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**GREEN TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
November 15, 2017**

I. CALL TO ORDER

A. FLAG SALUTE

Mr. Jonathan Ernst, President, called the meeting to order at 7:30pm in the music room at Green Hills School.

B. MEETING ANNOUNCEMENT

“This is a regular meeting of the Green Township Board of Education held for the purpose of transacting appropriate Board business. In compliance with Chapter 31, Laws of 1975, the New Jersey Herald was properly notified and copies of the agenda of this meeting were appropriately posted and made available for the public.

C. ROLL CALL

Mr.	Jonathan Ernst- President	JE	present
Mrs.	Ann Marie Cooke-Vice -President	AMC	present
Dr.	Joseph Cercone	Dr.C	present
Mrs.	Jennifer Cinotti	JC	present
Mr.	Matthew Fox	MRF	present
Mrs.	Denise Kelly-Jones	DKJ	arrived @ 7:39
Mr.	John O’Gorman	JOG	present
Mr.	Noah Haiduc-Dale	NHD	present
Mr.	Michael Rose	MPR	present
Mr.	John Nittolo, Superintendent		present
Mrs.	Sallyann McCarty, SBA		present

D. MISSION STATEMENT

Our mission at Green is to educate every student in a safe and secure environment to become a confident and caring life-long learner, who can communicate and contribute positively to the changing needs of society. The district, in cooperation with the

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community, will provide an academic environment that values excellence, initiative, and diversity of our students and community, while supporting a program of studies that is congruent with the New Jersey Student Learning Standards.

II. AUDIT PRESENTATION– Nisiovoccia, LLP

- Presentation of the 16-17 Comprehensive Annual Financial Report by William Schroeder, Partner at Nisiovoccia.

III. EDUCATIONAL PRESENTATIONS

- Curriculum Update – Aimee Castellana
- 1:1 Computing – Beverly Meyer
- SHARE911

IV. CORRESPONDENCE

None

V. PUBLIC PARTICIPATION ON AGENDA TOPICS

This public session is designed for members of the public to speak on this evening’s agenda topics. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Length of comments may be limited to three minutes to the individual who has been recognized by the board president. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

None

VI. VARIOUS REPORTS

A. NEWTON BOARD OF EDUCATION UPDATE – Mrs. Cooke

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Board Offices**

- Superintendent’s Report:**
- QSAC District Performance Review
 - Enrollment/Graduation/Postsecondary Report

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- Met with BOE Attorney and Township Attorney regarding potential Equitable Funding legal action. Develop a resolution to be introduced at a future BOE meeting.

School Business Administrator/Board Secretary Report: E-Rate Funds Receivable approx. 14K.
Move Re-org meeting to January 9, 2018

Board Business: - Approved submission of the QSAC District and Performance Review to the NJDOE.
- Approved Joint Transportation Agreement with Green Township School District for Route #4 for the 2017-2018 school year at a cost of \$186.88.

Public Comments: Audience commented on Mandated Testing, Common Core, PARCC, Taxes, Technology, and Quality of Education.

Next Meeting: Tuesday, November 28, 2017 at 7:00 pm.

B. PTA UPDATE – Mrs. Jones

No PTA meeting. Next meeting 11/20/17

C. BOARD PRESIDENT’S REPORT – Mr. Ernst

Congratulations to the re-elected Board of Education members and Marie Bilik, the write-in.

D. SUPERINTENDENT’S REPORT – Mr. Nittolo

School:

- There is an increase in BOE educational presentations/info in an effort to keep the public and our BOE members informed
- Planned PD with Dr. Frank Serafini and Dr. Lindsay Moses for Jan. 15th and 16th utilizing Title IA funds
- New Alg.1 graphing calculators paid for out of Title 1A and Title IVA funds-50 for \$5,082.00
- Career awareness and exploration standards are being integrated throughout k-4, 5th, and 6-8 into our curriculum and activities
- ILA Curriculum readopted for Nov -grades k-3
- 20time visitors from the Episcopal Academy Lower School of Pennsylvania
- Student Showcase/Parent Visitation day- Nov. 18th (20time and general classroom practices)...50 families attended
- GHS Mechanical Mustangs-Lego robotics competition at Sparta MS Nov. 18- Aquaponic challenge
- Have begun the Newton Tuition enrollment projections for the 2018-2019 school year (Oct. 13th ASSA count plus)

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- Parent teacher conferences Nov. 15th -17th
- 0 new HIB founded and unfounded

Community:

- The Veterans Day Program will be airing on Service Electric (SECTV) local channel on Wednesday 11/15 at 8pm and Saturday 11/18 at 9pm.

Actions:

- Will be contacting Newton HS for our student's info (AP classes, 4 yr college attendance, PARCC scores, etc).

NJDOE:

- The new *Every Student Succeeds Act (ESSA)* 2017 Accountability Profiles are available yet still embargoed. Comparatively, GHS/Green Twp School district performed extremely well.
- Cross referencing of ESSA attendance report to determine areas of improvement
- Shared new ESSA information with Supt. roundtable members- students not taking the PARCC now count as NOT PROFICIENT
- IDEA-B GREEN TOWNSHIP -- 2018 IDEA Consolidated Application/Amendment has received final approval from the Office of Grants Management
- New Science assessment for grades 5 and 8 (not 4)- online like PARCC
- New Equivalency Form for QSAC- we qualify to not go through full QSAC process and do not have to fill out the District Performance Review (DPR)
- Beginning Title 1A Performance report for the 2016-2017 school year- due Dec. 15th

Meetings:

- SOAR parent meeting held on Nov. 2nd to discuss new curriculum and vision
- ILA parent info/curriculum night held Nov. 7th at 6:30 in Design lab
- SEPAG- Spec ed parent advisory group meeting Nov. 15th 6:30
- Meeting with Pat Dierling and Rob Boyle- the owner of Planet Networks to discuss alternative options for our internet connection and also possibly leasing some space on our roof on Nov, 16th

E. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT – Mrs. McCarty

No report

VII. DISCUSSION/ACTION ITEMS

- A. Discussion of District Goals – we have our approved goals. The Board members would like to give more input on these.
- B. Motion to approve the following requests for approval of fundraisers for the 2017-2018 school year (attachments):

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- Request from 6th -8th grade class advisors for Cliff's Ice Cream coupon book fundraiser
 - Request from 6th grade class advisor for Krispy Kreme Donuts fundraiser
- C. Discussion of proposed assembly entitled "Remembering P.J." – raise awareness about mental illness and teenage depression

**Motion to approve Discussion/Action item B made by Mrs. Cooke, second by Mr. Ernst.
Motion approved unanimously by roll call vote.**

VIII. UNFINISHED BUSINESS

None

IX. BOARD BUSINESS

A. Motion to accept minutes of the following meetings:

1. Regular meeting of October 18, 2017.
2. Executive meeting of October 18, 2017.

B. Motion to approve the "Law Enforcement Memorandum of Agreement" for the 2017-2018 school year with no revisions from 2015. (copy available in Superintendent's office)

**Motion to approve Board Business items A and B made by Mr. Ernst, second by Mrs. Cooke.
Motion approved unanimously by roll call vote.**

X. COMMITTEE REPORTS

A. CURRICULUM – Mr. John O’Gorman, Chairperson

1. Motion to approve the following requests to attend a professional conference:

<u>Staff Member</u>	<u>Conference Name</u>	<u>Provider/Location</u>	<u>Date</u>	<u>Costs</u>	
Tiffany Lutz	Legal Do's & Don'ts: Cyber-Bullying, Social Media, Electronic Devices & Schools	Center for Prevention & Counseling, Newton, NJ	11/27/17	Registration	\$45.00
				Mileage	\$4.03
				Total	\$49.03

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Carroll Clark/ Tiffany Lutz/ Karen Williams/ Kathy Wolfe	Utilizing Person Centered Approaches to Improve IEP Meetings	NJ Dept. of Education/ Morris Plains, NJ	11/27/17	Registration Mileage <i>Total</i>	None \$7.90each <i>\$31.60</i>
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2. Motion to approve the following QSAC compliant curriculums: (attachments)
 - Career Awareness, Exploration, and Preparation Standards, K-4 and 5-8
 - Re-approval of Language Arts Curriculum K-3 with proposed revision
3. Motion to approve proposed field trips for the 2017-2018 school year as per the attached schedule. (attachment)

**Motion to approve Curriculum items 1 thru 3 made by Mr. O’Gorman, second by Mr. Ernst.
Motion approved unanimously by roll call vote.**

B. OPERATIONS – Mr. Matthew Fox, Chairperson

1. Motion to approve the General Fund bills list for November 1, 2017 through November 30, 2017 for a total of \$1,125,245.78. (attachment)
2. Motion to approve the attached disbursements for November 2017 from the Student Activities Account in the amount of \$1,601.74 and the Business Office Petty Cash Account in the amount of \$67.55. (attachment)

October 2017 Financial Reports (attachment)

3. Motion to accept the preliminary Board Secretary’s monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of October 31, 2017 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1.
4. Pursuant to N.J.A.C. 6A:23A-16.10 the Green Township School District Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports certify that as of October 31, 2017 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2. and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
5. Motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of October 2017.

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6. Motion to approve transfers for October 2017.
7. Motion to approve the renewal of the Tremcare Platinum roof repair and warranty by Weatherproofing Technologies, Inc. for \$10,783 for the 17-18 fiscal year; in accordance with the Educational Services Commission of NJ contract number AEPA IFB – 017-F contract award notice.
8. Motion to approve the amendment for the IDEA BASIC FY 2018 grant to include the 16-17 carryover as follows:

Original Grant	Carry Over	Amended
\$118,773	\$2,299	\$121,072

9. Motion to approve the 2017-2018 basketball schedule. (attachment)

Note: Each home game requires two referees at \$70.00 each. Each away game requires one bus at \$295.00.
10. Motion to document the Fall school bus evacuation drills for the 2017-2018 school year conducted from October 16, 2017 to October 20, 2017. All evacuation drills were held in the Green Hills School rear parking lot at 7:55 AM, and were conducted by each bus driver and assistant to the principal designee Mr. Hitzel. Additional staff members were also present. The drills were conducted as follows:

October 16, 2017 Route 8 & Route 11
October 17, 2017 Route 7 & Route 14
October 18, 2017 Route 12 & Route 18
October 19, 2017 Route 9 & Route 10
October 20, 2017 Route 13 & Route 17
11. Motion to approve disbursement from the Student Activities account in the amount of 720.00, payable to You Name It for the Camp Mason sweatshirts.
12. Motion to approve employee benefits vendor: Simplified Issue Employee's Whole Life Insurance through New York Life Insurance Company, which is at no cost to the district.
13. Motion to approve professional development with Frank Serafini and Lindsay Moses for the 2017-2018 school year not to exceed \$20,000.
14. Motion to accept Comprehensive Annual Financial Report (CAFR) as well as the Auditor's Management Report for the fiscal year ended June 30, 2017. (attachment – audit synopsis/summary)

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15. Motion to approve the Corrective Action Plan (C.A.P.) for the 2016-2017 fiscal year. (attachment)
16. Motion to approve disbursements from the Student Activities Account for payments for the 7th & 8th grade fundraiser as follows:
 - Greene’s Beans Café in the amount of \$686.00
 - The Tranquility Store in the amount of \$2,110.00

Motion to approve Operations items 1 thru 16 made by Mr. Fox, second by Mrs. Jones. Motion approved unanimously by roll call vote.

C. PERSONNEL – Mr. Jonathan Ernst, Chairperson

1. Motion to remove Seth Cohen and to add Jennifer Thompson to the following committees for the 2017-2018 school year, as recommended by the Superintendent:
 - District Evaluation Advisory Committee (DEAC)
 - School Improvement Panel (ScIP)
 - Elementary & Secondary Education Act (ESEA) Accountability Action Plan Committee
2. Motion to renew Rebecca Brinkman as a Substitute Teacher for the 2017-2018 school year, as recommended by the Superintendent.
3. Whereas, the Green Township Board of Education (“Board”) and Superintendent John Nittolo are parties to a five-year employment contract from July 1, 2014 through June 30, 2019; and

Whereas, the Board and Mr. Nittolo desire to rescind said contract and enter into a new five-year contract commencing July 1, 2017 through June 30, 2022; and

Whereas, the new contract was approved by the Executive County Superintendent on November 15, 2017;

Now, therefore be it resolved, that the Board hereby rescinds Mr. Nittolo’s current employment contract, with his consent; and

Be it finally resolved, that the Board hereby approves the new five-year employment contract between it and Mr. Nittolo retroactive to July 1, 2017 and ending June 30, 2022 at an initial salary of \$155,850.00.

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Motion to approve Personnel items 1 thru 3 made by Mr. Ernst, second by Mrs. Jones.

There was discussion about tabling motion #3.

Motion to table Personnel item 3 made by Mrs. Cooke, second by Dr. Cercone. Motion determined not to table as follows:

	Dr. C	JC	AMC	MRF	JOG	MPR	JE	DKJ	NHD
Yes	X		X	X		X			
No		X			X		X	X	X
Abstain									
Absent									

Personnel item 3 not tabled.

Motion to approve Personnel items 1 thru 3 made by Mr. Ernst, second by Mrs. Jones.

Motion carried as follows:

	Dr. C	JC	AMC	MRF	JOG	MPR	JE	DKJ	NHD
Yes	1&2	X	1&2	X	X	1&2	X	X	X
No	3					3			
Abstain			3						
Absent									

D. POLICY COMMITTEE REPORT – Mrs. Jennifer Cinotti, Chairperson

1. Motion to adopt the following new and revised policies and regulations:

- P2700 Services to Non-Public School Students
- P5330.04 Administering an Opioid Antidote
- P5410 Promotion/Retention/Graduation
- P7100 Long-Range Facilities Planning
- P7101 Educational Adequacy of Capital Projects
- P7102 Site Selection and Acquisition
- P7130 School Closing
- P7300 Disposition of Property
- P8454 Management of Pediculosis
- P8550 Unpaid Meal Charges/Outstanding Food Service Charges
- P7510 Use of School Facilities

- R7100 Long-Range Facilities Planning

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R7101	Educational Adequacy of Capital Projects
R7300.2	Disposition of Land
R7300.3	Disposition of Personal Property
R7300.4	Disposition of Federal Property
R7510	Use of School Facilities
R8420.2	Bomb Threats

2. Motion to abolish the following Regulation:

R7300.1	Disposition of Instructional Property
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Motion to approve Policy items 1 and 2 made by Mrs. Cinotti, second by Mrs. Cooke. Motion approved unanimously by roll call vote.

XI. PUBLIC PARTICIPATION ON NEW BUSINESS TOPICS

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Members of the public are asked to state their name and address for the record.

None

XII. CLOSED MEETING MOTION

The Board of Education of the Green Township School District in the County of Sussex will adjourn into closed meeting to discuss item(s) which fall within an exception of our open meetings policy and permits the Board to have private discussion, since it deals with specific exceptions contained in

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee

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Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney-client privilege and personnel – employment matters affecting a specific prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

Motion to enter into executive session made by Mr. Ernst, second by Mrs. Jones for the purpose of discussing item (b) individual privacy.

Board entered into executive session at 9:20 pm.

XIII. RECONVENE

Board reconvened into public session at 10:45 pm.

Motion to affirm the Superintendent's decision regarding the HIB incidents as reported to the Board on November 15, 2017 made by Mrs. Cooke, second by Mr. Ernst. Motion affirmed unanimously by roll call vote.

XIV. ADJOURNMENT

Motion to adjourn meeting made by Mr. Ernst, second by Mrs. Cooke.

Meeting adjourned at 10:47 pm.

Respectfully submitted by:


Sallyann McCarty
Board secretary