



PTSA GENERAL MEETING 5/06/2025

AGENDA

1. **Pizza (6:00 - 6:30)**
2. **Welcome & Principal's Message (6:30-6:40)**
3. **Successes of 24/25 & looking forward (6:45-7:15)**

Steve, Shelly, Hilde, Rachel, Amy, Mimi, My, Chris

4. **Financials & Budget (7:15-7:35)**
5. **Open Forum Comments/Questions (7:35-7:45)**
6. **Board Departures and New Members (7:45-7:55)**
7. **Adjourn (8:00)**

Welcome and Introductions

Shona Armstrong
PTSA President

Principal's Message

Martel Price

OAKLAND TECH HIGH SCHOOL BELL SCHEDULE 2025- 26
STANDARD SCHEDULE

Monday	Tuesday	Wednesday	Thursday	Friday
1st 8:40-9:25 (45 min)	1st 8:40-10:10 (90 min)	2nd 8:40-10:10 (90 min)	1st 8:40-10:10 (90 min)	2nd 8:40-10:10 (90 min)
2nd 9:35-10:20 (45 min)				
3rd 10:30-11:15 (45 min)	3rd 10:20-11:50 (90 min)	4th 10:20-11:50 (90 min)	3rd 10:20-11:50 (90 min)	4th 10:20-11:50 (90 min)
4th 11:25-12:10 (45 min)				
Lunch 12:10-12:40 (30 min)	Lunch 11:50-12:20 (30 min)	Lunch 11:50-12:20 (30 min)	Lunch 11:50-12:20 (30 min)	Lunch 11:50-12:30 (30 min)
5th 12:50-1:35 (45 min)	5th 12:30-2:00 (90 min)	6th 12:30-2:00 (90 min)	5th 12:30-2:00 (90 min)	6th 12:30-2:00 (90 min)
6th 1:45-2:30 (45 min)	7th 2:10-3:40 (90 min)	Staff Development 2:15-3:45 (90 min)	7th 2:10-3:40 (90 min)	Study Hall 2:10-3:25 (75 min)
7th 2:40-3:25 (45 min)				
	Passing Period (10 min)			

24/25 Accomplishments & looking forward

Improvements - Steve

Communications - Steve

Fundraising - Shelly

College Career - Hilde Myall

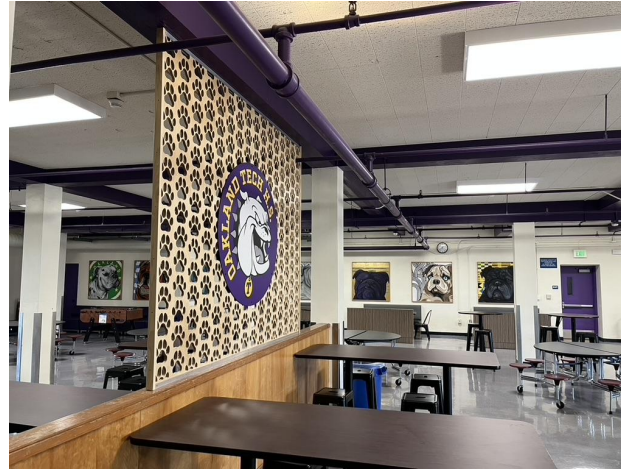
Events - Rachel, Shelly, Amy

Parent Engagement - Mimi

Membership Efforts & Dues Increase Next Year- Shelly and My

By Laws Completed - Chris Lu

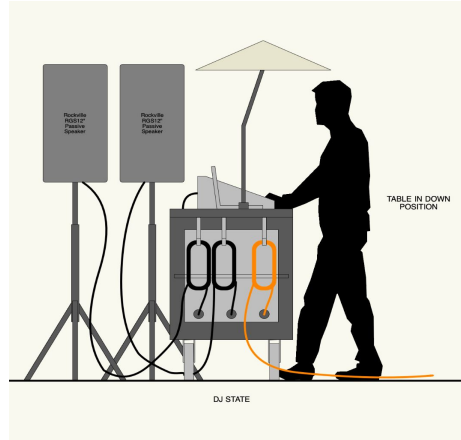
Improvements - YEAR IN REVIEW



Improvements - END-OF-SCHOOL-YEAR PROJECTS



AUDITORIUM: TICKET BOOTH



MOBILE SOUND SYSTEM

**OAKLAND
TECH**



**DESIGN FOR
LOBBY+ BRANDING**

Improvements - SUMMER PROJECTS



MUSIC ROOM(S):
CLEANING, BETTER ACOUSTICS, AESTHETICS



AUDITORIUM:
LOBBY & DRESSING ROOMS FIXES



Improvements - SUMMER PROJECTS

OAKLAND TECH



LOBBY:
TECH BRANDING



LIBRARY:
EVEN MORE SHELVING

Communications - Leads this year and next year

PARENTSQUARE
& THE
BULLHORN

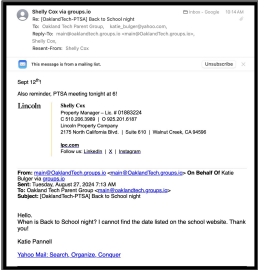
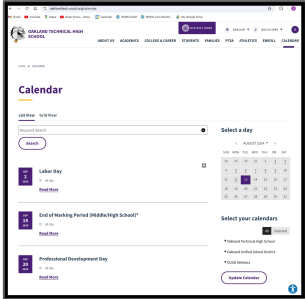
CALENDAR

INSTAGRAM

WEBSITE

io GROUP

BILLBOARD



LESLIE
AYERS

OT STAFF
PTSA

MYRA
CUMMISKEY

PETER
MERHOLZ

STAR
LIGHTNER

STEVE
WIERSEMA



ANNE
MAWDSLEY

OT STAFF
PTSA

MYRA
CUMMISKEY

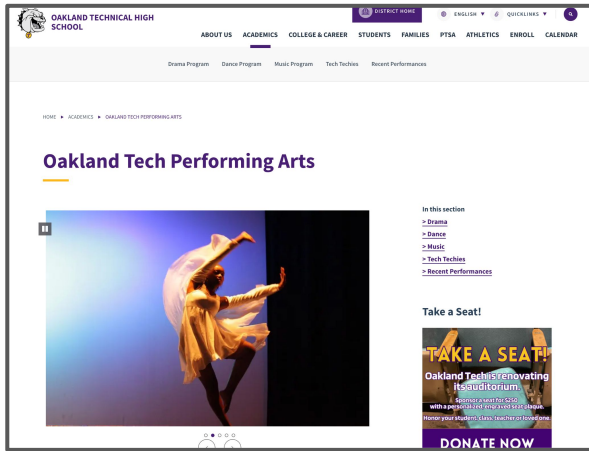
PETER
MERHOLZ

LISA
SHOWRUP

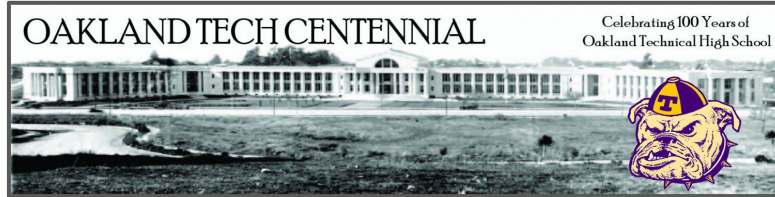
STEVE
WIERSEMA

Communications - Projects

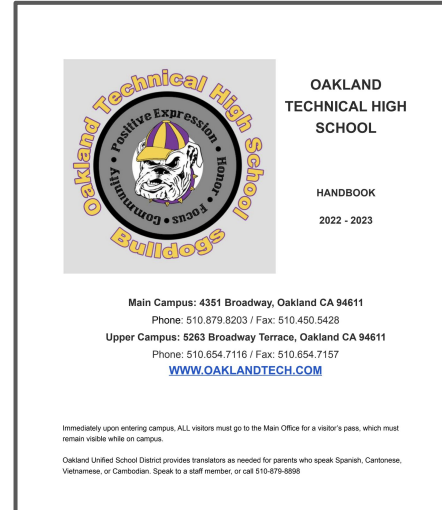
UPDATE WEBSITE w/VISUAL & PERFORMING ARTS (VAPA)



CENTENNIAL WEBSITE



UPDATE STUDENT HANDBOOK





Recent Events

HBCU Tours

Senior Sunset

Beautification Day - 45 volunteers

Ride4A Reason - \$214K Raised

Mamma Mia



CMC Updates

Hilde Myall

PTSA Financials

Todd Lee

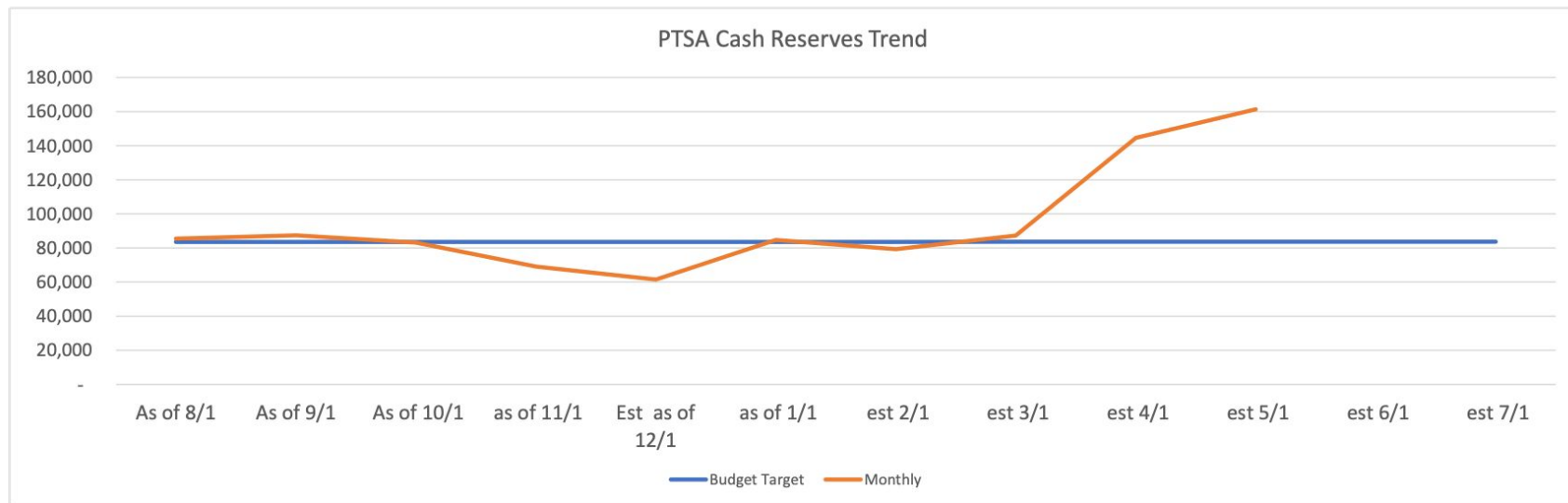
PTSA Treasurer



2024-2025

PTSA Meeting Finance Slides

The Money Report Cash Reserve Balance



	Starting	Balance	Balance	Balance	Balance	Balance	est Balance	Balance	Balance	Balance	Balance	Balance	Balance
		As of 8/1	As of 9/1	As of 10/1	as of 11/1	as of 12/1	as of 1/1	as of 2/1	as of 3/1	est 4/1	est 5/1	est 6/1	est 7/1
Managed Funds	\$105,444	\$95,269	\$81,310	\$97,446	\$118,947	\$126,126	\$139,545	\$149,944	\$148,337	\$157,926	\$229,926		
Restricted Funds	\$61,504	\$61,504	\$65,004	\$65,004	\$60,847	\$76,848	\$105,780	\$115,313	\$115,527	\$114,786	\$114,786		
Board Managed Reserves	\$101,661	\$85,578	\$87,471	\$83,212	\$69,160	\$61,521	\$84,738	\$79,316	\$87,321	\$144,631	\$161,395		
Total	\$268,609	\$242,351	\$233,785	\$245,662	\$248,954	\$264,495	\$330,063	\$344,573	\$351,185	\$417,351	\$506,107	\$0	\$0

General Fund

School Operations Spend Summary



Ar	Area Desc	BUDGETED	SPENT	(OVER) / UNDER	General Description / Usage
1000	Administrative	\$45,375	\$33,284	\$12,091	PTSA / Principal's Operational Spend
2000	Fundraising	\$1,000	\$11,582	(\$10,582)	Auction Operational Spend
3100	Academic	\$66,325	\$37,841	\$28,484	Academy and Department Operational Spend
3200	Capital Projects	\$19,000	\$17,233	\$1,767	School Improvement Projects
3300	College Mentor Cmte	\$7,500	\$2,732	\$4,768	CCC Operational Spend + HBCU down payment
3400	Performing Arts	\$18,000	\$17,793	\$207	Drama, Dance Operational Spend
3500	Special Events	\$52,170	\$24,770	\$27,400	School-Wide Events Support
3600	Sports	\$22,500	\$22,492	\$8	Athletic Department Operational Spend
3700	Student Clubs	\$12,500	\$3,499	\$9,001	Club Activity Support
3800	Student Services	\$11,500	\$7,947	\$3,553	Student & Community Support - AAFE, AAMA, Displaced student support, Family Crisis
3900	Teachers	\$12,500	\$9,377	\$3,123	Teacher Professional Support
Grand Total		\$268,370	\$188,548	\$79,822	

General Fund

Budget vs Actual Detail 1



Area	Area Desc	Cost Ctr	Cost Center Desc	BUDGETED	SPENT	(OVER) / UNDER	Manager
1000	Administrative	1100	PTSA General & Administrative	\$17,000	\$19,599	(\$2,599)	PTSA Board
		1200	Principal Discretion (Faculty support and meetings)	\$15,000	\$10,920	\$4,080	Martel Price
		1300	Board Discretion (Field trip/other matching for RFL and other student activities)	\$11,875	\$1,676	\$10,199	PTSA Board
		1400	Alameda PTA Membership	\$1,500	\$1,088	\$412	PTSA Board
	Administrative Total			\$45,375	\$33,284	\$12,091	
2000	Fundraising	2100	Fundraising (printouts and campaign supplies)	\$1,000	\$11,582	(\$10,582)	Shelly Cox / Shona Armstrong
	Fundraising Total			\$1,000	\$11,582	(\$10,582)	
3100	Academic	3101	Art Department	\$5,000	\$4,808	\$192	Colleen Egan
		3102	Computer Academy	\$2,000	\$2,173	(\$173)	Emmanuel Onyeador
		3103	Engineering Academy	\$2,000	\$1,278	\$722	Shalonda Tillman
		3104	FADA/OTFA	\$2,000	\$2,105	(\$105)	Martel Price
		3105	Health Academy	\$2,000	\$2,033	(\$33)	Patrick Friedman / Katie Bailey
		3106	Physical Education	\$5,000	\$3,898	\$1,102	Joel Higgins
		3107	RPL Academy	\$2,000	\$1,674	\$326	Jah-Yee Woo
		3108	SPED	\$2,500	\$1,005	\$1,495	Jennifer Belmont
		3109	AP Fees and Exam support (proctors, collegeboard fees etc)	\$10,525	\$2,696	\$7,829	De'shawn Woolridge
		3112	Science Department	\$3,000	\$2,481	\$519	De'shawn Woolridge
		3113	World Languages Department	\$3,000	\$948	\$2,052	Kate Larson
		3114	Math Department	\$3,000	\$1,613	\$1,387	Michael Taylor
		3115	English/History	\$7,000	\$3,847	\$3,153	Mitchell Varian
		3116	9th Grade / New Students Program	\$4,500	\$4,527	(\$27)	Ladonna Williams
		3118	10th Grade Program	\$2,800	\$2,755	\$45	Martel Price
		3110	Peer Mentorship / Civic Engagement	\$10,000	\$0	\$10,000	Martel Price
	Academic Total			\$66,325	\$37,841	\$28,484	
3200	Capital Projects	3202	Campus and Community-wide messaging	\$5,000	\$996	\$4,004	PTSA Board
		3205	School Improvement Project Supplies	\$14,000	\$16,237	(\$2,237)	Shelly Cox
	Capital Projects Total			\$19,000	\$17,233	\$1,767	
3300	College Mentor Cmte	3301	HBCU	\$2,500	\$1,900	\$600	Nadirah Stills
		3303	CMC Events	\$5,000	\$832	\$4,168	Hilde Myall, Elinor Buchenmiller
	College Mentor Cmte Total			\$7,500	\$2,732	\$4,768	
3400	Performing Arts	3401	Dance	\$1,000	\$650	\$350	Dorielle Ard
		3402	Drama	\$12,000	\$12,000	(\$0)	Casey Fern
		3404	Music	\$5,000	\$5,143	(\$143)	Emile Poree
	Performing Arts Total			\$18,000	\$17,793	\$207	

General Fund

Budget vs Actuals Detail 2



Area	Area Desc	Cost Ce	Cost Center Desc	BUDGETED	SPENT	(OVER) / UNDER	Manager
		3502	Graduation	\$24,150	\$0	\$24,150	Shelly Cox, Lisa Spielman
		3503	Homecoming Dance or Spring Formal	\$2,500	\$2,200	\$300	Alexis Gray-Lawson
		3505	Summer Bridge	\$2,000	\$2,381	(\$381)	Ladonna Williams
		3506	Black & Brown Family Summit	\$1,500	\$1,500	\$0	Jessica Reyes Serrano
		3507	Back to School Rally	\$2,500	\$2,569	(\$69)	Alexis Gray-Lawson
		3508	Dia De Los Muertos	\$2,000	\$0	\$2,000	Jessica Reyes Serrano
		3510	Alumni Week/Homecoming Rally	\$500	\$967	(\$467)	Alexis Gray-Lawson, Shelly Cox
		3511	LSU Assembly	\$500	\$0	\$500	Jessica Reyes Serrano
		3512	Senior Sunrise	\$1,810	\$1,806	\$4	Shelly Cox, Rachel Smith
		3513	Staff Holiday Lunch	\$2,210	\$2,207	\$3	Shelly Cox, Amy Hood
		3515	HBCU Night, Divine 9, Basketball Season Kick-off	\$1,500	\$1,500	\$0	Alexis Gray-Lawson
		3516	Sadie Hawkins Dance	\$1,500	\$1,300	\$200	Alexis Gray-Lawson
		3517	BSU Spirit Week and Black History Month	\$2,000	\$1,945	\$55	Alexis Gray-Lawson
		3518	Black Family Summit	\$1,500	\$1,500	\$0	Alexis Gray-Lawson
		3521	Honor Roll Event	\$1,000	\$1,000	\$0	Alexis Gray-Lawson
		3524	Latino/a Graduation Ceremony	\$500	\$0	\$500	Jessica Reyes Serrano
		3705	BSU/ASU Conference	\$500	\$500	\$0	Alexis Gray Lawson
		3706	Raza Heritage Month	\$500	\$0	\$500	Jessica Reyes Serrano
	Special Events Total			\$52,170	\$24,770	\$27,400	
3600	Sports	3601	Athletics Grants	\$15,000	\$14,992	\$8	Alexis Gray-Lawson
		3605	AD Stipend	\$7,500	\$7,500	\$0	Alexis Gray-Lawson
	Sports Total			\$22,500	\$22,492	\$8	
3700	Student Clubs	1500	Annual Club Community Start-up Funding	\$10,000	\$945	\$9,055	PTSA Board
		3701	Scribe	\$2,500	\$2,554	(\$54)	Liam Barney
	Student Clubs Total			\$12,500	\$3,499	\$9,001	
3800	Student Services	3801	BD Closet (RFL, homeless student population clothes, other basics)	\$1,500	\$320	\$1,180	Alexis Gray Lawson
		3802	BD Store and PBIS (bulldog buck student incentive program)	\$2,000	\$1,800	\$200	Karega Hart
		3803	Student Mental Health and Counselor Support	\$2,000	\$2,009	(\$9)	Alexis Gray Lawson
		3805	AAFE (African American Female Excellence)	\$2,000	\$3,015	(\$1,015)	Alexis Gray Lawson
		3806	AAMA (African American Male Achievement)	\$1,500	\$0	\$1,500	Omoaghe Akhidenor
		3807	Family Crisis Support (special student/family crisis support)	\$2,500	\$802	\$1,698	Shelly Cox
	Student Services Total			\$11,500	\$7,947	\$3,553	
3900	Teachers	3901	Misc Classroom Supplies / Teachers / Teacher Supply	\$2,000	\$1,935	\$65	Martel Price
		3902	Teacher Professional Development	\$5,500	\$3,756	\$1,744	Martel Price
		3904	New Teacher Orientation and Grading support	\$5,000	\$3,686	\$1,314	Jah-Yee Woo
	Teachers Total			\$12,500	\$9,377	\$3,123	

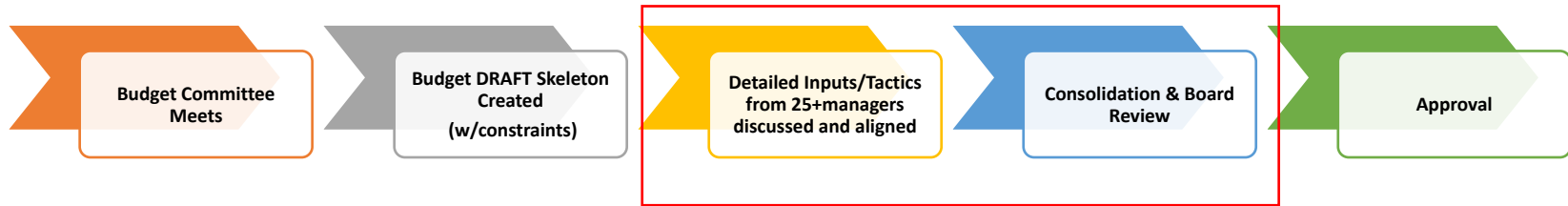


2025-2026

PTSA Budget Summary



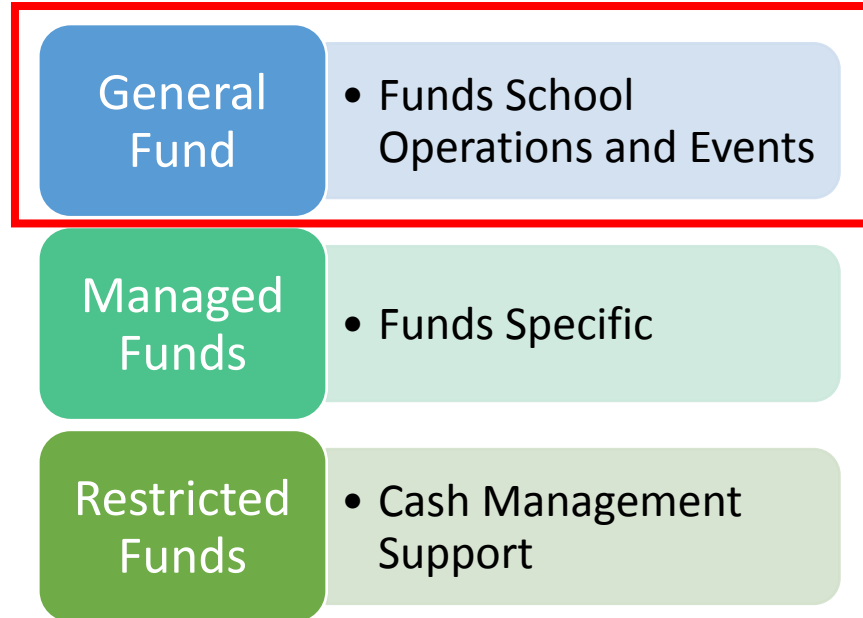
Annual Process



Note:

1. “Out of Budget” requests brought throughout the year via “New Grants Request” form
2. Discussed and voted on at the PTSA Board

PTSA has separate responsibilities for 3 different financial funds



DRAFT General Fund Budget 2025-2026

(Pending official approval)



RAISE TARGETS

Fundraising	2025-2026
41200 · Individual Contributions	\$115,000
41300 · Community Organization Contribution	\$18,000
41400 · Business and Corporate / Employer Ma	\$20,000
41800 · Fundraising Events (Auction)	\$90,050
42500 · Membership Dues	\$2,850
43000 · Interest and Dividends	\$50
Total	\$245,950

SPEND TARGETS

Area	Area Desc	BUDGETED	General Description / Usage
1000	Administrative	\$71,850	PTSA / Principal's Operational Spend
2000	Fundraising	\$1,000	Auction Operational Spend
3100	Academic	\$48,300	Academy and Department Operational Spend
3200	Capital Projects	\$15,000	School Improvement Projects
3300	College Mentor Cmte	\$5,000	CCC Operational Spend + HBCU down payment
3400	Performing Arts	\$18,000	Drama, Dance Operational Spend
3500	Special Events	\$33,300	School-Wide Events Support
3600	Sports	\$22,500	Athletic Department Operational Spend
3700	Student Clubs	\$10,500	Club Activity Support
3800	Student Services	\$8,000	Student & Community Support - AAFE, AAMA, Displaced student support, Family Crisis
3900	Teachers	\$12,500	Teacher Professional Support
Grand Total		\$245,950	

Area	Area Desc	Cost Cen	Cost Center Desc	BUDGETED	Manager
1000	Administrative	1100	PTSA General & Administrative	\$32,850	PTSA Board
		1200	Principal Discretion (Faculty support and meetings)	\$15,000	Martel Price
		1300	Board Discretion (Field trip/other matching for RFL and other students who can not a	\$22,000	PTSA Board
		1400	Alameda PTA Membership	\$2,000	PTSA Board
	Administrative Total			\$71,850	
2000	Fundraising	2100	Fundraising (printouts and campaign supplies)	\$1,000	Shelly Cox / Shona Armstrong ?
	Fundraising Total			\$1,000	
3100	Academic	3101	Art Department	\$5,000	Colleen Egan
		3102	Computer Academy	\$2,000	Emmanuel Onyeador
		3103	Engineering Academy	\$2,000	Shalonda Tillman
		3104	FADA/OTFA	\$2,000	Noriega-Ochoa
		3105	Health Academy	\$2,000	Patrick Friedman / Katie Bailey
		3106	Physical Education	\$2,000	Joel Higgins
		3107	RPL Academy	\$2,000	Jah-Yee Woo
		3108	SPED	\$2,000	Jennifer Belmont
		3109	AP Fees and Exam support (proctors, collegeboard fees etc)	\$5,000	De'shawn Woolridge
		3112	Science Department	\$3,000	De'shawn Woolridge
		3113	World Languages Department	\$3,000	Kate Larson
		3114	Math Department	\$3,000	Michael Taylor
		3115	English/History	\$3,000	Mitchell Varian
		3116	9th Grade / New Students Program	\$4,500	Ladonna Williams
		3118	10th Grade Program	\$2,800	Martel Price
		3110	Peer Mentorship / Civic Engagement	\$5,000	Martel Price
	Academic Total			\$48,300	
3200	Capital Project	3202	Campus and Community-wide messaging	\$5,000	PTSA Board
		3205	School Improvement Project Supplies	\$10,000	Shelly Cox ?
	Capital Projects Total			\$15,000	
3300	College Mento	3301	HBCU	\$2,500	Nadirah Stills
		3303	CMC Events	\$2,500	Hilde Myall, Elinor Buchenmiller?
	College Mentor Cmte Total			\$5,000	
3400	Performing Art	3401	Dance	\$1,000	Dorielle Ard
		3402	Drama	\$12,000	Casey Fern
		3404	Music	\$5,000	Emile Poree
	Performing Arts Total			\$18,000	

Operational
and
Academic
Budgets

Area	Area Desc	Cost Cen	Cost Center Desc	BUDGETED	Manager
		3502	Graduation	\$5,000	Martel Price
		3503	Homecoming Dance or Spring Formal	\$2,500	Alexis Gray-Lawson
		3505	Summer Bridge	\$2,000	Ladonna Willams
		3506	Black & Brown Family Summit	\$1,500	Alexis Gray-Lawson
		3507	Back to School Rally	\$2,500	Alexis Gray-Lawson
		3508	Dia De Los Muertos	\$2,000	Jessica Reyes Serrano
		3510	Alumni Week/Homecoming Rally	\$500	Alexis Gray-Lawson, Shelly Cox ?
		3511	LSU Assembly	\$500	Jessica Reyes Serrano
		3512	Senior Sunrise/Sunset	\$3,500	Shelly Cox, Rachel Smith
		3513	Staff Holiday Lunch	\$2,300	Shelly Cox, Amy Hood
		3515	HBCU Night, Divine 9, Basketball Season Kick-off	\$1,500	Alexis Gray-Lawson
		3516	Sadie Hawkins Dance	\$1,500	Alexis Gray-Lawson
		3517	BSU Spirit Week and Black History Month	\$2,000	Alexis Gray-Lawson
		3518	Black Family Summit	\$1,500	Alexis Gray-Lawson
		3521	Honor Roll Event	\$0	Alexis Gray-Lawson
		3524	Latino/a Graduation Ceremony	\$0	Jessica Reyes Serrano
		3705	BSU/ASU Conference	\$500	Alexis Gray Lawson
		3706	Raza Heritage Month	\$500	Jessica Reyes Serrano
	Special Events Total			\$33,300	
3600	Sports	3601	Athletics Grants	\$15,000	Alexis Gray-Lawson
		3605	AD Stipend	\$7,500	Alexis Gray-Lawson
	Sports Total			\$22,500	
3700	Student Clubs	1500	Annual Club Community Start-up Funding	\$7,500	PTSA Board
		3701	Scribe	\$3,000	Liam Barney
	Student Clubs Total			\$10,500	
3800	Student Service	3801	BD Closet (RFL, homeless student population clothes, other basics)	\$1,500	Alexis Gray Lawson
		3802	BD Store and PBIS (bulldog buck student incentive program)	\$2,000	Karega Hart
		3803	Student Mental Health and Counselor Support	\$2,000	Alexis Gray Lawson
		3805	AAFE (African American Female Excellence)	\$0	Alexis Gray Lawson
		3806	AAMA (African American Male Achievement)	\$0	Omoaghe Akhidenor
		3807	Family Crisis Support (special student/family crisis support)	\$2,500	Shelly Cox
	Student Services Total			\$8,000	
3900	Teachers	3901	Misc Classroom Supplies / Teachers / Teacher Supply	\$2,000	Martel Price
		3902	Teacher Professional Development	\$5,500	Martel Price
		3904	New Teacher Orientation and Grading support	\$5,000	Jah-Yee Woo
	Teachers Total			\$12,500	

School-wide
Events
Clubs
Student
Services

Outgoing - Incoming!

Out: Shona, Todd, Shelly, Chris, Heather

In: Danny, Amy, Maryann, Ranjeet, My,

2025-2026 Proposed Board Slate

- President - Lanada Reed** (27) - Leads the PTSA, runs meetings, consults with Principal/Admins, ensures Board Members execute on their roles (2+ Hours/ week)
- Treasurer - Danny Kramer** (27 & 29) - Manage funds, complete monthly financial reports and presentations for general meetings, distribute resources, review and process expense reports, work with bookkeeper, tax fillings, issues checks, drafts annual budget and follows throughout the year (5-10 hours/ week)
- Communications - Steve Wiersema** (26) - Assist with parent square and bullhorn, calendars, website, billboard, PTSA communications, etc. (5+ hours/ week)
- Parliamentarian - VACANT** (25, 29)- Ensures PTSA follows its bylaws, assists in scheduling and running meetings, answers process questions. (2-4 hours/mo)
- Financial Secretary -Amy Hood** (27) - Processes payments, sends acknowledgements, manages donations in database, assists Treasurer (2-3 hours/ week)
- Recording Secretary - Maryann Kongovi** -(28) - Records official minutes at each board and general meeting. (2-5 hours/mo)
- VP Membership - My Huynh** (24, 26) - Cover membership table week of registration, print materials for new and existing families, promote the PTSA at events through the year. Varies, most work in Aug/Sept (20-40 hours Aug/Sept)
- VP Development - Becky Kramer- Chaplain** (27 & 29) - Facilitate and promote fundraising efforts (annual fund, auction, etc), identify resources in the community, manage PTSA database. (2-3 Hours week)
- Historian - Ranjeet Rajan** (26, 28) - Document Board Members & volunteer hours
- VP Parent Engagement - Mimi Ho** (26 & 28) - Engage families, assist with prospective tours, advocate/facilitate families, help connect parents with volunteer roles (2-3 Hours week)
- VP Events - Rachel Smith** (29 & 30) - Plan and facilitate events the PTSA supports. Varies depending on the events! (8 hours/mo)

Comments & Questions

Shona Armstrong