all incoming Kindergarten students this summer at the MEA contractual rate of \$56.00 per hour, not to exceed 30 hours total. Staff: 2 Ross School Teachers. Cost: Not to exceed 30 hours at \$56.00 per hour = \$1,680.00.
2. Approve the updated Advanced Math Criteria for Grades 6-8.

Instructional Support Activities (Continued):

3. Approve the NJHS indoor street hockey tournament spring fundraiser on Thursday, May 1, 2025 from 4:00 pm - 6:30 pm in the Tighe School gym. Staff: Michael McMenamin and Natasa Coughlin.
4. Approve Lisa Drexler to teach the High School Prep Course for Tighe School graduating 8th graders on Thursday, June 26, 2025 and Friday, June 27, 2025 from 9:00 am to 11:00 am. Costs: MEA Contractual rate of \$55.00 per hour.
5. Approve Ryan Gaskill and Samantha Dulude to attend the Atlantic County Academic Luncheon with two Tighe School Students on June 3, 2025. The District will also be transporting select Ventnor School District Staff and Students to this event. Costs: Substitute Bus Driver at \$25.00 per hour. Transportation: District School Bus.
6. Approve Tighe School's NJHS Collections for the stock the shelves challenges between other middle schools from May 5 - May 16, 2025

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen and Mr. Pepe

Nays: None

Field Trips:

Motion by Mrs. Brog, seconded by Mr. Sorensen, to approve the following Field Trip requests:

1. Approve the Ross Pride student trip to Congo Falls Mini Golf and the Decatur Avenue Playground for an end of the year celebration of hard work and public service on Thursday, June 12, 2025. Staff: Lisa Carey, Tracy Magel, additional staff TBD. Costs: MEF sponsored.
2. Approve the 7th Grade field trip to Tree to Tree Adventure Park on Friday, May 30, 2025. Staff: Jamie Bean and Tighe Teachers as needed. Costs: \$2,346.00 Park Fee, Substitute Bus Driver at \$25.00 per hour. Transportation: District School Bus.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen and Mr. Pepe

Nays: None

Facilities/PAC:

Motion by Mrs. Brog, seconded by Mr. Sorensen, to approve the following Facilities/PAC requests:

1. Approve the Chabad at the Shore PAC Rental and Tighe small gym on August 10, 2025. Costs: PAC Rental \$1,200.00, Small Gym \$300 x 2 = \$600.00, Consumable Fee \$100.00, Tables, Chairs, Microphones \$1,049.50, Staff: Custodians, Site Supervisor, Sound \$1,950.00 Total Costs: \$4,899.50.

Facilities/PAC (Continued):

2. Approve the Development Corporation of Israel (Israel Bonds) PAC Rental and Tighe small gym on June 19, 2025 from 2:30 pm to 9:30 pm. Costs: PAC Rental \$1,200.00, Small Gym \$300.00, Consumable Fee \$100.00, Tables, Chairs, Microphones \$343.25. Staff: Custodians, Site Supervisor, Sound = \$1,100.00. Total Costs: \$3,043.25.
3. Approve the Development Corporation of Israel (Israel Bonds) PAC Rental and Tighe small gym on August 14, 2025 from 2:30 pm to 9:30 pm. Costs: PAC Rental \$1,200.00, Small Gym \$300.00, Consumable Fee \$100.00, Tables, Chairs, Microphones \$343.25. Staff: Custodians, Site Supervisor, Sound = \$1,100.00. Total Costs: \$3,043.25.
4. Approve the Longport Library PAC Rental on August 16, 2025. Costs: Affiliated PAC rental up to 8 hours \$350.00, Consumable Fee \$100, Black Seal Custodian, Site Supervisor, Lighting at 8 hours X \$50.00 X 3= \$1,200.00. Total Costs: \$1,650.00.
5. Approve Daniel Cooper and Danny Cooper Basketball to use the Ross School gymnasium for a Basketball Camp from 8:00 am to 2:00 pm on May 24, 2025. Cost: \$550.00.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen and Mr. Pepe

Nays: None

Workshops:

Motion by Mrs. Brog, seconded by Mr. Sorensen, to approve the following Workshop matters:

1. Approve Tina Baronowitz to attend the online workshop Science of Reading: Best Practices on May 6, 2025. Costs: \$295.00.
2. Approve Jamie Bean and Lisa Carey to attend the physical education workshop Pickleball Power-Up at One Love Pickleball in Ocean Township, NJ on April 11, 2025. Registration fee \$298.00 funded by the MEF. Costs: Substitutes and Travel.
3. Approve Bonnie Marino to attend the ETTC workshop Strategies to De-escalate Conflict and Respond Effectively to Disruptive Student Behavior on April 3, 2025. Cost: ETTC hours.
4. Approve Colleen Culmone to attend the OFAC Criminal History and School Bus Safety Training program on May 15, 2025, from 10:00 am to 1:00 pm at Stockton University. Cost: N/A.
5. Approve Leigh Turner and Melina Skwarek to attend the New Jersey Self Insurers' Association Spring 2025 Workers' Compensation Conference on May 15 and 16, 2025, in Atlantic City. Costs: Registration fees funded by the SPELL JIF.
6. Approve the attendance of Melina Skwarek at the 2025 Annual Safety and Security Symposium on July 16, 2025, at Ocean County Community College, from 8:45 am - 3:00 pm. Costs: Travel.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen and Mr. Pepe

Nays: None

Motion by Mrs. Brog, seconded by Mr. Sorensen, to approve the following Student matter:

1. Approve and confirm the hardship busing applications for students # 3867608065, 1776388390 and 1080529798 for the 2024-2025 school year, as needed.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen and Mr. Pepe
Nays: None

Approval of Minutes:

Upon motion by Mrs. Brog, seconded by Mr. Sorensen, the board unanimously agreed to accept the March 5, 2025 Regular Meeting Minutes. Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen and Mr. Pepe
Nays: None

Financial Reports:

Motion by Mrs. Brog seconded by Mr. Sorensen to accept the Secretary's Financial Reports for the month of February 2025 as attached to these minutes and certifying that no budgetary account has been over expended in violation of N.J.A.C. 6:20-2.12(a). See Exhibit # 2, pages 30,196 - 30,219. The Secretary's Reports agree with the Report of Receipts and Disbursements.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen and Mr. Pepe
Nays: None

Board of Education Certification:

Motion by Mrs. Brog seconded by Mr. Sorensen, pursuant to N.J.A.C. 6A:23-2.11, the Margate City Board of Education certifies that as of February 28, 2025 after review of the Secretary's Monthly Financial Reports (Revenue and Appropriation Sections) and upon consultation with the appropriate district officials that to the best of our knowledge there have been no changes in anticipated revenue sources and/or amounts and no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(c)2-3 so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen and Mr. Pepe

Nays: None

Report of Receipts and Disbursements:

Motion by Mrs. Brog seconded by Mr. Sorensen, to accept the Report of Receipts and Disbursements for the month of February 2025, attached as Exhibit # 3, pages 30,220 – 30,231.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen and Mr. Pepe

Nays: None

Cash Report:

Motion by Mrs. Brog seconded by Mr. Sorensen, to accept the Cash Report for the month of February 2025, attached as Exhibit # 4, page 30,232.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen and Mr. Pepe

Nays: None

Bills and Payrolls:

Motion by Mrs. Brog seconded by Mr. Sorensen, to approve the payment of bills and payrolls, as listed on Exhibit # 5, pages 30,233 - 30,257.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen and Mr. Pepe

Nays: None

Transfer of Funds:

Motion by Mrs. Brog seconded by Mr. Sorensen, to approve the following Transfer of Funds:

Transfer of Funds within the General Current Expense Account

Ratified Budget Transfers for 2024-2025

TO:	11-000-262-622-00-03	Electric	\$4,000.00
	11-000-213-616-00-00	Menstrual Products State	\$40.00
	11-000-230-530-00-00	Communications Postage	\$1,500.00
	11-000-262-420-00-01	Outside Custodial Services	\$10,000.00
	11-000-262-622-00-03	Electric	\$10,000.00
		TOTAL	\$25,540.00
FROM:	11-000-262-100-00-01	Electric	\$4,000.00
	11-000-213-600-00-00-010	Menstrual Products State	\$40.00
	11-000-230-590-00-00	Communications Postage	\$1,500.00
	11-000-262-420-00-03	Outside Custodial Services	\$6,000.00
	11-000-262-420-00-04	Outside Custodial Services	\$4,000.00
	11-000-291-270-00-00	Electric	\$10,000.00
		TOTAL	\$25,540.00

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen and Mr. Pepe

Nays: None

New Business:

Motion by Mrs. Brog seconded by Mrs. Wray-Norris, to approve the following New Business:

- A. Approve a resolution for participation in a Joint Transportation Agreement with Atlantic County Special Services School District to provide the services to coordinate transportation for special education, private, vocational-technical, and other school students to specific destinations in order to attempt to achieve the maximum cost effectiveness.
- B. Approve and authorize the School Business Administrator of the Margate City Board of Education to participate in and invest funds in the New Jersey Asset & Rebate Management (NJARM) Program.

New Business (Continued):

- C. Approve a three-year software license agreement with Systems 3,000 Inc. for proprietary financial management software. License fees are as follows: 07/01/2025 \$26,663; 07/01/2026 \$27,196; 07/01/2027 \$27,740.
- D. Recommend to approve the advertisement of a request for proposals (RFP) for School District Auditing Services for a one-year contract, to be extended as needed, effective July 1, 2025.
- E. Recommend to approve the advertisement of a request for proposals (RFP) for School District Legal Services for a one-year contract, to be extended as needed, effective July 1, 2025.
- F. Recommend to approve the advertisement of a request for proposals (RFP) for School District Health Insurance Broker Services for a one-year contract, to be extended as needed, effective July 1, 2025.
- G. Recommend to approve the advertisement of a request for proposals (RFP) for Special Education Related Services for a one-year contract, to be extended as needed, effective July 1, 2025.
- H. Approve to purchase and implement supplemental resources for English Language Arts to facilitate the delivery of instruction addressing the 2023 NJ Student Learning Standards for English Language Arts.
 - Grades 5, 7, & 8: Purchase GramWorkshop print consumables with online access by William H. Sadlier, Inc., Cost: \$11,584.27 for 5-year program and materials.
- I. WHEREAS, NJAC 6A:23A-14.3 and 6A:23A-14.4 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and
WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts and
NOW THEREFORE BE IT RESOLVED by the Margate City Board of Education that it hereby authorizes the district to establish a Maintenance Reserve Account consistent with all applicable laws and regulations.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen and Mr. Pepe

Nays: None

Other Matters:

Motion by Mrs. Brog seconded by Mr. Sorensen, to approve the following Other Matters:

- A. Approve the following staff members to work from June 20-August 27 as needed, at the contracted hourly rate per the MEA contract. Staff: Mark Winterbottom, Dr. Jacque Jones, Kaitlin Roselli, Stephanie Moran, to work as needed on evaluations, meetings, and case management. Also approve the General Education Teacher, and Special Education Teacher to attend meetings as needed. Costs: \$56.00 per hour x up to 240 hours = \$13,440.00

Other Matters (Continued):

- B. Approve the following staff members to work during the Extended School Year program during the Summer of 2025 at the contracted hourly rate per the MEA contract from July 1, 2025 through July 31, 2025.

Teaching Staff: Anita Grimley (2 hours per day), Jen Miller (3.5 hours per day), Danielle Ujcich (3.5 hours per day), Louis Sanchez, (1.5 hours per day), Lora Blanco (1 hour per day), Kristie Cafiero (1 hour per day)

Preschool Teaching: Chrissy Campbell, (19 days @ \$56.00 per hour, up to 3.25 hours per day)

1:1 Teaching: Sherry Stolarski, (19 days @ \$56.00 per hour, up to 2.5 hours per day)

Substitute Teaching ESY: Natasa Coughlin, Amy Collins, Emily Rubino

Education Assistants: Cheryl Marciante (19 days @ \$19.87 per hour, up to 4.5 hours per day)

Speech Therapists: Stephanie Moran (19 days @ 56.00 per hour, not to exceed 60 hours total)

OT/PT: continue yearly contracted services as needed with district approved providers

The above positions are based on student IEP needs and are subject to change. Positions are based on student participation and are subject to change.

Costs: Not to exceed:

Teaching Staff (8): \$19,418.00

Educational Assistant: \$1,698.89

Speech: \$3,360.00

- C. Request to approve the 2025 English Language Learners (ELL) Summer School program. The program will run for 19 days (Monday through Thursday) from July 1- July 31

Teaching staff: Ms. Tracy Magel at the MEA contractual rate \$56 per hour

Hours: Delivery of lessons– not to exceed 12 hours per week for 5 weeks (up to 60 hours)

Total cost for ELL program – not to exceed \$3,360.00

- D. Request to approve the following staff for the 2025 BSI/Title I Summer School at the contractual rate of \$56/hour for Teachers and \$19.87/hour for Educational Assistants. Summer School will run from July 1-July 31 Monday through Thursday (19 days total).

Teachers: Veronica Valencia (4.5 hours per day), Amber Fitzgerald (4.5 hours per day), Lora Blanco (3 hours per day), Kristie Cafiero (2.5 hours per day), Anita Grimley (.5 hours per day), Jen Miller (1 hour per day), Louis Sanchez (1 hour per day)

Teachers to substitute if needed: Erin Gorman, Amy Collins, Natasa Coughlin, Emily Rubino

Total Cost for BSI program – not to exceed \$18,088.00

- E. Approve the NJHS trip to Spyscape Museum in New York on May 28, 2025. Staff: Michael McMenamin and Natasa Coughlin. Costs: \$899.00 Entrance Fee. Transportation: \$2,300 Chartered Bus. Total Costs: \$3,199.00.

- F. Approve the NJHS to host Our Children Making Change Opening Ceremony at Tighe School on June 4, 2025.

- G. Approve the medical leave of Bernadette Marino from June 27, 2025 through an anticipated return date of July 14, 2025.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen and Mr. Pepe

Nays: None

Public Comment:

No members of the community commented.

Executive Session:

Upon motion by Mrs. Brog, seconded by Mrs. Gomes-Chapman, the board unanimously approved the following resolution at 6:29 P.M.:

WHEREAS, N.J.S.A. 10:4-13 requires adoption of a resolution of the Board to go into Executive Session;

BE IT RESOLVED, that the Board, pursuant to the Open Public Meetings Act, New Jersey Title 18A and the Margate City Board of Education Bylaw No. 9322 hereby enters Executive Session to discuss the following matters:

- Personnel
- Potential Litigation

BE IT FURTHER RESOLVED, that the minutes of this Executive Session shall be made public following formal action by the Board and/or at the conclusion of any investigation(s), due process proceeding, or litigation, so long as not prohibited by law and so long as the need for maintaining confidentiality no longer exists. No formal action shall be taken.

Upon motion by Mrs. Brog, seconded by Mr. Palmisano, the board unanimously agreed to reconvene the regular meeting at 7:38 P.M.

Other Matters (Continued):

Motion by Mrs. Brog seconded by Mr. Sorensen, to approve the following Other Matters:

- H. Approve the termination of employment for employee # 37441003 effective April 10, 2025. Employee # 37441003 will receive final pay on 4/17/2025 which will include payment for earned vacation time.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen and Mr. Pepe

Nays: None

Adjournment:

Upon motion by Mrs. Brog, seconded by Mr. Sorensen, the board unanimously agreed to adjourn at 7:40 P.M.

Respectfully submitted,

Melina Skwarek
Board Secretary/School Business Administrator