

**GREEN TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
October 18, 2017**

I. CALL TO ORDER

A. FLAG SALUTE

Mr. Jonathan Ernst, President, called the meeting to order at 7:33pm in the music room at Green Hills School.

B. MEETING ANNOUNCEMENT

“This is a regular meeting of the Green Township Board of Education held for the purpose of transacting appropriate Board business. In compliance with Chapter 31, Laws of 1975, the New Jersey Herald was properly notified and copies of the agenda of this meeting were appropriately posted and made available for the public.

C. ROLL CALL

Mr.	Jonathan Ernst- President	JE	present
Mrs.	Ann Marie Cooke-Vice -President	AMC	present
Dr.	Joseph Cercone	Dr.C	present
Mrs.	Jennifer Cinotti	JC	present
Mr.	Matthew Fox	MRF	present
Mrs.	Denise Kelly-Jones	DKJ	present
Mr.	John O’Gorman	JOG	present
Mr.	Noah Haiduc-Dale	NHD	present
Mr.	Michael Rose	MPR	present
Mr.	John Nittolo, Superintendent		absent
Mrs.	Sallyann McCarty, SBA		present

D. MISSION STATEMENT

Our mission at Green is to educate every student in a safe and secure environment to become a confident and caring life-long learner, who can communicate and contribute positively to the changing needs of society. The district, in cooperation with the community, will provide an academic environment that values excellence, initiative, and diversity of our students and community, while supporting a program of studies that is congruent with the New Jersey Student Learning Standards.

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II. EDUCATIONAL PRESENTATIONS

- A. 2016-2017 PARCC/NJASK Data Presentation – Aimee Castellana and Ann Marie VanSickle
- B. Benefits of 1:1 Computing – Beverly Meyer – postponed until next month.
- C. Green Hills School PLC and PAC Update – Jennifer Thompson
- D. OnCourse School Management Software – Jennifer Thompson

III. CORRESPONDENCE

None

IV. PUBLIC PARTICIPATION ON AGENDA TOPICS

This public session is designed for members of the public to speak on this evening's agenda topics. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Length of comments may be limited to three minutes to the individual who has been recognized by the board president. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

None

V. VARIOUS REPORTS

- A. NEWTON BOARD OF EDUCATION UPDATE – Mrs. Cooke

September 26, 2017:

Presentations: Audit Presentation by Heidi Wohlleb of Nisivoccia & Company, LLP
No findings

Student Achievement and Growth Data and School Improvement Goals –
Both available on website.

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Board Business: Approved the 2017 Audit Report as presented.
All other agenda motions passed.

Committee of the Whole: Received notification of Referendum Vote:
Yes 238
No 959
25% Voter Turnout

October 17, 2017:

*Observed a Moment of Silence
in memory of two students who passed.*

Superintendent's Report: EVVRS – HIB Report; available on website.
NHS Violence 1
Vandalism 1
Weapons 0
Substance Abuse 6
HIB 3

School Business Administrator/Board Secretary Report: Auditorium lighting and sound upgrade wrapping up.

Board Business: Approved resignations for purposes of retirement:
Nancy VanHorn, Special Ed effective 11/30/17
Elizabeth Legon, World Language effective 12/31/17
Approved a resolution to continue Cost Reimbursement for Food Services Management Services.

New Board Business: Dr. Greene met with Newton Mayor and Town Manager regarding collaboration in forming a coalition regarding Equitable School Funding.

Next Meeting: Tuesday, November 14, 2017 at 7:00 pm.

B. PTA UPDATE – Mrs. Jones

- No general meeting
- Monday, October 30 @ 6:30pm – Meet the Candidates

3 OF 11

Regular Meeting
9/20/17

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C. BOARD PRESIDENT'S REPORT – Mr. Ernst

No report

D. SUPERINTENDENT'S REPORT – Mr. Nittolo

No report

BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT – Mrs. McCarty

No report

VI. DISCUSSION/ACTION ITEMS

None

VII. UNFINISHED BUSINESS

Friday News & Notes going out was discontinued. It should be continued.

VIII. BOARD BUSINESS

A. Motion to accept minutes of the following meetings:

1. Regular meeting of September 20, 2017.
2. Executive meeting of September 20, 2017.

B. Motion to affirm the Superintendent's decisions regarding HIB incidents as reported to the Board of Education on September 20, 2017.

C. Motion to approve the Green Township School District Nursing Services Plan for the 2017-2018 school year. (attachment)

D. Motion to approve the New Jersey Single Accountability Continuum (NJQSAC) Statement of Assurance for School Year 2017-2018 and to attest to the accuracy of the responses. (attachment)

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E. Motion to approve John Nittolo as the School Safety Specialist for Green Township School District for the 2017-2018 school year, as per the attached description. (attachment)

Motion to approve Board Business items A thru E made by Mr. Ernst, second by Mrs. Cooke.

Motion carried as follows:

	Dr. C	JC	AMC	MRF	JOG	MPR	JE	DKJ	NHD
Yes	X	X	B-D	X	X	B-D	X	X	X
No									
Abstain			A			A			
Absent									

IX. COMMITTEE REPORTS

A. CURRICULUM – Mr. John O’Gorman, Chairperson

1. Motion to approve the following requests to attend a professional conference:

<u>Staff Member</u>	<u>Conference Name</u>	<u>Provider/Location</u>	<u>Date</u>	<u>Costs</u>	
Aimee Castellana	Rutgers Conference on Reading & Writing	Rutgers University / Hyatt New Brunswick	10/27/17	Registration Mileage <i>Total</i>	\$180.00 \$28.52 \$208.52
Beth Voris	G Suite Level 2 Certification & PBL via G Suite	Center for Effective School Practices, Rutgers Grad School of Education / Andover Regional SD	11/7/17 & 11/8/17	Registration Mileage <i>Total</i>	\$275.00 \$275.00
Deb Ronsini	PSAHPERD Health & Physical	Valley Forge, PA	11/16/17 & 11/17/17	Registration Mileage <i>Total</i>	\$145.00 \$56.73 \$201.73

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	Education State Convention				
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2. Motion to approve proposed field trips for the 2017-2018 school year as per the attached schedule. (attachment)

Motion to approve Curriculum items 1 and 2 made by Mr. O’Gorman, second by Mrs. Jones. Motion approved unanimously by roll call vote.

B. OPERATIONS – Mr. Matthew Fox, Chairperson

1. Motion to approve the General Fund bills list for October 1, 2017 through October 31, 2017 for a total of \$1,180,068.78. (attachment)
2. Motion to approve the attached disbursements for October 2017 from the Student Activities Account in the amount of \$864.19 and the Business Office Petty Cash Account in the amount of \$96.35. (attachment)

September 2017 Financial Reports (attachment)

3. Motion to accept the preliminary Board Secretary’s monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of September 30, 2017 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1.
4. Pursuant to N.J.A.C. 6A:23A-16.10 the Green Township School District Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports certify that as of September 30, 2017 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2. and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
5. Motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of September 2017.
6. Motion to approve transfers for September 2017.
7. Motion to approve district professional development travel and expense reimbursement for Angie Hawthorne to attend the RTI at Work Institute hosted by

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Solution Tree in New Orleans, LA, on April 10th & 11th in accordance with Green Township Board of Education Expense Policies and A-5. The purpose of this event is to learn strategies that improve staff and student performance.

Lodging fees not to exceed \$234.00 per night at the designated conference hotel the Hilton New Orleans Riverside for 2 nights. Registration is \$669.00 food & miscellaneous reimbursement not to exceed the federal per diem rate for Meals & Incidental Expenses (\$64.00 per day and \$48.00 per half day). Air fare and taxi services will be paid by the employee.

8. Motion to approve the joint transportation agreement between Green Township Board of Education and the Newton Board of Education to allow the transportation of one Newton student for the school year 2017-2018 as follows:

Jointure Route#	Host District	Joiner District	Destination	Joiner Cost
4	Green	Andover Twp.	Newton HS	\$186.88

9. Motion to approve the amendment for the NCLB/ESEA FY 2018 grant to include the 16-17 carryover as follows:

	Grant	Carry Over	Amended
Title I Part A	\$18,911	\$17,663	\$36,574
Title II Part A	\$8,927	\$432	\$9,359

10. Motion to approve Newton Board of Education special education tuition (IEP) contracts for the 2017-2018 fiscal year the following:

-Student number 1207: Speech Therapy \$500.00, ABA Consult \$7,700.00, OT Services \$187.50 and Personal Aide \$15,019.01 for a total of \$23,406.51.

-Student number 0520: Tuition \$18,000.00, Speech Therapy \$1,000.00, ABA Consult \$1,100.00, OT Services \$375.00 and Personal Aide \$25,516.83 for a total of \$45,991.83.

-Student number 0417: Tuition \$18,000.00, Speech Therapy \$1,750.00, OT Services \$2,250.00, Physical Therapy \$4,250.00 and Personal Aide \$5,006.37 for a total of \$31,256.37.

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-Student number 0331: Tuition \$18,000.00 and Speech Therapy \$1,000.00 for a total of \$19,000.00.

11. Motion to approve district professional development travel and expense reimbursement for Aimee Castellana to attend the Powerful Strategies to Boost the Success of Your Struggling Readers seminar hosted by the Bureau of Educational Research in Cherry Hill NJ in accordance with Green Township Board of Education Expense Policies and A-5. The purpose of this seminar is to learn and collaborate about additional instructional strategies to assist struggling and early readers so they may achieve success.

Registration is \$239; there are no lodging fees and no per diem. Mileage reimbursement will be paid at the rate of \$.31 per mile. Parking and tolls will be reimbursed with receipts.

12. Motion to approve the resolution for Cost reimbursement for Food Services Management Services. (attachment)
13. Motion to approve Manhattan Welding Company, Inc., 1434 Chestnut Avenue, Hillside NJ 07205 for Boiler Maintenance Repair & Emergency replacement services. This is awarded under the Middlesex Regional Educational Services Commission NJ State approved cooperative pricing system #65MCESCCPS Boiler Maintenance, repair & emergency replacement – Time and material Bid #MRSEC 15/16-52 – bid term 1/18/16-1/17/18-with extensions as permitted by law.
14. Motion to approve disbursement from the Student Activities account in the amount of 580.00, payable to Skylands Performing Arts Center, Inc. for the trip to Newton Theatre, also on this agenda.

**Motion to approve Operations items 1 thru 14 made by Mr. Fox, second by Mr. Rose.
Motion carried as follows:**

	Dr. C	JC	AMC	MR F	JOG	MPR	JE	DKJ	NHD
Yes	X	X	X	X	X	X	1-12,14	X	X
No			Ck 23579						
Abstain							13		
Absent									

C. PERSONNEL – Mr. Jonathan Ernst, Chairperson

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1. Motion to approve Kellie Mokrzycki as a Substitute Teacher/Teacher Assistant for the 2017-2018 school year, pending receipt of her Criminal History Background Check approval, as recommended by the Superintendent.
2. Motion to approve Elena Dunaevsky as a Substitute Teacher Assistant and Substitute Child Care Assistant for the 2017-2018 school year, pending receipt of her Criminal History Background Check approval, as recommended by the Superintendent.
3. Motion to approve Chelsea Conklin as a Substitute Child Care Assistant for the 2017-2018 school year, pending receipt of her Criminal History Background Check approval, as recommended by the Superintendent.
4. Motion to approve the following staff members as chaperones for the 6th grade camping trip on November 6-8, 2017 at the overnight stipend rate of \$110.00 per person per night for two nights, as recommended by the Superintendent: Chris Hitzel, Susan Stobie, Kyle Mirena, Sam Morales, Diana Minervini, Cindy Bresney, Kerry Burneyko (school nurse) and Beth Voris (acting administration).
5. Motion to approve the following chaperones for the 6th grade camping class trip that have completed their criminal history reviews, as recommended by the Superintendent.

<u>Name</u>	<u>Name</u>
Dennis Cotter	Debbie Golder
Eric Finn (<i>Nov. 7th</i>)	Candy Groth (<i>Nov. 7th</i>)
Christopher Groth (<i>Nov. 6th & 7th</i>)	Rachel Walker
Tom Rezza	Jodie Willis-Finn (<i>Nov. 6th</i>)
Mike Fancher	Bernadette Vallorosi
Noah Haiduc-Dale (<i>Nov. 6th only, 7th late if needed</i>)	Nancy Kaiser
John Lynch (<i>any night needed</i>)	Michelle Strasser
Gary Nicol (<i>available both nights</i>)	Suzanne Lynch (<i>back-up for emergency</i>)
Patti Greenhalgh	Danielle Scerbo
Michelle Haiduc-Dale	Ann Marie Vena
Tracy VanBrunt	Jessica Leahy
Kelly Eick	Jacque Ferdenzi

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**Motion to approve Personnel items 1 thru 5 made by Mr. Ernst, second by Mrs. Jones.
Motion approved unanimously by roll call vote.**

D. POLICY COMMITTEE REPORT – Mrs. Jennifer Cinotti, Chairperson

We will have updates for the November meeting.

X. PUBLIC PARTICIPATION ON NEW BUSINESS TOPICS

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Members of the public are asked to state their name and address for the record.

None

XI. CLOSED MEETING MOTION

The Board of Education of the Green Township School District in the County of Sussex will adjourn into closed meeting to discuss item(s) which fall within an exception of our open meetings policy and permits the Board to have private discussion, since it deals with specific exceptions contained in

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney-client privilege and personnel – employment matters affecting a specific prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be

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made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

Motion to enter into executive session made by Mr. Ernst, second by Mrs. Cooke.

Board entered into executive session at 8:32pm for the purpose of discussing Collective bargaining(c), (h) attorney –client privilege and (i) personnel.

XII. RECONVENE & ADJOURNMENT

The Board came out of executive session and adjourned the meeting at 9:50 pm. Motion to adjourn meeting made by Mr. Ernst, second by Mrs. Cooke. Motion verbally approved by all present.

Respectfully submitted,

Sallyann McCarty
Board secretary