



**Job Description**

**Type:** Certificated

**Status:** Active

**Elementary Classroom Teacher**

**Reports To:** Principal

**Evaluates:** Instructional Aides (with Principal Support)

**Supervises:** Instructional Aides, Volunteers

**Job Goal**

To plan and carry out an effective educational program that will maximize learning for all students and contribute to their development into confident, competent and creative learners.

**Essential Job Functions • Required Knowledge and Abilities**

Plan, communicate and carry out effective instruction to maximize learning for all students; engage and support all students in learning by using a variety of instructional strategies and resources to respond to students' diverse needs and by engaging students in problem solving and critical thinking skills; create and maintain an effective environment for learning that engages all students in purposeful learning activities and encourages constructive interactions among students; establish and maintain standards for student behavior, managing routines, transitions, and instructional time effectively; demonstrate knowledge of subject matter content and student development by organizing curriculum to maximize student understanding; plan, monitor, and adjust instruction and design learning experiences for all students that reflect grade-level curriculum expectations and include a repertoire of instructional strategies; after completing BTSA, serve on one district and site committee; assess student learning and communicate and exchange learning goals with students, families, and support personnel to improve academic progress; develop as a professional educator by reflecting on the teaching practice, planning professional development, and pursuing opportunities to grow professionally; demonstrate the mental and physical capabilities necessary to assume the responsibilities of independently teaching a classroom of students for the entire day; possess and utilize strong organizational skills; perform school related responsibilities; perform all other obligations mandated by laws or Board policy, and other reasonable and appropriate tasks assigned by the Administration.

KNOWLEDGE OF: Appropriate subject matter curriculum as well as current developments in the fields of child development, health and safety practices (CPR, First Aid, etc.); Current state and local assessment procedures; CDC and District policies; audiovisual equipment.

ABILITY TO: Relate well to pupils, parents, other teachers, and school administrators; show mature judgment; provide an educational program for students; assist where required in other school programs; maintain classroom control; preserve suitable learning conditions; analyze various group and individual student assessment data (both formative and summative) to evaluate student progress; modify instruction in response to evaluation of formative and summative achievement data; be sensitive to the needs of children and parents of different ethnic, cultural, education, and economic backgrounds; treat each child with dignity and respect.

**Minimum Qualifications**

Valid California Multiple Subject Teaching Credential  
CLAD or equivalent ( BCLAD, desirable)  
Ability to read, write, speak and understand the English language  
Certification (or eligibility for certification) under NCLB requirements for Highly Qualified Teacher

**Terms of Employment**

185 day work year; Current DMV Clean Driving Record Report  
Criminal Justice Department Fingerprint Clearance; Pre-employment physical

**Working Conditions**

- ENVIRONMENT Classroom and other school site indoor and outdoor environments
- PHYSICAL ABILITIES
  - Lift and carry items up to 20 lbs.
  - Hearing and speaking to exchange information
  - Seeing in order to monitor and supervise students in classroom and in large outdoor areas
  - Bending at the waist, kneeling, crouching, or reaching to assist students and to retrieve & store materials
  - Walking and standing for extended periods of time to provide instruction
  - Sitting in order to work at desks or tables
  - Exposure to climatic elements and intermittent noise; frequent interruptions
  - Potential for contact with blood-borne pathogens and communicable diseases

HAZARDS