

**GREEN TOWNSHIP BOARD OF EDUCATION
MINUTES
Regular Meeting
July 21, 2021**

Time: 7:30p.m.

**Place: Green Hills School
Small Gym**

I. CALL TO ORDER –Read by President Bilik

A. FLAG SALUTE-Lead by President Bilik

B. MEETING ANNOUNCEMENT-Read by President Bilik

“This is a regular meeting of the Green Township Board of Education held for the purpose of transacting appropriate Board business. In compliance with Chapter 31, Laws of 1975, the New Jersey Herald was properly notified and copies of the agenda of this meeting were appropriately posted and made available for the public.”

C. ROLL CALL

		Term	Roll Call
Mrs.	Marie Bilik	2023	Present
Mrs.	Ann Marie Cooke	2021	Present
Mr.	Scott Guzzo	2022	Present
Dr.	Noah Haiduc-Dale	2022	Present
Ms.	Deana Lykins	2023	Present
Ms.	Kristin Post	2021	Present
Mr.	Michael Rose	2021	Present
Mr.	Rob Strasser	2022	Excused
Dr.	Melissa Van Blarcom	2023	Excused
Dr.	Lydia Furnari, Interim Superintendent		Present
Mrs.	Karen Constantino SBA/Bd. Secretary		Present

Motion made by Mrs. Cooke, Second by Michael Rose to amend the agenda to include the addendum. Motion passed.

D. MISSION STATEMENT-Read by Dr. Furnari

Our mission at Green is to educate every student in a safe and secure environment to become a confident and caring life-long learner, who can communicate and contribute

positively to the changing needs of society. The district, in cooperation with the community, will provide an academic environment that values excellence, initiative, and diversity of our students and community, while supporting a program of studies that is congruent with the New Jersey Student Learning Standards.

II. CORRESPONDENCE -None

III. PUBLIC PARTICIPATION FOR AN IN-PERSON MEETING

This public session is designed for members of the public to speak on this evening's agenda topics. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Length of comments may be limited to three minutes to the individual who has been recognized by the board president. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

NONE

IV. VARIOUS REPORTS

A. NEWTON BOARD OF EDUCATION UPDATE – Mrs. Cooke

Approve district goals for the 21-22 SY:

- Assess and address social, emotional, mental, and physical health needs to meet the expectations of success for all students.
- Build a culture of dignity and a climate of belonging to meet the expectation of success for all students.
- Strengthen student-centered learning to meet the expectation of success for all students.

Approved the district's Safe Return Plan for submission to the NJ ODE in fulfillment of requirements of the American Rescue Plan

-Next meeting: Tuesday July 27, 2021 at 7:00pm in Newton HS Auditorium

B. PTA UPDATE – Mrs. Post

- PTA received thank you from staff for teacher appreciation day
- Approx. \$28k in bank, discussed how the funds will be used
- Next meeting is on 8/11 at 6:45pm at Evergreen Park
- Reported on the PTA's activities
- Had two recipients for scholarships

C. BOARD PRESIDENT'S REPORT – Mrs. Bilik

- President Bilik mentioned Mrs. Jennifer Cenatiempo's start date and that this meeting was Dr. Furnari's last board meeting.

D. SUPERINTENDENT'S REPORT – Dr. Furnari

July 21, 2021

- Discussed summer programs and activities taking place at the school
- Dr. Furnari mentioned that this was her last meeting and Mrs. Jennifer Cenatiempo will be starting in August.
- Noted that Mr. Miller and his team are working very hard to implement summer cleaning and maintenance.
- Welcomed Mrs. Constantino and wished her good luck in her new role.
- Dr. Furnari said that it has been an honor and privilege to serve the Green Township School District, and shared her best wishes.

- E. BUSINESS ADMINISTRATOR/BD SECRETARY’S REPORT – Mrs.Constantino
- Mrs. Constantino commented that she had a great start in the business office and had completed three days.
 - Ernie Turner, business office consultant will be closing out the books through June.

V. DISCUSSION/ACTION ITEMS

VI. BOARD BUSINESS – Mrs. Ann Marie Cooke

A. Motion to accept minutes of the following meetings:

1. Regular Meeting of June 16, 2021 (**attachment**)
2. Executive Session of June 16, 2021.
3. Special Meeting of June 23, 2021 (**attachment**)
4. Executive Session of June 23, 2021.

Motion-Mrs. Cooke Second-Mr. Rose

/Roll Call

	Mr. Guzzo	Dr. Haiduc-Dale	Ms. Lykins	Ms. Post	Mr. Rose	Mr. Strasser	Dr. VanBlarcom	Mrs. Cooke	Mrs. Bilik	All in Favor
Yes	X	X	X	3,4	X			X	X	
No										
Abstain				1,2						
Absent						X	X			

B. Motion to accept with regrets the resignation of Michael Rose from the Green Township Board of Education.

Motion.....Mrs.Cooke Second.....Mr.Guzzo

Mrs. Cooke read the following recognition and appreciation for Michael Rose:

WHEREAS, the Green Township Board of Education consists of a nine member board; and

WHEREAS, Mr. Michael Rose has served on the Green Township Board of Education for five years and 6.5 months; and

WHEREAS, the Green Township Board of Education gratefully acknowledges Mr. Rose's superior commitment, dedication and leadership; and

WHEREAS, the Green Township Board of Education would like to acknowledge Mr. Rose's outstanding service as both a board member and member of the Board's Operations and Personnel Committees; and

WHEREAS, the Board recognizes that the effort put forth by Mr. Rose helped to create and foster a stronger climate and culture as leader of the ad hoc Climate Committee and the Board's Negotiations Committees; and

WHEREAS, The New Jersey School Boards Association recognized Mr. Rose as an outstanding Board of Education Member, and

WHEREAS, the Board of Education is the governing body for the Green Township School District; now

THEREFORE BE IT RESOLVED, that the Green Township Board of Education acknowledges the hard work and dedication of Mr. Rose

BE IT FURTHER RESOLVED, that with the enactment of this resolution, Mr. Rose's resolution shall be so noted in the minutes and become a part of the permanent record of the Green Township School District; and

BE IT FINALLY RESOLVED, that the Green Township Board of Education honors its colleague and friend, Mr. Michael Rose, for his exemplary service to education on behalf of the citizens of Green Township.

/Roll Call/

	Mr. Guzzo	Dr. Haiduc-Dale	Ms. Lykins	Ms. Post	Mr. Rose	Mr. Strasser	Dr. VanBlarcom	Mrs. Cooke	Mrs. Bilik	All in Favor
Yes	X	X	X	X	X				X	
No								X		
Abstain										
Absent						X	X			

C. Motion to accept the Resolution recognizing Michael Rose's contributions to the Board.

Motion.....Mrs. Cooke Second.....Mr. Guzzo

A donation of books in honor of Board Member, Michael Rose was made to the school library.

/Roll Call

	Mr. Guzzo	Dr. Haiduc-Dale	Ms. Lykins	Ms. Post	Mr. Rose	Mr. Strasser	Dr. VanBlarcom	Mrs. Cooke	Mrs. Bilik	All in Favor
Yes	X	X	X	X	X			X	X	
No										
Abstain										
Absent						X	X			

D. Motion to accept the donation of ancillary sound equipment and table coverings from a member of the school community at an approximate value of \$410.00. **(attachment)**

Motion.....Mrs.Cooke Second.....Ms. Post

/Roll Call

	Mr. Guzzo	Dr. Haiduc-Dale	Ms. Lykins	Ms. Post	Mr. Rose	Mr. Strasser	Dr. VanBlarcom	Mrs. Cooke	Mrs. Bilik	All in Favor
Yes	X	X	X	X	X			X	X	
No										
Abstain										
Absent						X	X			

VII. UNFINISHED BUSINESS

A. Motion to approve the following firm for the 2021-2022 school year:

Payroll Computer Service Provider - R & L Datacenters, Inc.

B. Motion to affirm the Superintendent's decisions regarding HIB incident #2020202102 and #2020202103 as reported to the Board of Education on June 16, 2021.

Motion.....Mrs. Cooke Second.....Dr.Haiduc-Dale

/Roll Call/

	Mr. Guzzo	Dr. Haiduc-Dale	Ms. Lykins	Ms. Post	Mr. Rose	Mr. Strasser	Dr. VanBlarcom	Mrs. Cooke	Mrs. Bilik	All in Favor
Yes	X	X	X	X	B			X	X	
No					A					
Abstain										
Absent						X	X			

VIII. NEW BUSINESS

IX. COMMITTEE REPORTS

A. **CURRICULUM** – Dr. Haiduc-Dale, Chairperson

1. Motion to approve the following professional development request(s):

<u>Staff Member</u>	<u>Conference Name</u>	<u>Provider/Location</u>	<u>Date</u>	<u>Costs</u>	
Jon Paul Bollette and Marybeth Stiles	NCI Blended Instructor Certification Program	Crisis Prevention Institute / Saddle Brook, NJ	8/3/21 virtual / 8/5-6/21 on-site	Registration Mileage/Tolls Materials Total	\$7,398. None \$420. \$7,818.00

2. Motion to approve the 2021 World Language Curriculum for grades K-8. **(attachments)**
3. Motion to approve the purchase of TCI: History Alive program for Grades K-4 at a cost of \$15,200, as recommended by the Interim Superintendent.

Motion.....Dr. Haiduc-Dale Second.....Ms. Lykins

/Roll Call/

	Mr. Guzzo	Dr. Haiduc-Dale	Ms. Lykins	Ms. Post	Mr. Rose	Mr. Strasser	Dr. VanBlarcom	Mrs. Cooke	Mrs. Bilik	All in Favor
Yes	X	X	X	X	X			X	X	
No										
Abstain										
Absent						X	X			

B. **FINANCE** - Mr. Scott Guzzo, Chairperson

1. Motion to approve the General Fund bills list for June 17, 2021 through June 30, 2021 for a total of \$92,491.94.
2. Motion to approve the General Fund bills list for July 1, 2021 through July 21, 2021 for a total of \$357,056.31. **(attachment)**
2. Motion to approve the disbursements for July 2021 from the Student Activities Account in the amount of \$1,640.80 and the Business Office Petty Cash Account in the amount of \$26.35. **(attachment)**

May 2021 Financial Reports (attachment)

3. Motion to accept the preliminary Board Secretary’s monthly certification, as

attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of May 31, 2021 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1.

A board member questioned the word “preliminary” in motion 3.

4. Pursuant to N.J.A.C. 6A:23A-16.10 the Green Township School District Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports certify that as of May 31, 2021 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2. and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
5. Motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of May 2021.
6. Motion to approve transfers for May 2021.

Removed motions 7. through 10. as June Financial Reports were not finalized.

11. Motion to approve district professional development travel and expenditure/ reimbursement for Diana Minervini to attend the Broadway Teachers’ Workshop on October 8, 2021 through October 10, 2021 located in New York, NY, in accordance with Green Township Board of Education Expense Policy #6471 and A-5 for the following amounts:

Registration	\$849.00
Lodging Federal per diem rate not to exceed \$286.00/night for 2 nights	\$572.00
Food & Misc. Expenses for 1 full day & 2 partial days (federal per diem rate for meals & incidental expenses – \$76.00 for full day, \$57.00 for the first and last day of travel)	\$190.00

Mileage reimbursement round trip to New York City or train station will be paid at the rate of \$.35 per mile. Train fare, parking and tolls will be reimbursed with a receipt.

12. Motion to approve the Food Service Management Company Cost Reimbursable Contract Renewal for Maschio’s Food Services, Inc. for the 2021-2022 school year. **(attachment)**

Motion.....Mr. Guzzo Second.....Ms. Post

/Roll Call/

	Mr. Guzzo	Dr. Haiduc-Dale	Ms. Lykins	Ms. Post	Mr. Rose	Mr. Strasser	Dr. VanBlarcom	Mrs. Cooke	Mrs. Bilik	All in Favor
Yes	X	X	X	X	All except below			X	X	
No					Ck#27303					
Abstain										
Absent						X	X			

C. OPERATIONS – Mr. Strasser, Chairperson

1. Motion to approve the contract with Frontline Education for the 2021-2022 school year, as recommended by the Interim Superintendent. **(attachment)**

Motion.....Mr.Guzzo Second.....Dr.Haiduc-Dale

/Roll Call/

	Mr. Guzzo	Dr. Haiduc-Dale	Ms. Lykins	Ms. Post	Mr. Rose	Mr. Strasser	Dr. VanBlarcom	Mrs. Cooke	Mrs. Bilik	All in Favor
Yes	X	X	X	X	X			X	X	
No										
Abstain										
Absent						X	X			

D. PERSONNEL – Mrs. Cooke, Chairperson

1. Motion to approve the transfer of Marlene Sobczak from the position of Middle School Mathematics & Special Education Teacher to the position of Mathematics Coach (Gr. K-8) for the 2021-2022 school year, as recommended by the Interim Superintendent.
2. Motion to approve the transfer of Elizabeth Dunbar from the position of Special Education Teacher to the position of Science Teacher (Gr. 5/6), for the 2021-2022 school year, as recommended by the Interim Superintendent
3. Motion to approve Ashley Van Haste as an Intervention Teacher for the 2021-2022 school year at a salary of \$76,577. (MA Step 6), as recommended by the Interim Superintendent. **(attachment)**
4. Motion to approve the correction of the hourly rate for Mike Bussow as Summer Custodian from \$13.52 to \$14.00 per hour, as recommended by the Interim Superintendent.
5. Motion to approve up to 15 hours of summer work for Marlene Sobczak, Math Coach, for the summer of 2021 at her 2021-2022 hourly rate of \$48.40, as recommended by the Interim Superintendent.

6. Motion to approve Jolaine Moreland as a Paraprofessional/Teacher Aide for the 2021-2022 school year at the rate of \$14.38 per hour, as recommended by the Interim Superintendent.
7. Motion to approve Amy Cole as a Paraprofessional/Teacher Aide for the 2021-2022 school year at the rate of \$14.38 per hour, pending approval of her criminal history background check archiving request, as recommended by the Interim Superintendent.
8. Motion to approve Jennifer Daly and Brittani DeVore as Paraprofessional/Teacher Aides for the 2021-2022 school year at the rate of \$14.00 per hour, pending approval of their criminal history background check archiving requests, as recommended by the Interim Superintendent. Hiring is on a provisional basis for up to 90 days pending completion of requirements and review of information required under P.L. 2018, c.
9. Motion to accept the resignation of Emily Wynne, Paraprofessional/Teacher Aide, effective June 30, 2021, as recommended by the Interim Superintendent.
(attachment)
10. Motion to approve up to 10 hours of work for summer 2021 for Beth Voris at her 2021-2022 hourly rate of \$63.78 for scoring and review of SOAR assessments, as recommended by the Interim Superintendent.
11. Motion to approve the request for FMLA for up to 12 weeks beginning September 2021 from Eileen Maffei, as recommended by the Interim Superintendent.

MotionMrs. Cooke Second.....Ms. Post

/Roll Call/

	Mr. Guzzo	Dr. Haiduc-Dale	Ms. Lykins	Ms. Post	Mr. Rose	Mr. Strasser	Dr. VanBlarcom	Mrs. Cooke	Mrs. Bilik	All in Favor
Yes	X	X	X	X	X			X	X	
No										
Abstain										
Absent						X	X			

E. POLICY – Kristen Post, Chairperson

1. Motion to approve the following Policies and Regulations for second reading and approval: **(attachments)**

- P 0131 Bylaws, Policies and Regulations
- P 3134 Assignment of Extra Duties
- P & R 3142 Nonrenewal of Nontenured Teaching Staff Member
- P & R 3221 Evaluation of Teachers

- P & R 3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators

- P & R 3223 Evaluation of Administrators, Excluding Principals, vice Principals, and Assistant Principals
- P & R 3224 Evaluation of Principals, vice Principals, and Assistant Principals
- P & R 4146 Nonrenewal of Nontenured Support Staff Members
- P & R 5460.02 Bridge Year Pilot Program
- P 8561 Procurement Procedures for School Nutrition Programs

Motion.....Ms. Post Second.....Mr. Rose

/Roll Call/

	Mr. Guzzo	Dr. Haiduc-Dale	Ms. Lykins	Ms. Post	Mr. Rose	Mr. Strasser	Dr. VanBlarcom	Mrs. Cooke	Mrs. Bilik	All in Favor
Yes	X	X	X	X	X			X	X	
No										
Abstain										
Absent						X	X			

F. NEGOTIATIONS – Mr. Rose, Chairperson

1. Updates as applicable.-No Update.

The Board recognized Dr. Furnari for her contributions to Green Township School and presented her with a gift.

X. PUBLIC PARTICIPATION ON NEW BUSINES TOPICS

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Members of the public are asked to state their name and address for the record. -NONE.

President Bilik mentioned that the Board has 65 days to fill the vacancy for the open seat. Monday 4p.m. is the latest time to file an application to run in November. If the Board fails to fill the seat, the County Superintendent will select a candidate.

XI. CLOSED MEETING

Closed Meeting Motion was read by Mrs. Bilik at 8:19p.m.

The Board of Education of the Green Township School District in the County of Sussex will adjourn into closed meeting to discuss item(s) which fall within an exception of our open meetings policy and permits the Board to have private discussion, since it deals with specific exceptions contained in

- a Matters rendered confidential by Federal Law, State Law, or Court Rule

- b Individual privacy
- c Collective bargaining agreements
- d Purchase or lease of real property if public interest could be adversely affected
- e Investment of public funds if public interest could be adversely affected
- f Tactics or techniques utilized in protecting public safety and property
- g Pending or anticipated litigation
- h Attorney-client privilege
- i Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney-client privilege and personnel – employment matters affecting a specific prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

Motion to enter into executive session for the purpose of discussing (g.) Pending or anticipated litigation.

Motion.....Mrs. Cooke Second.....Ms. Post

/Roll Call/

	Mr. Guzzo	Dr. Haiduc-Dale	Ms. Lykins	Ms. Post	Mr. Rose	Mr. Strasser	Dr. VanBlarcom	Mrs. Cooke	Mrs. Bilik	All in Favor
Yes										X
No										
Abstain										
Absent						X	X			

XII. RECONVENE

Motion to reconvene into public session.

MotionMrs. Bilik Second.....Mr. Guzzo

/Roll Call/

	Mr. Guzzo	Dr. Haiduc-Dale	Ms. Lykins	Ms. Post	Mr. Rose	Mr. Strasser	Dr. VanBlarcom	Mrs. Cooke	Mrs. Bilik	All in Favor
Yes										X
No										
Abstain										
Absent						X	X			

XIII. ADJOURNMENT

Motion.....Mr. Rose Second.....Ms. Lykins

/Roll Call/

	Mr. Guzzo	Dr. Haiduc-Dale	Ms. Lykins	Ms. Post	Mr. Rose	Mr. Strasser	Dr. VanBlarcom	Mrs. Cooke	Mrs. Bilik	All in Favor
Yes										X
No										
Abstain										
Absent						X	X			

Respectfully Submitted,



**Karen Constantino
Business Administrator/Board Secretary**