

**GREEN TOWNSHIP BOARD OF EDUCATION
REAPPOINTMENT AND REGULAR MEETING
MAY 17, 2017**

I. CALL TO ORDER

A. FLAG SALUTE

Mr. Jonathan Ernst, President, called the meeting to order at 7:05 pm in the music room at the Green Hills School.

B. MEETING ANNOUNCEMENT

“This is a reappointment meeting and a regular meeting of the Green Township Board of Education held for the purpose of transacting appropriate Board business. In compliance with Chapter 31, Laws of 1975, the New Jersey Herald was properly notified and copies of the agenda of this meeting were appropriately posted and made available for the public.

C. ROLL CALL

Mr.	Jonathan Ernst- President	JE	present
Mrs.	Ann Marie Cooke-Vice -President	AMC	present
Dr.	Joseph Cercone	Dr.C	present
Mrs.	Jennifer Cinotti	JC	present
Mr.	Matthew Fox	MRF	present
Mrs.	Denise Kelly-Jones	NHD	present
Mr.	John O’Gorman	DKJ	present
Mr.	Noah Haiduc-Dale	JOG	present
Mr.	Michael Rose	MR	present
Mr.	John Nittolo, Superintendent		present
Mrs.	Sallyann McCarty, SBA		present

D. MISSION STATEMENT

Our mission at Green is to educate every student in a safe and secure environment to become a confident and caring life-long learner, who can communicate and contribute positively to the changing needs of society. The district, in cooperation with the community, will provide an academic environment that values excellence, initiative, and diversity of our students and community, while supporting a program of studies that is congruent with the Common Core State Standards.

**GREEN TOWNSHIP BOARD OF EDUCATION
REAPPOINTMENT AND REGULAR MEETING
MAY 17, 2017**

II. EDUCATIONAL PRESENTATIONS -

- A. Target Performance Reports – Mr. Cohen
- B. Tour of Innovation and Design Lab- Mr. Mirena and Mrs. Castellana provided tour of the design lab.

III. CORRESPONDENCE – Mrs. McCarty

None

IV. PUBLIC PARTICIPATION ON AGENDA TOPICS

This public session is designed for members of the public to speak on this evening’s agenda topics. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Length of comments may be limited to three minutes to the individual who has been recognized by the board president. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

None

V. VARIOUS REPORTS

- A. NEWTON BOARD OF EDUCATION UPDATE – Mrs. Cooke

**May 9, 2017
Board Offices**

Superintendent’s Report / Educational Highlights: School Performance Report Presentation / June.

SBA/Board Secretary’s Report: State Mandated Lead Testing performed:
57/84 samples non detectable
Remaining within acceptable limits.

Board Business: Approved staff appointments for 2017-2018 school year.

**GREEN TOWNSHIP BOARD OF EDUCATION
REAPPOINTMENT AND REGULAR MEETING
MAY 17, 2017**

Approved Tatbit Energy Solutions Company for lighting and sound upgrade at NHS and authorized SBA to execute documents and necessary permits to proceed with project at a cost not to exceed \$350,000 as approved in the 2017-2018 budget.

New Board Business/Open Discussion: The Newton BOE wishes to congratulate Green on the completion of the playground.

Public Comment: Comments in support of non-renewed staff member.

Next Meeting: Tuesday, May 23, 2017 at 7:00 pm.

B. PTA UPDATE – Mrs. Jones

The GTPTA's General membership meeting was held 4/08/2017.
called to order: 7:30pm

Minutes and Treasurer's reports approved.

Old business:

1. Playground update: Inspection passed, a few things to finish off.
2. Tricky Tray Net \$30,546. Discussion on bringing food in from the outside. Not advertised as food stand is a 7th grade fundraiser, but not restricted.
3. Election update: Nominating committee is working hard to find candidates. No one has volunteered for the positions of 1st VP, Recording Secy, President, Treasurer. If no president elected by 7/1, will need to go inactive.
4. Assemblies: " Let's Bloom Together" set for 5/18 and 5/19.

New business:

1. Field day- ready to go.
2. Graduation signs: Melissa Lewandowski coordinating. Ads sent out. Mrs. Bilik has sign stands to donate, contact Chris Bilik.
3. Holiday shop: possibly offering to K-5 only, with older kids able to come on lunch/recess. Also considering buying items in stores vs. having a company come in.
4. Clothing Drive: Net about \$200. Request from Danielle Scerbo voted and approved to have 5th grade handle Spring drive and use proceeds for the camping trip, and 7th grade do Fall drive for their Boston trip.
5. Valentine's Day dance- Considering making this a K-5 event, more discussion to come.
6. PT-Avenue to start this month, replacing My School Anywhere as a membership database.
7. Other discussion items: Purse Bingo an option for next school year, will need a chair. Charity mania is a fundraising site with 40% profit, will discuss in future.

Adjourned: 8:37pm.

**GREEN TOWNSHIP BOARD OF EDUCATION
REAPPOINTMENT AND REGULAR MEETING
MAY 17, 2017**

Next General Membership meeting: June 1st at 7:30 pm.

C. BOARD PRESIDENT'S REPORT – Mr. Ernst

No report

D. SUPERINTENDENT'S REPORT – Mr. Nittolo

School:

- PARCC testing May 2nd-4th , 9th -11th for Middle school
- Staff meeting May 1st- discussed budget presentation highlights
- Policy meeting- 1pm with Mrs. Cinotti on May 3rd.
- Letter sent to Sen. Oroho concerning time and financial impact of OPRA requests
- Attended Future Ready Summit with Future Ready Team (Dr. Haiduc-Dale in attendance)-
Future Ready Schools (FRS) is a bold effort to maximize digital learning opportunities and help school districts move quickly toward preparing students for success in college, a career, and citizenship. Beginning with a systemic planning process, FRS will help any district develop the human and technological capacity needed to personalize learning.
- Letters sent to instructional assistants/paraprofessionals regarding employment next year
- All teachers notified in writing (and in person also if a change in assignment occurred) concerning job assignment next year
- School Schedule developed for next year

Community:

- June 8th - Green Town Council has requested our building again for their meeting
- Received Calvin Pegel memorial Scholarship Golf outing info for June 27, 2017 at Farmstead- \$150 per person

Actions:

- BOE Resolution regarding the Future Ready School initiative

NJDOE:

- Completed Achievenj annual evaluation survey online
- Completed Nonpublic Affirmation of Consultation for ESEA Applicants
- REVISED SALARY REGULATIONS ADOPTED: NJASA reports that the proposed adjustments to the Superintendent Salary Caps have been adopted
- Shared District Curriculum Consortium list with Stephen Goldman at NJDOE: Myself, Mr. Cohen, Ms. Castellana, Mr. Mirena., Ms. Van Sickle and Mrs. Meyer

E. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT – Mrs. McCarty

No report

**GREEN TOWNSHIP BOARD OF EDUCATION
REAPPOINTMENT AND REGULAR MEETING
MAY 17, 2017**

VI. DISCUSSION/ACTION ITEMS

Discussion about getting the Agenda out with attachments on the Friday before meeting.

VII. UNFINISHED BUSINESS

None

VIII. BOARD BUSINESS

A. Motion to accept minutes of the following meetings:

1. Regular meeting of April 26, 2017. (attachment)

Note: No executive session meeting.

B. Motion to affirm the Superintendent's decisions regarding HIB incidents as reported to the Board of Education on April 26, 2017.

C. Motion to approve the Multidimensional Principal Performance Rubric (MPPR) as our Principal Practice Tool for the Green Township School District for the 2017-2018 school year.

D. Motion to approve the State Principal Evaluation Leadership Instrument as the Evaluation of Leadership Tool for Green Township School District for the 2017-2018 school year.

E. Motion to approve the Danielson Framework for Teaching 2013 as the District Evaluation Model for Green Township School District for the 2017-2018 school year.

F. Motion to approve the 2017-2018 Green Township School District Mentoring Program/Plan. (attachment)

G. Motion to approve the resolution for participation in Future Ready Schools NJ. (attached)

**Motion to approve Board Business items A thru G made by Mrs. Cooke, second by Mr. Ernst.
Motion carried as follows:**

**GREEN TOWNSHIP BOARD OF EDUCATION
REAPPOINTMENT AND REGULAR MEETING
MAY 17, 2017**

	Dr. C	JC	AMC	MRF	JOG	MPR	JE	DKJ	NHD
Yes	C-G	X	X	X	X	C-G	X	X	X
No									
Abstain	A.1. & B					A.1. & B			
Absent									

IX. COMMITTEE REPORTS

A. CURRICULUM – Mr. John O’Gorman, Chairperson

1. Motion to approve discarding of the following outdated textbooks:

Glencoe McGraw Hill Pre-Algebra Teacher Editions - 4 copies
ISBN 9780078696794

Glencoe McGraw Hill Pre-Algebra Student Editions - 84 copies
ISBN 9780078696787

Glencoe McGraw Hill Pre-Algebra Teacher Resources - 2

2. Motion to approve the proposed field trip for the 2016-2017 school year as per the attached list. (attachment)

**Motion to approve Curriculum items 1 & 2 made by Mr. O’Gorman, second by Mrs. Cooke.
Motion approved unanimously by roll call vote.**

B. OPERATIONS – Mr. Matthew Fox, Chairperson

1. Motion to approve the General Fund bills list for May 1, 2017 through May 31, 2017 for a total of \$793,537.80. (attachment)

**Motion to approve Operations item 1 made by Mr. Fox, second by Mrs. Cooke.
Motion approved unanimously by roll call vote.**

2. Motion to approve the attached disbursements for May 2017 from the Student Activities Account in the amount of \$16,525.68 and the Business Office Petty Cash Account in the amount of \$90.15. (attachment)

April 2017 Financial Reports (attachment)

**GREEN TOWNSHIP BOARD OF EDUCATION
REAPPOINTMENT AND REGULAR MEETING
MAY 17, 2017**

3. Motion to accept the Board Secretary’s monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of April 30, 2017 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1.
4. Pursuant to N.J.A.C. 6A:23A-16.10 the Green Township School District Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports certify that as of April 30, 2017 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2. and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
5. Motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of April 2017.
6. Motion to approve transfers for April 2017
7. Motion to approve the tax levy monies as follows:

RESOLVED that the amount of tax monies required for school purposes for the 2017-2018 school year is \$9,232,543 for General Fund and \$643,592.34 for Debt Service and that the Township of Green is hereby requested to place in the hands of the Treasurer of School Monies the below listed amounts:

	<u>GENERAL FUND</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
2017			
July	\$ 769,378.62		\$ 769,378.62
August	\$ 769,378.58	\$ 42,348.92	\$ 811,727.50
September	\$ 769,378.58		\$ 769,378.58
October	\$ 769,378.58		\$ 769,378.58
November	\$ 769,378.58		\$ 769,378.58
December	\$ 769,378.58	\$ 2,173.00	\$ 771,551.58
2018			
January	\$ 769,378.58	\$ 546,939.42	\$ 1,316,318.00
February	\$ 769,378.58		\$ 769,378.58
March	\$ 769,378.58		\$ 769,378.58
April	\$ 769,378.58		\$ 769,378.58
May	\$ 769,378.58	\$ 52,131.00	\$ 821,509.58

**GREEN TOWNSHIP BOARD OF EDUCATION
REAPPOINTMENT AND REGULAR MEETING
MAY 17, 2017**

June	\$ 769,378.58				\$ 769,378.58
<u>TOTAL</u>	\$ 9,232,543.00	\$ 643,592.34	\$ 9,876,135.34		

8. Motion to approve the following bus contract with First Student, Inc., Andover for the 2017-2018 school year at a total cost of \$316,382.34 as follows:

First Student Inc.
School Year 2017-2018

ROUTE	PREVIOUS YR. COST	CPI	TOTAL RENEWAL COST
2	150,306.93	450.94	150,757.87
3	165,129.08	495.39	165,624.47
TOTAL ANNUAL COST			316,382.34

The renewal incorporates a CPI index increase of .03% over the previous year's contracted rate.

9. Motion to approve 2017-2018 Board Attorney Retainer Agreement from Schenck Price Smith & King, LLP. (attachment)
10. Motion to approve disbursement from the Student Activities account in the amount of \$764.41, payable to Yankee Candle Fundraising.
11. Motion to approve disbursement from the Student Activities account in the amount of \$1,322.40, payable to Gertrude Hawk Chocolates for the 6th & 7th grade candy sales.
12. Motion to approve disbursement from the Student Activities account in the amount of 798.40, payable to Gertrude Hawk Chocolates for the 5th grade candy sale.
13. Motion to approve disbursement from the Student Activities account in the amount of \$2,366.00, payable to Riverside Greenhouses, LLC for the 6th & 7th grade flower sale.
14. Motion to approve the transfer of excess surplus up to \$400,000 from the 16-17 fiscal year into tuition reserve.
15. Motion to approve the transfer 16-17 fiscal year-end Fund 30 interest up to \$200 into Fund 40.

**GREEN TOWNSHIP BOARD OF EDUCATION
REAPPOINTMENT AND REGULAR MEETING
MAY 17, 2017**

16. Motion to approve the State Contract Vendor List

WHEREAS, the Green Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Green Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Green Board of Education intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore,

BE IT RESOLVED, the Green Board of Education authorizes the **Business Administrator/Board Secretary** to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list for the 2017-2018 school year pursuant to all conditions of the individual State contracts; and

BE IT FURTHER RESOLVED, that the Green Board of Education Business Administrator/Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and

BE IT FURTHER RESOLVED, that the duration of the contracts between the Green Board of Education and the Referenced State Contract Vendors shall be from July 1, 2017 to June 30, 2018.

REFERENCED STATE CONTRACT VENDORS

Vendor	State Contract #
Ricoh USA, Inc.	40467/64039
Petroleum Traders	80915
Suburban Propane	79926
CDW Government	89849
Extel Communications	80807
Ebsco	86068
W.W. Grainger Inc.	79875
Hewlett Packard Company	88130
Home Depot	83930
Lowe's	82951

**GREEN TOWNSHIP BOARD OF EDUCATION
REAPPOINTMENT AND REGULAR MEETING
MAY 17, 2017**

NCS Pearson	85435
Northeast Communications Inc.	83898
WB Mason Co. Inc.	80975
Pitney Bowes	75237
School Specialty	80986
Cisco Systems	87720
Dell	89850/88796
Verizon Wireless	82583
Virco	83753

17. Motion to approve Extended School Year Programs for summer 2017 as recommended by the Child Study Team:

Student #051805: New Beginnings, 28 Dwight Place, Fairfield, NJ 07004. Program runs Monday through Friday from 7/10/17 to 8/18/17, from 8:45 until 2:45. Tuition is \$10,140.50. Personal aide cost is \$5400. Parent contract for transportation is needed.

Student #041706: Park Lake, 72 Academy Street, Rockaway, NJ 07866. Program runs on weekdays from 7/5/17 to 8/11/17, from 8:30 until 12:30. Tuition is \$3925. Personal aide cost is \$3445. Transportation will be provided by Sussex County Regional Transportation Cooperative.

Student #033102: (Ninth Grade), Newton High School, Newton, NJ. Program runs Monday through Thursday, 7/10/17 until 8/10/17, from 11:15 a.m. until 1:45 p.m. Tuition is not known. Newton provides a personal aide. Transportation is not needed.

Student #073006: Green Township Recreation Program, Greendell, NJ. This student will attend the program from 7/10/17 to 7/28/17, from 9:00 until 12 noon. Fees are \$140; field trips and arts and crafts may be additional. A personal aide is needed. ABA and instructional support will be provided for 2½ hours per week from 7/10/17 to 7/28/17. ABA will be provided for 3 hours per week and instructional support will be provided for 1.5 hours per week between 7/31/17 to 8/25/17. Transportation is not required.

Student #021407: Green Township Recreation Program, Greendell, NJ. This student will attend the program from 7/10/17 to 7/28/17, from 9:00 until 12 noon. Fees are \$140; field trips and arts and crafts may be additional. A personal aide is needed. ABA and instructional support will be provided for 2½ hours per week from 7/10/17

**GREEN TOWNSHIP BOARD OF EDUCATION
REAPPOINTMENT AND REGULAR MEETING
MAY 17, 2017**

to 7/28/17. ABA will be provided for 3 hours per week and instructional support will be provided for 1.5 hours per week between 7/31/17 to 8/25/17. Transportation is not required.

18. Motion to approve Out-of-District Placements for the 2017-2018 school year as recommended by the Child Study Team.

Student #121702: (Ninth Grade) Hunterdon Prep, 11 Spencer Lane, Annandale, NJ 08801. Tuition is \$44,658. Transportation will be provided by the Sussex County Regional Transportation Cooperative.

Student #051805: New Beginnings, 28 Dwight Place, Fairfield, NJ 07004. Tuition is \$61,525.10. Cost of a personal aide is \$32,760. Parent contract for transportation is needed.

Student #041706: Park Lake, 72 Academy Street, Rockaway, NJ 07866. Tuition is \$62,625. Cost of a personal aide is \$27,990. Additional hours of related services at \$104 per hour are to be determined. Transportation will be provided by the Sussex County Regional Transportation Cooperative.

19. BE IT RESOLVED THAT Green Township Board of Education, upon the recommendation of the Business Administrator, hereby awards and approves the attached contract with Maschio's Food Services Inc. for the 2017 – 2018 school year as follows:

Management Fee – Green Township Board of Education shall pay Maschio's an annual fee in the amount of \$6,885.00. The management fee shall be payable in monthly installments of \$688.50 per month commencing on September 1, 2017 and ending on June 30, 2018.

Guarantee Return – Maschio's guarantees a return to Green Township Board of Education in the amount of \$2,000. In the event the actual bottom line of the operational report (total revenue from all sources less program costs, including the management fee is below this amount, Maschio's shall be responsible for any shortfall as outlined in Section J (3) of the contract.

20. Motion to approve school lunch and milk prices for the 2017-2018 fiscal year as follows:

Lunch	\$2.85
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**GREEN TOWNSHIP BOARD OF EDUCATION
REAPPOINTMENT AND REGULAR MEETING
MAY 17, 2017**

Reduced Lunch	0.40
Adult Lunch	3.50
Milk	0.60
Extra Entrée with Lunch	2.25
Entrée Only	2.50

(Note: There is no increase over the prior year.)

**Motion to approve Operations items 2 thru 20 made by Mr. Fox, second by Mr. Ernst.
Motion approved unanimously by roll call vote.**

C. PERSONNEL – Mr. Jonathan Ernst, Chairperson

1. Motion to approve the following persons as members of the District Evaluation Advisory Committee (DEAC) for the 2017-2018 school year, as recommended by the Superintendent:

John Nittolo, Seth Cohen, John Paul Bollette, Brian Martin, Jennifer Cinotti and Carroll Clark
2. Motion to approve the following persons as members of the School Improvement Panel (ScIP) for the 2017-2018 school year, as recommended by the Superintendent:

John Nittolo, Seth Cohen, Brian Martin, Kelli McKeown and Aimee Castellana
3. Motion to approve the following persons as members of the Elementary & Secondary Education Act (ESEA) Accountability Action Plan Committee for the Green Township School District for the 2017-2018 school year, as recommended by the Superintendent:

John Nittolo, Seth Cohen, John Paul Bollette, Brian Martin, Jennifer Cinotti and Carroll Clark
4. Motion to approve the following persons as members of the Technology Committee for the Green Township School District for the 2017-2018 school year, as recommended by the Superintendent:

John Nittolo, Seth Cohen, Beverly Meyer, Kyle Mirena, and Patricia-Ann Cozzarelli
5. Motion to approve contract renewal for the 2017-2018 school year for staff members

**GREEN TOWNSHIP BOARD OF EDUCATION
REAPPOINTMENT AND REGULAR MEETING
MAY 17, 2017**

listed on the attached Personnel List “A”, Tenured Teachers List, as recommended by the Superintendent. (attachment)

6. Motion to approve contract renewal for the 2017-2018 school year for the non-tenured staff members listed on Personnel List “B”, Non-Tenured Teacher Recommendations for Renewal with Tenure, as per the recommendation of the Superintendent. (attachment)
7. Motion to approve contract renewal for the 2017-2018 school year for the non-tenured staff members listed on Personnel List “C”, Non-Tenured Teacher Recommendations for Renewal, as per the recommendation of the Superintendent. (attachment)
8. Motion to approve the position of Mathematics Coach/Teacher as per the attached job description, as recommended by the Superintendent. (attachment)
9. Motion to approve Ann Marie Van Sickle as Math Coach/Teacher for the 2017-2018 school year at Masters Step 10, salary to be based on the 2017-2018 salary guide, as recommended by the Superintendent.
10. Motion to approve David H. Miller, Jr. as Facilities Manager for the 2017-2018 school year at a salary of \$72,895.41, as recommended by the Superintendent. (attachment)

Tabled

11. Motion to approve Sallyann McCarty as Business Administrator/Board Secretary for the 2017-2018 school year at a salary of \$127,184.60, as recommended by the Superintendent. (attachment)

Tabled

12. Motion to approve Diane Schmidt as a Substitute School Nurse for the 2016–2017 school year, as recommended by the Superintendent.
13. Motion to approve Colleen Henry as a Substitute School Nurse for the 2016–2017 school year pending receipt of her Substitute School Nurse Certificate, as recommended by the Superintendent.

**GREEN TOWNSHIP BOARD OF EDUCATION
REAPPOINTMENT AND REGULAR MEETING
MAY 17, 2017**

14. Motion to approve Elizabeth Licata and Hena Chavarria as Substitute Custodians for the 2016-2017 and 2017-2018 school years pending receipt of their Criminal History Background Check transfer approvals, as recommended by the Superintendent.
15. Motion to approve Kelly Zaremski as a Substitute Teacher Assistant for the 2016-2017 school year, and to approve her as a Substitute Teacher for the 2016-2017 school year pending receipt of her Criminal History Background Check results, as recommended by the Superintendent.
16. Motion to approve Catherine Klingener and Jeorgi Smith as Substitute Teacher Assistants for the 2016-2017 school year pending receipt of their Criminal History Background Check results, and to approve them as Substitute Teachers for the 2016-2017 school year pending receipt of their Substitute Teacher Certificates, as recommended by the Superintendent.
17. Motion to approve Robert Borgognoni as a Substitute Teacher Assistant for the 2016-2017 school year, as recommended by the Superintendent.
18. Motion to approve carryover of five (5) unused 2016-2017 vacation days to the 2017-2018 school year for John Nittolo (in addition to carryover days allowed as per his contract), as recommended by the Superintendent.
19. Motion to approve carryover of five (5) unused 2016-2017 vacation days to the 2017-2018 school year for Susan D’Amato (in addition to carryover days allowed as per her contract), as recommended by the Superintendent.
20. Motion to approve the request from Angie Hawthorne for an extension of her maternity leave through the end of the 2016-2017 school year as per the correspondence, as recommended by the Superintendent.
21. Motion to approve the following as Summer Custodians for summer 2017, as recommended by the Superintendent:

Name	Summer 2017 Hourly Rate	Hours
Michael Bussow	\$12.50	40 hours/week
Elizabeth Licata	\$12.00	32 hours/week
Elyse Mirena	\$12.00	32 hours/week
Kyle Mirena	\$12.50	32 hours/week

**GREEN TOWNSHIP BOARD OF EDUCATION
REAPPOINTMENT AND REGULAR MEETING
MAY 17, 2017**

Cortland Rohsler	\$12.50	40 hours/week
Jason Saavedra	\$12.00	32 hours/week
Michael Spina	\$12.24	40 hours/week
Hena Chavarria*	\$12.00	32 hours/week
Ian Wolverton	\$12.00	32 hours/week

*pending receipt of her Criminal History Background Check transfer approval

(Note: Summer custodians will work from June 21, 2017 to September 1, 2017. There will be no paid holidays, sick or vacation time for summer custodians.

22. Motion to approve Seth Cohen as Principal/Coordinator of Instruction for the 2017-2018 school year at a salary of \$105,569.63, as recommended by the Superintendent. (attachment)

Tabled

23. Motion to approve the Superintendent’s Professional Learning Plan for 2016-2017, as recommended by the Superintendent. (attachment)
24. Motion to approve the following job descriptions, as recommended by the Superintendent. (attachments):

- Superintendent’s Secretary
- Assistant to the Business Administrator
- Main Office Secretary
- School Anti-Bullying Specialist
- District Anti-Bullying Coordinator
- Custodian
- Elementary Education Teacher
- School Library Media Specialist
- Special Education Teacher
- K-12 Subject Area Teacher
- Technology Coordinator
- K-12 Music Teacher
- School Nurse
- School Social Worker
- Speech Language Specialist
- Guidance Counselor
- Learning Disabilities Teacher-Consultant

**GREEN TOWNSHIP BOARD OF EDUCATION
REAPPOINTMENT AND REGULAR MEETING
MAY 17, 2017**

- School Psychologist
- School Physician
- Child Study Team Coordinator

Tabled

25. Motion to approve the 2017 summer work schedule for the following professional staff members at their 2017-2018 hourly rate subject to contract approval, as recommended by the Superintendent:

Name	Position	Schedule	Summer Salary
Carroll Clark	Psychologist/Coordinator	20 days	\$8,759.40
Tiffany Lutz	LDTC	3 days	\$1,118.91
Karen Williams	Social Worker	3 days	\$1,313.91
Lori Sanchez	CST Secretary	8 days	\$666.56

**Motion to approve Personnel items 1 thru 25 made by Mr. Ernst, second by Mrs. Jones.
Motion carried as follows:**

	Dr. C	JC	AMC	MRF	JOG	MPR	JE	DKJ	NHD
Yes	X	Yes to the rest	X	X	X	X	X	X	X
No									
Abstain		15							
Absent									

Personnel items 10, 11, 22 & 24 were tabled.

D. POLICY COMMITTEE REPORT – Mrs. Jennifer Cinotti, Chairperson

1. Motion to approve the following Board policies and regulations:

- P2460 Special Education (revised)
- R2460 Special Education (revised)
- R2460.1 Special Education – Location, Identification, and Referral (revised)
- R2460.8 Special Education – Free and Appropriate Public Education (revised)
- R2460.9 Special Education – Transition from Early Intervention Programs to Preschool Programs (Revised)

**GREEN TOWNSHIP BOARD OF EDUCATION
REAPPOINTMENT AND REGULAR MEETING
MAY 17, 2017**

- R2460.15 Special Education – In-Service Training Needs for Professional and Paraprofessional Staff (New)
- R2460.16 Special Education – Instructional Material to Blind or Print-Disabled Students (for re-adoption)
- P2467 Surrogate Parents and Foster Parents (Revised)

Motion to approve new and revised Board policies and regulations made by Mrs. Cinotti, second by Mr. Fox. Motion approved unanimously by roll call vote.

X. REAPPOINTMENT BUSINESS – SUMMARY MOTIONS

1. Motion to appoint Linda Padula as Treasurer of School Funds for the ensuing year, 2017-2018.
2. Motion to appoint Sallyann McCarty as Board Secretary for the 2017-2018 fiscal year.

Motion to approve Reappointment items 1 and 2 made by Mr. Ernst, second by Mrs. Jones. Motion approved unanimously by roll call vote.

Bank and Financial Designations – Agenda items 3 - 12

3. Motion to designate TD Bank as the depository for the following accounts
 - Operating
 - Payroll
 - Agency
 - Petty Cash
 - Unemployment
 - Bond/Construction Account
 - Child Care
 - FSA Account
4. Motion to designate Lakeland Bank as the depository for the following accounts:
 - Student Activity
 - Cafeteria
5. Motion to authorize the signatories as follows:

**GREEN TOWNSHIP BOARD OF EDUCATION
REAPPOINTMENT AND REGULAR MEETING
MAY 17, 2017**

<u>BANK</u>	<u>DESCRIPTION</u>	<u>SIGNATORIES</u>
TD Bank	Operating (Treasurer)	(3) President or Vice-President Board Secretary Board Treasurer
TD Bank	Payroll	(1) Board Treasurer or Board Secretary
TD Bank	Payroll Agency	(1) Board Secretary or Treasurer
Lakeland Bank	Student Activity	(1) Board Secretary or Superintendent
TD Bank	Petty Cash Checking	(1) Board Secretary
TD Bank	Unemployment Fund	(1) Board Secretary
Lakeland Bank	Cafeteria	(1) Board Secretary
TD Bank	Bond/Construction	(1) Board Secretary
TD Bank	Child Care	(1) Board Secretary
TD Bank	FSA Account	(1) Board Secretary or Superintendent

6. Motion to approve the use of facsimile signatures with the verbal permission of the signatories.
7. Motion to approve authorization of the Board Secretary/Business Administrator to invest the funds of the Board at the most advantageous rate and institution in compliance with all state laws and regulations.
8. Motion to permit the Board Secretary/Business Administrator to audit and approve any account and demand for payment prior to presentation to the Board up to \$500 and interfund payroll reimbursements for the cafeteria and child care enterprise funds. Any such approval shall be presented to the Board for ratification at their next meeting as per NJSA 18A:19-4.1. Anticipated payments in excess of the \$500 that might occur in the time frame after the board meeting but before the next Board meeting will be approved by a Board motion for a dollar amount not to exceed.
9. Motion to approve the renewal of the establishment of a Board Secretary's petty cash checking account for 2017-2018 in the amount of \$350.00 to be used for general office expense, workshops/seminars and other items requiring payment in advance and limited to \$150.00 or under per expenditure as per policy #6620.

**GREEN TOWNSHIP BOARD OF EDUCATION
REAPPOINTMENT AND REGULAR MEETING
MAY 17, 2017**

10. Motion to approve Superintendent's petty cash for 2017-2018 in the amount of \$200.00 to be distributed as cash with a \$150.00 maximum per expenditure as per Green Township Board of Education policy #6620.
11. Motion to approve the bonding of the Board Secretary, Treasurer of School Monies and all other employees as deemed necessary for the 2017-2018 school year as per State Law requirements.
12. Motion to approve Sallyann McCarty as Public Agency Compliance Officer. The P.A.C.O. is the liaison between the Division and the Public Agency and is the Public Agency point of contact for all matters concerning implementation and administration of the statute. The P.A.C.O. is also responsible for administering contracting procedures pertaining to equal employment opportunity regarding both the Public Agency and the service providers. The service provider shall include but shall not be limited to goods and services vendors, professional service vendors and construction contractors. As such, the P.A.C.O. must have the authority to recommend changes to effectively support the implementation of the statute and its regulations.

Motion to approve Reappointment items 3 thru 12 made by Mr. Ernst, second by Dr. Cercone. Motion approved unanimously by roll call vote.

Board Business Designations – Agenda items 13 - 15

13. Motion to designate the following as legal newspapers for legal notices and advertising:

New Jersey Herald (Primary)
Township Journal – Straus News (Secondary)
14. Motion to approve the following locations for posting all legal notices:

Greendell Post Office
Tranquility Post Office
Green Hills School
Green Township Board Office
Green Township Municipal Building
15. Motion to operate as a Board under the committee system comprised of the following committees:

**GREEN TOWNSHIP BOARD OF EDUCATION
REAPPOINTMENT AND REGULAR MEETING
MAY 17, 2017**

b. School Physician	Dr. Sanjay Jain
c. Insurance Fund	School Alliance Insurance Fund (SAIF)
d. District Architect	DMR Architects
e. Environmental Consultants	RK Occupational & Environmental Analysis, Inc.
f. Board Attorney	Schenck, Price, Smith & King (attachment)
g. Bond Attorney	McManimon & Scotland, L.L.C.
h. Board Auditor	Nisivoccia & Co., L.L.P.
i. Accounting Software Provider	CDK Systems
j. Payroll Computer Service Provider	R & L Datacenters, Inc.
k. Insurance Agent of Record	The Morville Agency
l. Medical Insurance Agent of Record	Brown & Brown Benefit Advisors

20. Motion to appoint John Nittolo as Affirmative Action Officer for Green Hills School for the 2017-2018 school year, with no additional stipends or salary.
21. Motion to appoint Seth Cohen as Attendance Officer for Green Hills School for the 2017-2018 school year, with no additional stipends or salary.
22. Motion to adopt all existing Board policies, textbooks, administrative regulations, library books and curriculum for the 2017-2018 school year which have been in effect during the present school year, subject to revision and constant review by the Board of Education.
23. Motion to allow the following tax shelter investment carriers to market their product to the employees. Investments may be made through payroll deductions at employee's request.

AXA – Equitable 403B
Lincoln Financial

**Motion to approve Reappointment items 19 thru 23 made by M. Ernst, second by Mr. Fox.
Motion approved unanimously by roll call vote.**

XI. PUBLIC PARTICIPATION ON NEW BUSINESS TOPICS

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right

**GREEN TOWNSHIP BOARD OF EDUCATION
REAPPOINTMENT AND REGULAR MEETING
MAY 17, 2017**

thereafter not to respond. Members of the public are asked to state their name and address for the record.

PTA President asked about the Board's opinion on the facility on Pequest Road. Mr. Scott Guzzo mentioned the playground rules.

There was a brief discussion regarding Board goals as follows;

- We could possibly complete them at the June meeting.
- We have used the district's goals as Board goals. They need to be updated.

XII. CLOSED MEETING MOTION

The Board of Education of the Green Township School District in the County of Sussex will adjourn into closed meeting to discuss item(s) which fall within an exception of our open meetings policy and permits the Board to have private discussion, since it deals with specific exceptions contained in

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney-client privilege and personnel – employment matters affecting a specific prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

Motion to enter into executive session made Mr. Ernst, second by Mrs. Cooke. Motion verbally approved all.

Board entered into executive session at 9:07pm.

**GREEN TOWNSHIP BOARD OF EDUCATION
REAPPOINTMENT AND REGULAR MEETING
MAY 17, 2017**

XIII. RECONVENE & ADJOURNMENT

Motion to adjourn the meeting was made by Mr. Ernst, second by Mrs. Cooke. The motion was verbally approved by all.

Board adjourned meeting at 9:54pm.

Respectfully submitted,

Sallyann McCarty
Board Secretary