

**MINUTES OF THE MEETING**  
**THE WOODSTOCK ACADEMY**  
**BOARD OF TRUSTEES**  
**STUDENT LIFE COMMITTEE**  
**September 11, 2024**



These minutes are for  
informational purposes only.

**PRESENT:** Asikainen, Samantha; Brown, Lauren; Greene, Kira; Le, Kenzie; Manning, Eli; McGinn, Walter; Munroe, Heather; Quinn, Eric; Samborowski, Leonard; Hughes, Karin; Sandford, Chris; Saucier, Bobbie-Jo; Singleton, Holly; Woodland, Julie

**ABSENT WITH NOTIFICATION:** Langevin, Leisl; Favreau, Amy

**GUESTS:** Cassie Olson and Connor Elliott

**1. Call to Order**

The meeting was called to order by Vice Chair Asikainen at 7:02 p.m.

**2. Community Participation – None.**

**3. Secretary's Report—Minutes of May 8, 2024**

**MOTION:** (McGinn/Brown) To approve the minutes of May 8, 2024.

Unanimous

**4. Welcome New Members**

New members were warmly welcomed, and all present introduced themselves.

**5. School-wide Goals/Initiatives**

Dean of Student Affairs Karin Hughes informed the group that since artificial intelligence (AI) is part of our school-wide goals, additional effort would be expended to support its responsible use by students and adults this year. A brief discussion ensued. Once the speaker grants permission, the recent PD presentation will be shared with student life committee members.

**6. Freshman Forum**

Dean of Student Affairs Karin Hughes introduced math teacher Cassie Olson and social studies teacher Connor Elliott, who are helping coordinate this year's Freshman Forum. Freshman Forums are meant to provide a better onboarding, integration, and engagement experience for the freshmen class. The series is held during the first half of community lunch for the first five weeks of school. Mrs. Olson and Mr. Elliott used a PowerPoint presentation to provide greater details as to the topics each week. Broad discussion ensued. While positive changes are being seen in discipline, participation, engagement, and the overall school climate, a staff survey is planned to gather additional data.

Mrs. Olson and Mr. Elliott exited the meeting at 7:37 p.m.

**7. Changes to Student Handbook**

Dean of Student Affairs Karin Hughes provided additional information about the more significant changes to the student handbook.

- Social Probation—Students on social probation will need to be in a designated area during community lunch, such as the library, a help room, a club meeting, or in a classroom with a teacher.
- Credit Loss Policy Changes—Credit loss will be tracked using unexcused absences from an individual course rather than by daily attendance. More than nine unexcused absences from an individual course will result in credit revocation and an appeal process. A meeting will be held with the student, parent/guardian, school counselor, administrator, and support services member by the seventh unexcused absence to determine appropriate interventions.

- Community Lunch Updates—Expectations and restrictions have been more clearly spelled out for students to access the South Campus, dormitories, and the defined boundaries of the school campus.

#### **8. Other**

The concept of restorative justice continues to be a focus this year.

The most recent NEAS&C report will be shared with the committee.

#### **9. Adjournment**

**MOTION:** (McGinn/Brown) To adjourn the meeting at 7:47 p.m.

Unanimous

Respectfully submitted,

*Julie Woodland*

Julie Woodland

Board Clerk

*The Woodstock Academy prepares all students by providing diverse opportunities through a rigorous curriculum and a variety of programs in order to cultivate the necessary skills to become lifelong learners and global citizens.*