

GREEN TOWNSHIP BOARD OF EDUCATION REGULAR MEETING

August 23, 2017



I. CALL TO ORDER

A. FLAG SALUTE

Mrs. Ann Marie Cooke, Vice-President, called the meeting to order at 7:31 pm in the music room at Green Hills School.

B. MEETING ANNOUNCEMENT

“This is a regular meeting of the Green Township Board of Education held for the purpose of transacting appropriate Board business. In compliance with Chapter 31, Laws of 1975, the New Jersey Herald was properly notified and copies of the agenda of this meeting were appropriately posted and made available for the public.

C. ROLL CALL

Mr.	Jonathan Ernst- President	JE	absent
Mrs.	Ann Marie Cooke-Vice -President	AMC	present
Dr.	Joseph Cercone	Dr.C	present
Mrs.	Jennifer Cinotti	JC	present
Mr.	Matthew Fox	MRF	present
Mrs.	Denise Kelly-Jones	DKJ	present
Mr.	John O’Gorman	JOG	present
Mr.	Noah Haiduc-Dale	NHD	present
Mr.	Michael Rose	MPR	present
Mr.	John Nittolo, Superintendent		present
Mrs.	Sallyann McCarty, SBA		present

D. MISSION STATEMENT

Our mission at Green is to educate every student in a safe and secure environment to become a confident and caring life-long learner, who can communicate and contribute positively to the changing needs of society. The district, in cooperation with the community, will provide an academic environment that values excellence, initiative, and diversity of our students and community, while supporting a program of studies that is congruent with the New Jersey Student Learning Standards.

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II. EDUCATIONAL PRESENTATION

Curriculum Presentation – Aimee Castellana and Ann Marie Van Sickle

III. CORRESPONDENCE – Mrs. McCarty

Department of Agriculture (attachment)

IV. PUBLIC PARTICIPATION ON AGENDA TOPICS

This public session is designed for members of the public to speak on this evening's agenda topics. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Length of comments may be limited to three minutes to the individual who has been recognized by the board president. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

None

V. VARIOUS REPORTS

A. NEWTON BOARD OF EDUCATION UPDATE – Mrs. Cooke

July 25, 2017

Board Offices

School Business Administrator/Board Secretary Report: Auditorium and Nurse's office renovations going well.

Board Business: Approved a resolution providing for the submission of a special ballot question for a proposed aggregate \$18,950,000. School Facilities Renovation and Expansion Project. Election to be held September 26, 2017. Nine (9) member vote.

Approved awarded State Aid of "final eligible costs" of the project \$5,758,872. The State has agreed to provide annual debt service aid in the amount of 53.7532% of the annual bond debt service allocable to such final eligible costs. Net total bond annual debt service is 16.3355%. Nine (9) member vote.

Approved the return of \$221,748. to taxpayers as received from the State Appropriations Act.

Committee of the Whole: Approved District Goals.

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Board Offices

School Business Administrator/Board Secretary Report: Auditorium – work lights complete, theatrical light installment next. Nurse’s office – renovations done, furniture delivery imminent.

Audit presentation scheduled for 2nd meeting in September.

Board Business:

Approved revised School Safety & Security Plans and Emergency Protocols.
Approved submission of Superintendent’s merit goal for 2017-2018 to the Executive County Superintendent.
Approved new job description for School Security Monitor.
Approved revised staff evaluation procedures.
Approved rubrics for staff evaluation.
Approved members to the NHS Improvement Panel.
Approved members to the District Evaluation Advisory Committee.

New Board Business:

Introduced new Board Member Use of Internet Social Networks and Other Forms Electronic Communications Policy.

Committee of the Whole:

Discussion of Referendum Communications.

Next meeting:

Tuesday, September 12, 2017 at 7:00 pm.

B. PTA UPDATE – Mrs. Jones

No general membership meeting until 9/18/17.

C. BOARD PRESIDENT’S REPORT – Mr. Ernst

No report

D. SUPERINTENDENT’S REPORT – Mr. Nittolo

School:

- PARCC score reports uploaded- student reports shipped Aug 17th
- Setting emergency drills and fire drill dates
- NJHS (National Junior Honor Society) application in process
- One-to-one computer initiative for 5th and 8th grade
- Multi-subject curriculum being updated and approved for Aug. 23 meeting. Will be reapproved 4 times throughout the year
- All online mandatory training through SafeSchools is available for teachers
- Multiple family tours- school choice and new residents

Community:

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- JCP&L planned power outage for Aug. 14 and 15

Actions:

- National Junior Honor Society application for grades 6-8

NJDOE

- Contacted NJDOE (Nancy Ballard) with Needs assessment issues concerning carryover of funding of Title I, therefore will be accepting the new ESSA funding concerning Title I, II and IV:
- Completing NJ ASK online score reports- available Aug. 7
- 3 year plan ELL (Limited English)...updated for survey and Access assessment
- Mandatory training schedule and courses developed
- School safety team- selected and ready for approval
- QSAC process has begun

Meetings:

- Invited to screening of Re:thinking documentary in Washington DC
- Standards based report cards- Andover w/coaches and teachers- pilot program this year. Full implementation next year.

E. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT – Mrs. McCarty

- NJ School Board Convention, last week in October
- Board member open seat will be a write-in

VI. DISCUSSION/ACTION ITEMS

None

VII. UNFINISHED BUSINESS

None

VIII. BOARD BUSINESS

A. Motion to accept minutes of the following meetings:

1. Regular meeting of July 19, 2017.
2. Executive meeting of July 19, 2017.

B. Motion to affirm the Superintendent's decisions regarding HIB incidents as reported to the Board of Education on July 19, 2017.

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Motion to approve Board Business items A and B made by Mr. Haiduc-Dale, second by Mrs. Cinotti.

Motion carried as follows:

	Dr. C	JC	AMC	MRF	JOG	MPR	JE	DKJ	NHD
Yes	X	X	X			X		X	X
No									
Abstain				X	X				
Absent							X		

IX. COMMITTEE REPORTS

A. CURRICULUM – Mr. John O’Gorman, Chairperson

1. Motion to approve discarding of the following outdated textbooks:

McDougal Littell Reading Literature Red Level – 5 copies
ISBN 0-86609-929-8 - copyright 1989

McDougal Littell The Writer’s Craft Red Level – 11 copies
ISBN 0-8123-7856-3 - copyright 1994

MacMillan/McGraw-Hill Primary Dictionary – 15 copies
ISBN 0-02-195002-4 - copyright 1991

Scott Foresman Social Studies – Communities – 66 copies, 1 teacher edition
ISBN 0-328-07570-1 - copyright 2005

Glencoe Mathematics Applications & Concepts Course 1 – 59 copies,
ISBN 0-07-869668-2 - copyright 2006 3 teacher editions

Glencoe Mathematics Applications & Concepts Course 2 – 48 copies
ISBN 0-07-869668-2 - copyright 2006

2. Motion to approve the following QSAC compliant curriculums: (attachments sent in separate email)

Mathematics	K-8
Language Arts	K-8
Science	K-4
World Language	K-8
Health & Physical Education	K-8
Performing Arts	K-8

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Motion to approve Curriculum items 1 and 2 made by Mr. O’Gorman, second by Mrs. Cinotti. Motion approved unanimously by roll call vote with Mr. Ernst being absent.

B. OPERATIONS – Mr. Matthew Fox, Chairperson

1. Motion to approve the General Fund bills list for August 1, 2017 through August 31, 2017 for a total of \$786,904.00. (attachment)
2. Motion to retroactively approve the supplemental General Fund bills list for July 31, 2017 for a total of \$75,006.16. (attachment) (Note: This was for contractual retro pay.)
3. Motion to approve the attached disbursements for August 2017 from the Student Activities Account in the amount of \$9,777.73 and the Business Office Petty Cash Account in the amount of \$75.00. (attachment)
4. Motion to retroactively approve a change to Operations motion #23 in the July 19th minutes as follows:

From:

BE IT FURTHER RESOLVED that revised A4F's will be distributed as soon as possible to the following: County Board of Taxation, **Newton** Tax Assessor, NJ Division of Local Governmental Services, **Newton** Town Clerk and the Executive County Superintendent.

To:

BE IT FURTHER RESOLVED that revised A4F's will be distributed as soon as possible to the following: County Board of Taxation, **Green** Tax Assessor, NJ Division of Local Governmental Services, **Green** Town Clerk and the Executive County Superintendent.

5. Motion to approve Applied Behavioral Consulting, LLC for 2017-2018 for Analysis and Consulting services relating to ABA for Green district students. Associate fee is \$90.00 per hour.
6. Motion to approve Agreement for Ancillary Educational Services as needed with Sussex County Educational Services Commission for 2017-2018. (attachment)
7. Motion to approve an increase in the sports referee fee per game from \$65.00 to \$70.00 for the 2017-2018 school year as per the New Jersey Interscholastic Athletic Association.

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8. Motion to approve Chapter 192-193 Nonpublic Services Agreement with Sussex County Educational Services Commission for 2017-18. (attachment)
9. Motion to approve Nonpublic Nursing Services Agreement with Sussex County Educational Services Commission for 2017-18. (attachment)
10. Motion to approve the joint transportation agreement between Green Township Board of Education and the North Warren Regional Board of Education to allow the transportation of one Green student for the school year 2017-2018 as follows:

Jointure Route#	Host District	Joiner District	Destination	Joiner Cost
112	North Warren Regional	Green	North Warren Reg. HS	\$558.44

11. Motion to approve the bus stops for Green Hills School and Newton High School for the 2017-2018 school year.
12. Motion to approve the Sussex County Technical School tuition contract for 2017-18 school year. Tuition costs per student \$2,184.00 times daily enrollment of 8.0 students.
13. Motion to approve district professional development travel and expense reimbursement for Sallyann McCarty and John Nittolo to attend the 2017 Annual NJSBA Workshop in Atlantic City, New Jersey on October 23-26, 2017, in accordance with Green Township Board of Education Expense Policies and A-5.

Lodging fees not to exceed \$130.00 per night/per person and \$14 occupancy fee) rate. Registration is \$300.00 fee per person, and actual food & miscellaneous reimbursement not to exceed the federal per diem rate for Meals & Incidental Expenses (\$64.00 per day and \$48.00 per half day). Mileage reimbursement will be paid at the rate of \$.31 per mile. Parking and tolls will be reimbursed with receipts.
14. Motion to approve payment of \$796.00 to Andover Regional School District for Green Township School District's portion of the cost for the professional development program by Dr. Robert Zywicki (Rutgers Center for Effective School Practices) on Standards-Based Report Cards 2.0 held on August 14, 2017. (Attending from Green were John Nittolo, Aimee Castellana, Angie Hawthorne and Karen Bessin.)
15. Motion to approve the professional development and reimbursement for Sallyann McCarty to attend the Morris/Sussex chapter CPA season pass events for \$400.

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16. Motion to approve the professional development NJASBO subscription pass for the 17-18 fiscal year for Sallyann McCarty for \$900.
17. Motion to approve the professional development and reimbursement for Sallyann McCarty to attend the Essex chapter CPA season pass events for \$395.
18. Motion to approve the acceptance of the ESSA FY 2018 grant funds as follows:

Grant	Amount
Title I Part A	\$18,911.
Title II Part A	\$8,927.
Title IV Part A	\$10,000.

Motion to approve Operations items 1 thru 18 made by Mr. Fox, second by Mr. Rose. Motion approved unanimously by roll call vote with Mr. Ernst being absent.

C. PERSONNEL – Mr. Jonathan Ernst, Chairperson

1. Motion to reapprove Substitute Teachers/Teacher Assistants as per the attached list for the 2017-2018 school year, as recommended by the Superintendent. (attachment)
2. Motion to reapprove Substitute Teacher Assistants as per the attached list for the 2017-2018 school year, as recommended by the Superintendent. (attachment)
3. Motion to reapprove Substitute School Nurses as per the attached list for the 2017-2018 school year, as recommended by the Superintendent. (attachment)
4. Motion to reapprove Substitute Custodians as per the attached list for the 2017-2018 school year, as recommended by the Superintendent. (attachment)
5. Motion to approve Mary Fisk and Raquel Spooner as Substitute Teachers/Teacher Assistants for the 2017-2018 school year, as recommended by the Superintendent.
6. Motion to approve Elizabeth Viersma as a Substitute Teacher/Teacher Assistant for the 2017-2018 school year pending receipt of her Criminal History Background Check approval, as recommended by the Superintendent.
7. Motion to approve Joseph Piccotti and Samantha Shea as Substitute Teacher Assistants and Substitute Child Care Assistants for the 2017-2018 school year, pending receipt of their Criminal History Background Check approvals, as recommended by the Superintendent.

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8. Motion to approve Elizabeth Licatta as a Substitute Teacher Assistant and Substitute Child Care Assistant for the 2017-2018 school year, as recommended by the Superintendent.
9. Motion to approve Jonathon Borgognoni as a Substitute Child Care Assistant for the 2017-2018 school year, pending receipt of his Criminal History Background Check approval, as recommended by the Superintendent.
10. Motion to approve Cynthia Ray, Jeorgi Smith, and Ana Velez as Substitute Child Care Assistants for the 2017-2018 school year, as recommended by the Superintendent.
11. Motion to approve the Superintendent's Merit Goals for John Nittolo for the 2017-2018 school year. (attachments)
12. Motion to approve the revised Superintendent's job description. (attachment)
13. Motion to approve the following persons as members of the Green Hills School Safety Team for the 2017-2018 school year, as recommended by the Superintendent:

John Nittolo, (Principal), Elizabeth Dunbar, Tiffany Lutz, Jennie Eisenmenger
14. Motion to approve Jennifer Thompson as Principal for the 2017-2018 school year at the annual salary of \$95,000.00, prorated, pending receipt of her criminal history background check approval, as recommended by the Superintendent.
15. Motion to accept the resignation of Lisa Guzzo, Teacher Assistant, effective immediately, as recommended by the Superintendent. (attachment)

**Motion to approve Personnel items 1 thru 15 made by Dr. Cercone, second by Mrs. Fox.
Motion carried as follows:**

	Dr. C	JC	AMC	MRF	JOG	MPR	JE	DKJ	NHD
Yes	1-12 & 15	X	X	X	X	X		2-15	X
No	13 & 14								
Abstain								1	
Absent							X		

D. POLICY COMMITTEE REPORT – Mrs. Jennifer Cinotti, Chairperson

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1. Motion to approve for adoption the following policies and regulations:
(attachments)

P1240	Evaluation of Superintendent
R1240	Evaluation of Superintendent
P3126	District Mentoring Program
R3126	District Mentoring Program
P3221	Evaluation of Teachers
R3221	Evaluation of Teachers

Motion to approve the adoption of policies and regulations presented, made by Mrs. Cinotti, second by Mrs. Jones. Motion approved unanimously by roll call vote with Mr. Ernst being absent.

X. PUBLIC PARTICIPATION ON NEW BUSINESS TOPICS

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Members of the public are asked to state their name and address for the record.

None

XI. CLOSED MEETING MOTION

The Board of Education of the Green Township School District in the County of Sussex will adjourn into closed meeting to discuss item(s) which fall within an exception of our open meetings policy and permits the Board to have private discussion, since it deals with specific exceptions contained in

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney-client privilege

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and personnel – employment matters affecting a specific prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

Motion to enter into executive session made by Mr. Fox, second by Mrs. Jones. Verbal all in favor.

Board entered into executive session at 8:35 pm.

XII. RECONVENE & ADJOURNMENT

The Board reconvened from Executive Session at 9:49pm.

A motion to adjourn the meeting was made by Mrs. Cooke, second by Mrs. Cinotti with a verbal all in favor.

Board adjourned meeting at 9:49 pm.

Respectfully submitted,



Sallyann McCarty
Board Secretary