White Pigeon Community Schools

"Every Student—Every Day"

POSITION: Special Education Teacher
START DATE: 2025-2026 School Year
REPORTS TO: Principal

JOB GOALS: To develop and provide specialized instruction to meet the unique needs of students with disabilities; Evaluates and assesses student progress against instructional objectives; follows State mandated due process procedures and functions as IEP Manager to assigned students

REQUIRED CERTIFICATION:

- Michigan Teacher Certificate
- Or, Bachelor's Degree and enrollment in a state-approved program leading to teacher certification as required by MDE

SKILLS:

- Provide direct and indirect instructional support to students in a positive environment.
- Modify the general education curriculum for students with disabilities based upon a variety of instructional techniques and technologies.
- Meet with parents to discuss their children's progress and to determine priorities for their children and their individualized educational needs.
- Confer with parents, administrators, social workers, and other professionals to develop individualized education programs (IEPs) designed to promote students' educational, physical, and social/emotional development.
- Maintain accurate and complete student records and prepare reports on children and activities, as required by laws, district policies, and administrative regulations.
- Develop plans for effective communication, monitoring, and follow-up of students in inclusive classroom settings.
- Assist in collection of data for providing appropriate classroom interventions.
- Maintain professional competence by participating in staff development activities, curriculum development meetings if necessary, and other professional opportunities.
- Perform related work as required.

ESSENTIAL JOB FUNCTIONS:

- Ability to build relationships with students and staff
- Ability to work independently and cooperatively in all aspects of the job
- Ability to perform other duties as assigned by administrator.

TERMS OF EMPLOYMENT:

- School Calendar
- Teacher Contract

Application Deadline: Until filled
Submit a letter of interest, resume, and references via email to:
Damien Loveless- Jr/Sr High School Principal
dloveless@wpcschools.org
Subject line:Special Education Teacher

Superintendent's Office
410 East Prairie Ave.
White Pigeon, MI 49099-8150
Office: 269-483-7676
Fax: 269-483-2256

White Pigeon HS/MS
410 East Prairie Ave.
White Pigeon, MI 49099-8150
Office: 269-483-7679
Fax: 269-483-8742

Athletic Department
410 East Prairie Ave.
White Pigeon, MI 49099-8150
Office: 269-483-2987
Fax: 269-483-8742

Central Elementary
305 East Hotchin
White Pigeon, MI 49099-9709
Office: 269-483-7107
Fax: 269-483-8432

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is continuously required to sit; occasionally walk and stand and reach with hands and arms; occasionally lift and carry up to 30 pounds. Specific vision abilities required by this job include close vision; very good depth perception; and the ability to communicate through speech. The position requires a moderate amount of physical activity.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee regularly works inside and occasionally meets deadlines with severe time constraints.

NOTICE OF NON-DISCRIMINATION POLICY:

It is the policy of the White Pigeon Community School District that no person shall, on the basis of race, color, national origin, sex, or handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity and in employment.