

**GREEN TOWNSHIP BOARD OF EDUCATION  
PUBLIC HEARING & REGULAR MEETING  
July 18, 2018**

**I. CALL TO ORDER**

**A. FLAG SALUTE**

Mr. Jonathan Ernst, President, called the meeting to order at 7:32pm in the music room at Green Hills School.

**B. MEETING ANNOUNCEMENT**

“This is a regular meeting of the Green Township Board of Education held for the purpose of transacting appropriate Board business. In compliance with Chapter 31, Laws of 1975, the New Jersey Herald was properly notified and copies of the agenda of this meeting were appropriately posted and made available for the public.

**C. ROLL CALL**

Mr.	Jonathan Ernst- President	JE	present
Mrs.	Ann Marie Cooke-Vice -President	AMC	present
Mrs.	Marie Bilik	MB	present
Dr.	Joseph Cercone	Dr.C	present
Mrs.	Jennifer Cinotti	JC	present
Mr.	Matthew Fox	MRF	present
Mr.	Noah Haiduc-Dale	NHD	absent
Mrs.	Denise Kelly-Jones	DKJ	present
Mr.	Michael Rose	MPR	present
Mr.	John Nittolo, Superintendent		present
Mrs.	Sallyann McCarty, SBA		present

**D. MISSION STATEMENT**

Our mission at Green is to educate every student in a safe and secure environment to become a confident and caring life-long learner, who can communicate and contribute positively to the changing needs of society. The district, in cooperation with the community, will provide an academic environment that values excellence, initiative, and

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diversity of our students and community, while supporting a program of studies that is congruent with the New Jersey Student Learning Standards

**II. PUBLIC HEARING ON AMENDED CONTRACT FOR MR. NITTOLO**

A. Public Comment

None

B. Motion to approve Mr. Nittolo’s amended contract:

Resolved, that the Board of Education hereby amends Mr. Nittolo’s contract in Article IV(2)(c) to reflect that Mr. Nittolo’s merit goals will be approved by the majority vote of the Board instead of approved by the full membership of the Board as the contract currently reads which was not the Board’s intent; and

Be it further resolved, that this contract amendment has been approved by Executive County Superintendent; and

Be it finally resolved, that all other contract terms shall remain the same.

**Motion to approve amended contract made by Mr. Rose, second by Mrs. Bilik. Motion carried as follows:**

	Dr. C	JC	AMC	MRF	MB	MPR	JE	DKJ	NHD
Yes	X	X		X	X	X	X	X	
No									
Abstain			X						
Absent									X

**III. EDUCATIONAL PRESENTATION**

None

**IV. CORRESPONDENCE**

Thank you letter from St. Jude Children’s Research Hospital

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**V. PUBLIC PARTICIPATION ON AGENDA TOPICS**

This public session is designed for members of the public to speak on this evening's agenda topics. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Length of comments may be limited to three minutes to the individual who has been recognized by the board president. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

None

**VI. VARIOUS REPORTS**

**A. NEWTON BOARD OF EDUCATION UPDATE – Mrs. Cooke**

**June 26, 2018**

**Superintendent's Report:** Will be investigating online security apps.

**Board Business:** Approved lunch prices for 2018-2019 school year.

Approved a three (3) year agreement with Synovia Solutions LLC for GPS equipment and tracking software for district buses at a cost of \$3,648 annually from 7/1/18 through 6/30/19.

Approved a resolution to transfer current year surplus to a Capital Reserve account up to \$500,000.

Approved the Newton BOE Long Range Facility Plan to add the following:

- Upgrade the NHS Baseball Field
- Repair Board Office Drainage Problem
- Replace Halsted Auditorium Carpeting
- Upgrade and Relocate the Hasted Nurse's Office
- Upgrade Halsted Choral Room
- Upgrade Halsted Security Cameras
- Upgrade Merriam Security Cameras
- Upgrade District Security System to include Digital Radios and Repeaters on Roofs.

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**Committee of the Whole:** Approved a resolution to complete documents to accept the 21st Century Community Learning Center Grant application.  
Discussion regarding moving High School Graduation to 10am.  
Discussion will continue with building administrators.

August meeting to include Strength Finders 2.0 team building exercise.

**Next Meeting:** Regular Meeting: Tuesday, July 24 at 7pm.

B. PTA UPDATE – Mrs. Jones

No update

C. BOARD PRESIDENT’S REPORT – Mr. Ernst

None

D. SUPERINTENDENT’S REPORT – Mr. Nittolo

**School:**

- The Sussex County Children's Librarian visited on June 18th and spoke briefly to K-5 students and distributed applications for library cards.
- 8th grade promotion ceremony was held on June 20th
- LEAD program for next year with our 6th grade
- All staff wish lists have been processed and turned into requisitions for the 2018-2019 school year

**Community:**

- Parent mtg: Standards based report cards, staffing changes, benchmark assessments and School Security was held on June 19th
- New survey was created for security. Will be sent to all families the week of July 16-20. Measuring overall security and potential school security officer

**NJDOE:**

- School funding has been updated. Green Twp. will receive the \$46,652 or 1.81% promised in the preliminary budget numbers
- Completed the yearly NJDOE school choice survey
- Attended Statewide assessment collaborative- on June 18 at Lenape Valley-offered GHS perspective- [New PARCC information](#) from the NJDOE

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- Received embargoed Special education participation and performance report from NJDOE
- Received embargoed HIB School Self Assessment score for the 2016-2017 school year and now posted to our website
- June 1st- received ESEA allocations for 2018-2019 school year (Title IA is \$19,029, Title II is \$8,846 and Title IV is \$10,000). Have submitted application on June 25 and submitted for review on July 8
- The Student Safety Data System report to the NJDOE has been successfully certified for 2017-18 School Year. This covers all HIB, Violence and vandalism reports.

**Meetings:**

Operations meeting to discuss ADA bathrooms, front walkway, and locker painting and fixing

**Public:**

Received feedback concerning staff reassignments

E. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT – Mrs. McCarty

No report

**VII. DISCUSSION/ACTION ITEMS**

A. Motion to approve the request from Cyndi Bresney for an additional middle school fundraiser for the 2018-2019 school year (Back to School Bash). (attachment)

**Motion to approve discussion/action item A made by Mrs. Cooke, second by Mrs. Cinotti.  
Motion approved unanimously by roll call vote with Mr. Haiduc-Dale being absent.**

**VIII. UNFINISHED BUSINESS**

None

**IX. NEW BUSINESS**

None

**X. BOARD BUSINESS**

A. Motion to accept minutes of the following meetings:

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1. Regular meeting of June 21 2018.
  2. Executive meeting of June 21, 2018
- B. Motion to affirm the Superintendent’s decisions regarding HIB incidents as reported to the Board of Education on June 21, 2018.

**Motion to approve Board business items A & B made Mrs. Jones, second by Mrs. Cooke.  
Motion carried as follows:**

	Dr. C	JC	AMC	MRF	MB	MPR	JE	DKJ	NHD
Yes	X	X	X	X	X	X		X	
No									
Abstain							X		
Absent									X

**XI. COMMITTEE REPORTS**

A. CURRICULUM – Mr. Noah Haiduc-Dale, Chairperson

1. Motion to approve the following request to attend a professional conference:

<u>Staff Member</u>	<u>Conference Name</u>	<u>Provider/Location</u>	<u>Date</u>	<u>Costs</u>	
Christopher Hitzel	New Jersey Science Convention	NJSTA/NJSELA / Princeton, NJ	10/23 & 10/24/18	Registration Mileage/Tolls <b>Total</b>	\$344.00 \$37.20 <b>\$381.20</b>
Susan Stobie	New Jersey Science Convention	NJSTA/NJSELA / Princeton, NJ	10/23 & 10/24/18	Registration Mileage/Tolls <b>Total</b>	\$344.00 \$37.20 <b>\$381.20</b>
Jennifer Thompson	Restorative Practices: Alternatives to Suspension	Leaving the Village / Jersey City, NJ	7/30/18	Registration Mileage/Tolls <b>Total</b>	\$150.00  <b>\$150.00</b>
Kathy Wolfe	Working with Emerging Bilinguals	WCSLHA / Hackettstown, NJ	10/8/18	Registration Mileage/Tolls <b>Total</b>	\$90.00 \$4.34 <b>\$94.34</b>

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Susan Stobie	Restorative Practices: Alternatives to Suspension	Leaving the Village / Jersey City, NJ	7/30/18	Registration Mileage/Tolls <b>Total</b>	\$150.00 34.10 <b>\$184.10</b>
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2. Motion to approve the change of dates for the 8<sup>th</sup> Grade trip to Boston, MA, for the class of 2019 to June 4-6, 2019 (previously approved for June 3-5, 2019) as per the attached information and revised itinerary from Catherine Nowacyzk and Samuel Morales. (attachment)
3. Motion to approve proposed field trips for the 2018-2019 school year as per the attached schedule. (attachment)

**Motion to approve Curriculum items 1, 2 & 3 made by Dr. Cercone, second by Mr. Fox. Motion approved unanimously by roll call vote with Mr. Haiduc-Dale being absent**

**B. OPERATIONS – Mr. Matthew Fox, Chairperson**

1. Motion to approve the General Fund bills list for July 1, 2018 through July 31, 2018 for a total of \$894,872.26. (attachment)

**Motion to approve Operations item 1 made by Mr. Fox, second by Mr. Rose. Motion approved unanimously by roll call vote with Mr. Haiduc-Dale being absent.**

2. Motion to retroactively approve the June 2018 supplemental bills list for \$95,075.87, previously approved in June for up to \$350,000. (attachment)
3. Motion to approve the attached disbursements for July 2018 from the Student Activities Account in the amount of \$5,770.31 and the Business Office Petty Cash Account in the amount of \$104.95. (attachment)

**June 2018 Financial Reports** (attachment)

4. Motion to accept the Board Secretary’s monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of June 30, 2018 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1.
5. Pursuant to N.J.A.C. 6A:23A-16.10 the Green Township School District Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial

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reports certify that as of June 30, 2018 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2. and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

6. Motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of June 2018.
7. Motion to approve transfers for June 2018.
8. Motion to approve the sports referee fee of \$70.00 per game for the 2018-2019 school year, as per the New Jersey Interscholastic Athletic Association.
9. Motion to approve the 2018-2019 Field Hockey schedule.

**Note:** Each home game requires two referees at \$70.00 each. Each away game (5) requires one bus at \$300.00.

10. Motion to approve the 2017-2018 Basketball schedule.

**Note:** Each home game requires two referees at \$70.00 each. Each away game (11) requires one bus at \$300.00.

11. Motion to approve district professional development travel and expenditure/ reimbursement for Elizabeth Dunbar to attend the Wilson Reading System Introductory Workshop on August 14-16, 2018 located in Saddlebrook, NJ, in accordance with Green Township Board of Education Expense Policy #6471 and A-5 for the following amounts:

Registration	\$649.00
Lodging Federal per diem rate not to exceed \$93/night for 2 nights	\$186.00
Food & Misc. Expenses (1 full day, 2 partial days) (federal per diem rate for meals & incidental expenses – \$51.00 for full day, \$38.25 for the first and last day of travel)	\$127.50

Mileage reimbursement round trip to Saddlebrook, NJ, will be paid at the rate of \$.31 per mile. Parking and tolls will be reimbursed with a receipt.

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12. Motion to approve the acceptance of the ESSA FY 2019 grant funds as follows:

Grant	Amount
Title I Part A	\$19,029.
Title II Part A	\$8,846.
Title IV	\$10,000.

13. Motion to approve the 2018-2019 tax levy motion. (attachment)

14. Motion to approve the donation of a cornus kousa 7-8’ clump dogwood tree from the 8<sup>th</sup> grade class valued at \$245.

15. Motion to approve the donation of \$300 to the Great Divide from the 8<sup>th</sup> grade class as a thank you for using their facilities for the 8<sup>th</sup> grade dance at no charge.

16. Motion to approve 16 (a) and 16 (b) as approved by the Chair of the Operations Committee.

The Board discussed recently received change order #1 **attached** and decided to proceed.

a) Motion to approve the change order #1 as follows:

**RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX, NEW JERSEY AUTHORIZING A CHANGE ORDER IN CONNECTION WITH ITS CONTRACT FOR UNIT VENTILATORS AND ADA BATHROOM IMPROVEMENTS**

WHEREAS, The Board of Education of the Township of Green in the County Sussex, New Jersey (the “Board of Education” or the “School District”) awarded a contract to TEO Technology for Unit Ventilators and ADA Bathroom Improvements in the amount of \$426,000; and

WHEREAS, it is most cost effective to authorize a change order to provide for additional work in connection with ADA Bathroom Improvements as part of the project; and

WHEREAS, this Board of Education now desire to approve a change order in connection with this project in an amount not to exceed \$95,200 which amount does not exceed 20% of the total contract amount and the contingency amount, in order to provide for the

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additional work in connection with ADA Bathroom Improvements as part of the project;  
and

WHEREAS, funds are available for the provision of these services and the approval of the change order; now, therefore,

**BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX, NEW JERSEY AS FOLLOWS:**

Section 1 The aforementioned recitals are incorporated herein as though set forth at length.

Section 2. This Board of Education hereby approves the change order for additional ADA bathroom improvement work in a total amount not to exceed \$95,200 as approved by the Operations Chair in connection with the TEO Technology contract.

Section 3. The Board President, Business Administrator/Board Secretary or other appropriate Board representative is authorized to act on behalf of the Board make any necessary applications for approvals and to execute the necessary change and/or documents incidental to the change order or applications.

Section 4. A copy of this resolution shall be available for public inspection at the offices of the Board of Education.

Section 5. This Resolution shall take effect immediately.

b) Motion to approve bidding of the bathrooms by the performing arts room:

**RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX, NEW JERSEY AUTHORIZING BIDDING AND ARCHITECT SERVICES FOR ADA BATHROOM IMPROVEMENTS**

WHEREAS, The Board of Education of the Township of Green in the County Sussex, New Jersey (the “Board of Education” or the “School District”) may need to publicly bid additional work in connection with ADA Bathroom Improvements and to approve the proposal of the Project Architect, DMR Architects, necessary therefore; and  
WHEREAS, funds are available for the provision of this work and these services;  
now, therefore,

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**BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX, NEW JERSEY AS FOLLOWS:**

Section 1. The aforementioned recitals are incorporated herein as though set forth at length.

Section 2. This Board of Education hereby approves the proposal of DMR Architects, the School District's Project Architect, to prepare for the bidding of additional work in connection with ADA Bathroom Improvements in an amount not to exceed \$15,000 and authorizes the bid for such work.

Section 3. The Board President, Business Administrator/Board Secretary or other appropriate Board representative is authorized to act on behalf of the Board to make any necessary applications for approvals and to execute any documents necessary to implement this resolution and the work described herein.

Section 4. This resolution shall take effect immediately after the Operations Chair determines to proceed hereunder because the change order for this work authorized by resolution also approved at this meeting would exceed 20% of the project cost.

17. Motion to approve Extended School Year Program for summer 2018 as recommended by child study team for district student:

The Gramon School Program runs for 17 days in July and 13 days in August. Tuition is \$11,158.50.

18. Motion to approve Out-of-District Placement for the 2018-2019 school year as recommended by the Child Study Team for district student:

The Gramon School Program runs for 182 days. Tuition is \$67,694.90.

19. Motion to approve the following Extended School Year Program for summer 2018 as recommended by the Child Study Team:

Student #061315: Florence M. Burd School, Andover, NJ. Preschool Disabled Program runs from 7/16/18 to 8/3/18 from 9:00 until 11:00 a.m, Monday through Friday. Tuition is not known. Transportation will be provided by Sussex County Regional Transportation Cooperative.

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20. Motion to approve the following out-of- District Placement for the 2018-2019 school year:

Student #061315: Florence M. Burd School, Andover, NJ. Preschool Disabled Program. Tuition is not known. Transportation will be provided by Sussex County Regional Transportation Cooperative.

**Motion to approve Operations items 2 through 20 made by Mr. Fox, second by Mrs. Jones. Motion approved unanimously by roll call vote with Mr. Haiduc-Dale being absent.**

C. PERSONNEL – Mrs. Ann Marie Cooke, Chairperson

1. Motion to approve correction on the 2018 summer work schedule for the following staff member, as recommended by the Superintendent:

Name	Position	Schedule	Summer Salary
Karen Williams	LDTTC	3 days	\$ 1,320.87

(Note: If not needed, days will not be used.)

2. Motion to approve 2018 summer work schedule for the following employee, as approved by the Superintendent:

Name	Position	Schedule	Summer Salary
Kerry Burneyko	School Nurse	5 days	\$1,563.95

(Note: If not needed, days will not be used.)

3. Motion to acknowledge the successful achievement of Board approved Merit Goals for the 2017-2018 school year by John Nittolo, Superintendent. (attachment)
4. Motion to approve Jennifer Thompson as School Safety Specialist for the Green Hills School for the 2018-2019 school year, as recommended by the Superintendent.
5. Motion to approve the attached job description for Basic Skills Teacher, as recommended by the Superintendent. (attachment)
6. Motion to approve Marybeth Stiles as Guidance Counselor for the 2018-2019 school year at the salary of \$63,057.00 (MA Step 1), pending approval of her criminal

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history background check, as recommended by the Superintendent. Hiring is on a provisional basis for up to 90 days pending completion of requirements and review of information required under P.L. 2018, c. 5.

7. Motion to approve Alyssa Morrissey as Special Education Teacher for the 2018-2019 school year at the salary of \$57,057.00 (BA Step 1), pending approval of her criminal history background check, as recommended by the Superintendent. Hiring is on a provisional basis for up to 90 days pending completion of requirements and review of information required under P.L. 2018, c. 5.

**Motion to approve Personnel items 1 through 7 made by Mrs. Cooke, second by Mrs. Bilik. Motion approved unanimously by roll call vote with Mr. Haiduc-Dale being absent.**

D. POLICY COMMITTEE REPORT – Mrs. Jennifer Cinotti, Chairperson

1. Motion to approve the following Policy revisions:

P1550 Equal Employment/Anti-Discrimination Practices  
P2431 Athletic Competition  
P5350 Student Suicide Prevention  
P5533 Student Smoking

2. Motion to adopt the following new Policies:

**Tabled** - P5535 Passive Breath Alcohol Sensor Device  
P5561 Use of Physical Restraint and Seclusion Techniques  
for Students with Disabilities

3. Motion to approve the following Regulation revisions:

R1550 Equal Employment/Anti-Discrimination

**Motion to approve the revisions and adoption of Policies and Regulations in motion #1 - 3, (Note: P5535 in #3 was tabled) made by Mrs. Cinotti, second by Mrs. Jones. Motion approved unanimously by roll call vote with Mr. Haiduc-Dale being absent. Policy 5535 was tabled.**

E. NEGOTIATIONS COMMITTEE REPORT – Mr. Michael Rose, Chairperson

No report

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**XII. PUBLIC PARTICIPATION ON NEW BUSINESS TOPICS**

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Members of the public are asked to state their name and address for the record.

A question was asked about the follow up of the teachers' safety. Mr. Nittolo responded saying that we received a letter from the teachers and we met with the teachers and discussed their concerns. Administration and staff will be attending a seminar on July 30<sup>th</sup> called Restorative Practices. We are in the process of revising our handbook and policies, when the teachers are available (September) we will convene more meetings. We are taking steps to recognize positive behavior in students not just negative.

There was a question about who was going to fill the open Language Arts position. Mr. Nittolo said Mrs. Nowaczyk will be filling that position.

**XIII. CLOSED MEETING MOTION**

The Board of Education of the Green Township School District in the County of Sussex will adjourn into closed meeting to discuss item(s) which fall within an exception of our open meetings policy and permits the Board to have private discussion, since it deals with specific exceptions contained in

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney-client privilege and personnel – employment matters affecting a specific prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be

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made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

**Motion to enter into executive session made Mr. Ernst, second by Mrs. Cooke. Verbal approval by all present.**

**Board entered into executive session at 8:08 pm.**

**XIV. RECONVENE**

**Motion to reconvene into public session made by Mrs. Cooke, second by Mrs. Bilik. Verbal approval by all present**

**The Board reconvened into public session at 8:24 pm.**

**XV. ADJOURNMENT**

**Motion to adjourn meeting made by Mr. Ernst, second by Mrs. Jones. Verbal approval by all present.**

**Meeting adjourned at 8:25 pm.**

Respectfully submitted,

Sallyann McCarty  
Board Secretary