

GREEN TOWNSHIP BOARD OF EDUCATION

AGENDA

Regular Meeting
September 18, 2024

Time: 7:00 p.m.

Place: Green Hills School - Library

I. CALL TO ORDER

A. FLAG SALUTE

B. OPEN PUBLIC MEETINGS ACT STATEMENT

“This is a regular meeting of the Green Township Board of Education held for the purpose of transacting appropriate Board business. In compliance with Chapter 31, Laws of 1975, the New Jersey Herald was properly notified and copies of the agenda of this meeting were appropriately posted and made available for the public.”

C. ROLL CALL

		Term	Roll Call
Mr.	CJ Bilik	2024	
Mrs.	Marie Bilik	2026	
Mrs.	Crystal Bockbader	2025	
Mrs.	Ann Marie Cooke	2024	
Mrs.	Heather Ellersick	2025	
Mrs.	Maureen McGuire	2026	
Mrs.	Kristin Post	2024	
Mrs.	Holly Roller	2025	
Dr.	Melissa Vela	2026	
Dr.	Jennifer Cenatiempo, Superintendent		
Mrs.	Karen Constantino, SBA		

D. Mission

Green Township School District educates every student to become a confident and caring life-long learner who communicates effectively and contributes positively to the evolving needs of society. The district, in partnership with the community, promotes academic excellence and equitable opportunities for all students.

II. PRESENTATIONS

Finance Training - Presented by Charlene Petersen (NJSBA) and Karen Constantino

Welcome Back to School - Acknowledgement and welcome to new staff members presented by Dr. Cenatiempo

Luisa Bruzzese, Paraprofessional PREK
Declan Carroll, Part Time Math Intervention / Social Studies Teacher
Cynthia Devesly, Grade 3 Leave Replacement Teacher
Kimberly DiMarzo, Paraprofessional PREK
Michelle Francisco, Paraprofessional
Marissa Hardy, Main Office Administrative Assistant to the Principal
Melissa Moffett, Aftercare Staff Member
Jillian Montanaro, School Psychologist
Kyle Mosner, Part Time Physical Education and Health Teacher
Nicole Swank-Bergman, Social Worker Intern
Chelsey Walilko, Part Time Speech and Language Teacher

III. CORRESPONDENCE

IV. PUBLIC PARTICIPATION ON AGENDA TOPICS

This public session is designed for members of the public to speak on agenda items pertaining to the Green Hills School District. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Each statement made by a participant shall be limited to three (3) minutes in duration as timed by the Board of Education Vice President. Comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. No participant may speak more than once during each public comment session. The speaker must address the President and not individual Board Members, the Superintendent or the audience. Please state your first and last name and address for the record.

V. VARIOUS REPORTS

A. NEWTON BOARD OF EDUCATION UPDATE - Mrs. Cooke

B. PTA UPDATE - Mrs. Post

C. BOARD PRESIDENT'S REPORT - Mrs. Bilik

D. SUPERINTENDENT’S REPORT - Dr. Cenatiempo

HIB: There is 1 HIB Case to report since the August 21, 2024 BOE meeting.
Drills: Fire Drill 9/6/24
 Lockdown Drill 9/12/24

E. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT - Mrs. Constantino

VI. **DISCUSSION ACTION ITEMS**

Audit and Distribution of Funds to Reserve Accounts

VII. **BOARD BUSINESS** - Mrs. Ann Marie Cooke

A. Motion to accept minutes of the following meetings:

- 1. Regular Meeting of August 21, 2024. (Attachment)

Motion..... Second.....
/Roll Call/

B. Motion to accept the HIB Reports from the August 21, 2024 meeting.

Motion..... Second.....
/Roll Call/

C. Motion to approve the Green Township BOE Members to attend at the NJSBA Convention from 10/21/2024 through 10/24/2024. Mileage, tolls, and meals are to be reimbursed at the OMB circular rate with receipts.

Motion..... Second.....
/Roll Call/

D. Motion to recognize and thank the Green Township DWP for their assistance in maintaining the school parking lot, and cleaning and striping the front and back parking lots.

Motion..... Second.....
/Roll Call/

VIII. UNFINISHED BUSINESS

AI Ad Hoc Committee - First Meeting to be Held on 10/14/24 from 10:30 am - 11:30 am

IX. NEW BUSINESS

X. COMMITTEE REPORTS

A. CURRICULUM - Mrs. Maureen McGuire, Chairperson

1. Motion to approve the following professional development request(s):

<u>Staff Member</u>	<u>Conference Name</u>	<u>Provider/Location</u>	<u>Date</u>	<u>Costs</u>
Michael Housel	2024-25 Indoor Air Quality Training	PEOSH/NJADP Sussex County Technical School 105 North Church Street Sparta, NJ 07871	3/28/25	No cost to the BOE
Michael Housel	School IPM Coordinator 2024-25 Training	NJ Association of Designated Persons (NJADP) Sussex County Technical School 105 North Church Street Sparta, NJ 07871	3/7/25	No cost to the BOE
Meganne Secola	Teaching Strategies for the Creative Curriculum	GOLD Training Long Pond School 707 Limecrest Road Newton, NJ 07860	10/14/24	Registration \$126.50 Mileage \$4.04 Total \$130.54
Marybeth Stiles	I&RS to MTSS - Implementing MTSS to Meet NJ Intervention and Referral Services	Virtual	10/23/24	Registration \$100.00
Marybeth Stiles	Using an MTSS Approach to Social, Emotional and Behavioral Supports	Online	11/13/24	Registration \$75.00

Marybeth Stiles	HIB Law Update	Virtual	11/21/24	Registration \$150.00
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Motion..... Second.....
/Roll Call/

2. Motion to approve the following field trips:

<u>Teacher</u>	<u>Grade</u>	<u>Trip</u>	<u>Location</u>	<u>Date(s)</u>	<u>Cost</u>
Pittenger, Moles, Zur, Secola	PREK / K	Tranquility Farms	Tranquility Farms	10/17/24	No Cost to BOE Transportation TBD
Stiles	Middle School	Anti-Bullying Summit	Sussex Tech 105 N. Church Road Sparta, NJ	10/17/24	Transportation \$350.00

Motion..... Second.....
/Roll Call/

3. Motion to approve Tara LaValley to coordinate events for Breast Cancer Awareness Month with the following activities:
- Students will make a donation to wear Pink on Friday, November 1st.
 - Families will have the option to make their donation in honor/memory of a loved one. These will be on display in the front lobby.
 - The National Honors Society and the students participating in Peer to Peer will be invited to help host a PINK lemonade stand in the cafeteria.

Motion..... Second.....
/Roll Call/

4. Motion to approve the following PTA sponsored fundraisers and events for the 2024-2025 school year:

Calendar Raffle (selling in October with winnings in Nov, Dec, Jan)
Bingo (11/15)
Santa & Grinch breakfast (12/8)

Tricky Tray (4/5)
 Book Fairs (September and March)
 Assemblies - TBD
 Veterans Day luncheon post assembly in Nov.
 Holiday Shop (First week of December)
 Family events, dates TBD; Daddy/Daughter dance, Mother/Son event and a whole family night
 Student outreach: PTA volunteers come in monthly to give students treats at lunch ie. ice pops, pretzels, Kona truck etc.
 Teacher Appreciation Week
 Field Day in June

Motion..... Second.....
 /Roll Call/

5. Motion to approve Beth Denuto to organize several drives, based on current needs (cereal, hygiene products, food), to benefit Benny's Bodega, in Newton, NJ.

Motion..... Second.....
 /Roll Call/

6. Motion to approve participation in the Disabled American Veterans Field of Flags Project. This project will raise funds by selling flags. The fundraised money will be sent to support veterans and active duty military.

Motion..... Second.....
 /Roll Call/

7. Motion to approve the following fundraisers for grades 5-8 for the 2024-2025 school year.

- Pie & Coffee Fundraisers
- Flower Sales
- Concession Sales
 - Bingo/Basket Raffle
 - GHS Marketplace
 - Winter Concert
 - Tricky Tray
 - Basketball Games
- Gertrude Hawk Fundraisers
 - Caramel Apple Sales
 - Holiday
 - Spring
- Krispy Kreme Fundraiser
- Pasta Sale
- Dodgeball Tournament
- Student v. Teacher Basketball, Kickball, Volleyball, 4-Square Games

- Sell Tickets/Refreshments/Snacks
- Coupon Books
- Clothing Drives
- Penny Races
 - Grades 5-8 during lunch
- Personalized Holiday Grams
- Movie & Ice Cream Social Afternoon
- Ice Cream Float Fundraiser
- Activity Nights
- Graduation Yard Signs
- Green Twp. Clean Community Days
- Green Twp. Day Beverage Concession
- Dine to Donate (Cliff's, Tranquility Farms, Applebee's, Stonewood, etc.)

Motion..... Second.....
/Roll Call/

B. FINANCE - Ms Kristen Post., Chairperson

August 2024 Financial Reports (attachment)

1. Motion to approve the General Fund bills list for August 22, 2024 through September 18, 2024 for a total of \$913,450.11 (attachment)

Motion..... Second.....
/Roll Call/

2. Motion to accept the Board Secretary's monthly certification, as attached, and that as of August 31, 2024, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(c)3.

Motion..... Second.....
/Roll Call/

3. Pursuant to N.J.A.C. the Green Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of August 31, 2024 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion..... Second.....

/Roll Call/

4. Motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of August, 2024.

Motion..... Second.....

/Roll Call/

5. Motion to approve transfers for August, 2024.

Motion..... Second.....

/Roll Call/

6. Motion to approve the disbursements from August 22, 2024 through September 18, 2024 for the Student Activities Account in the amount of \$1,832.88 and the Business Office Petty Cash Account in the amount of \$0.00. **(attachment)**

Motion..... Second.....

/Roll Call/

7. Motion to approve the following rates for referee's for the 2024-2025 school year:

\$112.50 per game if 1 referee present

\$75 per game if 2 referees present

Motion..... Second.....

/Roll Call/

8. Motion to approve the substitute rate of pay as \$115.00/day, and with any substitute who works four days in a single week to be paid at a rate of \$125.00 for all four days, effective 10/1/2024 as budgeted for in the 24/25 budget.

Motion..... Second.....

/Roll Call/

9. Motion to approve the tuition contract agreement between the Green Board of Education and the Newton Board of Education for resident students attending Grades 9-12 for the 2024-2025 school year. Newton High School is located at 44 Ryerson Avenue, Newton, NJ 07869.

Regular Ed Tuition (139 pupils at \$19,293/year)	\$2,681,727
Resource Center	\$26,346
Special Ed Tuition (Two MD students at \$31,693/year)	\$63,386
Less credit applied for the adjusted regular (\$43,516) and special education tuition \$680	(\$42,836)
Tuition deferral due from 23-24	\$150,000
Total Tuition Due to Newton for the 24-25 SY	\$2,878,623

Motion..... Second.....
/Roll Call/

10. Motion to approve Tim Rohere's Autism and Inclusivity two presentations (K - 2 and 3 - 5) on October 7, 2024, at a revised cost of \$800, from \$500 based on the distance and second presentation.

Motion..... Second.....
/Roll Call/

11. Motion to approve the tuition contract with Lakeland Andover School for the 24-25 school year for student ID #2527. This contract shall commence on September 3, 2024, with a per diem rate of \$340, and an annual cost of \$61,200 for 180 days, with tuition due the no later than the first day of each month prior to services rendered

Motion..... Second.....
/Roll Call/

12. Motion to approve the annual tuition for two homeless students attending Kittatinny Regional High School. The educational services shall commence on September 1, 2024-June 30, 2025 at an annual cost of \$24,048 per student, a total of \$48,096 for the school year.

Motion..... Second.....
/Roll Call/

13. Motion to approve the proposal from SCESC for services for Occupational Therapist, Rachael Tucker, for 4 days a week for the 2024-2025 school year, at a rate of \$6,184.04 per month.

Motion..... Second.....

/Roll Call/

C. OPERATIONS - Mr. CJ Bilik, Chairperson

1. Motion to approve the adult volleyball program, to take place in the Green gymnasium starting Friday, September 20, 2023, running every Friday night through June, with the exception of Friday evenings where the school has a scheduled event, which will always take precedence.

Motion..... Second.....

/Roll Call/

2. Motion to approve Nickerson to address repair and maintenance on bleachers at a rate of \$8,505 to be paid out of the maintenance reserve fund.

Bleacher Maintenance - \$4,300
Plastic Seat Module Starter - \$2,592
Fold Down Aisle Rail Sockets - \$870
Bleacher Hardware - \$507
Materials - \$236
Total Cost - \$8,505

Motion..... Second.....

/Roll Call/

D. PERSONNEL - Ms. Crystal Bockbrader, Chairperson

1. Motion to approve the FMLA/NJFLA leave for employee ID# 536, designated as follows:

September 11-September 30 (use of 14 sick days/20 FMLA/NJFLA days)
October 1-October 31 (use of 23 sick days/31 FMLA/NJFLA days)
November 1 (use of 1 sick day, 1 FMLA/NJFLA day)

FMLA/NJFLA Total days used=52, Sick days used=38

Motion..... Second.....

/Roll Call/

2. Motion to retroactively appoint the following staff members for stipend positions for the 2024-2025 School Year:

Sports Activities Monitor	Deb Ronsini Kate Mull Jacquelyn Mull Kyle Mosner
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Motion..... Second.....
/Roll Call/

3. Motion to approve Craig Albert, as substitute custodian for the 2024-2025 school year, pending documentation and criminal history background check, at the recommendation of the Superintendent.

Motion..... Second.....
/Roll Call/

4. Motion to approve Frances Ott, substitute for the 2024-2025 school year, pending documentation and criminal history background check, at the recommendation of the Superintendent.

Motion..... Second.....
/Roll Call/

5. Motion to approve the revised FMLA leave for employee ID# 576 , designated as follows:
September 3 - November 25 - FMLA (84 days)
September 3 - October 18- use of 31 sick days & 3 personal days
October 21 - January 1 - use of 41 sick bank days

Motion..... Second.....
/Roll Call/

6. Motion to accept, with regrets, the resignation of Katy Guth, paraprofessional effective September 1, 2024.

Motion..... Second.....
/Roll Call/

7. Motion to approve Jacquelyn Mull as Chorus Director for the 2024-2025 school year.

Motion..... Second.....
/Roll Call/

8. Motion to retroactively approve the following Paraprofessional’s increase in hours to 5.97 hours per day for the 2024-2025 school year:

JoAnna D’Annibale
Angela Manni
Michelle Francisco
Kate Mull

Motion..... Second.....
/Roll Call/

9. Motion to approve Kelly Rafferty, paraprofessional, at a rate of \$15.13 an hour, for the 2024-2025 school year, pending documentation and criminal history background check, at the recommendation of the Superintendent.

Motion..... Second.....
/Roll Call/

10. Motion to approve Luke Kerrick, paraprofessional, at a rate of \$15.13 an hour, for the 2024-2025 school year, pending documentation and criminal history background check, at the recommendation of the Superintendent.

Motion..... Second.....
/Roll Call/

11. Motion to approve Karlea Zazapoulous, Level 2 Fieldwork Student at Kean University to work with our OT Rachael Tucker, from September 23, 2024 through December 13, 2024, pending documentation, at the recommendation of the Superintendent.

Motion..... Second.....
/Roll Call/

12. Motion to approve Remy Savy, Level 1 Fieldwork Student at Kean University to work with our OT Rachael Tucker, from September 25, 2024 through December 4, 2024, pending documentation, at the recommendation of the Superintendent.

Motion..... Second.....
/Roll Call/

13. Motion to approve ASL Interpreter Referral Service, Inc., to provide sign language interpreters as needed during the 2024-2025 school year, at a cost of \$115.00 per hour (8am - 5pm) and \$117.00 per hour (5pm - 8am/24 hours for weeknights/weekends), with a 2 hour minimum. Travel / Mileage to be reimbursed at the NJ state regulated rate of \$0.47 per mile, OR a portal to portal charge. Parking, tolls, public transportation, etc may also be applicable.

Motion..... Second.....
/Roll Call/

14. Motion to approve the FMLA leave request of Employee ID#793, designated as follows, for on or about the following days:

February 24-28th (use of 5 sick days)
March 1-15th (use of 10 sick days)
March 16th - May 25th (unpaid)

Motion..... Second.....
/Roll Call/

15. Motion to approve the FMLA leave request of Employee ID#827, from October 17, 2024 through November 30, 2024, designated as follows:

October 17-31 (use of 11 sick days) (15 FMLA days)
November 1-12 (use of 6 sick days)\
November 13-30 (use of 11 vacation days) (30 FMLA days)

Motion..... Second.....
/Roll Call/

16. Motion to approve Sarah Pittenger and Ashley Van Haste at a rate of \$1,425 each for the garden club stipend.

Motion..... Second.....
/Roll Call/

17. Motion to approve the following parent(s) to be chaperones for the 6th Grade Camp Mason Outdoor Educational Trip on October 28 - 30, 2024:

Taylor, Luisa	Cavanaugh, Jennifer	Wenner, Teresa	Wojdala, Remi	Derby, Eric
Selby, Calista	Keiper, Debbie	Theil, Kristel	Reabe, Jamie	McCormick, Michael
	McGuire, Maureen	Martin, Ashley	Ivone, Tony	

Motion..... Second.....
/Roll Call/

18. Motion to approve the following parent(s) to be chaperones for the 6th Grade Camp Mason Outdoor Educational Trip on October 28 - 30, 2024, pending Criminal History Background Checks:

Metzgar, Lisa	Parciak, Leigh	Kamphausen, Steve	Compton, George
Francisco, Sherie	VanHaste, Rick	Taylor, Brian	Coleman, Dave
Munoz, Daniel	Venturino, Jerry	Galzara, Michael	

Motion..... Second.....
/Roll Call/

19. Motion to approve JP Bollette to attend the Camp Mason field trip on October 28, 29, and 30, 2024 as an administrator.

Motion Second
/Roll Call/

20. Motion to approve the following staff members to attend the Camp Mason field trip on October 28, 29, and 30, 2024 at the stipend rate for overnight trips, per the collective bargaining agreement:

Kerry Burneyko (nurse)
Diana Minervini (trip coordinator and chaperone)
Catherine Nowaczyk (chaperone)
Alison Weatherwalks (chaperone)
Amy Cole (chaperone)
Justin Wynne (chaperone)
Kyle Mirena (chaperone)

Motion Second
/Roll Call/

21. Motion to approve Ms. Van Haste and Ms. Pittenger to complete Wilson Intensive Instruction outside of school hours at a rate of \$50 an hour to be paid by High Impact Tutoring Grant Funds and Title I funds. The program will run 2 hours per week for 36 weeks including 72 hours of instruction in a 1 to 1 instructional environment not to exceed 72 hours per teacher beyond the school day. The total compensation for this program will be \$3,600 per teacher to be paid from the following sources.

\$1,125 High Impact Tutoring Funding
\$3,040 Anticipated Additional Allocation of High Impact Tutoring Funding
\$3,035 Title I Funds

Motion Second
/Roll Call/

22. Motion to approve the leave request for employee ID#532 designated as follows, for on or about the following days :
- December 2-31 (use of 12 sick days)
January 1-31 (use of 5 sick days, 12 unpaid days)
February 1 through April 6, 2025 (unpaid days)

Motion Second
/Roll Call/

23. Motion to amend the SSO contracts to establish a minimum number of three hours per event.

Motion Second
/Roll Call/

E. POLICY - Ms. Holly Roller, Chairperson

1. Motion to approve the first reading of the following regulations.

R 5200 Attendance (M) (Revised)
R 8467 Firearms and Weapons (M) (Revised)

Motion Second
/Roll Call/

2. Motion to approve the second reading of the following policies.

P 0141	Board Member Number and Term (Revised)
P 0141.1	Board Member Number and Term – Sending District (Revised)
P 2200	Curriculum Content (M) (Revised)
P 5337	Service Animals (Revised)
P 5350	Student Suicide Prevention (M) (Revised)
P 8420	Emergency and Crisis Situations (M) (Revised)
P 8467	Firearms and Weapons (M) (Revised)
P 9181	Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants (Revised)

Motion Second
/Roll Call/

XI. PUBLIC PARTICIPATION ON NEW BUSINESS TOPICS

This public session is designed for members of the public to speak on agenda items pertaining to the Green Hills School District. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive it's right thereafter not to respond. Each statement made by a participant shall be limited to three (3) minutes in duration as timed by the Board of Education Vice President. Comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. No participant may speak more than once during each public comment session. The speaker must address the President and not individual Board Members, the Superintendent or the audience. Please state your first and last name and address for the record.

XII. CLOSED MEETING

Closed Meeting Motion was read by _____ at _____ pm.

The Board of Education of the Green Township School District in the County of Sussex will adjourn into closed meeting to discuss item(s) which fall within an exception of our open meetings policy and permits the Board to have private discussion, since it deals with specific exceptions contained in

- a Matters rendered confidential by Federal Law, State Law, or Court Rule
- b Individual privacy
- c Collective bargaining agreements
- d Purchase or lease of real property if public interest could be adversely affected

- e Investment of public funds if public interest could be adversely affected
- f Tactics or techniques utilized in protecting public safety and property
- g Pending or anticipated litigation
- h Attorney-client privilege
- i Personnel–employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney-client privilege and personnel – employment matters affecting a specific prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

Motion to enter into executive session for the purpose of discussing _____

Motion..... Second.....

Roll Call/

XIII. RECONVENE

Motion to reconvene into public session at _____pm.

Motion..... Second.....

/Roll Call/

XIV. BOARD COMMENTS

XV. ADJOURNMENT

Motion that the Board of Education shall adjourn at _____pm.

Motion..... Second.....

/Roll Call/

Next Meeting Date:

October 16, 2024

Vision

Empower students and staff to embrace their individual strengths in a safe, supportive environment that fosters a love of learning while pursuing their full potential.