

**GREEN TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
January 17, 2018**

I. CALL TO ORDER

A. FLAG SALUTE

Mr. Jonathan Ernst, President, called the meeting to order at 7:30pm in the music room at Green Hills School.

B. MEETING ANNOUNCEMENT

“This is a regular meeting of the Green Township Board of Education held for the purpose of transacting appropriate Board business. In compliance with Chapter 31, Laws of 1975, the New Jersey Herald was properly notified and copies of the agenda of this meeting were appropriately posted and made available for the public.

C. ROLL CALL

Mr.	Jonathan Ernst- President	JE	present
Mrs.	Ann Marie Cooke-Vice -President	AMC	present
Mrs.	Marie Bilik	MB	present
Dr.	Joseph Cercone	Dr.C	present
Mrs.	Jennifer Cinotti	JC	absent
Mr.	Matthew Fox	MRF	present
Mr.	Noah Haiduc-Dale	NHD	present
Mrs.	Denise Kelly-Jones	DKJ	absent
Mr.	Michael Rose	MPR	present
Mr.	John Nittolo, Superintendent		present
Mrs.	Sallyann McCarty, SBA		present

D. MISSION STATEMENT

Our mission at Green is to educate every student in a safe and secure environment to become a confident and caring life-long learner, who can communicate and contribute positively to the changing needs of society. The district, in cooperation with the community, will provide an academic environment that values excellence, initiative, and

**GREEN TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
January 17, 2018**

diversity of our students and community, while supporting a program of studies that is congruent with the New Jersey Student Learning Standards.

Moment of silence for Pat Treible

II. ETHICS TRAINING

New Jersey School Boards Association given by Kathy Helewa

III. EDUCATIONAL PRESENTATIONS

National Junior Honor Society – Ann Marie VanSickle

IV. CORRESPONDENCE

None

V. PUBLIC PARTICIPATION ON AGENDA TOPICS

This public session is designed for members of the public to speak on this evening's agenda topics. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Length of comments may be limited to three minutes to the individual who has been recognized by the board president. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

None

VI. VARIOUS REPORTS

A. NEWTON BOARD OF EDUCATION UPDATE – Mrs. Cooke

**Reorganization Meeting
January 9, 2018
Board Offices**

Board Secretary announced results of election:

Three (3) Year Term:

Tina Larsen 1074

Stella Dunn 1059

Lisa Qarmout (Write-In) 280

GREEN TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
January 17, 2018

Election of President:	Stella Dunn
Election of Vice-President:	Jessica Egner
Discussion:	Board operation by Committee of the Whole with limited committees.

January 9, 2018
Board Offices

Sending District Reports:	Mr. Eric Danielson reported election of officers at the Andover Regional School District are:
	President: Mr. Robert Koroski
	Vice-President: Mr. Michael Fancher
Presentation:	School Board Recognition Resolution
Superintendent's Report:	- Two (2) Snow Days and two (2) delayed openings to date. - Taxpayer Equity Petition to be filed late Thursday or Friday.
Board Business:	All motions passed.
Committee of the Whole:	Regionalization, Shared Services, Tri-District Consortium
Next Meeting:	Tuesday, January 23, 2018 at 7:00 pm

B. PTA UPDATE – Mrs. Jones

No report

C. BOARD PRESIDENT'S REPORT – Mr. Ernst

No report

D. SUPERINTENDENT'S REPORT – Mr. Nittolo

- Mr. Nittolo shared his condolences and memories of Pat Treible and her impact on the GHS community.
- Mr. Nittolo shared the PD sessions the teachers attended for Jan. 15 and 16: Dr. Serafini and Dr. Moses addressed the workshop model and various literacy strategies. Ms. Van Sickle delivered math instruction PD, Mr. Mirena facilitated Breakout EDU sessions

GREEN TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
January 17, 2018

with the teachers, Ms. Thompson led Danielson training and Ms. Meyer offered Google training. Teachers were also given articulation and planning time.

- The school performance reports were discussed. For similar school configurations and overall, GHS has the highest achievement in ELA and Math and is the only school district/school in Sussex County with both ELA and Math in the "Excelling" Category for student growth and learning.
- Chronic absenteeism has been addressed and a plan has been developed. There is a noted discrepancy between GHS figures and the figures utilized by the NJDOE.
- In the College and Career section, Alg. 1 participation is incorrect. All GHS 8th graders take Alg. 1. The number code associated with our students was not the number code the NJDOE utilized.

E. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT – Mrs. McCarty

No report

VII. DISCUSSION/ACTION ITEMS

None

VIII. UNFINISHED BUSINESS

None

IX. BOARD BUSINESS

A. Motion to accept minutes of the following meetings:

1. Regular meeting of December 20, 2017.
2. Executive meeting of December 20, 2017.
3. Reorganization meeting, January 3, 2018

B. Motion to approve the proposed Green Township School District 2018-2019 calendar. (attachment)

Motion to approve Board Business items A and B made by Mrs. Cooke, second by Mr. Fox.

**GREEN TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
January 17, 2018**

Motion carried as follows:

	Dr. C	JC	AMC	MRF	MB	MPR	JE	DKJ	NHD
Yes	A3&B		X	X	A3&B	X	X		X
No									
Abstain	A1&2				A1&2				
Absent		X						X	

C. Motion to approve official release of the 2016-2017 Self-Assessment School Grade Report for Harassment, Intimidation and Bullying.

Motion to table Board Business item C made by Mrs. Cooke, second by Dr. Cercone. Motion verbally approved by all present.

D. Motion to approve reinstatement of the Tri-District Committee. (attachment – 2010 Sussex County Report on Consolidation and Regionalization)

Motion to approve Board Business item D made by Mrs. Cooke, second by Mrs. Bilik. Motion approved unanimously by roll call vote with Mrs. Cinotti and Mrs. Kelly-Jones being absent.

X. COMMITTEE REPORTS

A. CURRICULUM – Mr. Noah Haiduc-Dale, Chairperson

1. Motion to approve proposed field trips for the 2017-2018 school year as per the attached schedule. (attachment)
2. Motion to approve the following request(s) to attend a professional conference:

<u>Staff Member</u>	<u>Conference Name</u>	<u>Provider/Location</u>	<u>Date</u>	<u>Costs</u>	
Ann Marie VanSickle	Student Achievement & Data Summit	Somerville Public Schools / Somerville High School, Somerville, NJ	2/16/18	Registration	None
				Mileage	\$19.22
				Total	\$19.22
Elizabeth Dunbar	Dyslexia Workshop	Kathleen Rotter, Ed.D. / Sparta High School	1/31/18	Registration	None
				Mileage	\$7.50
				Total	\$7.50

Motion to approve Curriculum items 1 and 2 made by Mr. Haiduc-Dale, second by Mr. Fox. Motion approved unanimously by roll call vote with Mrs. Cinotti and Mrs. Kelly-Jones being absent.

GREEN TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
January 17, 2018

B. OPERATIONS – Mr. Matthew Fox, Chairperson:

Mr. Fox said the Operations Committee met. We are having a special election on March 13, 2018 for health and safety items. There is 40% available from Debt Service. The current bond cost for the addition expired on the new wing.

We are considering doing a bulk mailing.

The polling hours are 2pm through 8pm.

Mr. Ernst said that he is the only one who can speak on behalf of the Board (meaning for the special election) unless he deputizes the other Board members to do so. Therefore, everyone is deputized.

Board members were selected to speak to groups within the community; Mrs. Kelly-Jones – PTA, Mrs. Bilik – Lake Tranquility and the Historic Society, Mr. Ernst – Green Apple, Mr. Rose – Fire Department/Rescue and Mr. Haiduc-Dale – Card Group.

1. Motion to approve the General Fund bills list for January 1, 2018 through January 31, 2018 for a total of \$1,641,491.19. (attachment)
2. Motion to approve the attached disbursements for January 2018 from the Student Activities Account in the amount of \$3,876.97 and the Business Office Petty Cash Account in the amount of \$21.70. (attachment)

December 2017 Financial Reports (attachment)

3. Motion to accept the preliminary Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of December 31, 2017 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1.
4. Pursuant to N.J.A.C. 6A:23A-16.10 the Green Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of December 31, 2017 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2. and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**GREEN TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
January 17, 2018**

5. Motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of December 2017.
6. Motion to approve transfers for December 2017.
7. Motion to approve Michael Rose and Marie Bilik to attend NJSBA Finance Conference on February 9, 2018. Member cost is \$99.00 each.
8. Motion to approve district professional development travel and expense reimbursement for Jennifer Thompson to attend the RTI at Work Institute hosted by Solution Tree in New Orleans, LA, on April 10th & 11th in accordance with Green Township Board of Education Expense Policies and A-5. The purpose of this event is to learn strategies that improve staff and student performance.

Lodging fees not to exceed \$234.00 per night at the designated conference hotel the Hilton New Orleans Riverside for 2 nights. Registration is \$669.00 food & miscellaneous reimbursement not to exceed the federal per diem rate for Meals & Incidental Expenses (\$64.00 per day and \$48.00 per half day). Air fare and taxi services will be paid by the employee.

9. Motion to approve disposition request from the Child Study Team Coordinator for disposal of curriculum and instruction records submitted to the Artemis system.
10. Motion to approve disbursement from the Student Activities account in the amount of \$2,024.00, payable to Gertrude Hawk for the 6th, 7th & 8th grade fundraiser.
11. Motion to approve disbursement from the Student Activities account in the amount of \$1,400.00, payable to KidStuff Coupon for the 7th & 8th grade fundraiser.
12. Motion to approve the **attached** resolution providing for a special school district election to be held on March 13, 2018 for consideration of two bond proposals by the legally qualified voters of the school district.
13. Motion to authorize the signatories as follows:

<u>BANK</u>	<u>DESCRIPTION</u>	<u>SIGNATORIES</u>
TD Bank	EscrowDirect Disbursement Account	Board Secretary or Superintendent

**GREEN TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
January 17, 2018**

**Motion to approve Operations items 1 thru 13 made by Mr. Fox, second by Mrs. Cooke.
Motion carried as follows:**

	Dr. C	JC	AMC	MRF	MB	MPR	JE	DKJ	NHD
Yes	X		Yes to the rest	X	X	1-6, 8-12	X		X
No			See Below *			13			
Abstain					Student activities check.4953	7			
Absent		X						X	

* No on all aid in lieu checks were multiple children of the same residence are going to the same destination.

C. PERSONNEL – Mrs. Ann Marie Cooke, Chairperson

1. Motion to approve revised job description for Mathematics Coach. (attachment)
2. Motion to approve job description for Think STEM Coach. (attachment)
3. Motion, upon recommendation of the Superintendent, to approve the attached request for maternity leave for Tara Lavalley, to the extent permissible by the applicable law and the negotiated contract between the Board of Education and the Green Township Education Association.

The attached letter from Tara Lavalley is for informational purposes only and should not be construed to provide any leave time other than that permitted by law.
(attachment)

**Motion to approve Personnel items 1 thru 3 made by Mrs. Cooke, second by Dr. Cercone.
Motion approved unanimously by roll call vote with Mrs. Cinotti and Mrs. Kelly-Jones being absent.**

D. POLICY COMMITTEE REPORT – Mrs. Jennifer Cinotti, Chairperson

1. Motion to approve the revisions to the following Regulations:
 - R 2340 Field Trips
 - R 2340.1 Overnight field Trips
 - R 5200 Attendance

GREEN TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
January 17, 2018

Motion to approve the revisions to the following Regulations made by Mr. Rose, second by Mr. Fox. Motion unanimously approved by roll call vote with Mrs. Cinotti and Mrs. Kelly-Jones being absent.

XI. PUBLIC PARTICIPATION ON NEW BUSINESS TOPICS

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Members of the public are asked to state their name and address for the record.

None

- Mr. Ernst split the Operations Committee into Finance and Operations.
Tri-District Consortium we need volunteers:
Budget 101- February meeting, have input and discussion

Mrs. Bilik complimented the program that was held Monday.

XII. CLOSED MEETING MOTION

There was no closed session.

XIII. ADJOURNMENT

Motion to adjourn meeting made by Mr. Ernst, second by Mr. Haiduc-Dale. Motion verbally approved by all

Meeting adjourned at 9:29 pm.

Respectfully submitted by,

Sallyann McCarty
Board secretary