

**GREEN TOWNSHIP BOARD OF EDUCATION  
MINUTES  
Regular Meeting  
September 18, 2019**

**Time: 7:30 p.m.**

**Place: Green Hills School - Library**

**I. CALL TO ORDER**

A. FLAG SALUTE

B. MEETING ANNOUNCEMENT

“This is a regular meeting of the Green Township Board of Education held for the purpose of transacting appropriate Board business. In compliance with Chapter 31, Laws of 1975, the New Jersey Herald was properly notified and copies of the agenda of this meeting were appropriately posted and made available for the public.

**C. ROLL CALL**

		<u>Term Expires</u>		<u>Roll Call</u>
Mrs.	Marie Bilik- President	2020	MB	Present
Mrs.	Ann Marie Cooke – Vice-President	2021	AMC	Present
Mr.	Jonathan Ernst	2019	JE	Present
Mr.	Matthew Fox	2020	MRF	Absent
Mr.	Scott Guzzo	2019	SG	Present
Mr.	Noah Haiduc-Dale	2019	NHD	Present
Mrs.	Denise Kelly-Jones	2020	DKJ	Present
Ms.	Kristin Post	2021	KP	Arrived 8:29 pm
Mr.	Michael Rose	2021	MPR	Present
Dr.	Lydia Furnari			Present
Ms.	Sallyann McCarty, SBA			Present

**D. MISSION STATEMENT**

Our mission at Green is to educate every student in a safe and secure environment to become a confident and caring life-long learner, who can communicate and contribute positively to the changing needs of society. The district, in cooperation with the

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community, will provide an academic environment that values excellence, initiative, and diversity of our students and community, while supporting a program of studies that is congruent with the New Jersey Student Learning Standards.

**II. EDUCATIONAL PRESENTATION**

- Curriculum Presentation – Music K-2 & 3-5

**III. CORRESPONDENCE**

None

**IV. PUBLIC PARTICIPATION ON AGENDA TOPICS**

This public session is designed for members of the public to speak on this evening's agenda topics. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Length of comments may be limited to three minutes to the individual who has been recognized by the board president. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

There were the following public questions on agenda topics:

- Why is overnight lodging necessary for a conference in NJ?

This is because the conference was quite a distance from the person's residence and to be there on time in the morning would be very difficult.

- Motion #1 in Personnel what is the difference in salary?

It would depend on the step.

**V. VARIOUS REPORTS**

**A. NEWTON BOARD OF EDUCATION UPDATE – Mrs. Cooke**

Mrs. Cooke was absent for the September 10<sup>th</sup> meeting; therefore no report. The next meeting is September 24<sup>th</sup>.

**B. PTA UPDATE – Mrs. Jones**

The next meeting is September 23<sup>rd</sup> at 7pm. Mrs. Bilik said that she wanted 100% membership of the Board at the last meeting.

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C. BOARD PRESIDENT’S REPORT – Mrs. Bilik

Mrs. Bilik attended Monday’s back to school night and the Green Township day.

D. SUPERINTENDENT’S REPORT – Dr. Lydia Furnari

- District Goals & Objectives Discussion (attachment)

E. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT – Mrs. McCarty

No report

**VI. DISCUSSION/ACTION ITEMS**

A. Superintendent Search Process – Start Date Discussion

The start date for the new Superintendent will be July 1, 2020.

Kristin Post arrived during this discussion at 8:29pm

**VII. UNFINISHED BUSINESS**

Jonathan Ernst said the school looked fantastic.

**VIII. NEW BUSINESS**

None

**IX. BOARD BUSINESS – Ann Marie Cooke**

Jonathan Ernst said the link sent to get the agenda was well done. Dr. Furnari said we were having an issue with access, but the link resolved this difficulty. Mrs. Bilik said now we have a calendar of events on getting things to the Board. Mrs. Kelly-Jones said one attachment could not be opened.

**X. COMMITTEE REPORTS**

A. CURRICULUM – Mr. Noah Haiduc-Dale, Chairperson

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The next meeting is September 30<sup>th</sup>.

1. Motion to approve the Green Township School District Music Curriculum for Grades K-2 and 3-5, as recommended by the Interim Superintendent.
2. Motion to approve the following professional development request(s):

<u>Staff Member</u>	<u>Conference Name</u>	<u>Provider/Location</u>	<u>Date</u>	<u>Costs</u>	
Carroll Clark	Special Education – How to Maximize Progress & Performance	Teach4Results / Sparta High School, Sparta, NJ	10/29/19	Registration	\$447.00
			11/18/19	Mileage/Tolls	
			1/23/20	<b>Total</b>	<b>\$447.00</b>
Kathleen Wolfe	Special Education – How to Maximize Progress & Performance	Teach4Results / Sparta High School, Sparta, NJ	10/29/19	Registration	\$447.00
			11/18/19	Mileage/Tolls	\$11.16
			1/23/20	<b>Total</b>	<b>\$458.16</b>
Karen Williams	Beyond Decoding: Meeting Needs of Learners w/Dyslexia	International Dyslexia Association / Somerset, NJ	10/4/19	Registration	\$235.00
				Mileage/Tolls	\$26.66
				<b>Total</b>	<b>\$261.66</b>
Deborah Ronsini	Lake Conference for K-12 Physical Education	NJAPERD / Johnsonburg Camp & Retreat Center, Johnsonburg, NJ	10/21/19	Registration	\$75.00
				Mileage	
				<b>Total</b>	<b>\$75.00</b>
Michael Scott	Lake Conference for K-12 Physical Education	NJAPERD / Johnsonburg Camp & Retreat Center, Johnsonburg, NJ	10/21/19	Registration	\$75.00
				Mileage	
				<b>Total</b>	<b>\$75.00</b>

3. Motion to approve proposed field trips for the 2019-2020 school year as per the attached schedule. **(attachment)**

**Motion to approve Curriculum Items 1-3 made by Mr. Haiduc-Dale, second by Mrs. Kelly-Jones. The motion passed with a roll call vote as follows:**

	MB	KP	MRF	SG	NHD	DKJ	MPR	AMC	JE
Yes	X	X		X	X	X	X	X	X
No									
Abstain									
Absent			X						

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**B. OPERATIONS** – Mr. Matthew Fox, Chairperson.

1. Motion to approve the General Fund bills list from August 22<sup>nd</sup> through September 15<sup>th</sup> for a total of \$978,236.45. (**attachment**)
2. Motion to approve the attached disbursements for September 2019 from the Student Activities Account in the amount of \$ 2,732.29 and the Business Office Petty Cash Account in the amount of \$99.00. (**attachment**)

**August 2019 Financial Reports (attachment)**

3. Motion to accept the preliminary Board Secretary’s monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of August 31, 2019 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1.
4. Pursuant to N.J.A.C. 6A:23A-16.10 the Green Township School District Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports certify that as of August 31, 2019 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2. and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
5. Motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of August 2019.
6. Motion to approve transfers for August 2019.
7. Motion to approve the 2019-2020 additional therapy services of \$3,496.00 for student #041706 who is attending Central Park School (formerly Park Lake)
8. Motion to approve district travel and expense reimbursement for Ann Marie VanSickle to attend the Association of Math Teachers of New Jersey Two-Day Annual Conference in Plainsboro, NJ, in accordance with Green Township Board of Education Travel Expense Policy # 6471 and A-5 for the following amounts:

- Registration	\$240.00
- Lodging – Workshop Headquarters	\$272.82

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- Food & Misc. Expenses\* ( 2 partial) \$91.50  
 (\*federal per diem rate for meals &  
 incidental expenses – \$45.75 for partial  
 day)

Mileage reimbursement will be paid at the current OMB rate of \$.31 per mile. Tolls and parking fees will be reimbursed with receipts.

9. Motion to approve revised 2019-2020 bus routes for Newton High School and Green Hills School. **(attachment)**

**Motion to approve Operations Items 1-9 made by Mr. Rose, second by Mr. Ernst. The motion passed with a roll call vote as follows:**

	MB	KP	MRF	SG	NHD	DKJ	MPR	AMC	JE
Yes	X	X		X	X	X	X	X	X
No									
Abstain									
Absent			X						

**C. PERSONNEL** – Mrs. Ann Marie Cooke, Chairperson

1. Motion to approve Ann Marie VanSickle for up to 75 hours to work on scheduling and subscription updates during the summer 2019 at her 2019-2020 contracted hourly rate, as recommended by the Interim Superintendent. (Note: This motion is a correction to the motions passed at the June and August meetings and changes the hourly rate from \$40/hour to her 2019-2020 contracted rate.)
2. Motion to approve an additional 15 hours of summer work for Doris Friesen, Child Study Team Secretary, at her hourly rate, as recommended by the Interim Superintendent.
3. Motion to approve Christopher Hitzel as Athletic Director for the 2019-2020 school year, stipend as per contract, as recommended by the Interim Superintendent.

**Motion to approve Personnel Items 1-3 made by Mrs. Cooke, second by Mr. Rose. The motion passed with a roll call vote as follows:**

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	MB	KP	MRF	SG	NHD	DKJ	MPR	AMC	JE
Yes	X	X		X	X	X	X	X	X
No									
Abstain									
Absent			X						

**D. POLICY COMMITTEE** – Mrs. Denise Kelly-Jones, Chairperson

1. Motion to approve the following policies for first reading. (**attachments**)

New Policies:

- P1642 Earned Sick Leave Law

Revised Policies:

- P3159 Teaching Staff Member/School District Reporting Responsibilities
- P3218 Use, Possession, or Distribution of Substances
- P4218 Use, Possession or Distribution of Substances
- P4219 Commercial Driver's License Controlled Substance and Alcohol Use Testing
- P6112 Reimbursement of Federal and Other Grant Expenditures
- P7440 School District Security
- P8630 Bus Driver/bus Aide Responsibility
- P8670 Transportation of Special Needs Students
- P9210 Parent Organizations
- P9400 Media Relations

**Motion to approve the New and Revised Policies made by Mrs. Kelly-Jones, second by Mr. Guzzo. The motion passed with a roll call vote as follows:**

	MB	KP	MRF	SG	NHD	DKJ	MPR	AMC	JE
Yes	X	X		X	X	X	X	X	X
No									
Abstain									
Absent			X						

**E. NEGOTIATIONS COMMITTEE** – Mr. Michael Rose, Chairperson

The draft contract is under review and it should be ready tomorrow.

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**XI. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS**

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Members of the public are asked to state their name and address for the record.

A member of the public asked about the status of the drivers' license scanner?

The drivers' license security scanning system will be up and running after it is communicated to the public.

**XII. CLOSED MEETING**

Closed Meeting Motion was read by Mrs. Bilik.

The Board of Education of the Green Township School District in the County of Sussex will adjourn into closed meeting to discuss item(s) which fall within an exception of our open meetings policy and permits the Board to have private discussion, since it deals with specific exceptions contained in

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney-client privilege and personnel – employment matters affecting a specific prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

**Motion to enter into executive session for the purpose of discussing items (i) Personnel – employment matters affecting a specific prospective or current employee. Motion made**

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by Mrs. Bilik and second by Mrs. Cooke. The Board entered into executive session at 9:00pm with a verbal all in favor.

**XII. RECONVENE**

Motion to reconvene into public session at 9:40pm. Motion made by Mrs. Cooke and second by Mr. Ernst.

Motion to approve the 2019-20 Superintendent goals as amended to be sent to the Executive County Superintendent made by Mrs. Cooke, second by Mr. Ernst. The motion passed with a roll call vote with Mr. Fox being absent.

**XIII. ADJOURNMENT**

Motion to adjourn the meeting made by Mrs. Bilik and second by Mrs. Kelly-Jones. The meeting was adjourned at 9:42pm with a verbal all in favor.

Respectfully submitted,

Sallyann McCarty  
Board Secretary