

**GREEN TOWNSHIP BOARD OF EDUCATION
MINUTES**

**Regular Meeting
August 21, 2019**

Time: 7:30 p.m.

Place: Green Hills School - Gym

I. CALL TO ORDER

A. FLAG SALUTE

B. MEETING ANNOUNCEMENT

“This is a regular meeting of the Green Township Board of Education held for the purpose of transacting appropriate Board business. In compliance with Chapter 31, Laws of 1975, the New Jersey Herald was properly notified and copies of the agenda of this meeting were appropriately posted and made available for the public.

C. ROLL CALL

		<u>Term Expires</u>		<u>Roll Call</u>
Mrs.	Marie Bilik- President	2020	MB	Present
Mrs.	Ann Marie Cooke – Vice-President	2021	AMC	Present
Mr.	Jonathan Ernst	2019	JE	Absent
Mr.	Matthew Fox	2020	MRF	Present
Mr.	Scott Guzzo	2019	SG	Present
Mr.	Noah Haiduc-Dale	2019	NHD	Present
Mrs.	Denise Kelly-Jones	2020	DKJ	Absent
Ms.	Kristin Post	2021	KP	Absent
Mr.	Michael Rose	2021	MPR	Present
Dr.	Lydia Furnari			Present
Ms.	Sallyann McCarty, SBA			Present

D. MISSION STATEMENT

Our mission at Green is to educate every student in a safe and secure environment to become a confident and caring life-long learner, who can communicate and contribute positively to the changing needs of society. The district, in cooperation with the community, will provide an academic environment that values excellence, initiative, and diversity of our students and community, while supporting a program of studies that is congruent with the New Jersey Student Learning Standards.

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II. CORRESPONDENCE

None

III. PUBLIC PARTICIPATION ON AGENDA TOPICS

This public session is designed for members of the public to speak on this evening's agenda topics. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Length of comments may be limited to three minutes to the individual who has been recognized by the board president. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

John Mannion a resident of the Montague School district read a statement (attachment)

IV. VARIOUS REPORTS

A. NEWTON BOARD OF EDUCATION UPDATE – Mrs. Cooke submitted the following:

**Regular Meeting
July 23, 2019**

School Business Administrator/Board Secretary's Report: Audit begins July 24, 2019.

Board Business: Approved student-parent handbook for 2019-2020.

Approved the district organization chart for 2019-2020.

Authorized the SBA to execute a Food Service Agreement with Sodexo Management, Inc. for the 2019-2020 school year.

Committee of the Whole: Future Development of the West End property. Including but not limited to:

Athletic Practice Field

Tennis and Basketball Courts

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Maintenance Building

Bus Parking

District Goals for 2019-2020 school year: 1. Strengthen student-centered learning to increase student achievement.

2. Promote equity in access to services and resources for vulnerable children and their families to increase student achievement.

3. Enhance school safety, security, and sustainability to increase student achievement.

Next Meeting: Tuesday, August 27 at 7pm.

B. PTA UPDATE – Mrs. Jones

None

C. BOARD PRESIDENT’S REPORT – Mrs. Bilik

None

D. SUPERINTENDENT’S REPORT – Dr. Lydia Furnari:

Dr. Furnari reviewed the District's 2019-2020 Professional Development Plan and Mentoring Plan, explaining the process the District Education Advisory Committee used to establish goals, objectives and activities. Dr. Furnari then read the draft 2019-2020 District Goals and asked the members of the Board to share their thoughts, questions and suggestions. It was determined that the goal language did not need revision, but members were curious about how the complex goals would be attained. Dr. Furnari stated that the goals were written in the SMART goal format and that the next step would be to establish objectives and an action plan. The Board members agreed that this would make sense and asked Dr. Furnari to move forward with this next step. The Professional Development Plan and Mentoring Plan are included in the attachments for this meeting.

Note: Eric Obernauer, reporter from the NJ Herald, joined the meeting as part of the audience when the Superintendent began her report.

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E. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT – Mrs. McCarty:

- Audit will begin on September 30, 2019

V. **DISCUSSION/ACTION ITEMS**

District Goals were discussed as part of the Superintendent's report.

VI. **UNFINISHED BUSINESS**

Mrs. Bilik said that the first meeting for the Tri-District Consortium will be October 7th. Matt and Noah volunteered to attend.

Mrs. Bilik said that we will be having a separate meeting to discuss the Superintendent search. The first meeting will cover information and training. This is not only for the Board's education but for the public as well. The second meeting will be in October Bob Greitz from NJ School Boards to speak on how to develop a superintendent's contract.

VII. **NEW BUSINESS**

None

VIII. **BOARD BUSINESS** – Ann Marie Cooke

A. Motion to accept minutes of the following meetings:

1. Regular meeting of July 17, 2019.
2. Executive session meeting of July 17, 2019.

B. Motion to affirm the Superintendent's decisions regarding HIB incident #20181913 as reported to the Board of Education on July 17, 2019:

C. Motion to approve the 2019-2020 Green Township School District Professional Development Plan. (attachment)

D. Motion to approve the 2019-2020 Green Township School District Mentoring Plan. **(attachment)**

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Motion to approve Board Business Items A, B, C, D made by Mrs. Cooke, second by Mr. Rose. The motion passed with a roll call vote as follows:

	MB	KP	MRF	SG	NHD	DKJ	MPR	AMC	JE
Yes	X		X	C, D	X		X	X	
No									
Abstain				A, B					
Absent		X				X			X

IX. COMMITTEE REPORTS

A. CURRICULUM – Mr. Noah Haiduc-Dale, Chairperson:

-No report

1. Motion to approve the following professional development request(s):

<u>Staff Member</u>	<u>Conference Name</u>	<u>Provider/Location</u>	<u>Date</u>	<u>Costs</u>	
Christopher Hitzel	2019 New Jersey Science Convention	NJ Science Teachers Association & NJ Science Education Leadership Association	10/22 & 10/23/19	Registration Mileage/Tolls <i>Total</i>	\$349.00 \$37.20 \$386.20

2. Motion to approve creation of a third section of Kindergarten for the 2019-2020 school year.

Motion to approve Curriculum Items 1, 2 made by Mr. Haiduc-Dale, second by Mrs. Cooke. The motion passed with a roll call vote with Ms. Post, Mrs. Kelly-Jones and Mr. Ernst being absent.

B. OPERATIONS – Mr. Matthew Fox, Chairperson

1. Motion to approve the General Fund bills list from July 18, 2019 through August 31, 2019 for a total of \$980,552.13. (attachment)

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2. Motion to approve the attached disbursements for August 2019 from the Student Activities Account in the amount of \$367.60 and the Business Office Petty Cash Account in the amount of \$235.98. (attachment)

July 2019 Financial Reports (attachment)

3. Motion to accept the preliminary Board Secretary’s monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of July 31, 2019 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1.
4. Pursuant to N.J.A.C. 6A:23A-16.10 the Green Township School District Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports certify that as of July 31, 2019 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2. and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
5. Motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of July 2019.
6. Motion to approve transfers for July 2019.
7. Motion to approve the bus stops for Green Hills School and Newton High School for the 2019-2020 school year.
8. Motion to approve the Joint Transportation agreement between Green Township Board of Education and the Allamuchy Township Board of Education to allow the transportation of two Allamuchy students for the school year 2019-2020 as follows:

Jointure Route#	Host District	Joiner District	Destination	Joiner Cost
14	Green	Allamuchy Twp.	Green Hills School	\$842.12

9. Motion to approve the joint transportation agreement between Green Township Board of Education and the Fredon Township Board of Education to allow the transportation of two Fredon students for the school year 2019-2020 as follows:

Jointure Route#	Host District	Joiner District	Destination	Joiner Cost
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12 Green Fredon Twp. Green Hills School \$955.62

10. Motion to approve the joint transportation agreement between Green Township Board of Education and the Blairstown Board of Education to allow the transportation of one Blairstown student for the school year 2019-2020 as follows:

Jointure Route#	Host District	Joiner District	Destination	Joiner Cost
12	Green	Blairstown	Green Hills School	\$477.81

11. Motion to approve district travel and expense reimbursement for Kristin Post to attend the New Jersey School Boards Association Workshop 2019 in Atlantic City, NJ, Monday through Thursday, October 21 -24, in accordance with Green Township Board of Education Travel Expense Policy # 6471 and A-5 for the following amounts:

- Registration	\$375.00
- Lodging – Workshop Headquarters (includes occupancy fees of \$60.00)	\$357.00
- Food & Misc. Expenses* (2 full, 2 partial) (*federal per diem rate for meals & incidental expenses – \$66.00 for full day, \$49.50 for partial day)	\$231.00

Mileage reimbursement will be paid at the current OMB rate of \$.31 per mile. Tolls and parking fees will be reimbursed with receipts.

12. Motion to revise Operations Motion #14 from June 17, 2019 to read as follows (expenses adjusted):

Motion to approve district travel and expense reimbursement for Marie Bilik, Dr. Lydia Furnari and Sallyann McCarty to attend the New Jersey School Boards Association Workshop 2019 in Atlantic City, NJ, Monday through Thursday, October 21 -24, in accordance with Green Township Board of Education Travel Expense Policy # 6471 and A-5 for the following amounts:

The below amounts are for each person:

- Registration	\$375.00
- Lodging – Workshop Headquarters (includes occupancy fees of \$60.00)	\$357.00
- Food & Misc. Expenses* (2 full, 2 partial) (*federal per diem rate for meals & incidental expenses – \$66.00 for full day,	\$231.00

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\$49.50 for partial day)

Mileage reimbursement will be paid at the current OMB rate of \$.31 per mile. Tolls and parking fees will be reimbursed with receipts.

13. Motion to approve the contract for Chapter 192-193 Nonpublic Services Agreement for the 2019-2020 school year with the Sussex County Educational Services Commission.
14. Motion to approve the contract for Chapter 226 Nonpublic School Nursing Services for the 2019-2020 school year with the Sussex County Educational Services Commission.
15. Motion to retroactively approve the Oxford August health insurance bill, check #25529 issued July 22nd for \$95,564.00, previously approved at the July Board meeting for approximately \$110,000.00.
16. Motion to approve the Oxford September health insurance bill for up to \$110,000.00.
17. Motion to approve the disbursement of \$2,668.00 from the student activities account, payable to Jostens for the final balance due for the 2018-2019 yearbook.
18. Motion to approve professional development travel and expenditure/ reimbursement for Sallyann McCarty to attend the New Jersey Association of School Business Officials training sessions in Rockaway NJ as follows:

<u>Date</u>	<u>Training Session Title</u>	<u>Cost</u>
9/24/2019	Legislative and Legal Update	\$100
10/8/2019	Purchasing Reporting Requirements, ASSA and DRTRS	\$100
11/21/2019	Tax Sheltered Annuities	\$100
12/10/2019	Health, Property and Casualty Insurance	\$100
1/22/2020	NJ Pension System	\$100
3/19/2020	Purchasing	\$100
	Total	\$600

Mileage will be reimbursed at \$.31/mile in accordance with Green Township Board of Education Expense Policy #6471 and A-5 for the following amounts:

19. Motion to approve Student ID# 0518 to attend the Morris County Vocational School District for the 2019-2020 fiscal year at a tuition amount of \$13,000.

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- 20. Motion to approve 2019-2020 fiscal year sending tuition contract between the Sussex Vocational Board of Education and the Green Township Board of Education for 14 students to attend at \$2,227.00 for a total of \$31,178.00.
- 21. Motion to approve Student ID# 2616 to attend Andover Regional Board of Education for the 2019-2020 extended school for tuition and special services totaling \$1,258.20 and for the 2019-2020 fiscal year for tuition and special services totaling \$12,584.00.
- 22. Motion to approve Student ID# 4288 to attend Andover Regional Board of Education for the 2019-2020 extended school for tuition and special services totaling \$2,838.20 and for the 2019-2020 fiscal year for tuition and special services totaling \$34,859.00.
- 23. Motion to approve Student ID# 4329 to attend Andover Regional Board of Education for the 2019-2020 extended school for tuition and special services totaling \$1,258.20 and for the 2019-2020 fiscal year for tuition and special services totaling \$12,584.00.
- 24. Motion to approve district travel and expense reimbursement for Kyle Mirena to attend the New Jersey Science Convention 2019 located in Princeton NJ October 22nd and 23rd in accordance with Green Township Board of Education Travel Expense Policy # 6471 and A-5 for the following amounts:

The below amounts are for each person:	
- Registration	\$300.00
- Food & Misc. Expenses* (2 partial) (*federal per diem rate for meals & incidental expenses – \$49.50 for partial day)	\$99.00

Mileage reimbursement will be paid at the current OMB rate of \$.31 per mile. Tolls and parking fees will be reimbursed with receipts.

- 25. Motion to approve the speech services totaling \$2,517.42 for the 2019-2020 school year Out-of-District Placement in Stanhope (September – June) as recommended by the Child Study Team’s IEP for Student ID # 4680422976. (Note: This student’s tuition and other services were approved in June. At that time the cost of the speech services were not known.)

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**Motion to approve Operations Items 1-25 made by Mr. Fox, second by Mrs. Cooke.
The motion passed with a roll call vote as follows:**

	MB	KP	MRF	SG	NHD	DKJ	MPR	AMC	JE
Yes	1-11 13-25		X	X	X		X	X	
No									
Abstain	12								
Absent		X				X			X

C. PERSONNEL – Mrs. Ann Marie Cooke, Chairperson

1. Motion to approve Substitute Teachers/Teacher Aides as per the attached list for the 2019-2020 school year, as recommended by the Interim Superintendent. (attachment)
2. Motion to approve Substitute Teacher Aides as per the attached list for the 2019-2020 school year, as recommended by the Interim Superintendent. (attachment)
3. Motion to approve Substitute School Nurses as per the attached list for the 2019-2020 school year, as recommended by the Interim Superintendent. (attachment)
4. Motion to approve Substitute Custodians as per the attached list for the 2019-2020 school year, as recommended by the Interim Superintendent. (attachment)
5. Motion to approve Deana Lykins, Alison Marchese, Maura Meehan and Karen Smith as Substitute Teachers/Teacher Aides for the 2019-2020 school year, as recommended by the Interim Superintendent.
6. Motion to approve Tara Olezeski as a Substitute Teacher/Teacher Aide and Substitute Aftercare Assistant for the 2019-2020 school year, as recommended by the Interim Superintendent. Hiring is on a provisional basis for up to 90 days pending completion of requirements and review of information required under P.L. 2018, c. 5.
7. Motion to approve Cori Harrington as Technology Coordinator for the 2019-2020 school year at the salary of \$75,057.00 (MA Step 7), as recommended by the Interim Superintendent. Hiring is on a provisional basis for up to 90 days pending

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completion of requirements and review of information required under P.L. 2018, c. 5.

8. Motion to approve Amy Cole as a Part-Time Paraprofessional/Teacher Aide for the 2019-2020 school year at \$14.00 per hour, as recommended by the Interim Superintendent.
9. Motion to approve Sherri Callaghan as a Part-Time Paraprofessional/Teacher Aide for the 2019-2020 school year at \$14.00 per hour, pending approval of her criminal history background check archiving request, as recommended by the Interim Superintendent. Hiring is on a provisional basis for up to 90 days pending completion of requirements and review of information required under P.L. 2018, c. 5.
10. Motion to approve the following staff members for an additional five hours of Curriculum Writing during summer 2019 at a stipend of \$40.00 per hour, as recommended by the Interim Superintendent.

Subject	Name
Gifted & Talented	Beth Voris
Music	Jennifer Richardson
Performing Arts	Diana Minervini
Art	Justin Wynne

11. Motion to approve Ann Marie VanSickle for up to 50 hours to work on scheduling and subscription updates during summer 2019 at the rate of \$40.00 per hour, as recommended by the Interim Superintendent.
12. Motion to accept the resignation of Scott Rosselli, Full-Time Custodian, effective September 13, 2019, as recommended by the Interim Superintendent.
13. Motion to approve the following staff members for additional hours to prepare School Technology during the summer 2019 at their 2019-2020 hourly rates as recommended by the Interim Superintendent: Kyle Mirena 10 hours and Tina DeFeo 15 hours.
14. Motion to approve Kristen Waters as the Literacy Coach (1 FTE) for the 2019-2020 school year at the salary of \$69,047 (MA Step 4), pending approval of her criminal history background check archiving request, as recommended by the Interim Superintendent. Hiring is on a provisional basis for up to 90 days pending

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completion of requirements and review of information required under P.L. 2018, c. 5.

15. Motion to approve Cori Harrington as Technology Coordinator for the 2019-2020 summer technology work for up to 20 hours at school year at her 2019-2020 hourly rate, as recommended by the Interim Superintendent.
16. Motion to approve Brianna Gerhart part-time (FTE .50) Special Education Step 4, BA +15 prorated salary \$32,278.50 for the 2019-2020 fiscal year, as recommended by the Interim Superintendent.
17. Motion to transfer James Hassel from substitute custodian to part-time custodian for \$19,860 (5hours/day x \$16.55/hour x 240 days) for the 2019-2020 fiscal year, effective September 1st, as recommended by the Interim Superintendent.
18. Motion to transfer Timothy Fitzpatrick from part-time custodian to full-time custodian for \$31,776 (8hours/day x \$16.55/hour x 240 days) for the 2019-2020 fiscal year, effective September 1st, as recommended by the Interim Superintendent.

Motion to approve Personnel Items 1-18 made by Mr. Fox, second by Mrs. Cooke. The motion passed with a roll call vote, with Ms. Post, Mrs. Kelly-Jones and Mr. Ernst being absent

D. POLICY COMMITTEE – Mrs. Denise Kelly-Jones, Chairperson

No report

E. NEGOTIATIONS COMMITTEE – Mr. Michael Rose, Chairperson

-Mr. Rose was happy to report that a tentative agreement has been reached.

X. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Members of the public are asked to state their name and address for the record.

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John Mannion asked that the statement he read out loud be retained for the record.

XI. CLOSED MEETING

Closed Meeting Motion was read by Mrs. Bilik.

The Board of Education of the Green Township School District in the County of Sussex will adjourn into closed meeting to discuss item(s) which fall within an exception of our open meetings policy and permits the Board to have private discussion, since it deals with specific exceptions contained in

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney-client privilege and personnel – employment matters affecting a specific prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

Motion to enter into executive session for the purpose of discussing items (c) Collective bargaining agreements. Motion made by Mrs. Cooke and second by Mr. Haiduc-Dale. The Board entered into executive session at 8:13pm with a verbal all in favor with Ms. Post, Mrs. Kelly-Jones and Mr. Ernst being absent.

XII. RECONVENE

Motion to reconvene into public session at 8:32pm. Motion made by Mrs. Cooke and second by Mr. Fox.

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Motion to send the signed MOA between the GTBOE and GTEA to the membership for ratification made by Mr. Rose, second by Mrs. Cooke. The motion passed with a roll call vote with Ms. Post, Mrs. Kelly-Jones and Mr. Ernst being absent.

XIII. ADJOURNMENT

Motion to adjourn the meeting made by Mrs. Bilik and second by Mrs. Cooke. The meeting was adjourned at 8:34pm with a verbal all in favor.

Respectfully submitted,

Sallyann McCarty
Board Secretary