

**<sup>1</sup>GREEN TOWNSHIP BOARD OF EDUCATION  
MINUTES**

**Regular Meeting  
April 21, 2021**

**Time: 7:30p.m.**

**Place: Green Hills  
School Small Gym**

**I. CALL TO ORDER 7:30pm by President Bilik**

**A. FLAG SALUTE**

**B. MEETING ANNOUNCEMENT** Read by President Bilik

“This is a regular meeting of the Green Township Board of Education held for the purpose of transacting appropriate Board business. In compliance with Chapter 31, Laws of 1975, the New Jersey Herald was properly notified and copies of the agenda of this meeting were appropriately posted and made available for the public.”

**C. ROLL CALL**

		Term Roll Call	
Mrs.	Marie Bilik	2023	Present
Mrs.	Ann Marie Cooke	2021	Present
Mr.	Scott Guzzo	2022	Present
Dr.	Noah Haiduc-Dale	2022	Present
Ms.	Deana Lykins	2023	Present
Ms.	Kristin Post	2021	Present
Mr.	Michael Rose	2021	Present
Mr.	Rob Strasser	2022	Present
Dr.	Melissa Van Blarcom	2023	Present
Dr.	Lydia Furnari, Interim Superintendent		Present
Dr.	Vincent Occhino, Interim SBA/Bd. Secretary		Present

**D. MISSION STATEMENT** Read by President Bilik

Our mission at Green is to educate every student in a safe and secure environment to become a confident and caring life-long learner, who can communicate and contribute positively to the changing needs of society. The district, in cooperation with the community, will provide an academic environment that values excellence, initiative, and diversity of our students and community, while supporting a program of studies that is congruent with the New Jersey Student Learning Standards.

**II. CLOSED MEETING**

Closed Meeting Motion was read by President Bilik.

The Board of Education of the Green Township School District in the County of Sussex will adjourn into closed meeting to discuss item(s) which fall within an exception of our open meetings policy and permits the Board to have private discussion, since it deals with specific exceptions contained in

- a Matters rendered confidential by Federal Law, State Law, or Court Rule
- b Individual privacy
- c Collective bargaining agreements
- d Purchase or lease of real property if public interest could be adversely affected
- e Investment of public funds if public interest could be adversely affected
- f Tactics or techniques utilized in protecting public safety and property
- g Pending or anticipated litigation
- h Attorney-client privilege
- i Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney-client privilege and personnel – employment matters affecting a specific prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

At 7:35 pm a motion to enter into executive session for the purpose of discussing Personnel.

Motion..... Ms. Post

Second .....Mr. Rose

	MR. GUZZO	DR. HAIDUC-DALE	MS. LYKINS	DR. VAN BLARCOM	MS. POST	MR. ROSE.	MR. STRASSER	MRS. COOKE	MRS. BILIK	<b>Consent ALL IN FAVOR</b>
<b>YES</b>										<b>9</b>
<b>NO</b>										<b>0</b>
<b>Abstain</b>										<b>0</b>
<b>Absent</b>										<b>0</b>

**II. RECONVENE**

At 7:45pm a motion to reconvene into public session.

Motion.....Mrs. Cooke

Second.....Mr. Guzzo

	MR. GUZZO	DR. HAIDUC-DALE	MS. LYKINS	DR. VAN BLARCOM	MS. POST	MR. ROSE.	MR. STRASSER	MRS. COOKE	MRS. BILIK	Consent ALL IN FAVOR
<b>YES</b>										<b>9</b>
<b>NO</b>										<b>0</b>
<b>Abstain</b>										<b>0</b>
<b>Absent</b>										<b>0</b>

**IV. CORRESPONDENCE None**

**V. PUBLIC PARTICIPATION ON AGENDA TOPICS Read by President Bilik**

This remote public session is designed for members of the public to speak on this evening's agenda topics. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Length of comments is limited to three minutes to the individual who has been recognized by the Board president. That recognition will be made in the order names appear in the chat box of the digital platform. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

NONE

**VI. VARIOUS REPORTS**

**A. NEWTON BOARD OF EDUCATION UPDATE – Mrs. Cooke**

Newton Board of Education, Regular Meeting, March 23, 2021 Via Zoom

Board Business: Approved tentative 2021-2022 Budget.

Total Budget: \$32,613,716 Taxes to be Raised: \$13,855,465 Approved Capital Reserve Account Withdrawal. \$240,601.

Next Meeting: Tuesday, April 27, 2021 at 7:00 pm.

**B. PTA UPDATE – Mrs. Post**

Ms. Post shared that the PTA met on 3/23/2021. Several past and ongoing events such as the book fair, apparel sale were described. The PTA is looking for nominations for officers for next year. Information concerning ongoing items such as curriculum supports, scholarship applications, Teacher Appreciation and the virtual spring book fair was also provided.

**C. BOARD PRESIDENT’S REPORT – Mrs. Bilik**

Ms. Bilik attended a number of meetings such as the Green PTA Meeting, State & County School Board meetings, and the second in a series of workshops called “Back to Backpacks”.

*April 22, 2021*

D. SUPERINTENDENT’S REPORT – Dr. Furnari

School Performance Report Presentation –

Dr. Furnari, Mr. Bollette, Ms. VanSickle & Ms. Waters

During the presentation, questions were posed by the Board, and responded to by the presenters. The presentation will be posted on the District website.

E. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT – Dr. Occhino

Dr. Occhino indicated that all of the required financial disclosure statements were submitted prior to the deadline of April 30, 2021.

**VII. DISCUSSION/ACTION ITEMS - None**

**VIII. SUPERINTENDENT SEARCH**

Mrs. Bilik provided a brief Update. There were 20 applicants for the position and 6 candidates were interviewed. 2 candidates returned for additional interviews and a finalist has been identified.

**IX. BOARD BUSINESS – Mrs. Ann Marie Cooke**

A. A consent agenda was made to accept minutes 1 through 14

1. Special Meeting of March 13, 2021 (attachment)
2. Executive Session of March 13, 2021.
3. Regular Meeting of March 18, 2021. (attachment)
4. Executive Session of March 18, 2021.
5. Special Meeting of March 19, 2021.
6. Executive Session of March 19, 2021.
7. Special Meeting of March 20, 2021.
8. Executive Session of March 20, 2021.
9. Special Meeting of March 26, 2021. (attachment)
10. Executive Session of March 26, 2021.
11. Special Meeting of March 31, 2021. (attachment)
12. Executive Session of March 31, 2021.
13. Special Meeting of April 14, 2021. (attachment)

14. Executive Session of April 14, 2021

Motion.....Mrs. Cooke

Second.....Mr. Rose

/Roll Call/

	MR. GUZZO	MR. HAIDUC-DALE	MS. LYKINS	DR. VAN BLARCOM	MS. POST	MR. ROSE.	MR. STRASSER	MRS. COOKE	MRS. BILIK	Consent ALL IN FAVOR
<b>YES</b>										<b>9</b>
<b>NO</b>										<b>0</b>
<b>Abstain</b>										<b>0</b>
<b>Absent</b>										<b>0</b>

**X. UNFINISHED BUSINESS**

**XI. NEW BUSINESS**

**XII. COMMITTEE REPORT**

**A. CURRICULUM** – Dr. Haiduc-Dale, Chairperson

Dr. Haiduc-Dale provided a brief overview of the meeting that took place on April 15, 2021. He indicated that the agenda included a preview of the School Performance Report presentation that was made this evening. Dr. Haiduc-Dale then made a motion to approve items 1-2.

1. Motion to approve the following professional development session for Green Hills School teachers:

Staff Member	Conference Name	Provider/Location	Date	Cost
Brianna Colianni Elizabeth Dunbar Laura Haugk Tara Lavalley Eileen Maffei Kelli McKeown Alyssa Murphy Sarah Pittenger Ruth Regavich Debbie Simmons Karen Smith Lisa Sprofera Kristen Waters Jess Zur	Strengthen PHONICS Instruction in Any K-2 Reading Program	Bureau of Education and Research/ Online Training	6/24/21	\$3,070.00

2. Motion to approve proposed Field Trips for the 2020-2021 school year as per the attached schedule. **(attachment)**

Motion Dr. Haiduc-Dale  
/Roll Call/

Second Mrs. Post

	MR. GUZZO	MR. HAIDUC-DALE	MS. LYKINS	DR. VAN BLARCOM	MS. POST	MR. ROSE.	MR. STRASSER	MRS. COOKE	MRS. BILIK	Consent ALL IN FAVOR
<b>YES</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>0</b>
<b>NO</b>										<b>0</b>
<b>Abstain</b>										<b>0</b>
<b>Absent</b>										<b>0</b>

**B. FINANCE** - Mr. Scott Guzzo, Chairperson

Mr. Guzzo provided an overview of the meeting held on April 12, 2021. Topics such as the ESSER II allowable uses were discussed at that meeting. Mr. Guzzo thanked Mr. Turner for his explanation of reviewing financial reports. Mr. Guzzo then made a motion to approve motions 1-7. Discussion ensued and it was decided that motion 2 would be tabled until the next meeting. The motion was revised to approve motions 1, 3-7.

1. Motion to approve the General Fund bills list as amended for March 19, 2021 through April 21, 2021 for a total of \$ \$520,399.05. **(attachment)**

**March 2021 Financial Reports (attachment)**

3. Motion to accept the preliminary Board Secretary’s monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of March 31, 2021 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1.
4. Pursuant to N.J.A.C. 6A:23A-16.10 the Green Township School District Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports certify that as of March 31, 2020 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2. and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
5. Motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of March 2021.
6. Motion to approve transfers for March 2021.
7. Motion to approve the following resolution:

RESOLVE that the Green Township Board of Education approve the submission and acceptance of the Elementary and Secondary School Emergency Relief (ESSR II) funds provided by the Coronavirus Response and Relief Supplemental Appropriations Act, effective through September 30, 2023 per the amounts listed below:

<u>ESSR ALLOCATION</u>	<u>Learning Acceleration</u>	<u>Mental Health Support &amp; Services</u>	<u>TOTAL</u>
\$145,547.	\$25,000.	\$45,000.	\$215,547.

**/Roll Call/**

	MR. GUZZO	DR. HAIDUC-DALE	MS. LYKINS	DR. VAN BLARCOM	MS. POST	MR. ROSE.	MR. STRASSER	MRS. COOKE	MRS. BILIK	Consent ALL IN FAVOR
YES			X	X	X		X	X	X	0
NO						X				0
Abstain		X								0
Absent										0

**The following Motion was Tabled until the April 28, 2021 meeting**

- Motion to approve the attached disbursements for April 2021 from the Student Activities Account in the amount of \$ \_\_\_\_\_ and the Business Office Petty Cash Account in the amount of \$ \_\_\_\_\_.

Motion....Mr. Guzzo

Second....Dr. Van Blarcom

	MR. GUZZO	DR. HAIDUC-DALE	MS. LYKINS	DR. VAN BLARCOM	MS. POST	MR. ROSE.	MR. STRASSER	MRS. COOKE	MRS. BILIK	Consent ALL IN FAVOR
YES										9
NO										0
Abstain										0
Absent										0

**C. OPERATIONS** – Mr. Strasser, Chairperson

Mr. Strasser provided an overview of the meeting that was held on April 12, 2021. ESSER II fund allowable uses were discussed at that meeting. Mr. Strasser made a motion to approve motion 1.

- Motion to approve the following resolution:

Resolved that the Green Township Board of Education approve the Green Township Historical Society’s request to meet in the Green Hills School at 6:30 pm on the evening of May 10, 2021, for the purpose of reviewing student submissions for the “Love of History” awards. The participants are limited to 4 members of the Society and approximately 3 or 4 Green Hills School staff members. The meeting is not open to the Public.

Motion.....Mr. Strasser

Second..... Dr. Haiduc-Dale

	MR. GUZZO	DR. HAIDUC-DALE	MS. LYKINS	DR. VAN BLARCOM	MS. POST	MR. ROSE.	MR. STRASSER	MRS. COOKE	MRS. BILIK	Consent ALL IN FAVOR
YES	X	X	X	X	X	X	X	X		0
NO										0
Abstain									AB	0
Absent										0

**D. PERSONNEL** – Mrs. Cooke, Chairperson

Mrs. Cooke provided a brief overview of the meeting held on April 19, 2021. A consent agenda motion was made to accept Motions 1 through 11

1. Motion to approve Philip Wetzel as a Part-Time Custodian for the 2020-2021 school year beginning April 22, 2021, at the rate of \$16.55 per hour with a \$300.00 annual stipend for holding a Black Seal License, as recommended by the Interim Superintendent.
2. Motion to pay the following teachers participating in the Strengthen PHONICS Instruction in Any K-2 Reading Program on June 24, 2021 at their hourly rate for up to five hours each for a total of up to \$3,744.95, as recommended by the Interim Superintendent:

Brianna Colianni  
Elizabeth Dunbar  
Laura Haugk  
Tara Lavalley  
Eileen Maffei  
Kelli McKeown  
Alyssa Murphy  
Sarah Pittenger  
Ruth Regavich  
Debbie Simmons  
Karen Smith  
Lisa Sprofera  
Kristen Waters  
Jess Zur

3. Motion to approve the 2021 summer work schedule for the following professional staff members at their 2021-2022 daily/hourly rates, as recommended by the Interim Superintendent.

Name	Position	Schedule	Summer Salary - Not to Exceed
Ann Marie VanSickle	Math Teacher/Coach	Up to 10 days	
Kristen Waters	Literacy Coach	Up to 10 days	

4. Motion to approve a change of assignment for Kim Ervey, who was approved for a Clinical Experience/Clinical Internship from Centenary University for the fall and spring semesters of the 2020-2021 school year on March 18, 2020, with Sandy Franciosi as cooperating teacher. Her cooperating teacher will be Brianna Colianni for eight weeks during the third marking period, as recommended by the Interim Superintendent.
5. Motion to accept the resignation of Mary Daley, Teacher Aide, as recommended by the Interim Superintendent. Her last day of employment will be April 23, 2021.

6. Motion to retroactively accept the resignation of Jacqueline De Leeuw, Part-Time Custodian, as recommended by the Interim Superintendent. Her last day of employment will be April 9, 2021.
7. Motion to approve Jacqueline De Leeuw as a Substitute Custodian for the 2020-2021 school year, as recommended by the Interim Superintendent.
8. Motion to retroactively approve the request from Ana Velez for the use of Family Medical Leave beginning March 29, 2021, with a return date of April 26, 2021, as recommended by the Interim Superintendent.
9. Motion to retroactively approve Erion Adams as a Substitute Teacher for the 2020-2021 school year, as recommended by the Interim Superintendent. Hiring is on a provisional basis for up to 90 days pending completion of requirements and review of information required under P.L. 2018, c. **(attachment)**
10. Motion to approve Erion Adams as a Paraprofessional/Teacher Aide for the 2020- 2021 school year beginning April 22, 2021 at \$14.00 per hour, as recommended by the Interim Superintendent. Hiring is on a provisional basis for up to 90 days pending completion of requirements and review of information required under P.L. 2018, c. **(attachment)**
11. Motion to approve the request for maternity leave from Dara Seminara from May 24, 2021, to November 29, 2021, to the extent permissible by the applicable law and the negotiated contract between the Board of Education and the Green Township Education Association, as recommended by the Interim Superintendent

Motion..... Mrs. Cooke  
/Roll Call/

Second.....Mrs. Post

	MR. GUZZO	MR. HAIDUC-DALE	MS. LYKINS	DR. VAN BLARCOM	MS. POST	MR. ROSE.	MR. STRASSER	MRS. COOKE	MRS. BILIK	Consent ALL IN FAVOR
<b>YES</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>0</b>
<b>NO</b>										<b>0</b>
<b>Abstain</b>										<b>0</b>
<b>Absent</b>										<b>0</b>

12. Motion to approve contract renewal for the 2021-2022 school year for the staff members listed on attached Personnel List B – Non-Tenured Teachers – Recommendations for Renewal with Tenure, as recommended by the Interim Superintendent. **(attachment to be given out at the Board meeting)**

Motion..... Mrs. Cooke  
/Roll Call/

Second.....Mr. Rose

	MR. GUZZO	MR. HAIDUC-DALE	MS. LYKINS	DR. VAN BLARCOM	MS. POST	MR. ROSE.	MR. STRASSER	MRS. COOKE	MRS. BILIK	Consent ALL IN FAVOR
<b>YES</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>0</b>
<b>NO</b>										<b>0</b>
<b>Abstain</b>										<b>0</b>
<b>Absent</b>										<b>0</b>

13. Motion to approve contract renewal for the 2021-2022 school year for the staff members listed on attached Personnel List C – Non-Tenured Teachers – Recommendations for Renewal, as recommended by the Interim Superintendent.  
**(attachment to be given out at the Board meeting)**

Motion..... Mrs. Cooke

Second.....Mrs. Post

/Roll Call/

	MR. GUZZO	MR. HAIDUC-DALE	MS. LYKINS	DR. VAN BLARCOM	MS. POST	MR. ROSE.	MR. STRASSER	MRS. COOKE	MRS. BILIK	Consent ALL IN FAVOR
<b>YES</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>0</b>
<b>NO</b>										<b>0</b>
<b>Abstain</b>										<b>0</b>
<b>Absent</b>										<b>0</b>

14 Motion to approve the direct donation of 38.75 sick days from employee #16227142 to employee #16239113 for the 2020-2021 school year, as recommended by the Interim Superintendent.

Motion..... Mrs. Cooke

Second.....Mrs. Post

/Roll Call/

	MR. GUZZO	MR. HAIDUC-DALE	MS. LYKINS	DR. VAN BLARCOM	MS. POST	MR. ROSE.	MR. STRASSER	MRS. COOKE	MRS. BILIK	Consent ALL IN FAVOR
<b>YES</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>0</b>
<b>NO</b>										<b>0</b>
<b>Abstain</b>										<b>0</b>
<b>Absent</b>										<b>0</b>

**E. POLICY** – Kristen Post, Chairperson

Ms. Post provided an overview of the meeting held on April 13, 2021. She then read a revision to Policy 2415.20 into the record. A motion was made to approve motion 1 as amended.

1. Motion to approve the following policies and regulations for second reading and adoption:

- P 2415 Every Student Succeeds Act
- P 2415.02 Title I – Fiscal Responsibilities
- P 2415.05 Student Surveys, Analysis, and/or Evaluations
- P & R 2415.20 Every Student Succeeds Act Complaints
- P 4125 Employment of Support Staff Members
- P & R 5330.01 Administration of Medical Cannabis
- P 6360 Political Contributions
- P 8330 Student Records
- P 9713 Recruitment by Special Interest Groups

Motion.....Mrs. Post

Second.....Mrs. Cooke

	MR. GUZZO	MR. HAIDUC-DALE	MS. LYKINS	DR. VAN BLARCOM	MS. POST	MR. ROSE.	MR. STRASSER	MRS. COOKE	MRS. BILIK	Consent ALL IN FAVOR
<b>YES</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>0</b>
<b>NO</b>										<b>0</b>
<b>Abstain</b>										<b>0</b>
<b>Absent</b>										<b>0</b>

**F. NEGOTIATIONS** – Mr. Rose, Chairperson

1. Updates as applicable.

**XIII. PUBLIC PARTICIPATION ON NEW BUSINES TOPICS**

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Members of the public are asked to state their name and address for the record.

Open at 9:15pm

None

Closed at 9:16 pm

**XIV. CLOSED MEETING**

The Board of Education of the Green Township School District in the County of Sussex will adjourn into closed meeting to discuss item(s) which fall within an exception of our open meetings policy and permits the Board to have private discussion, since it deals with specific exceptions contained in

- a Matters rendered confidential by Federal Law, State Law, or Court Rule
- b Individual privacy
- c Collective bargaining agreements
- d Purchase or lease of real property if public interest could be adversely affected
- e Investment of public funds if public interest could be adversely affected
- f Tactics or techniques utilized in protecting public safety and property
- g Pending or anticipated litigation
- h Attorney-client privilege
- i Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney-client privilege and personnel – employment matters affecting a specific prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality

no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

At 9:12pm a motion to enter into executive session for the purpose of discussing (a) Confidential Matters and (i) Personnel.

Motion.....Dr. Haiduc-Dale

Second.....Mrs. Cooke

	MR. GUZZO	MR. HAIDUC-DALE	MS. LYKINS	DR. VAN BLARCOM	MS. POST	MR. ROSE.	MR. STRASSER	MRS. COOKE	MRS. BILIK	Consent ALL IN FAVOR
<b>YES</b>										<b>9</b>
<b>NO</b>										<b>0</b>
<b>Abstain</b>										<b>0</b>
<b>Absent</b>										<b>0</b>

**XV. RECONVENE**

At 10:05pm, a motion was made to reconvene into public session.

Motion . . . . .Dr. Haiduc-Dale

Second . . . . . Mr. Rose

	MR. GUZZO	DR. HAIDUC-DALE	MS. LYKINS	DR. VAN BLARCOM	MS. POST	MR. ROSE.	MR. STRASSER	MRS. COOKE	MRS. BILIK	ALL IN FAVOR
<b>YES</b>										<b>9</b>
<b>NO</b>										<b>0</b>
<b>Abstain</b>										<b>0</b>
<b>Absent</b>										<b>0</b>

**XVI. ADJOURNMENT**

Motion .....Mr. Guzzo

Second ....Mrs. Cooke

	MR. GUZZO	MR. HAIDUC-DALE	MS. LYKINS	DR. VAN BLARCOM	MS. POST	MR. ROSE.	MR. STRASSER	MRS. COOKE	MRS. BILIK	ALL IN FAVOR
<b>YES</b>										<b>9</b>
<b>NO</b>										<b>0</b>
<b>Abstain</b>										<b>0</b>
<b>Absent</b>										<b>0</b>

Submitted by:

*Vincent J. Occhino*

**Vincent J. Occhino  
Interim Business Administrator/Board Secretary**