

June 6, 2020

Dr. Lydia Furnari
Superintendent
Green Hills School
69 Mackerley Road
Greendell, NJ 07839

Dear Dr. Furnari:

I am writing to notify you that I will be resigning from my position as LDT-C. I signed a new contract a little over a week ago but would appreciate it if you could kindly rescind the agreement.

My husband accepted a new position several hours away and this required our family to relocate. Originally we thought the move was temporary, but the position is lasting longer than anticipated. Combine this with all the other uncertainties of schedules, closures, and health due to the pandemic, it is imperative I give advance notice.

I greatly appreciate the opportunities that this school has provided me, as well as the professional guidance and support that has allowed me to grow in this role. Although I will sincerely miss the position and this school community, I am now residing several hours away.

Sincerely,

Karen Williams