

**GREEN TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING  
February 21, 2018**

**I. CALL TO ORDER**

**A. FLAG SALUTE**

Mr. Jonathan Ernst, President, called the meeting to order at 7:32pm in the music room at Green Hills School.

**B. MEETING ANNOUNCEMENT**

“This is a regular meeting of the Green Township Board of Education held for the purpose of transacting appropriate Board business. In compliance with Chapter 31, Laws of 1975, the New Jersey Herald was properly notified and copies of the agenda of this meeting were appropriately posted and made available for the public.

**C. ROLL CALL**

Mr.	Jonathan Ernst- President	JE	present
Mrs.	Ann Marie Cooke-Vice -President	AMC	present
Mrs.	Marie Bilik	Dr.C	present
Dr.	Joseph Cercone	JC	absent
Mrs.	Jennifer Cinotti	MRF	present
Mr.	Matthew Fox	DKJ	present
Mr.	Noah Haiduc-Dale	JOG	present
Mrs.	Denise Kelly-Jones	NHD	present
Mr.	Michael Rose	MPR	present
Mr.	John Nittolo, Superintendent		present
Mrs.	Sallyann McCarty, SBA		present

**D. MISSION STATEMENT**

Our mission at Green is to educate every student in a safe and secure environment to become a confident and caring life-long learner, who can communicate and contribute positively to the changing needs of society. The district, in cooperation with the community, will provide an academic environment that values excellence, initiative, and

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diversity of our students and community, while supporting a program of studies that is congruent with the New Jersey Student Learning Standards

**II. EDUCATIONAL PRESENTATIONS**

Response to Intervention (RtI) – Angie Hawthorne and Jennifer Thompson

Budget 101 – Sallyann McCarty and John Nittolo

**III. CORRESPONDENCE**

Green Township appointment of Emergency Management Council resolution (attachment)

County Office letter regarding SEMI Waiver (attachment)

Green Township regarding Student Government Day (attachment)

NJ Dept. of Agriculture regarding Fixed Price Contracts (attachment)

**IV. PUBLIC PARTICIPATION ON AGENDA TOPICS**

This public session is designed for members of the public to speak on this evening’s agenda topics. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Length of comments may be limited to three minutes to the individual who has been recognized by the board president. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

None

**V. VARIOUS REPORTS**

A. NEWTON BOARD OF EDUCATION UPDATE – Mrs. Cooke

**January 23, 2018  
Board Offices  
Absent due to travel.**

**Presentation: Educators of the Year Recognition**



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- Field Day: Committee will be meeting soon to discuss menu
- Teacher Appreciation: 5/7-5/11 is National Teacher Appreciation week, will need to check scheduling
- Valentine's Dance: No available Fridays, considering a spring formal and also an end of year event in April. Discussed partnering with Girl Scouts
- Bylaws Chair: Looking for a new chair since Kate Mull is graduating
- PTA Lifetime Award: There were nominations, followed by a motion and vote
- Author Event: Teddy the Tiger: 3/3 at 9:30 am, Grades K-3. One hour book signing with a percent of the proceeds going to the PTA.
- Meeting adjourned: 2020
- Next meeting 3/19/2018

C. BOARD PRESIDENT'S REPORT – Mr. Ernst

No report

D. SUPERINTENDENT'S REPORT – Mr. Nittolo

**School:**

- 4 snow days used so far
  - Math PD with Denise Rawding - Helping Struggling Math students: Identifying and Filling Gaps in the Student's learning (K-2, 3-4) 2 three hour sessions
  - PAC articulation schedule for Feb 21-
  - Student discipline/classroom management
  - Student issues
  - Confidentiality
  - Professional conduct
  - Culture of kindness
- Breakout sessions will occur following the meeting (approximately **3:00-4:00**). The theme is Standards Based Report Cards.

Standards Based Report Cards in the middle school.

- What might Standards Based Report Cards look like in the middle school in Green?
- What are some pros and cons of Standards Based Report Cards in the middle school? Please compile a chart/list of your ideas.
- Currently, we use a 7-point grading scale. We have begun discussing a *possible* shift to a 10-point scale.
- 
- HIB- 1 founded

**Actions:**

- Blue Titan motion and discussion
- Mark Wakefield proposal and discussion regarding Security upgrades

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- We have been invited to join the Garden State Coalition of schools-Their mission is a permanent commitment to improving education without diminishing quality , a broad perspective reflecting the concerns of educators, school board members, communities and parents, emphasizes and advocates on the inter-related issues of academic achievement, educational practices and rational school finance

**NJDOE:**

- Review of census data for poverty 2017-2018 and projected 2018-2019- Green at about 4%
- Attended Techspo convention- PD attended- Innovate or Die, Transform Student thinking, Student Voice and Choice, Innovative designs for Education

**Meetings:**

- Attended the Sussex County Chamber of Commerce education Committee meeting
- Multiple school choice tours- West Milford, Sparta, Newton

**Upcoming-**

- Thursday, March 20, 2018: "20time Showcase night" for students to showcase their projects for parents and interested parties.

E. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT – Mrs. McCarty

No report

**VI. DISCUSSION/ACTION ITEMS**

- A. Request from Kim Scudieri for approval of a Daddy-Daughter Dance fundraiser for the 3<sup>rd</sup> Grade class, as per the attached correspondence. (attachment)
- B. Discussion regarding new Chief School Administrator Evaluation Tool.

**Motion to approve Discussion/Action items A made by Mrs. Jones, second by Mr. Rose.  
Motion approved unanimously by roll call vote with Dr. Cercone being absent.**

**VII. UNFINISHED BUSINESS**

None

**VIII. BOARD BUSINESS**

- A. Motion to accept minutes of the following meetings:

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1. Regular meeting of January 17, 2018.

(There was no Executive Session for January 17, 2018)

B. Motion to approve the following resolution:

**Resolution  
Waiver of Requirements  
Special Education Medicare Initiative (SEMI) Program**

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicare Initiative (SEMI) Program for the 2018-2019 school year, and

Whereas, the Green Township Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students,

Now Therefore Be It Resolved, that the Green Township Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Sussex an appropriate waiver of the requirements of NJAC 6A:23A-5.3 for the 2018-2019 school year. (attachment)

C. Motion to approve the 2018-2019 Office Staff Calendar and Custodial Staff Calendar. (attachments)

D. Motion to approve the 2018-2019 Board of Education meeting calendar. (attachment)

**Motion to approve Board Business item A thru D made by Mrs. Cooke, second by Mrs. Cinotti.**

**Motion carried as follows:**

	Dr. C	JC	AMC	MRF	MB	MPR	JE	DKJ	NHD
Yes		X	X	X	X	X	X	B,C,D	X
No									
Abstain								A	
Absent	X								

**IX. COMMITTEE REPORTS**

**A. CURRICULUM** – Mr. Noah Haiduc-Dale, Chairperson

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1. Motion to approve proposed field trips for the 2017-2018 school year as per the attached schedule. (attachment)
2. Motion to approve the following request(s) to attend a professional conference:

<u>Staff Member</u>	<u>Conference Name</u>	<u>Provider/Location</u>	<u>Date</u>	<u>Costs</u>	
Christopher Hitzel	Classroom Management that Works	NJPSA/FEA / Monroe Twp., NJ	3/9/18	Registration Mileage/Tolls <i>Total</i>	\$149.00 50.36 <b>\$199.36</b>
Kathleen Wolfe	PCAST: Utilizing Person Centered Approaches to Improve IED Meetings	NJ Dept of Ed / LRC North, Morris Plains, NJ	3/15/18	Registration Mileage <i>Total</i>	None \$7.75 <b>\$7.75</b>

3. Motion to approve adoption of Glencoe Algebra 1, copyright 2018, printed texts and digital suite.

**Motion to approve Curriculum items 1 thru 3 made by Mr. Haiduc-Dale, second by Mrs. Jones. Motion approved unanimously by roll call vote with Dr. Cercone being absent.**

**B. OPERATIONS** – Mr. Matthew Fox, Chairperson

1. Motion to approve the General Fund bills list for February 1, 2018 through February 28, 2018 for a total of \$1,247,864.50. (attachment)
2. Motion to approve the attached disbursements for February 2018 from the Student Activities Account in the amount of \$5,894.75 and the Business Office Petty Cash Account in the amount of \$179.45. (attachment)

**January 2018 Financial Reports** (attachment)

3. Motion to accept the preliminary Board Secretary’s monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of January 31, 2018 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1.
4. Pursuant to N.J.A.C. 6A:23A-16.10 the Green Township School District Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial

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reports certify that as of January 31, 2018 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2. and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

5. Motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of January 2018.
6. Motion to approve transfers for January 2018.
7. Motion to retroactively approve from September 1<sup>st</sup> the 2017-2018 tuition contract from Kittatinny Regional High School for \$18,254.00 for student #0525 per IEP.
8. Motion to accept donation from RoNetco ShopRite in the amount of \$350.00 as a thank you for participating in the 2017 Holiday Music Program to be allocated to student activities account for the music program.
9. Motion to approve disbursement from the Student Activities account in the amount of \$5,747.00 payable to YMCA Camp Ralph Mason for the 6<sup>th</sup> grade camping trip November 6-8, 2017.
10. Motion to retroactively approve tuition contract with Andover Regional Board of Education for student #0402 as per IEP. Educational services to begin January 2 through June 30, 2018 at a prorated tuition charge based upon the estimated cost per pupil of \$12,500.
11. Motion to approve the disbursement for deposit of \$1,700.00 from the Student Activities Account to YMCA Camp Ralph Mason for the deposit due to reserve the field trip dates of November 5<sup>th</sup>-7<sup>th</sup>, 2018.  
  
Note: This motion is only necessary if the field trip, also included on this agenda, is approved.
12. Motion to retroactively approve tuition contract with the Gramon School. Educational services to begin January 16, 2018. Tuition costs for 106 days is \$37,637.42 for student #1012 per IEP.
13. Motion to approve the 2018-2019 tuition contract between the Green Township Board of Education and Newton Board of Education for \$3,461,659 (\$3,382,000 – 2018-2019 plus \$79,659 – 2016-2017 adjustment). Attachment

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14. Motion to approve professional services from Blue Titan Fitness & Self-Defense for Green Hills School staff at a cost of up to \$8,000.00 for the 2017-2018 school year.

**Motion to approve Operations items 1 thru 14 made by Mr. Fox, second by Mrs. Jones.  
Motion carried as follows:**

	Dr. C	JC	AMC	MRF	MB	MPR	JE	DKJ	NHD
Yes		X	X	X	X	X	X	X	X
No			ck 23898	13	13	13			
Abstain									13
Absent	X								

**C. PERSONNEL** – Mrs. Ann Marie Cooke, Chairperson

1. Motion to approve Danielle Dean as a Substitute Teacher for the 2017-2018 school year, as recommended by the Superintendent.
2. Motion to reapprove Theresa Greeley as a Substitute Teacher for the 2017-2018 school year, as recommended by the Superintendent.
3. Motion to approve Caitlin Schlesner as a Substitute School Nurse for the 2017-2018 school year, pending receipt of her criminal history background check transfer approval, as recommended by the Superintendent.
4. Motion to approve Julia Blodnik as a Substitute Teacher for the 2017-2018 school year, pending receipt of her criminal history background check approval, as recommended by the Superintendent.
5. Motion to approve Karen Smith as a Substitute Teacher for the 2017-2018 school year, pending receipt of her Substitute Certificate, as recommended by the Superintendent.
6. Motion to approve Erin Lupo for a Student Teaching Placement from Monmouth University, to be assigned to 4<sup>th</sup> Grade with Brian Martin for the spring semester of 2018, as recommended by the Superintendent.
7. Motion to approve Margarita Narvaez-Sanchez to do for-credit classroom observations for Tidewater Community College with Angie Hawthorne and Ann

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Marie VanSickle during the spring semester of 2018, as recommended by the Superintendent.

8. Motion to accept with regrets the resignation of Mary Fox due to retirement effective June 30, 2018, as recommended by the Superintendent. (attachment
9. Motion to approve Cheryl Meyers as In-Charge Aftercare Assistant for the 2017-2018 school year at \$16.50 per hour, pending receipt of her criminal history background check approval, as recommended by the Superintendent.

**Motion to approve Personnel items 1 thru 9 made by Mrs. Cooke, second by Mrs. Bilik. Motion approved unanimously by roll call vote with Dr. Cercone being absent.**

**D. POLICY COMMITTEE REPORT** – Mrs. Jennifer Cinotti, Chairperson

1. Motion to approve the revisions to the following Policies and Regulations:

- |    |          |   |
|----|----------|---|
| A. | P0144    | Board Member Orientation & Training <b>(as amended)</b>           |
|    | P0169.02 | Board Member Use of Social Networks <b>(as amended)</b>           |
|    | P3437    | Military Leave (Teaching staff)                                   |
|    | P4437    | Military Leave (Support staff)                                    |
|    | P5516.01 | Student Tracking Devices <b>(tabled)</b>                          |
|    | P7425    | Lead Testing of Water in Schools                                  |
|    | P7440    | School District Security  |
|    | P7441    | Electronic Surveillance in School Buildings and on School Grounds |
|    | P8630    | Bus Driver/Bus Aide Responsibility                                |
|    | P9242    | Use of Electronic Signatures                                      |
|    |          |   |
| B. | R8550    | Unpaid meal charges/outstanding food services charges             |
|    | R7101    | Educational Adequacy of Capital Projects                          |
|    | R7441    | Electronic Surveillance in School Buildings and on School Grounds |
|    | R8630    | Emergency School Bus Procedures                                   |

**Motion to approve Policies and Regulations A and B as amended, made by Mrs. Cinotti, second by Mrs. Jones. Motion approved unanimously by roll call vote with Dr. Cercone being absent.**

**Policy 5516.01, Student Tracking Devices was tabled.**

**XI. PUBLIC PARTICIPATION ON NEW BUSINESS TOPICS**

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Public – none

Mrs. Cinotti – National School Security Information System, NSSIS.org; membership open to schools

**XII. CLOSED MEETING MOTION**

There was no closed session.

**XIII. ADJOURNMENT**

**Motion to adjourn meeting made by Mr. Ernst, second by Mr. Haiduc-Dale. Motion verbally approved by all with Dr. Cercone being absent.**

**Meeting adjourned at 9:47 pm.**

**Respectfully submitted by:**

**Sallyann McCarty  
Board secretary**