

GREEN TOWNSHIP BOARD OF EDUCATION
AGENDA
Regular Meeting
March 18, 2021

Time: 7:30p.m.

Place: Green Hills School
Small Gym

I. CALL TO ORDER

A. FLAG SALUTE

B. MEETING ANNOUNCEMENT

“This is a regular meeting of the Green Township Board of Education held for the purpose of transacting appropriate Board business. In compliance with Chapter 31, Laws of 1975, the New Jersey Herald was properly notified and copies of the agenda of this meeting were appropriately posted and made available for the public.”

C. ROLL CALL

		Term	Roll Call
Mrs.	Marie Bilik	2023	
Mrs.	Ann Marie Cooke	2021	
Mr.	Scott Guzzo	2022	
Mr.	Noah Haiduc-Dale	2022	
Ms.	Deana Lykins	2023	
Ms.	Kristin Post	2021	
Mr.	Michael Rose	2021	
Mr.	Rob Strasser	2022	
Dr.	Melissa Van Blarcom	2023	
Dr.	Lydia Furnari, Interim Superintendent		
Dr.	Vincent Occhino, Interim SBA/Bd. Secretary		

D. MISSION STATEMENT

Our mission at Green is to educate every student in a safe and secure environment to become a confident and caring life-long learner, who can communicate and contribute positively to the changing needs of society. The district, in cooperation with the community, will provide an academic environment that values excellence, initiative, and

diversity of our students and community, while supporting a program of studies that is congruent with the New Jersey Student Learning Standards.

II. STUDENT RECOGNITION -

Superintendent's Roundtable Award Winner – Olivia May

III. INTRODUCE THE PRELIMINARY 2021-2022 BUDGET

**ADOPTION OF THE TENTATIVE BUDGET
2021-2022**

DISTRICT NAME: Green Township School District

BOE MTG DATE: March 18, 2021

**Adoption of Tentative Budget
2021-2022**

BE IT RESOLVED that the tentative budget be approved for the 2021-2022 School Year using the 2021-2022 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
2021-22 Total Expenditures	<u>\$12,667,506</u>	<u>\$212,385</u>	<u>\$140,507</u>	<u>\$13,020,398</u>
Less: Anticipated Revenues	<u>\$2,622,879</u>	<u>\$212,385</u>	<u>\$47,770</u>	<u>\$2,883,034</u>
Taxes to be Raised	<u>\$10,044,627</u>	<u>\$0</u>	<u>\$92,737</u>	<u>\$10,137,364</u>

And to advertise said tentative budget in the NJ Herald in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held in the Small Gymnasium at Green Hills School, New Jersey on April 28, 2021 at 7:30pm for the purpose of conducting a public hearing on the budget for the 2021-2022 School Year.

**Travel and Related Expense Reimbursement
2021-2022**

WHEREAS, the Green Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for

travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$15,000 for all staff and board members.

Motion..... Second.....

/Roll Call/

IV. CORRESPONDENCE

V. PUBLIC PARTICIPATION ON AGENDA TOPICS

This remote public session is designed for members of the public to speak on this evening's agenda topics. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Length of comments is limited to three minutes to the individual who has been recognized by the Board president. That recognition will be made in the order names appear in the chat box of the digital platform. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

VI. VARIOUS REPORTS

A. NEWTON BOARD OF EDUCATION UPDATE – Mrs. Cooke

B. PTA UPDATE – Mrs. Post

C. BOARD PRESIDENT’S REPORT – Mrs. Bilik

D. SUPERINTENDENT’S REPORT – Dr. Furnari

E. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT – Dr. Occhino

VII. DISCUSSION/ACTION ITEMS

VIII. SUPERINTENDENT SEARCH

VIX. BOARD BUSINESS – Mrs. Ann Marie Cooke

A. Motion to accept minutes of the following meetings:

1. Regular Meeting of February 18, 2021. **(attachment)**

Motion..... Second.....

/Roll Call/

2. Executive Session of February 18, 2021.

Motion..... Second.....

/Roll Call/

B. Motion to approve the revised school calendar for the 2020-2021 school year with changes as attached. **(attachment)**

Motion..... Second.....

/Roll Call/

X. UNFINISHED BUSINESS

A. Motion to approve the revised Board Code of Ethics for Virtual Meetings with changes as attached. **(attachment)**

Motion..... Second.....

/Roll Call/

XI. NEW BUSINESS

A. Regionalization Bill S-3488

XII. COMMITTEE REPORTS

A. **CURRICULUM** – Mr. Haiduc-Dale, Chairperson

- 1. Motion to approve proposed field trips for the 2020-2021 school year as per the attached schedule. **(attachment)**

Motion..... Second.....

/Roll Call/

B. **FINANCE** - Mr. Scott Guzzo, Chairperson

- 1. Motion to approve the General Fund bills list for February 19, 2021 through March 18, 2021 for a total of \$1,203,466.45. **(attachment)**

Motion Second

/Roll Call/

- 2. Motion to approve the attached disbursements for March 2021 from the Student Activities Account in the amount of \$0.00 and the Business Office Petty Cash Account in the amount of \$3.50. **(attachment)**

Motion Second

/Roll Call/

February 2021 Financial Reports (attachment)

- 3. Motion to accept the preliminary Board Secretary’s monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of February 28, 2021 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1.

Motion Second

/Roll Call/

- 4. Pursuant to N.J.A.C. 6A:23A-16.10 the Green Township School District Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports certify that as of February 28, 2020 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2. and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Motion Second

/Roll Call/

- 5. Motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of February 2021.

Motion Second

/Roll Call/

- 6. Motion to approve transfers for February 2021.

Motion Second

/Roll Call/

C. OPERATIONS – Mr. Strasser, Chairperson

- 1. Updates as applicable.

D. PERSONNEL – Mrs. Cooke, Chairperson

- 1. Motion to retroactively approve Marlene Sobczak as Teacher Mentor for novice teacher Karen Smith beginning March 1, 2021 through June 30, 2021 at the stipend of \$480.00 (\$1,200.00 prorated), as recommended by the Interim Superintendent.

Motion Second

/Roll Call/

- 2. Motion to approve Ann Marie VanSickle and Kristen Waters as Homebound Instructors as needed for the 2020-2021 school year at a stipend of \$40.00 per hour, as recommended by the Interim Superintendent.

Motion Second

/Roll Call/

3. Motion to approve the following persons for the stipend positions listed below for the 2020-2021 school year, stipend amounts as per contract, as recommended by the Interim Superintendent:

<u>Position</u>	<u>Name</u>
Drama/Musical Coach	Diana Minervini
Assistant Drama/Musical Coach	Kelli McKeown
Trach & Field Coach	Jessica Meyer
Assistant Track & Field Coach	Sarah Pittenger

Motion Second

/Roll Call

4. Motion to approve the request from Eileen Maffei for the use of thirty (30) Sick Bank days, as recommended by the Interim Superintendent.

Motion Second

/Roll Call

5. Motion to approve the request from Ana Velez for the use of Family Medical Leave from March 15th through March 26th, as recommended by the Interim Superintendent.

Motion Second

/Roll Call

E. POLICY – Kristen Post, Chairperson

1. Motion to approve the following policies and regulations for second reading and adoption.

- Bylaw 0145 – Board Member Resignation and Removal
- Bylaw 0164.6 – Remote Public Meeting During a Declared Emergency
- Regulation 1642 – Earned Sick Leave Law
- Policy 1643 – Family Leave
- Policy 7425 – Lead Testing of Water in Schools
- Regulation 7425 - Lead Testing of Water in Schools

Motion Second

/Roll Call/

2. Motion to approve the following policies and regulations for first reading (**attachments**):

- P 2415 Every Student Succeeds Act
- P 2415.02 Title I – Fiscal Responsibilities
- P 2415.05 Student Surveys, Analysis, and/or Evaluations
- P & R 2415.20 Every Student Succeeds Act Complaints
- P 4125 Employment of Support Staff Members
- P & R 5330.01 Administration of Medical Cannabis
- P 6360 Political Contributions
- P 8330 Student Records
- P 9713 Recruitment by Special Interest Groups

Motion Second

/Roll Call/

3. Motion to approve the abolishment of the following policies (**attachments**):

- P 2415.01 Academic Standards, Academic Assessments, and Accountability
- P 2415.03 Highly Qualified Teachers

Motion Second

/Roll Call/

F. NEGOTIATIONS – Mr. Rose, Chairperson

- 1. Updates as applicable.

XIII. PUBLIC PARTICIPATION ON NEW BUSINES TOPICS

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Members of the public are asked to state their name and address for the record.

XIV. CLOSED MEETING

Closed Meeting Motion was read by _____.

The Board of Education of the Green Township School District in the County of Sussex will adjourn into closed meeting to discuss item(s) which fall within an exception of our open meetings policy and permits the Board to have private discussion, since it deals with specific exceptions contained in

- a Matters rendered confidential by Federal Law, State Law, or Court Rule
- b Individual privacy
- c Collective bargaining agreements
- d Purchase or lease of real property if public interest could be adversely affected
- e Investment of public funds if public interest could be adversely affected
- f Tactics or techniques utilized in protecting public safety and property
- g Pending or anticipated litigation
- h Attorney-client privilege
- i Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney-client privilege and personnel – employment matters affecting a specific prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

Motion to enter into executive session for the purpose of discussing _____.

Motion Second

/Roll Call/

XV. RECONVENE

Motion to reconvene into public session.

Motion Second

/Roll Call/

XVI. ADJOURNMENT

Motion Second

/Roll Call/