

GREEN TOWNSHIP BOARD OF EDUCATION
AGENDA
Regular Meeting
June 16, 2021

Time: 7:00p.m.

Place: Green Hills School
Small Gym

I. CALL TO ORDER

A. FLAG SALUTE

B. MEETING ANNOUNCEMENT

“This is a regular meeting of the Green Township Board of Education held for the purpose of transacting appropriate Board business. In compliance with Chapter 31, Laws of 1975, the New Jersey Herald was properly notified and copies of the agenda of this meeting were appropriately posted and made available for the public.”

C. ROLL CALL

		Term	Roll Call
Mrs.	Marie Bilik	2023	
Mrs.	Ann Marie Cooke	2021	
Mr.	Scott Guzzo	2022	
Dr.	Noah Haiduc-Dale	2022	
Ms.	Deana Lykins	2023	
Ms.	Kristin Post	2021	
Mr.	Michael Rose	2021	
Mr.	Rob Strasser	2022	
Dr.	Melissa Van Blarcom	2023	
Dr.	Lydia Furnari, Interim Superintendent		
Dr.	Vincent Occhino, Interim SBA/Bd. Secretary		

D. MISSION STATEMENT

Our mission at Green is to educate every student in a safe and secure environment to become a confident and caring life-long learner, who can communicate and contribute positively to the changing needs of society. The district, in cooperation with the community, will provide an academic environment that values excellence, initiative, and

diversity of our students and community, while supporting a program of studies that is congruent with the New Jersey Student Learning Standards.

II. STUDENT AND STAFF RECOGNITION

STUDENTS:

- Olivia May- Superintendent Roundtable Award
- Briana Mauriello- Sussex County School Counselor's Caring Award
- Zoe Caraballo- PTA Reflections National Recognition
- Green Township Historical Society for Love of Green History Projects -
 - Jace Olsyn
 - Hayden Martin
 - Isabella Rubino
 - Zoe Caraballo
 - Micaela Schlesner

STAFF:

- Janis Martz - Retiree
- Chris Hitzel - Retiree
- Patricia Galfo – Retiree
- Eileen Maffie - Teacher of the Year 2020-2021
- Marybeth Stiles – Educational Services Professional of the Year 2020-2021
- Tara Lavalley - Teacher of the Year 2021-2022
- Kerry Burneyko - Educational Services Professional of the Year 2021-2022

III. CORRESPONDENCE

IV. PUBLIC PARTICIPATION FOR AN IN-PERSON MEETING

This public session is designed for members of the public to speak on this evening's agenda topics. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Length of comments may be limited to three minutes to the individual who has been recognized by the board president. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

V. VARIOUS REPORTS

A. NEWTON BOARD OF EDUCATION UPDATE – Mrs. Cooke

B. PTA UPDATE – Mrs. Post

June 16, 2021

Page 2

C. BOARD PRESIDENT’S REPORT – Mrs. Bilik

D. SUPERINTENDENT’S REPORT – Dr. Furnari

E. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT – Dr. Occhino

VI. DISCUSSION/ACTION ITEMS

A. Discussion/Motion to approve the Green Township School District Plan for Safe Return to In-Person Instruction and Continuity of Service Pursuant to the Federal American Rescue Plan Act, Section 2001(i). **(attachment)**

Motion..... Second.....

/Roll Call/

VII. BOARD BUSINESS – Mrs. Ann Marie Cooke

A. Motion to accept minutes of the following meetings:

1. Regular Meeting of May 19, 2021 **(attachment)**

Motion..... Second.....

/Roll Call/

2. Executive Session of May 19, 2021.

Motion..... Second.....

/Roll Call/

3. Special Meeting of May 26, 2021 **(attachment)**

Motion..... Second.....

/Roll Call/

4. Executive Session of May 26, 2021.

Motion..... Second.....

/Roll Call/

- B. Motion to approve the 2021-2022 Office Staff Calendar and Custodial Staff Calendar. **(attachments)**

Motion..... Second.....

/Roll Call/

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

X. COMMITTEE REPORTS

- A. **CURRICULUM** – Dr. Haiduc-Dale, Chairperson

- 1. Updates as applicable.

- B. **FINANCE** - Mr. Scott Guzzo, Chairperson

- 1. Motion to approve the General Fund bills list for May 20, 2021 through June 16, 2021 for a total of \$872,826.83. **(attachment)**

Motion..... Second.....

/Roll Call/

- 2. Motion to approve the disbursements for June 2021 from the Student Activities Account in the amount of \$685.00 and the Business Office Petty Cash Account in the amount of \$7.00.

Motion..... Second.....

/Roll Call/

April 2021 Financial Reports (attachment)

- 3. Motion to accept the preliminary Board Secretary’s monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of April 30, 2021 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1.

Motion..... Second.....

/Roll Call/

- 4. Pursuant to N.J.A.C. 6A:23A-16.10 the Green Township School District Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports certify that as of April 30, 2020 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2. and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Motion Second

/Roll Call/

- 5. Motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of April 2021.

Motion Second

/Roll Call/

- 6. Motion to approve transfers for April 2021.

Motion Second

/Roll Call/

- 7 Motion to approve the contract with the Sussex County Educational Services Commission for Chapter 226 Nursing Services for the 2021-2022 school year. **(attachment)**

Motion Second

/Roll Call/

- 8. Motion to approve the Sussex County Educational Services Commission's Agreement for Chapter 192-193 Nonpublic Services for the 2021-2022 fiscal year. **(attachment)**

Motion Second

/Roll Call/

- 9. Motion to approve the Sussex County Educational Services Commission's agreement for ancillary educational services for 2021-2022 fiscal year. **(attachment)**

Motion Second

/Roll Call

- 10. Motion to approve the 2021-2022 Tuition Contract Agreement with the Newton Board of Education. **(attachment)**

Motion Second

/Roll Call/

- 11. Motion to apply for and accept funds under the American Rescue Plan Elementary & Secondary Emergency School Relief Fund (APR-ESSER) FY21 grant in the amount of \$326,878, as recommended by the Interim Superintendent.

Motion Second

/Roll Call/

- 12. Resolved that the Green Township Board of Education hereby authorizes the submission of the IDEA application for Fiscal Year 2022, and accepts the grant award of funds upon subsequent approval of the FY 2022 IDEA application.

IDEA Basic	\$117,043.
<u>Preschool</u>	<u>\$4,645.</u>
Total Allocation	\$121,688.

Motion Second

/Roll Call/

- 13. Motion to approve the application and acceptance of funds under the ESAE-FY22 Grant with sub grants for Title I, Title IIA and Title IV:

Title I	\$23,132		
Title IIA	\$8,554	Title IIA Non Public	\$415
Title III	\$200 (Refuse)		
Title IV	\$10,000		

Motion Second

/Roll Call/

- 14. Motion to approve the contract with Summit Management Solutions, LLC, for the 2021-2022 school year. **(attachment)**

Motion Second

/Roll Call/

15. Motion to approve the following Out-of-District Placements for the 2021-2022 school year (September – June) as recommended by the Child Study Team for IEPs:

Student ID #2127: North Warren Regional High School, 10 Noe Road, Blairstown, NJ. ERI (Emotional Regulation Impairment) Program. Tuition is not known. Transportation is needed.

Motion Second

/Roll Call

16. Motion to approve the following Extended School Year Programs for summer 2021, as recommended by the Child Study Team for IEPs:

Student ID #1966: Green Hills School. ABA will be provided for three hours per week from 7/7/21 through 8/27/21. Transportation is not required.

Student ID #2529: Green Hills School. ABA will be provided for a total of ten hours from 7/1/21 through 8/30/21. Transportation is not required.

Motion Second

/Roll Call

17. Motion to approve the contract for Physical Therapy Services for the 2021-2022 school year provided by Allison Peck, PT. (**attachment**)

Motion Second

/Roll Call

18. Motion to approve the attached 2021-2022 contract for professional services from J and B Therapy, LLC. (**attachment**)

Motion Second

/Roll Call/

C. OPERATIONS – Mr. Strasser, Chairperson

1. Updates as applicable.

D. PERSONNEL – Mrs. Cooke, Chairperson

1. Motion to approve Kyle Mirena as director of the Summer 2021 Lego Robotics Camp at the rate of \$45.00 per hour for a total of 60 hours, as recommended by the Interim Superintendent.

Motion Second

/Roll Call/

- 2. Motion to approve Lori Homentosky to work in the Summer 2021 Credit Recovery Program at the rate of \$40.00 per hour for up to 45 hours, as recommended by the Interim Superintendent.

Motion Second

/Roll Call/

- 3. Motion to approve the resignation of Beth Spaulding, Teacher Aide, effective June 30, 2021, as recommended by the Interim Superintendent.

Motion Second

/Roll Call/

- 4. Motion to approve movement on the salary guide for the 2021-2022 school year for Kerstin Martinka from BA to BA+15, as documented by official transcripts and verified/recommended by the Interim Superintendent.

Motion Second

/Roll Call/

- 5. Motion to approve movement on the salary guide for the 2021-2022 school year for Justin Wynne from BA+15 to MA, as documented by official transcripts and verified/recommended by the Interim Superintendent

Motion Second

/Roll Call/

6. AUTHORIZE EMERGENT HIRING OF PERSONNEL

BE IT RESOLVED that upon the recommendation of the Interim Superintendent, the Green Township Board of Education authorizes the Interim Superintendent/ Superintendent to emergently hire personnel between July 1, 2021 and September 15, 2021, with official approval to be confirmed at the next regularly scheduled meeting of the Board of Education.

Motion Second

/Roll Call/

- 7. Motion to approve carryover of twelve and one half (12.5) unused 2020-2021 vacation days to the 2021-2022 school year for Susan D’Amato, in addition to the

three (3) carryover days allowed as per contract, in accordance with N.J.S.A. 18A:30 9-1, as recommended by the Interim Superintendent.

Motion Second

/Roll Call/

- 8. Motion to approve carryover of five (5) unused 2020-2021 vacation days to the 2021-2022 school year for Jason Saavedra, in addition to the three (3) carryover days allowed as per contract, as recommended by the Interim Superintendent.

Motion Second

/Roll Call/

- 9. Motion to approve Amanda Di Santi as an Elementary School Teacher for the 2021-2022 school year (assignment to be determined) at the salary of \$60, 577.00 (BA Step 1), as recommended by the Interim Superintendent. **(attachment)**

Motion Second

/Roll Call/

- 10. Motion to approve Kimberly Ervey as a Special Education Teacher for the 2021-2022 school year at the salary of \$60, 577.00 (BA Step 1), as recommended by the Interim Superintendent. **(attachment)**

Motion Second

/Roll Call/

- 11. Motion to approve the following Teacher Aides to provide ABA services during the summer 2021 Extended School Year programs at the rate of \$27.00 per hour, as recommended by the Interim Superintendent:

Amy O’Neill – 10 hours
Nadine Robinson – 24 hours

Motion Second

/Roll Call/

E. POLICY – Kristen Post, Chairperson

- 1. Motion to approve the following Policies and Regulations for first reading:

- P 0131 Bylaws, Policies and Regulations
- P 3134 Assignment of Extra Duties
- P & R 3142 Nonrenewal of Nontenured Teaching Staff Member
- P & R 3221 Evaluation of Teachers

- P & R 3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
- P & R 3223 Evaluation of Administrators, Excluding Principals, vice Principals, and Assistant Principals
- P & R 3224 Evaluation of Principals, vice Principals, and Assistant Principals
- P & R 4146 Nonrenewal of Nontenured Support Staff Members
- P & R 5460.02 Bridge Year Pilot Program
- P 8561 Procurement Procedures for School Nutrition Programs

Motion Second

/Roll Call/

- 2. Motion to abolish Policy 1649, Federal Families First Coronavirus (COVID 19) Response Act.

Motion Second

/Roll Call/

F. NEGOTIATIONS – Mr. Rose, Chairperson

- 1. Updates as applicable.

XII. REAPPOINTMENT BUSINESS – SUMMARY MOTIONS

- 1. Motion to appoint Linda Padula as Treasurer of School Funds for the ensuing year, 2021-2022, at a salary of \$ \$4,787.13.

Motion Second

/Roll Call/

- 2. Motion to appoint Karen Constantino as Board Secretary for the 2021-2022 fiscal year.

Motion Second

/Roll Call/

Bank and Financial Designations – Agenda items 3 - 12

3. Motion to designate TD Bank as the depository for the following accounts:

- Operating
- Payroll
- Agency
- Petty Cash
- Unemployment
- EscrowDirect
- Bond/Construction Account
- Child Care
- FSA Account

4. Motion to designate Lakeland Bank as the depository for the following accounts:

- Student Activity
- Cafeteria

5. Motion to authorize the signatories as follows:

BANK	DESCRIPTION	SIGNATORIES
TD Bank	Operating (Treasurer)	(3) President or Vice-President Board Secretary and Board Treasurer *Alternate Signatories: Vice President for President; Superintendent or Operations Chair for Board Secretary
TD Bank	Payroll	(1)Board Treasurer or Board Secretary
TD Bank	Payroll Agency	(1)Board Treasurer or Board Secretary
Lakeland Bank	Student Activity	(1) Board Secretary or Superintendent
TD Bank	Petty Cash	(1) Board Secretary
TD Bank	Unemployment Fund	(1) Board Secretary
TD Bank	Escrow Direct	(1) Board Secretary
Lakeland Bank	Cafeteria	(1) Board Secretary
TD Bank	Bond/Construction	(1) Board Secretary
TD Bank	Child Care	(1) Board Secretary
TD Bank	FSA Account	(1) Board Secretary or Superintendent

6. Motion to approve the use of facsimile signatures with the verbal permission of the signatories.

7. Motion to approve authorization of the Board Secretary/Business Administrator to invest the funds of the Board at the most advantageous rate and institution in compliance with all state laws and regulations.

8. Motion to permit the Board Secretary/Business Administrator to audit and approve any account and demand for payment prior to presentation to the Board up to \$500 and interfund payroll reimbursements for the cafeteria and child care enterprise funds. Any such approval shall be presented to the Board for ratification at their next meeting as per NJSA 18A:19-4.1. Anticipated payments in excess of the \$500 that might occur in the time frame after the board meeting but before the next Board meeting will be approved by a Board motion for a dollar amount not to exceed.
9. Motion to approve the renewal of the establishment of a Board Secretary’s petty cash checking account for 2021-2022 in the amount of \$350.00 to be used for general office expense, workshops/seminars and other items requiring payment in advance and limited to \$150.00 or under per expenditure as per policy #6620.
10. Motion to approve Superintendent’s petty cash for 2021-2022 in the amount of \$200.00 to be distributed as cash with a \$150.00 maximum per expenditure as per Green Township Board of Education policy #6620.
11. Motion to approve the bonding of the Board Secretary, Treasurer of School Monies and all other employees as deemed necessary for the 2021-2022 school year as per State Law requirements.
12. Motion to approve Karen Constantino as Public Agency Compliance Officer. The P.A.C.O. is the liaison between the Division and the Public Agency and is the Public Agency point of contact for all matters concerning implementation and administration of the statute. The P.A.C.O. is also responsible for administering contracting procedures pertaining to equal employment opportunity regarding both the Public Agency and the service providers. The service provider shall include but shall not be limited to goods and services vendors, professional service vendors and construction contractors. As such, the P.A.C.O. must have the authority to recommend changes to effectively support the implementation of the statute and its regulations.

Motion Second

/Roll Call/

Board Business Designations – Agenda items 13 - 15

13. Motion to designate the following as legal newspapers for legal notices and advertising:

New Jersey Herald (Primary)
Township Journal – Straus News (Secondary)

14. Motion to approve the following locations for posting all legal notices:

Greendell Post Office
Tranquility Post Office
Green Hills School
Green Township Board Office
Green Township Municipal Building

15. Motion to operate as a Board under the committee system comprised of the following committees:

- Curriculum
- Finance
- Negotiations
- Operations
- Personnel
- Policy
- Ad Hoc Climate Committee
- Tri-District Committee

Motion Second

/Roll Call/

Procedure Designations – Agenda Items 16 - 18

- 16. Motion to approve a fee of the current postage rate and cost per page not to exceed the amount as set by the Open Public Meeting Act 47: A-2 (OPRA).
- 17. Motion to authorize the Superintendent and Business Administrator to approve such budget transfers that are necessary between board meetings.
- 18. Motion to authorize the Board Secretary/Business Administrator to advertise for and receive bids for supplies, equipment, and services for the 2021-2022 school year when required by the Public School Contracts Law.

Motion Second

/Roll Call/

Appointment of Professionals

19. Motion to approve the following individuals or firms in their respective positions for the 2021-2022 school year:

- | | |
|--------------------------------------|--|
| a. Energy Cooperation | ACES |
| b. School Physician | Dr. Sanjay Jain |
| c. Insurance Fund | School Alliance Insurance Fund (SAIF) |
| d. District Architect | DMR Architects |
| e. Environmental Consultants | RK Occupational & Environmental Analysis, Inc. |
| f. Board Attorney | Schenck, Price, Smith & King |
| g. Bond Attorney | McManimon & Scotland, L.L.C. |
| h. Board Auditor | Nisivoccia & Co., L.L.P. |
| i. Accounting Software Provider | CDK Systems |
| j. Payroll Computer Service Provider | R & L Datacenters, Inc. |
| k. Insurance Agent of Record | The Morville Agency |
| l. Medical Insurance Agent of Record | Brown & Brown Benefit Advisors |

Motion Second

/Roll Call/

- 20. Motion to appoint Jon Paul Bollette as Affirmative Action Officer for Green Hills School for the 2021-2022 school year, with no additional stipends or salary.

Motion Second

/Roll Call/

- 21. Motion to appoint Jon Paul Bollette as Attendance Officer for Green Hills School for the 2021-2022 school year, with no additional stipends or salary.

Motion Second

/Roll Call/

- 22. Motion to appoint Jon Paul Bollette as School Safety Specialist for Green Hills School for the 2021-2022 school year with no additional stipends or salary.

Motion Second

/Roll Call/

- 23. Motion to adopt all existing Board policies, textbooks, administrative regulations, library books and curriculum for the 2021-2022 school year which have been in effect during the present school year, subject to revision and constant review by the Board of Education.

Motion Second

/Roll Call/

- 24. Motion to allow the following tax shelter investment carriers to market their product to the employees. Investments may be made through payroll deductions at employee's request.

AXA – Equitable 403B
Lincoln Financial
Turning Point Financial

Motion Second

/Roll Call/

XII. PUBLIC PARTICIPATION ON NEW BUSINES TOPICS

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Members of the public are asked to state their name and address for the record.

XIII. CLOSED MEETING

Closed Meeting Motion was read by _____.

The Board of Education of the Green Township School District in the County of Sussex will adjourn into closed meeting to discuss item(s) which fall within an exception of our open meetings policy and permits the Board to have private discussion, since it deals with specific exceptions contained in

- a Matters rendered confidential by Federal Law, State Law, or Court Rule
- b Individual privacy
- c Collective bargaining agreements
- d Purchase or lease of real property if public interest could be adversely affected
- e Investment of public funds if public interest could be adversely affected
- f Tactics or techniques utilized in protecting public safety and property
- g Pending or anticipated litigation
- h Attorney-client privilege
- i Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney-client privilege and personnel – employment matters affecting a specific prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

Motion to enter into executive session for the purpose of discussing _____.

Motion Second

/Roll Call/

XIV. RECONVENE

Motion to reconvene into public session.

Motion Second

/Roll Call/

XV. ADJOURNMENT

Motion Second

/Roll Call/