

Green Township School District
Green Hills School
P.O. Box 14, 69 Mackerly Road
Greendell, NJ 07839

January 28, 2019

Dear Dr. Furnari, Mrs. Thompson, and the Green Township Board of Education,

I am writing to inform you that I will be retiring from my position as School Secretary at Green Hills School. My last day of employment will be February 28, 2019, as per the terms of my employment contract. I want to thank you for the support and opportunities you have provided me during my nineteen years at Green Hills School.

It has been a pleasure being Mrs. Thompson's Administrative Assistant for the past year and a half. I admire her dedication to the school and her professional work ethic. Green Hills School is lucky to have her, and I wish her much success in the years to come.

While I look forward to enjoying my retirement, I will miss my amazing coworker, Mrs. Lawrey, in the main office and the incredible Staff I have had the pleasure of working with throughout the years. I want to thank them, the students, and parents for making my time here most enjoyable and rewarding.

I have prepared an informational book of job responsibilities for my successor and would be happy to help with the transition.

I wish Green Hills School all the success in the future.

Sincerely,



Agnes Amorosino
Administrative Assistant

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