

GREEN TOWNSHIP BOARD OF EDUCATION

Minutes

Regular Meeting

September 16, 2021

Time: 7:00p.m.

**Place: Green Hills School
Library**

I. CALL TO ORDER –President Bilik

A. FLAG SALUTE-Lead by President Bilik

B. MEETING ANNOUNCEMENT-President Bilik

“This is a regular meeting of the Green Township Board of Education held for the purpose of transacting appropriate Board business. In compliance with Chapter 31, Laws of 1975, the New Jersey Herald was properly notified and copies of the agenda of this meeting were appropriately posted and made available for the public.”

C. ROLL CALL

		Term	Roll Call
Mrs.	Marie Bilik	2023	Present
Mrs.	Ann Marie Cooke	2021	Present
Mr.	Scott Guzzo	2022	Present
Dr.	Noah Haiduc-Dale	2022	Present
Ms.	Deana Lykins	2023	Excused
Ms.	Kristin Post	2021	Present
Mr.	Rob Strasser	2022	Present
Dr.	Melissa Van Blarcom	2023	Present
	Vacancy		
Dr.	Jennifer Cenatiempo, Superintendent		Present
Mrs.	Karen Constantino, SBA/Bd. Secretary		Present

D. MISSION STATEMENT – Read by Mrs. Constantino

Our mission at Green is to educate every student in a safe and secure environment to become a confident and caring life-long learner, who can communicate and contribute positively to the changing needs of society. The district, in cooperation with the community, will provide an academic environment that values excellence, initiative, and diversity of our students and community, while supporting a program of studies that is congruent with the New Jersey Student Learning Standards.

President Bilik-Asked for a Motion to accept the amended agenda as written.

Roll Call/

	Mr. Guzzo	Dr. Haiduc-Dale	Ms. Lykins	Ms. Post	Mr. Strasser	Dr. VanBlarcom	Mrs. Cooke	Mrs. Bilik	Open Seat	All in Favor
Yes	X	X	Absent	X	X	X	X	X		
No										
Abstain										
Absent										

II. CORRESPONDENCE -None

III. PUBLIC PARTICIPATION FOR AN IN-PERSON MEETING @7:04pm -None

This public session is designed for members of the public to speak on this evening’s agenda topics. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Length of comments may be limited to three minutes to the individual who has been recognized by the board president. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

IV. VARIOUS REPORTS

A. NEWTON BOARD OF EDUCATION UPDATE – Mrs. Cooke

- 8/24 Meeting not able to attend
- 9/14 NBOE meeting suspended at 7:25pm due to non-compliance of EO251, noted the meeting will resume next Tuesday, 9/21-Virtual Only

B. PTA UPDATE – Mrs. Post

- No meeting since we last met
- Next meeting is 9/22 in the library at 7pm.

C. BOARD PRESIDENT’S REPORT – Mrs. Bilik

- Attended Township Committee on 9/8 and told them Green School had a successful opening
- Attended two SCESC meetings. At the SCESC meeting there was a motion to reduce their budget by \$433k due to COVID impacts and also have one year contracts with staff members
- Will attend two County Leadership Meetings
- Discussed the shortage of bus drivers and substitutes

-On 10/1 will attend the NJASBO Board of Directors meeting

D. SUPERINTENDENT’S REPORT – Dr. Cenatiempo

- Discussed a tremendous opening of Green School
- Thank you to Mr. Bollette for a seamless opening
- Kids are having a great time
- Bringing back field trips, and thank you to staff members who will serve as chaperones
- Parent forums to come-more info...two times per month-one in the morning and one in the evening
- The first Tri-district Meeting is on 10/18
- Tri Consortium is working together on EO253
- Will be discussing goal setting next month for approval

Drills:

Fire Drill, 9/10/21, 5 minutes

E. BUSINESS ADMINISTRATOR/BD. SECRETARY’S REPORT– Mrs. Constantino

- Business as usual
- Reminder to BOE members to complete required board member training
- The annual audit is underway, and the budget calendar will be coming soon

V. **DISCUSSION/ACTION ITEMS-None**

VI. **BOARD BUSINESS** – Mrs. Ann Marie Cooke

A. Motion to accept minutes of the following meetings:

1. Regular Meeting of August 18, 2021 (**attachment**)
2. Executive Session of August, 2021.

Motion-Mrs. Cooke Second-Dr. Haiduc-Dale

Roll Call/

	Mr. Guzzo	Dr. Haiduc-	Ms. Lykins	Ms. Post	Mr. Strasser	Dr. VanBlarcom	Mrs. Cooke	Mrs. Bilik	Open Seat	All in Favor
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		Dale								
Yes	X	X	Absent	X	X	X	X	X		
No										
Abstain										
Absent										

VII. **UNFINISHED BUSINESS** –Mr. Guzzo asked about the trees being taken down.

VIII. **NEW BUSINESS** -None

IX. **COMMITTEE REPORTS**

A. **CURRICULUM** – Dr. Haiduc-Dale, Chairperson

-Met on 9/7, discussed goal setting, field trips, back-to-school night

1. Motion to approve the following professional development request(s):

<u>Staff Member</u>	<u>Conference Name</u>	<u>Provider/Location</u>	<u>Date</u>	<u>Costs</u>	
Susan Stobie	NJ Science Convention	NJ Science Teachers Association & NJ Science Education Leadership Association / Princeton, NJ	10/19/21	Registration	300.00
			& 10/20/21	Mileage/Tolls	39.90
				Total	\$339.90
Kathleen Wolfe	The ABC's of CAS	Warren County Speech Language Hearing Association / Hackettstown, NJ	10/11/21	Registration	90.00
				Mileage/Tolls	4.34
				Total	\$94.34

Motion to approve proposed field trips for the 2021-2022 school year as per the attached schedule. **(attachment)**

2. Motion to approve the 7th grade extended day trip to Camp Mason on 10/15/21 at a cost of \$62 per student, at no expense to the board, to include a full day of excitement at Camp Mason, lunch, dinner, a bonfire, and transportation.
3. Motion to approve the 6th grade extended day trip to Camp Mason on 10/29/21 at a cost of \$62 per student, at no expense to the board, to include a full day of excitement at Camp Mason, lunch, dinner, a bonfire, and transportation.

Motion –Dr. Haiduc-Dale Second-Dr. VanBlarcom

/Roll Call/

	Mr.	Dr.	Ms.	Ms.	Mr.	Dr.	Mrs.	Mrs.	Open	All in
	Guzzo	Haiduc-Dale	Lykins	Post	Strasser	VanBlarcom	Cooke	Bilik	Seat	Favor
Yes	X	X	Absent	X	X	X	X	X		
No										
Abstain										
Absent										

B. FINANCE - Mr. Scott Guzzo, Chairperson

- Had a meeting on Tuesday-informative
- Truck was delivered, discussed Long-Term plans and what will they look like
- Discussed roof

1. Motion to approve the General Fund bills list for August 19, 2021 through September 16, 2021 for a total of \$938,852.66. **(attachment)**
2. Motion to approve the disbursements for September 2021 from the Student Activities Account in the amount of \$0 and the Business Office Petty Cash Account in the amount of \$210.00. **(attachment)**

July 2021 Financial Reports (attachment)

3. Motion to accept the Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of July 31, 2021 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1.
4. Pursuant to N.J.A.C. 6A:23A-16.10 the Green Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of July 31, 2021 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2. and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. Motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of July 2021.
6. Motion to approve transfers for July 2021.

August 2021 Financial Reports (attachment)

7. Motion to accept the Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of August 31, 2021 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1.
8. Pursuant to N.J.A.C. 6A:23A-16.10 the Green Township School District Board

of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports certify that as of August 31, 2021 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2. and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

9. Motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of August 2021.
10. Motion to approve transfers for August 2021.
11. Motion to approve acceptance of funds under the REAP Grant for the 2021-2022 school year in the amount of \$35,856.00.
12. Motion to approve the attached contract with Stanhope Board of Education for special education services for student #2860042956 (**attachment**):

Tuition	\$26,413.00
Aide	\$16,652.00
Occupational Therapy	\$3,330.40
Speech Services	\$1,846.20

13. Motion to approve the attached contract with Stanhope Board of Education for special education services for student #7448407592 (**attachment**):

Tuition	\$26,413.00
Aide	\$16,652.00
Occupational Therapy	\$1,665.20
Speech Services	\$923.10
Social Skills	\$164.15

14. Motion to approve the attached contract with Stanhope Board of Education for special education services for student #4680422976 (**attachment**):

Tuition	\$26,413.00
Aide	\$16,652.00
Occupational Therapy	\$3,330.40
Speech Services	\$1,384.65
Physical Therapy	\$1,520.40

Motion –Mr. Guzzo Second – Ms. Post

/Roll Call/

	Mr.	Dr.	Ms.	Ms.	Mr.	Dr.	Mrs.	Mrs.	Open	All in
	Guzzo	Haiduc-Dale	Lykins	Post	Strasser	VanBlarcom	Cooke	Bilik	Seat	Favor
Yes	X	X	Absent	X	X	X	X	X		
No										
Abstain										
Absent										

C. OPERATIONS – Mr. Strasser, Chairperson

-Talked about projects: concrete planters, roof drain to be repaired, air purifiers, truck and trees.

1. Updates as applicable.

D. PERSONNEL – Mrs. Cooke, Chairperson

1. Motion to approve the reassignment of Amy Cole as a 3rd Grade Leave Replacement Teacher from September 1, 2021 through November 24, 2021 at the salary of \$66,577. (MA step 1) prorated, as recommended by the Superintendent.
2. Motion to approve Christie Farber as a Leave Replacement Teacher for the Intervention Program from September 17, 2021 (or as soon as possible following that date) through November 24, 2021 at the salary of \$60,570. (BA Step 1) prorated, pending approval of her Criminal History Background Check archiving request, as recommended by the Superintendent.
3. Motion to renew Rebecca Vetro as a Substitute Teacher/Paraprofessional for the 2021-2022 school year, as recommended by the Superintendent.
4. Motion to accept, with regrets, the retirement resignation of Susan D’Amato, Superintendent’s Secretary, effective November 30, 2021, as recommended by the Superintendent. **(attachment)**

Mrs. Cooke spoke about Mrs. D’Amato, her amount of knowledge, and wished her well. She will be missed.

Dr.Cenatiempo mentioned that she would like to have a tree planted in her name.

5. Motion to approve the following staff members as chaperones on the 7th grade extended day trip to Camp Mason on October 15, 2021 at a rate of \$150 each per day:
 - Sue Stobie
 - Elizabeth Dunbar
 - Lori Homentosky
 - Diana Minervini
 - Justin Wynne

6. Motion to approve the following staff members as chaperones on the 6th grade extended day trip to Camp Mason on October 29, 2021 at a rate of \$150 each per day:

- Sue Stobie
- Elizabeth Dunbar
- Alison Weatherwalks
- Beth Voris
- Catherine Nowaczyk

7. Motion to approve the following as AfterCare Substitutes for the 2021-2022 school year, as recommended by the Superintendent:

Name:	Hourly Rate
Mia Gnecco	\$14.00
Rebecca Vetro	\$14.00
Ana Velez	\$17.02

8. Motion to approve the following as an AfterCare Substitute for the 2021-2022 school year, pending approval of her Criminal History Background Check, as recommended by the Superintendent.

Name:	Hourly Rate
Susan Machacek	\$14.00

9. Motion to approve Patricia Hannemann as Confidential Executive Administrative Assistant to the Superintendent at the salary of \$53,500.00, prorated beginning September 17, 2021, pending approval of her Criminal History Background Check, as recommended by the Superintendent.

Motion-Mrs. Cooke Second – Dr. Haiduc-Dale

/Roll Call/

Motion		Mr.	Dr.	Ms.	Ms.	Mr.	Dr.	Mrs.	Mrs.	Open	All in
1-3;5-9		Guzzo	Haiduc-Dale	Lykins	Post	Strasser	VanBlarcom	Cooke	Bilik	Seat	Favor
	Yes	X	X	Absent	X	X	X	X	X		
	No										
	Abstain										
	Absent										

Mrs. Cook read Motion 4. about Mrs. D’Amato

/Roll Call/

Motion		Mr.	Dr.	Ms.	Ms.	Mr.	Dr.	Mrs.	Mrs.	Open	All in
4		Guzzo	Haiduc-Dale	Lykins	Post	Strasser	VanBlarcom	Cooke	Bilik	Seat	Favor
	Yes	X	X	Absent	X	X	X	X with regret	X		
	No										
	Abstain										
	Absent										

E.

POLICY – Kristen Post, Chairperson

-Met on 9/7 –discussed function and feedback of policy

1. Motion to approve the following Policy and corresponding Regulation for second reading and adoption:

P & R 6471 School District Travel (M) revised

2. Motion to approve the following Policy for first reading:

P 1648.11 The Road Forward COVID-19 – Health and Safety (M) (New)

3. Motion to approve the abolishment of the following Policies:

P 1648 Restart and Recovery Plan (M) (Abolished)

P 1648.02 Remote Learning Options for Families (M) (Abolished)

P 1648.03 Restart and Recovery Plan – Full-Time Remote Instruction (M) (Abolished)

Motion- Ms. Post Second- Mrs. Cooke

/Roll Call/

	Mr.	Dr.	Ms.	Ms.	Mr.	Dr.	Mrs.	Mrs.	Open	All in
	Guzzo	Haiduc-Dale	Lykins	Post	Strasser	VanBlarcom	Cooke	Bilik	Seat	Favor
Yes	X	X	Absent	X	X	X	X	X		
No										
Abstain										
Absent										

F. NEGOTIATIONS – _____, Chairperson

1. Updates as applicable.-None

XI. PUBLIC PARTICIPATION ON NEW BUSINESS TOPICS @ 7:46pm

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Members of the public are asked to state their name and address for the record.

Lisa Spofera-703 Bald Eagle-mentioned that the staff was making a retirement book

April Orozco-It’s been a breath of fresh air, phenomenal feeling, kids are coming home with excitement

XII. CLOSED MEETING -None

Closed Meeting Motion was read by _____.

The Board of Education of the Green Township School District in the County of Sussex will adjourn into closed meeting to discuss item(s) which fall within an exception of our open meetings policy and permits the Board to have private discussion, since it deals with specific exceptions contained in

- a Matters rendered confidential by Federal Law, State Law, or Court Rule
- b Individual privacy
- c Collective bargaining agreements
- d Purchase or lease of real property if public interest could be adversely affected
- e Investment of public funds if public interest could be adversely affected
- f Tactics or techniques utilized in protecting public safety and property
- g Pending or anticipated litigation
- h Attorney-client privilege
- i Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney-client privilege and personnel – employment matters affecting a specific prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

Motion to enter into executive session for the purpose of discussing _____.

XIII. RECONVENE -None

Motion to reconvene into public session.

XIV. ADJOURNMENT

Motion-Mrs. Cooke Second-Dr. Haiduc-Dale

/Roll Call/

	Mr.	Dr.	Ms.	Ms.	Mr.	Dr.	Mrs.	Mrs.	Open	All in
	Guzzo	Haiduc-Dale	Lykins	Post	Strasser	VanBlarcom	Cooke	Bilik	Seat	Favor
Yes			Absent							X
No										
Abstain										
Absent										