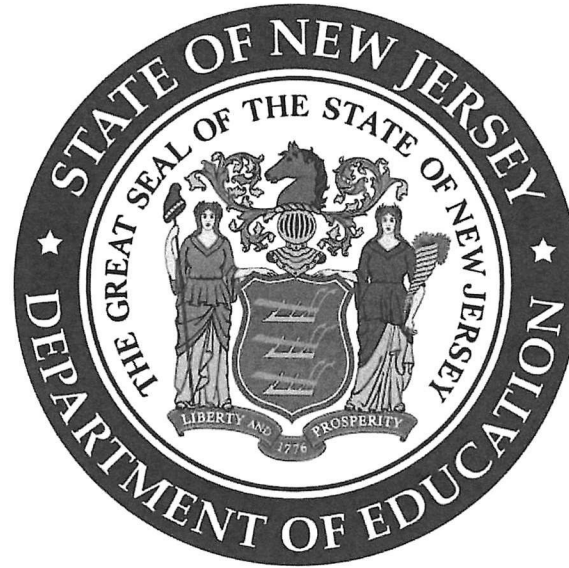


New Jersey State Department of Education  
Division of Field Services



## **Comprehensive Equity Plan for School Years 2025-26 through 2027-28**

Instructions and Forms

To Assist School Districts, Charter Schools and Renaissance School Projects in Developing  
A Comprehensive Equity Plan to Provide Equity in Educational Activities and Programs

**Due Date: On or before June 23, 2025**

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# General Information

## Purpose

In September 2023, the State Board of Education re-adopted N.J.A.C. 6A:7, Managing for Equity in Education, which outlines responsibilities for achieving and maintaining compliance with all state and federal laws governing equity in educational activities and programs. As a result, all school districts, including charter schools and renaissance school projects are mandated to develop a three-year Comprehensive Equity Plan (CEP). The responsibility of each board of education of every public school district and charter school or renaissance school project board of trustees in New Jersey is to identify and correct all discriminatory and inequitable policies, programs, practices and conditions within or affecting its schools. The role of the New Jersey Department of Education (NJDOE) is to ensure that each district, charter school or renaissance school project complies with equity requirements, and to provide guidelines to accomplish that result.

The CEP enables school districts, charter schools and renaissance school projects to demonstrate compliance with all applicable laws, codes, and regulations, including, but not limited to, the following:

## Federal Laws

- Titles VI and VII of the Civil Rights Act of 1964
- Title IX of the Education Amendments of 1972
- Section 504 of the Rehabilitation Act of 1973
- Equal Pay Act
- The Americans with Disabilities Act of 1990
- Individuals with Disabilities Education Act (I.D.E.A.)

## State Laws

- Article I, Paragraph 5 of the New Jersey State Constitution
- N.J.S.A.18A:36-20, Equality in Educational Programs
- N.J.S.A.10:5 New Jersey Law Against Discrimination
- New Jersey Administrative Code (N.J.A.C.) 6A:7
- N.J.S.A. 18A:35-1, History of the United States and New Jersey
- N.J.S.A. 18A:36-20, Prohibition of Discrimination

## Questions

Questions regarding the development, submission, and implementation of the Comprehensive Equity Plan may be sent to [countyoffice@doe.nj.gov](mailto:countyoffice@doe.nj.gov). Additionally, questions may be directed to the county education specialist at the County Office of Education. The contact list for the county offices of education is available on the NJDOE [County Information and Services](#) webpage.

**Submission Deadlines**

School districts, charter schools and renaissance school projects must submit the CEP for school years 2025-26 through 2027-28 and corresponding forms to the **County Office of Education** for review and certification of completion no later than **Monday, June 23, 2025**. Pursuant to N.J.A.C. 6A:7-1.8(d), implementation of the CEP for school years 2025-26 through 2027-28 shall begin within 60 days of the Executive County Superintendent’s (ECS) certification of completion.

**Resources for more Information About Equity and Equality in Education**

- [NJ State Division on Civil Rights website](#)
- [U.S. Dept. of Education Office for Civil Rights website](#)
- [U.S. Commission on Civil Rights website](#)
- [U.S. Dept. of Justice Civil Rights Division website](#)

**Instructions For Completion of the Comprehensive Equity Plan**

**Step 1: Designate the Affirmative Action Officer and Establish the Affirmative Action Team**  
**N.J.A.C. 6A:7-1.5 (Appendix A)**

Each school district, charter school or renaissance school project shall annually designate a member of its staff as the affirmative action officer (AAO) and provide a resolution approving the AAO. The district, charter school or renaissance school project shall form an affirmative action team (AAT) — a minimum of three individuals — of whom the AAO is a member, to conduct a needs assessment and to develop the CEP. The NJDOE encourages school districts, charter schools and renaissance school projects to ensure a diverse stakeholder group and to invite a member of the community as part of the team. The members of the AAT must be identified on the form provided in this manual (Appendix A) Affirmative Action Team.

**Step 2: Analyze Data to Assess Needs for Achieving Equity N.J.A.C. 6A:7-1.4(c)1**

Each school district, charter school or renaissance school project board shall assess the school district's needs for achieving equity in educational activities and programs based on an analysis of data including, but not limited to, National Assessment of Educational Progress and State assessment results, preschool-through-grade-12 promotion/retention data, preschool-through-grade-12 completion rates, and re-examination and re-evaluation of classification and placement of students in special education programs if there is overrepresentation within the protected categories listed at N.J.A.C. 6A:7-1.1(a); staffing practices; student demographic data; attendance data; quality of program data; the Federally mandated Civil Rights Data Collection; student access to educational activities and programs; discipline, graduation rate, and postsecondary enrollment; student, staff, and community member interviews; enrollment and scoring in advanced classes; teacher workforce diversity; and stakeholder satisfaction data.

### Step 3: Complete the Comprehensive Equity Plan Needs Assessment (Appendix B)

Each school district, charter school or renaissance school project board shall use Appendix B entitled, “District, Charter School and Renaissance School Project Needs Assessment” to conduct a needs assessment of each school. This document is intended to be used as a checklist to assist the AAO and the AAT to identify and eliminate discriminatory practices and other barriers to achieving equity in educational activities and programs. The completed Needs Assessment must be submitted to the county office as part of the documentation that accompanies the CEP. When citing documentation in the Needs Assessment, you must include the document title, date of board of education or board of trustees’ adoption and page number in the document being provided. In conducting the needs assessment, the AAT will ascertain whether the school district (and each school within the district), charter school or renaissance school project is in compliance with each requirement in the checklist and whether there are internal monitoring procedures in place to ensure continuing compliance. Those items needing correction or requiring an internal monitoring procedure or system will form the basis for the improvement strategies that will be proposed in the CEP.

The school district, charter school or renaissance school project needs assessment contains three sections:

- I. Board Responsibility — This section sets forth the types of policies and resolutions that the Board must adopt (create if nonexistent, revise if existing but deficient) in order to comply with applicable law. This section outlines specific areas that must be addressed in these policies and resolutions.
- II. Staff Development — Staff development and training on equity matters is required annually for all staff, certificated and non-certificated.
- III. School and Classroom Practices — This section sets forth the equity requirements for four categories: curriculum, student access, guidance, and physical education/athletics.

**Note:** At the beginning of each section of the needs assessment, the laws and codes that specifically apply to the section have been provided for your convenience. The NJDOE encourages the AAT preparing the CEP to refer to these sources of legal authority and become acquainted with the mandates they contain.

### Step 4: Complete the Comprehensive Equity Plan Corrective Action Forms, if applicable (Appendix C)

After identifying items that were not compliant in Appendix B, improvement strategies covering the next three years must be developed for each identified item. For this purpose, forms specific to each assessment section are provided within the packet.

- I. Board Responsibilities
- II. Staff Development
- III. School and Classroom Practices (One for each sub-area: Equity in Curriculum, Equity in Student Access, Equity in Guidance Programs, and Equity in Physical Education/Athletic Programs)

For each form:

**Identify Items that were Not Compliant**

In Appendix C, enter the section or subsection of items that were not compliant identified in Appendix B. If a school within a district is not compliant; identify the school(s) by name. If the district, charter school or renaissance school project itself is not compliant, write “district wide, charter school-wide or renaissance school project-wide.” If one school is out of compliance, the entire district is out of compliance and a plan to address the noncompliant schools must be developed.

**Develop Improvement Strategies**

List each item that was not compliant from the corresponding number in Appendix B, together with the strategies/activities you will use to improve or correct the deficiency. A district, charter school or renaissance school project should ensure that its strategies are specific, measurable, achievable, realistic and time-bound (S.M.A.R.T.).

**Assign Staff Responsible**

List the names and titles of the personnel that will implement the proposed strategies and activities.

**Plan the Implementation Timeline**

Indicate the year or specific timeframe that the strategy or activity will take place, (i.e. 2025-2026 school year; 2026-2027 school year, ongoing, etc.).

**Provide Evidence of Completion**

List the indicator(s) and/or documentation that will be made available for review, if requested, which will verify that the identified item is being or was corrected. Use qualitative or quantitative methods depending on the item that is being corrected. This will set forth the basis for approval of the CEP by the district board of education. The CEP is incomplete if this information is not included. Pursuant to N.J.A.C. 6A:7-1.4(c)4, submission of an incomplete CEP will result in the ECS returning the CEP to the school district, charter school, or renaissance school project for revision.

**Step 5: Complete the Statement of Assurance (Appendix D)**

The Statement of Assurance is submitted with the Comprehensive Equity Plan to ensure district, charter school or renaissance school project compliance with statute and code. The chief school administrator, charter school or renaissance school project lead person must sign and date the Statement of Assurance in the space indicated at the bottom of the form.

**Step 6: Obtain Board Resolutions**

The following Board or Board of Trustee (Board) resolutions must be attached to the CEP:

- Annual resolution appointing the Affirmative Action Officer for 2025-2026 school year;
- Board resolution authorizing the Affirmative Action Team to conduct the needs assessment and develop a CEP; and,
- Board resolution approving the CEP and authorizing its submission to the ECS.

**Step 7: Assemble the Submission Package**

Assemble the submission package in this order:

1. Statement of Assurance (Appendix D)

2. Resolution appointing the Affirmative Action Officer
3. Resolution authorizing the Affirmative Action Team to conduct the needs assessment and develop a CEP;
4. Resolution authorizing the submission of the proposed CEP.
5. List of Affirmative Action Team members (Appendix A)
6. District, Charter School and Renaissance School Needs Assessment (Appendix B)
7. Comprehensive Equity Plan Corrective Action forms, if applicable (Appendix C)

## **Step 8: Submit the CEP**

Submit one (1) original CEP to the County Office of Education on or before Monday, June 23, 2025. The contact list for the county offices of education is available on the NJDOE [County Information and Services](#) webpage.

Each school district, charter school or renaissance school project is required to submit the annual statement of assurance to their respective county office of education by the date established by the NJDOE (Appendix D).

## **Managing for Equity in Education (N.J.A.C. 6A:7)**

### **Accountability**

Each school district, charter school or renaissance school project must review the board approved CEP on an annual basis and submit a statement of assurance regarding the CEP implementation to the County Office of Education no later than the date established by the NJDOE each year. Statements of Assurance forms for each school year are attached as Appendix D.

A sampling of school districts, charter schools or renaissance school projects may be reviewed by the NJDOE on an annual basis for compliance of the approved CEP.

### **Sanctions**

As noted in N.J.A.C. 6A:7-1.8(e), if the district board of education does not implement the comprehensive equity plan within 60 days of the ECS's certification of completion date, or fails to report its progress annually, sanctions deemed to be appropriate by the Commissioner of Education or the Commissioner's designee shall be imposed, and may include action to suspend, terminate or refuse to award continued federal or state financial assistance, pursuant to N.J.S.A. 18A:55-2.

In accordance with N.J.S.A. 18A:36C-7h, renaissance school projects are bound to the laws and regulations that govern charter schools.

**Appendix A**  
**Affirmative Action Team Form**

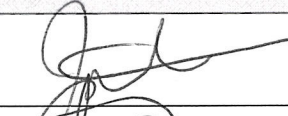


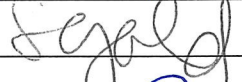



### Affirmative Action Team

The following Affirmative Action Team (AAT) members participated in the development of the needs assessment and Comprehensive Equity Plan. The AAT **must** consist of a minimum of three personnel and be comprised of diverse stakeholders. Add rows to Table 1 as needed.

School District, Charter School or Renaissance School Project Name:

Table 1: Affirmative Action Team Members

Name	Title	Grade Level (If applicable)	Signature
John Marquet	Affirmative Action Officer High School Principal		
Carrie Dattilo	Superintendent of Schools		
Staci Beyer	Supervisor of Pupil Personnel Services		Staci Beyer
Matt Fernandez	Elementary Principal	PK - 8	
Staci Goldenberg	High School Social Worker	9 – 12	
Will Graulich	Director of Curriculum and Instruction Anti-Bullying Specialist		

**Appendix B**  
**District, Charter School and Renaissance School Project**  
**Comprehensive Equity Plan Needs Assessment**

**District, Charter School or Renaissance School Project Comprehensive Equity Plan Needs Assessment**

**Needs Assessments**

Needs assessments for:

- Board Responsibilities (Tables 2–4)
- Staff Development and Training (Table 5)
- School and Classroom Practices (Table 6–13)

**Directions**

Indicate compliance by yes or no. If non-compliant, list the name of the school(s) not in compliance; specific areas identified as non-compliant **must** be addressed in the Comprehensive Equity Plan Corrective Action forms.

**Board Responsibilities**

N.J.A.C. 6A:7-1.7; Title VII, Civil Rights Act of 1964; Section 504, Rehabilitation Act of 1973; N.J.S.A. 10:5, Title IX; U.S. Supreme Court, 1982; Plyler v. Doe; N.J.A.C. 6A:15-1.7; Castañeda v. Pickard  
Adopt or re-adopt and implement written educational equity policies that require the following: (N.J.A.C. 6A:7-1.4a)

Table 2: Equity in School and Classroom Practices, that shall, as a minimum, do the following (N.J.A.C. 6A:7-1.7)

Board Responsibility	Compliant (Yes or No)	Documentation or evidence to substantiate compliance must include Board policy title, number and date of adoption and or revision	List name of noncompliant school(s) in the district
Identify and address all forms of prejudice and discrimination in all district, charter or renaissance school project activities and programs, practices, curricula, instructional materials and assessments.	Yes	<ul style="list-style-type: none"> <li>Policy 1140 – Educational Equity Policies/Affirmative Action (May 1, 2024)</li> <li>Policy 1523 – Comprehensive Equity Plan (May 1, 2024)</li> <li>Policy &amp; Regulation 2260 – Equity in School and Classroom Practices (May 1, 2024)</li> <li>Policy &amp; Regulation 5750 – Equitable Educational Opportunity (May 1, 2024 &amp; Sept 2, 1998)</li> <li>UCESC High School Curriculum Framework (June 5, 2024)</li> </ul>	
Ensure equitable access to all schools, facilities, activities and programs, and benefits for all students regardless of the protected categories listed at N.J.A.C. 6A:7-1.1(a).	Yes	<ul style="list-style-type: none"> <li>Policy 1140 – Educational Equity Policies/Affirmative Action (May 1, 2024)</li> <li>Policy 1523 – Comprehensive Equity Plan (May 1, 2024)</li> <li>Policy &amp; Regulation 2260 – Equity in School and Classroom Practices (May 1, 2024)</li> <li>Policy &amp; Regulation 5750 – Equitable Educational Opportunity (May 1, 2024 &amp; Sept 2, 1998)</li> </ul>	
Provide equitable treatment for pregnant and married students	Yes	<ul style="list-style-type: none"> <li>Policy 2416 – Programs for Pregnant Students (Sept 4, 2019)</li> <li>Policy 5752 – Marital Status and Pregnancy ( Sept 4, 2019)</li> </ul>	
Prohibit or eliminate all forms of harassment, including sexual harassment, intimidation and bullying. (P.L.2010, c122).	Yes	<ul style="list-style-type: none"> <li>Policy 1523 – Comprehensive Equity Plan (May 1, 2024)</li> <li>Policy 5512 – Harassment, Intimidation, and Bullying (March 1, 2023)</li> <li>Policy 5541 – Anti-Hazing (April 6, 2022)</li> <li>Policy &amp; Regulation 5751 – Sexual Harassment of Students (December 1, 2021)</li> <li>Policy &amp; Regulation 8461 – Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, Other Drug Offenses (March 6, 2019)</li> </ul>	

Table 3: Affirmative Action Officer, Affirmative Action Team, Develop Comprehensive Equity Plan

Board Responsibility	Compliant (Yes or No)	Documentation or evidence to substantiate compliance must include Board policy title, number and date of adoption and or revision	List name of noncompliant school(s) in the district
The appointment of an Affirmative Action Officer (AAO) who can also serve as, or coordinate with, the district, charter or renaissance school project school's Section 504 Officer and/or the district, charter or renaissance school project's Title IX Coordinator. (N.J.A.C. 6A-7-1.5).	Yes	<ul style="list-style-type: none"> <li>Policy 1140 – Educational Equity Policies/Affirmative Action (May 1, 2024)</li> <li>Board Meeting Agenda (June 5, 2024)</li> <li>Annual motion to approve AAO (June 5, 2024)</li> </ul>	
Provide staff development to ensure that all equity requirements are in compliance with N.J.A.C. 6A:7-1.6.	Yes	<ul style="list-style-type: none"> <li>Policy 1140 – Educational Equity Policies/Affirmative Action (May 1, 2024)</li> <li>School District PDP Statement of Assurance (August 2024)</li> </ul>	
Authorize the Affirmative Action Officer and team to develop a Needs Assessment and a Comprehensive Equity Plan, implement the plan over a three-year period of time, submit an annual Statement of Assurance of its implementation and progress, and complete the District Performance Review in the NJQSAC. Charter and renaissance school projects will report annual progress in the NJDOE, Office of Charter and Renaissance Schools Annual Report.	Yes	<ul style="list-style-type: none"> <li>Policy 1140 – Educational Equity Policies/Affirmative Action (May 1, 2024)</li> <li>Policy 1523 – Comprehensive Equity Plan (May 1, 2024)</li> <li>Motion to approve 2019-2022 Comprehensive Equity Plan – Board Agenda (June 3, 2020)</li> <li>Comprehensive Equity Plan Annual Statement of Assurance 2024-25 Board Agenda (April 10, 2024)</li> <li>Affirmative Action Team Roster (May, 2025)</li> <li>Annual motion to approve AAO (May, 2025)</li> </ul>	
Collect and analyze Annual Yearly Progress Target data for underperforming student groups disaggregated by gender, race, ethnicity, limited English proficiency, special education, migrant status, date of enrollment, student suspension, expulsion, child study team referrals; Pre-K–12 promotion/retention data; Pre-K–12 completion rates and re-examination and re-evaluation of	Yes	<ul style="list-style-type: none"> <li>Policy 1140 – Educational Equity Policies/Affirmative Action (May 1, 2024)</li> <li>Policy &amp; Regulation 2423 – Bilingual /ESL Education (May 1, 2024)</li> <li>Policy 2610 – Educational Program Evaluation (March 6, 2019)</li> <li>Policy &amp; Regulation 2622 – Student Assessment (April 6, 2022)</li> <li>DEAC Meetings (5 times yearly)</li> <li>Statewide Assessment Data Reports</li> </ul>	

Board Responsibility	Compliant (Yes or No)	Documentation or evidence to substantiate compliance must include Board policy title, number and date of adoption and or revision	List name of noncompliant school(s) in the district
<p>classification and placement of students in special education programs if there is over representation within certain groups; staffing practices; quality of program data; and stakeholder satisfaction data. Identify any school-level underperforming student groups on Annual Yearly Progress Target reports for State assessments.</p>		<ul style="list-style-type: none"> <li>Statewide Assessment Articulation Meetings (<i>Has been reviewed/discussed with Supervisors, Data Provided to Principals. Student interviews as done in the past with Counselors did not take place, to my knowledge. However, this may have occurred with faculty/Counselor with students' tracking of assessments in their Student Success Plans</i>)</li> <li>Student Safety Data System Reports, Periods 1 and 2 Board Agendas (Aug 2024 &amp; Feb 2025)</li> </ul> <p><b>*Sending districts are responsible for the collection, analysis and reporting of data related to Child Study Team referrals, classifications and reevaluations.*</b></p>	

Table 4: Adopt the Comprehensive Equity Plan (CEP) by board resolution, and facilitate and support implementation of the CEP, by undertaking or authorizing the following actions:

Board Responsibility	Compliant (Yes or No)	Documentation or evidence to substantiate compliance must include Board policy title, number and date of adoption and or revision	List name of noncompliant school(s) in the district
Inform the school community of the Board's policies prohibiting bias, harassment, discrimination and segregation; and ensuring equity in educational activities and programs.	Yes	<ul style="list-style-type: none"><li>• Policy 1140 – Educational Equity Policies/Affirmative Action (May 1, 2024)</li><li>• Policy 5512 – Harassment, Intimidation, and Bullying (March 1, 2023)</li><li>• New Staff Orientation (Aug. 19-22, 2024)</li><li>• Annual Opening Day Districtwide Faculty Meeting (Sept 2024)</li><li>• Affirmative Action Online Training (October 10, 2024)</li><li>• HIB Online and In Person Training (Oct 17, 2025 in person &amp; Dec 19, 2024 online)</li><li>• District Website</li><li>• Student/Parent Handbooks</li><li>• Staff Manual</li></ul>	
Define the responsibilities of the AAO (Affirmative Action Officer/504 Officer, and/or Title IX Coordinator); require that the AAO be a certificated staff person; and train the AAO to handle the district, charter, or renaissance school projects equity responsibilities.	Yes	<ul style="list-style-type: none"><li>• Policy 1140 – Educational Equity Policies / Affirmative Action (May 1, 2024)</li><li>• Comprehensive Equity Plan Annual Statement of Assurance 2024-2025 – Board Agenda (April 10,2024)</li></ul>	
Inform students, staff and the community of the name, office address, and phone number of the district, charter, or renaissance school project’s AAO, and publicize the location and availability of the district, charter, or renaissance school project’s CEP, policies, grievance procedures and annual reports.	Yes	<ul style="list-style-type: none"><li>• Policy 1140 – Educational Equity Policies / Affirmative Action (May 1, 2024)</li><li>• Policy &amp; Regulations 1510 – Americans with Disabilities Act (April 5, 2017)</li><li>• Policy &amp; Regulation 2260 – Equity in School and Classroom Practices (May 1, 2024)</li><li>• District Website</li><li>• Student/Parent Handbooks</li><li>• Staff Manual</li></ul>	

Board Responsibility	Compliant (Yes or No)	Documentation or evidence to substantiate compliance must include Board policy title, number and date of adoption and or revision	List name of noncompliant school(s) in the district
Investigate and resolve discrimination complaints, grievances and incidents between students and staff or among students, based on the protected categories listed at N.J.A.C. 6A:7-1.1(a).	Yes	<ul style="list-style-type: none"> <li>• Policy 1140 – Educational Equity Policies / Affirmative Action (May 1, 2024)</li> <li>• Policy &amp; Regulations 1510 – Americans with Disabilities Act (April 5, 2017)</li> <li>• Policy &amp; Regulation 2260 – Equity in School and Classroom Practices (May 1, 2024)</li> <li>• Policy 5512 – Harassment, Intimidation, and Bullying (March 1, 2023)</li> <li>• Policy &amp; Regulation 5750 – Equitable Educational Opportunity (May 1, 2024 &amp; Sept 2, 1998)</li> <li>• Student/Parent Handbooks</li> <li>• Staff Manual</li> </ul>	
Report on progress made in meeting the adequate yearly targets (as set by the NJDOE) for closing the achievement gap.	Yes	<ul style="list-style-type: none"> <li>• Policy 1140 – Educational Equity Policies / Affirmative Action (May 1, 2024)</li> <li>• Policy &amp; Regulations 2260 – Equity in School and Classroom Practices (May 1, 2024)</li> <li>• Policy 2610 – Educational Program Evaluation (March 6, 2019)</li> <li>• DEAC Meetings</li> <li>• Motion to approve statewide assessments results – Board Meeting Agenda (Oct 2024)</li> </ul>	
Authorize the AAO to conduct yearly equity training for all staff.	Yes	<ul style="list-style-type: none"> <li>• Policy 1140 – Educational Equity Policies / Affirmative Action (May 1, 2024)</li> <li>• Comprehensive Equity Plan Annual Statement of Assurance 2024-2025 – Board Agenda (April 10,2024)</li> </ul>	



Board Responsibility	Compliant (Yes or No)	Documentation or evidence to substantiate compliance must include Board policy title, number and date of adoption and or revision	List name of noncompliant school(s) in the district
A county vocational school district shall admit resident students based on board-approved policies and procedures that ensure equity and access for enrollment that shall be posted on the county vocational school district website. N.J.A.C. 6A:19-2.3(b), Career and Technical Education Programs and Standards.	N/A		

**Staff Development and Training**

Provide staff development, which will be open to parents and community members, to identify and resolve problems associated with the student achievement and opportunity gaps and other inequities arising from prejudice on the basis of the protected categories listed at N.J.A.C. 6A:7-1.1(a) **every school year**, as follows (Table 5).

Table 5: Staff Development and Training (N.J.A.C. 6A:7-1.6 & N.J.S.A. 10:5)

Staff Development and Training	Compliant (Yes or No)	Documentation or evidence to substantiate compliance must include Board policy title, number and date of adoption and or revision	List name of noncompliant school(s) in the district
All certificated (administrative and professional) staff.	Yes	<ul style="list-style-type: none"><li>• Policy 1140 – Educational Equity Policies / Affirmative Action (May 1, 2024)</li><li>• Policy &amp; Regulation 3240 – Professional Development for Teachers and School Leaders (October 4, 2017)</li><li>• Affirmative Action Training (Sept 3, 2024)</li><li>• School District Professional Development Plan Statement of Assurance – Board Agenda (August 2024)</li></ul>	
All non-certificated (non-professional) staff	Yes	<ul style="list-style-type: none"><li>• Policy 1140 – Educational Equity Policies / Affirmative Action (May 1, 2024)</li><li>• Policy &amp; Regulation 4240 – Employee Training (Sept 2, 1998)</li><li>• New Staff Orientation (Aug 19-22, 2024)</li><li>• Affirmative Action Training (Sept 3, 2024 in person &amp; Mar 4, 2025 online)</li><li>• HIB Online Training (Dec 19, 2024)</li><li>• In-person HIB Training (Oct 17, 2025)</li><li>• Annual Opening Day Districtwide Faculty Meeting (Yearly in September)</li><li>• School District Professional Development Plan Statement of Assurance – Board Agenda (August 2024)</li></ul>	

School and Classroom Practices

A. Equity in Curriculum  
(Tables 6 and 7)

N.J.A.C. 6A:7-1.7(b); Section 504, Rehabilitation Act of 1973; N.J.S.A. 10:5; Title IX, Education Amendments of 1972, U.S. Supreme Court, 1982; Plyler v. Doe; N.J.A.C. 6A:15-1.7; Castañeda v. Pickard

Ensure that the district, charter school or renaissance school project’s curriculum and instruction are aligned to the New Jersey Student Learning Standards and address the elimination of discrimination and the achievement gap, as identified by underperforming school-level AYP (Progress Targets profiles) for State assessment, by providing equity in educational activities and programs and by providing opportunities for students to interact positively with others regardless of the protected categories listed at N.J.A.C. 6A:7-1.1(a). Areas covered include, but are not limited to, the following (Tables 6 and 7)

Table 6: Equity in Curriculum

School and Classroom Practices	Compliant (Yes or No)	Documentation or evidence to substantiate compliance must include Board policy title, number and date of adoption and or revision	List name of noncompliant school(s) in the district
School climate and culture, safe and positive learning environment.	Yes	<ul style="list-style-type: none"><li>• Policy &amp; Regulations 2260 – Equity in School and Classroom Practices (May 1, 2024)</li><li>• Policy 5512 – Harassment, Intimidation, and Bullying (January 15, 2025)</li><li>• Policy &amp; Regulation 5750 – Equitable Educational Opportunity (May 1, 2024 &amp; Sept 2, 1998)</li><li>• School Safety – School Climate Team Meetings (June 2024 and Sept/Oct 2024)</li><li>• Week of Respect</li><li>• Curriculum-Based Social Emotional Learning (SEL push-in from Social Workers + Board-approved third-party curricula) (June 2024)</li><li>• District/School Professional Development Programs</li></ul>	
Courses of study, including Physical Education	Yes	<ul style="list-style-type: none"><li>• Policy &amp; Regulations 2260 – Equity in School and Classroom Practices (May 1, 2024)</li><li>• Policy 2422 – Comprehensive Health and Physical Education (December 1, 2021)</li></ul>	

School and Classroom Practices	Compliant (Yes or No)	Documentation or evidence to substantiate compliance must include Board policy title, number and date of adoption and or revision	List name of noncompliant school(s) in the district
		<ul style="list-style-type: none"> <li>Policy &amp; Regulation 5750 – Equitable Educational Opportunity (May 1, 2024 &amp; Sept 2, 1998)</li> <li>UCESC High School Curriculum Framework (June 5, 2024)</li> <li>Physical Education Department Meetings</li> <li>Daily Lesson Plans</li> </ul>	
Library materials/Instructional materials and strategies	Yes	<ul style="list-style-type: none"> <li>Policy &amp; Regulations 2260 – Equity in School and Classroom Practices (May 1, 2024)</li> <li>Policy &amp; Regulations 2520 – Instructional Supplies (August 2, 2023)</li> <li>Policy &amp; Regulation 5750 – Equitable Educational Opportunity (May 1, 2024 &amp; Sept 2, 1998)</li> <li>Department Meeting Instructional Material Review</li> <li>Annual Curricular Materials Audit</li> </ul>	
Technology/software and audio-visual materials	Yes	<ul style="list-style-type: none"> <li>Policy &amp; Regulations 2260 – Equity in School and Classroom Practices (May 1, 2024)</li> <li>Policy &amp; Regulation 5750 – Equitable Educational Opportunity (May 1, 2024 &amp; Sept 2, 1998)</li> <li>Department Meeting Instructional Material Review</li> <li>Annual Curricular Materials Audit</li> </ul>	
Guidance and counseling, including harassment, intimidation and bullying, sexual harassment, and grievance procedures.	Yes	<ul style="list-style-type: none"> <li>Policy &amp; Regulations 2260 – Equity in School and Classroom Practices (May 1, 2024)</li> <li>Policy &amp; Regulations 2411 – Guidance Counseling (May 1, 2024 &amp; Sept 7, 2016)</li> <li>Policy 5512 – Harassment, Intimidation, and Bullying (March 1, 2023)</li> <li>Policy &amp; Regulation 5750 – Equitable Educational Opportunity (May 1, 2024 &amp; Sept 2, 1998)</li> </ul>	

School and Classroom Practices	Compliant (Yes or No)	Documentation or evidence to substantiate compliance must include Board policy title, number and date of adoption and or revision	List name of noncompliant school(s) in the district
		<ul style="list-style-type: none"> <li>• Policy 5541 Anti-Hazing (April 6, 2022)</li> <li>• Policy &amp; Regulations 5751 – Sexual Harassment of Students (December 1, 2021)</li> <li>• HIB Online Training (Dec 19, 2024)</li> <li>• In-person HIB Training (Oct 17, 2025)</li> <li>• Week of Respect Activities</li> <li>• Staff Manual</li> <li>• Student/Parent Handbooks</li> </ul>	
Extra-curricular activities and programs	Yes	<ul style="list-style-type: none"> <li>• Policy &amp; Regulations 2260 – Equity in School and Classroom Practices (May 1, 2024)</li> <li>• Policy &amp; Regulation 5750 – Equitable Educational Opportunity (1, 2024 &amp; Sept 2, 1998)</li> </ul> <p><b>*Sending School Districts are responsible for ensuring equitable access and participation rates in extra-curricular programs and activities.*</b></p>	
Tests and other assessments	Yes	<ul style="list-style-type: none"> <li>• Policy &amp; Regulations 2260 – Equity in School and Classroom Practices (May 1, 2024)</li> <li>• Policy &amp; Regulation 5750 – Equitable Educational Opportunity (May 1, 2024 &amp; Sept 2, 1998)</li> <li>• English and Social Studies Common Assessments</li> </ul>	
Reduction and/or prevention of under representation of minority, female and male students in all classes, activities and programs.	Yes	<ul style="list-style-type: none"> <li>• Policy &amp; Regulations 2260 – Equity in School and Classroom Practices (May 1, 2024)</li> <li>• Policy &amp; Regulation 5750 – Equitable Educational Opportunity (May 1, 2024 &amp; Sept 2, 1998)</li> </ul>	

School and Classroom Practices	Compliant (Yes or No)	Documentation or evidence to substantiate compliance must include Board policy title, number and date of adoption and or revision	List name of noncompliant school(s) in the district
		*Sending School Districts are responsible for ensuring equitable referral of students to USESC schools and programs.*	

Table 7: Equity in Curriculum

School and Classroom Practices	Compliant (Yes or No)	Documentation or evidence to substantiate compliance must include Board policy title, number and date of adoption and or revision	List name of noncompliant school(s) in the district
Include a multicultural curriculum in the instructional content and practices across the curriculum.	Yes	<ul style="list-style-type: none"> <li>Policy &amp; Regulations 2260 – Equity in School and Classroom Practices (May 1, 2024)</li> <li>Policy &amp; Regulation 5750 – Equitable Educational Opportunity (May 1, 2024 &amp; Sept 2, 1998)</li> <li>UCESC High School Curriculum Framework (June 5, 2024)</li> <li>Department Meetings</li> </ul>	
<p>Ensure the Amistad Commission Curriculum is taught as part of the history of the United States. (N.J.S.A. 18A:35-1)</p> <p>Ensure that instruction in African-American History, including the Amistad, and the history of other cultures is taught as part of the history of the United States. (N.J.S.A. 18A:35-1)</p>	Yes	<ul style="list-style-type: none"> <li>Policy &amp; Regulations 2260 – Equity in School and Classroom Practices (May 1, 2024)</li> <li>Policy &amp; Regulation 5750 – Equitable Educational Opportunity (May 1, 2024 &amp; Sept 2, 1998)</li> <li>UCESC High School Curriculum Framework (June 5, 2024)</li> <li>Department Meetings</li> </ul>	
<p>Ensure the Commission on Holocaust Education curriculum for elementary and secondary school students, as developmentally appropriate. (N.J.S.A. 18A:35-28)</p> <p>Include instruction on the Holocaust and other genocide curricula for elementary and secondary school students. (N.J.S.A. 18A: 35-28)</p>	Yes	<ul style="list-style-type: none"> <li>Policy &amp; Regulations 2260 – Equity in School and Classroom Practices (May 1, 2024)</li> <li>Policy &amp; Regulation 5750 – Equitable Educational Opportunity (May 1, 2024 &amp; Sept 2, 1998)</li> <li>UCESC High School Curriculum Framework (June 5, 2024)</li> </ul>	
Include instruction on all curricular requirements pursuant to N.J.A.C. 6A:8, including curriculum developed concerning any of the protected categories listed at N.J.A.C. 6A:7-1.1(a) or curriculum developed by any commissions constituted for the development of curriculum concerning any of the protected categories listed at N.J.A.C. 6A:7-1.1(a).	Yes	<ul style="list-style-type: none"> <li>Policy &amp; Regulations 2260 – Equity in School and Classroom Practices (May 1, 2024)</li> <li>Policy &amp; Regulation 5750 – Equitable Educational Opportunity (May 1, 2024 &amp; Sept 2, 1998)</li> <li>Student application, screening, and acceptance procedures</li> </ul>	

B. Equity in Student Access  
(Tables 8–10)

N.J.A.C. 6A:7-1.7; Titles VI & VII, Civil Rights Act of 1964; Title IX, Education Amendments of 1972; Section 504, Rehabilitation Act of 1973; N.J.S.A. 10:5 IDEA of 1997; Guidelines for Eliminating Discrimination and Denial of Services in Vocational Education (1989); U.S. Supreme Court, 1982; Plyler v. Doe; U.S. Supreme Court, 1974, Castañeda v. Pickard

Provide equitable and bias-free access for all students to all school facilities, courses, programs, activities and services, regardless of the protected categories listed at N.J.A.C. 6A:7-1.1(a) as follows (Table 8):

Table 8: Equity in Student Access

School and Classroom Practices	Compliant (Yes or No)	Documentation or evidence to substantiate compliance must include Board policy title, number and date of adoption and or revision	List name of noncompliant school(s) in the district
Ensure equal and barrier-free access to all school and classroom facilities.	Yes	<ul style="list-style-type: none"><li>Policy &amp; Regulations 2260 – Equity in School and Classroom Practices (May 1, 2024)</li><li>Policy &amp; Regulation 5750 – Equitable Educational Opportunity (May 1, 2024 &amp; Sept 2, 1998)</li></ul>	
Attain minority representation of students within each school, including racial and ethnic balance, within each school which approximates the district, charter or renaissance school project’s overall minority racial and ethnic representation.	Yes	<ul style="list-style-type: none"><li>Policy &amp; Regulations 2260 – Equity in School and Classroom Practices (May 1, 2024)</li><li>Policy &amp; Regulation 5750 – Equitable Educational Opportunity (May 1, 2024 &amp; Sept 2, 1998)</li></ul> <p><b>*Sending School Districts are responsible for ensuring equitable referral of students to UCESC schools and programs.*</b></p>	
Refrain from locating new facilities in areas that will contribute to imbalanced, isolated, or racially identifiable school enrollments.	Yes	<ul style="list-style-type: none"><li>Policy &amp; Regulations 2260 – Equity in School and Classroom Practices (May 1, 2024)</li><li>Policy &amp; Regulation 5750 – Equitable Educational Opportunity (May 1, 2024 &amp; Sept 2, 1998)</li><li>Policy &amp; Regulation 7102 – Site Selection and Acquisition (November, 2017)</li></ul>	



School and Classroom Practices	Compliant (Yes or No)	Documentation or evidence to substantiate compliance must include Board policy title, number and date of adoption and or revision	List name of noncompliant school(s) in the district
Ensure that students are not separated or isolated on the basis of protected categories listed at N.J.A.C. 6A:7-1.1(a) resulting in disproportionate placement within schools, courses, classes, activities and programs or extracurricular activities, except as provided under N.J.A.C. 6A:7-1.7(b), which permits a district, at its discretion, to conduct portions of classes that deal exclusively with human sexuality in separate developmentally appropriate sessions based on gender identity, provided the course content for each such separately conducted sessions is the same.	Yes	<ul style="list-style-type: none"><li>• Policy &amp; Regulations 2260 – Equity in School and Classroom Practices (May 1, 2024)</li><li>• Policy &amp; Regulation 5750 – Equitable Educational Opportunity (May 1, 2024 &amp; Sept 2, 1998)</li></ul>	

Ensure that students are not separated or isolated on the basis of protected categories listed at N.J.A.C. 6A:7-1.1(a) resulting in disproportionate placement within schools, courses, classes, activities and programs or extracurricular activities (Tables 9 and 10)

Table 9: Equity in Student Access

School and Classroom Practices	Compliant (Yes or No)	Documentation or evidence to substantiate compliance must include Board policy title, number and date of adoption and or revision	List name of noncompliant school(s) in the district
Ensure that minority and female students are not under-represented in gifted and talented or accelerated/advanced courses, including math and science.	Yes	<ul style="list-style-type: none"><li>Policy &amp; Regulations 2260 – Equity in School and Classroom Practices (May 1, 2024)</li><li>Policy &amp; Regulation 5750 – Equitable Educational Opportunity (May 1, 2024 &amp; Sept 2, 1998)</li><li>Policy &amp; Regulations 2260 – Equity in School and Classroom Practices (May 1, 2024)</li><li>Policy &amp; Regulation 5750 – Equitable Educational Opportunity (May 1, 2024 &amp; Sept 2, 1998)</li></ul> <p><b>*UCESC does not offer Advanced Placement and/or Gifted or Talented programs.*</b></p>	
Ensure that minority and male students are not disproportionately represented in detentions, suspensions, expulsions, dropouts, or special need classifications.	Yes	<ul style="list-style-type: none"><li>Policy &amp; Regulations 2260 – Equity in School and Classroom Practices (May 1, 2024)</li><li>Policy &amp; Regulation 5750 – Equitable Educational Opportunity (May 1, 2024 &amp; Sept 2, 1998)</li><li>Policy &amp; Regulation 5750 – Equitable Educational Opportunity (May 1, 2024 &amp; Sept 2, 1998)</li><li>Student Safety Data System Reports, Period 1 and 2 – Board Agendas (August 2024 and February 2025)</li><li>School Safety – School Climate Team Meetings (June 2024 and September-October 2024)</li></ul>	
Ensure equitable and bias-free access for all students to computers, computer classes, career and technical education programs, and technologically advanced instructional assistance, regardless of the protected categories listed at N.J.A.C. 6A:7-1.1(a).	Yes	<ul style="list-style-type: none"><li>Policy &amp; Regulations 2260 – Equity in School and Classroom Practices (May 1, 2024)</li><li>Policy 2421 – Vocational-Technical Education (October, 2021)</li></ul>	

School and Classroom Practices	Compliant (Yes or No)	Documentation or evidence to substantiate compliance must include Board policy title, number and date of adoption and or revision	List name of noncompliant school(s) in the district
		<ul style="list-style-type: none"> <li>Policy &amp; Regulation 5750 – Equitable Educational Opportunity (May 1, 2024 &amp; Sept 2, 1998)</li> </ul>	
Ensure that all multilingual learners have equal and bias-free access to all school activities and programs.	Yes	<ul style="list-style-type: none"> <li>Policy &amp; Regulations 2260 – Equity in School and Classroom Practices (May 1, 2024)</li> <li>Policy 2421 – Career and Technical Education (October 6, 2021)</li> <li>Policy &amp; Regulation 5750 – Equitable Educational Opportunity (May 1, 2024 &amp; Sept 2, 1998)</li> <li>UCESC schools consistently assign Chromebooks or iPads on a 1 student to 1 device ratio to ensure equitable access.</li> </ul>	
Ensure that all students with disabilities have equal and bias-free access to all school activities and programs.	Yes	<ul style="list-style-type: none"> <li>Policy &amp; Regulations 1510 – American Act Disabilities Act (April 5, 2017)</li> <li>Policy &amp; Regulations 2260 – Equity in School and Classroom Practices (May 1, 2024)</li> <li>Policy &amp; Regulation 5750 – Equitable Educational Opportunity (May 1, 2024 &amp; Sept 2, 1998)</li> </ul> <p><b>*Sending School Districts are responsible for the identification and placement of ELL students.*</b></p>	
Ensure that all schools’ registration procedures are in compliance with State and Federal regulations and case law.	Yes	<ul style="list-style-type: none"> <li>Policy &amp; Regulation 5111 – Eligibility of Resident/Nonresident Students (December 6, 2023)</li> <li>Policy &amp; Regulation 5750 – Equitable Educational Opportunity (May 1, 2024 &amp; Sept 2, 1998)</li> </ul>	

Table 10: Equity in Student Access

School and Classroom Practices	Compliant (Yes or No)	Documentation or evidence to substantiate compliance must include Board policy title, number and date of adoption and or revision	List name of noncompliant school(s) in the district
Utilize a State approved language proficiency assessment on an annual basis for determining the English language proficiency of multilingual learners.	Yes	<ul style="list-style-type: none"> <li>Policy &amp; Regulation 2423 – Bilingual Education (May 1, 2024)</li> </ul> <p><b>*Sending School District are responsible for administering State approved language proficiency assessments to ELL students.*</b></p>	
Utilize bias-free measures for determining the special needs of students with disabilities.	Yes	<ul style="list-style-type: none"> <li>Policy &amp; Regulations 2260 – Equity in School and Classroom Practices (May 1, 2024)</li> <li>Policy 2460 – Special Education (May 3, 2017)</li> <li>Regulation 2460.1 – Special Education – Location, Identification, and Referral (Feb 2017)</li> <li>Regulation 2460.8 - Special Education – Free and Appropriate Public Education (Jan 2019)</li> <li>Regulation 2460.9 - Special Education – Transition From Early Intervention Programs to Preschool Programs (Feb 2017)</li> <li>Regulation 2460.15 - Special Education –In-Service Training Needs for Professional and Paraprofessional Staff (Feb 2017)</li> <li>Regulation 2460.16 - Special Education – Instructional Material to Blind or Print-Disabled Students (Feb 2017)</li> </ul> <p><b>*Sending School District are responsible for the identification, classification and placement of students with disabilities.*</b></p>	
Ensure that support services (e.g. school-based youth services, health care, tutoring and mentoring) are available to all students, including multilingual learners.	Yes	<ul style="list-style-type: none"> <li>Policy &amp; Regulations 2260 – Equity in School and Classroom Practices (May 1, 2024)</li> <li>Student/Parent Handbook</li> </ul>	
Ensure that all pregnant students are permitted to remain in the regular school activities and programs. Ensure that equivalent	Yes	<ul style="list-style-type: none"> <li>Policy 2416 – Programs for Pregnant Students (September 4, 2019)</li> <li>Policy 5752 – Marital Status and Pregnancy (September 4, 2019)</li> </ul>	

School and Classroom Practices	Compliant (Yes or No)	Documentation or evidence to substantiate compliance must include Board policy title, number and date of adoption and or revision	List name of noncompliant school(s) in the district
instruction is provided to the students, if not permitted to attend school by a doctor.		<ul style="list-style-type: none"><li>Policy &amp; Regulation 5750 – Equitable Educational Opportunity (May 1, 2024 &amp; Sept 2, 1998)</li></ul> <p><b>*Sending School District are responsible for providing alternative educational programs and/or home instruction for pregnant students unable to attend a UCESC school.*</b></p>	

C. Equity in Guidance Programs and Services

N.J.A.C. 6A:7-1.7(c)Title IX, Education Amendments of 1972, & Carl D. Perkins Vocational & Technical Education Act of 1998

Ensure that the school district, charter or renaissance school project’s guidance program provides the following (Table 11):

Table 11: Guidance Programs and Services

Guidance Programs and Services	Compliant (Yes or No)	Documentation or evidence to substantiate compliance must include Board policy title, number and date of adoption and or revision	List name of noncompliant school(s) in the district
Access to adequate and appropriate counseling services for all students, inclusive of any protected categories listed at N.J.A.C. 6A:7-1.1(a)	Yes	<ul style="list-style-type: none"><li>• Policy &amp; Regulation 2411 – Guidance Counseling (May 1, 2024 &amp; Sept 7, 2016)</li><li>• Policy &amp; Regulation 5750 – Equitable Educational Opportunity(May 1, 2024 &amp; Sept 7, 2016)</li></ul>	
The presentation of a full range of possible occupational, professional, and Career and Technical Education choices for all students, including careers in the science and technology industries and non-traditional careers.	Yes	<ul style="list-style-type: none"><li>• Policy &amp; Regulations 2260 – Equity in School and Classroom Practices (May 1, 2024)</li><li>• Policy &amp; Regulation 2411 – Guidance Counseling (May 1, 2024 &amp; Sept 7, 2016)</li><li>• Policy &amp; Regulation 5750 – Equitable Educational Opportunity (May 1, 2024 &amp; Sept 7, 2016)</li></ul>	
Guidance counselors are using bias-free materials.	Yes	<ul style="list-style-type: none"><li>• Policy &amp; Regulation 2411 – Guidance Counseling (May 1, 2024 &amp; Sept 7, 2016)</li><li>• Policy &amp; Regulation 5750 – Equitable Educational Opportunity (May 1, 2024 &amp; Sept 7, 2016)</li></ul>	

D. Equity in Physical Education

N.J.A.C. 6A:7-1.7 (d) and Title IX, Education Amendment of 1972

Ensure that the district, charter or renaissance school project’s physical education program is co-educational, as follows (Table 12):

Table 12: Physical Education

Physical Education	Compliant (Yes or No)	Documentation or evidence to substantiate compliance must include Board policy title, number and date of adoption and or revision	List name of noncompliant school(s) in the district
All instructional activities are equitable and are co-educational.	Yes	<ul style="list-style-type: none"><li>• Policy 2422 – Comprehensive Health and Physical Education (December 1, 2021)</li><li>• Policy &amp; Regulation 2260 – Equity in School and Classroom Practices (May 1, 2024)</li><li>• Policy &amp; Regulation 5750 – Equitable Educational Opportunity (May 1, 2024 &amp; Sept 7, 2016)</li></ul>	

E. Equity in Athletic Programs

Athletic Guidelines 1986; N.J.A.C. 6A:7-1.7(d) and Title IX, Education Amendments of 1972

Ensure that the district, charter or renaissance school project’s Athletic Program accomplishes the following (Table 13):

Table 13: Athletic Programs

Athletic Programs	Compliant (Yes or No)	Documentation or evidence to substantiate compliance must include Board policy title, number and date of adoption and or revision	List name of noncompliant school(s) in the district
Ensures relatively equitable numbers of varsity and sub-varsity teams for male and female students.	N/A	<ul style="list-style-type: none"><li>Policy &amp; Regulation 2260 – Equity in School and Classroom Practices (May 1, 2024)</li></ul> <p><b>*Sending School Districts are responsible for ensuring equitable participation, treatment and access to comparable facilities for students participating in athletic programs.*</b></p>	
Ensures equitable scheduling of night games, practice times, locations and numbers of games for male and female teams.	N/A	<ul style="list-style-type: none"><li>Policy &amp; Regulation 2260 – Equity in School and Classroom Practices (May 1, 2024)</li></ul> <p><b>*Sending School Districts are responsible for ensuring equitable participation, treatment and access to comparable facilities for students participating in athletic programs.*</b></p>	
Ensures that athletic programs receive equitable treatment that includes staff salaries, purchase and maintenance of equipment, etc.	N/A	<ul style="list-style-type: none"><li>Policy &amp; Regulation 2260 – Equity in School and Classroom Practices (May 1, 2024)</li></ul> <p><b>*Sending School Districts are responsible for ensuring equitable participation, treatment and access to comparable facilities for students participating in athletic programs.*</b></p>	
Provides comparable facilities for male and female teams.	N/A	<ul style="list-style-type: none"><li>Policy &amp; Regulation 2260 – Equity in School and Classroom Practices (May 1, 2024)</li></ul>	



Athletic Programs	Compliant (Yes or No)	Documentation or evidence to substantiate compliance must include Board policy title, number and date of adoption and or revision	List name of noncompliant school(s) in the district
		*Sending School Districts are responsible for ensuring equitable participation, treatment and access to comparable facilities for students participating in athletic programs.*	

## **Appendix C**

### **Comprehensive Equity Plan Corrective Actions**

Improvement Strategies, SMART\* Goals, and Targets

\*Specific, Measurable, Achievable, Reasonable, Time-Bound (S.M.A.R.T)

Comprehensive Equity Plan Corrective Actions

I. Board Responsibility

School District, Charter School or Renaissance School Project Name:

Objective

For each noncompliant area of the district, charter school or renaissance school project’s Needs Assessment describe the corrective actions to be implemented for School Years 2025-2026 through 2027-2028, to ensure that the Board of Education or Board of Trustees follows through with its responsibilities, including adoption or re-adoption of written educational equity policies; the authorization of the AAO to develop a CEP; collection of disaggregated data; and adoption of the CEP and facilitate and support its implementation. Add rows as needed.

Table 14: Correction Action, Board Responsibilities

Section/sub-section from needs assessment	Improvement Strategies, SMART Goals, and Targets	Staff Responsible	Implementation Timeline	Evidence of Completion

II. Staff Development and Training

School District, Charter School or Renaissance School Project Name:

Objective

For each noncompliant area of the district, charter school or renaissance school project’s Needs Assessment describe the corrective actions to be implemented for School Years 2025-2026 through 2027-2028 to provide in-service training for school personnel on a continuing basis to identify and resolve problems arising from prejudice on the basis of the protected categories listed at N.J.A.C. 6A:7-1.1(a).

Table 15: Corrective Actions, Staff Development and Training

Section/sub-section from needs assessment	Improvement Strategies, SMART Goals, and Targets	Staff Responsible	Implementation Timeline	Evidence of Completion

III. School and Classroom Practices  
Equity in Curriculum

School District, Charter School or Renaissance School Project Name:

Objective

For each noncompliant area of the district, charter school or renaissance school project’s Needs Assessment describe the corrective actions to be implemented for School Years 2025-2026 through 2027-2028 for developing and/or revising curriculum to eliminate discrimination, add multicultural content, and promote understanding and mutual respect among all students. Add rows as needed

Table 16: Corrective Actions, School and Classroom Practices: Equity in Curriculum

Section/sub-section from needs assessment	Improvement Strategies, SMART Goals, and Targets	Staff Responsible	Implementation Timeline	Evidence of Completion

Equity in Student Access

School District, Charter School or Renaissance School Project Name:

Objective

For each noncompliant area of the district, charter school or renaissance school project’s Needs Assessment describe the corrective actions to be implemented for School Years 2025-2026 through 2027-2028 to provide equal and bias-free access for all students to all school facilities, courses, activities, programs and services, regardless of the protected categories listed at N.J.A.C. 6A:7-1.1(a). Add rows as needed.

Table 17: Corrective Actions, School and Classroom Practices: Equity in Student Access

Section/sub-section from needs assessment	Improvement Strategies, SMART Goals, and Targets	Staff Responsible	Implementation Timeline	Evidence of Completion

Equity in Guidance Program Services

School District, Charter School or Renaissance School Project Name:

Objective

For each noncompliant area of the district, charter school or renaissance school project’s Needs Assessment describe the corrective actions to be implemented for School Years 2025-2026 through 2027-2028 to provide equitable treatment, adequate and appropriate counseling services for all students that shall not restrict or limit the options presented on the basis of the protected categories listed at N.J.A.C. 6A:7-1.1(a), and to ensure exposure and counseling services focused on careers in the science and technology industries, non-traditional career options and post-secondary opportunities that shall not restrict or limit the options presented to all students on the basis of the protected categories listed at N.J.A.C. 6A:7-1.1(a). Additionally, guidance counselors are using bias-free materials. Add rows as needed.

Table 18: Corrective Actions, School and Classroom Practices: Equity in Guidance Program Services

Section/sub-section from needs assessment	Improvement Strategies, SMART Goals, and Targets	Staff Responsible	Implementation Timeline	Evidence of Completion

Equity in Physical Education and Athletic Programs

School District, Charter School or Renaissance School Project Name:

Objective

For each noncompliant area of the district, charter school or renaissance school project’s Needs Assessment describe the corrective actions to be implemented for School Years 2025-2026 through 2027-2028 to ensure that there is gender equity in all physical education and athletic programs, and to ensure equitable opportunities for all students to participate in athletics regardless of the protected categories listed at N.J.A.C. 6A:7-1.1(a). Add rows as needed.

Table 19: Corrective Actions, School and Classroom Practices: Equity in Physical Education and Athletic Programs

Section/sub-section from needs assessment	Improvement Strategies, SMART Goals, and Targets	Staff Responsible	Implementation Timeline	Evidence of Completion



## Appendix D

### Yearly Statements of Assurance

2025-2026

2026-2027

2027-2028

## Comprehensive Equity Plan Statement of Assurance

(to be Submitted with the Three-Year CEP)

### School District, Charter School or Renaissance School Project Information School Year 2025-2026

Name of County: Union

Name of School District/Charter School/Renaissance School Project: Union County Educational Services Commission

Address: 45 Cardinal Drive; Westfield, NJ 07090

Affirmative Action Office (AAO): Telephone #: 908-233-9366

AAO Email: jmarquet@ucesc.org

Alternate Contact Person: Carrie Dattilo Telephone #: 908-233-9317

Title: Superintendent

Email: cdattilo@ucesc.org

1. The school district, charter school or renaissance school project has conducted a comprehensive needs assessment of its equality and equity needs at each school within the district, charter school or renaissance school project, if applicable. The attached Comprehensive Equity Plan is designed to meet the assessed equality and equity needs at each site, if applicable.
2. The local Board has authorized the submission of the Comprehensive Equity Plan and will support full implementation of the plan within 60 days of certification of completion by the Executive County Superintendent.
3. The school district, charter school or renaissance school project will achieve and maintain compliance with all applicable laws, codes and regulations governing equity in education including, but not limited to: N.J.S.A.18A:36-20; N.J.S.A.10:5; N.J.A.C. 6A:7; Titles VI and VII of the Civil Rights Act of 1964; Title IX of the Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973; The Americans with Disabilities Act of 1990; Individuals with Disabilities Education Act (I.D.E.A.) of 1997.

### Certification

By signing below, the Chief School Administrator or Charter or Renaissance School Project Lead Person certifies that all statements above are true and correct:

Name and Title: Carrie M. Dattilo Burdick, Superintendent

Signature:



Date: May 15, 2025

**Comprehensive Equity Plan Statement of Assurance, Year 2**

**School District, Charter School or Renaissance School Project Information School Year 2026-2027**

Name of County:

Name of School District/Charter School/Renaissance School Project:

Address:

Affirmative Action Office (AAO): Telephone #:

AAO Email:

Alternate Contact Person: Telephone #:

Title:

Email:

- 1. The school district, charter school or renaissance school project has reviewed its implementation strategies for school year 2025-2026 and provides assurance that the implementation timeline has been met at each school within the district, charter school or renaissance school project, if applicable. The areas of noncompliance as indicated in the CEP have met specific indicators of achievement at each site, if applicable, during this previous school year.
- 2. The school district, charter school or renaissance school project will continue to fully implement its Board-approved Comprehensive Equity Plan.
- 3. The district, charter school or renaissance school project will achieve and maintain compliance with all applicable laws, codes, and regulations governing equity in education including, but not limited to: N.J.S.A.18A:36-20; N.J.S.A.10:5; N.J.A.C. 6A:7; Titles VI and VII of the Civil Rights Act of 1964; Title IX of the Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973; The Americans with Disabilities Act of 1990; Individuals with Disabilities Education Act (I.D.E.A.) of 1997.

**Certification**

By signing below, the Chief School Administrator or Charter or Renaissance School Project Lead Person certifies that all statements above are true and correct:

Name and Title:

Signature:

Date:

**Comprehensive Equity Plan Statement of Assurance, Year Three**

**School District, Charter School or Renaissance School Project Information School Year 2027-2028**

Name of County:

Name of School District/Charter School/Renaissance School Project:

Address:

Affirmative Action Office (AAO): Telephone #:

AAO Email:

Alternate Contact Person: Telephone #:

Title:

Email:

- 1. The school district, charter school or renaissance school project has reviewed its implementation strategies for school year 2026-2027 and provides assurance that the implementation timeline has been met at each school within the district, charter school or renaissance school project, if applicable. The areas of noncompliance as indicated in the CEP have met specific indicators of achievement at each site, if applicable, during this previous school year.
- 2. The school district, charter school or renaissance school project will continue to fully implement its Board-approved Comprehensive Equity Plan.
- 3. The district, charter school or renaissance school project will achieve and maintain compliance with all applicable laws, codes, and regulations governing equity in education including, but not limited to: N.J.S.A.18A:36-20; N.J.S.A.10:5; N.J.A.C. 6A:7; Titles VI and VII of the Civil Rights Act of 1964; Title IX of the Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973; The Americans with Disabilities Act of 1990; Individuals with Disabilities Education Act (I.D.E.A.) of 1997.

**Certification**

By signing below, the Chief School Administrator or Charter or Renaissance School Project Lead Person certifies that all statements above are true and correct:

Name and Title:

Signature:

Date: