

REQUEST FOR PROPOSALS (RFP)
General Contractor Services – Classroom Renovation
RFP No. 2025-001

Issue Date: May 9, 2025

Proposal Due Date: May 23, 2025, by 2:00 PM CST

1. Introduction

Ramirez Common School District is soliciting sealed proposals from qualified General Contractors for the renovation of classrooms at a district facility located at 10492 School Street, Realitos, Texas, 78376.

The project includes, but is not limited to, interior demolition, installation of new flooring, lighting, HVAC modifications, electrical upgrades, and painting.

2. Scope of Work

- Demolition of existing interior finishes
- Installation of new flooring and ceiling systems
- Upgrades to lighting and electrical systems
- HVAC system modifications
- Interior painting and finishing
- Compliance with ADA requirements

3. Proposal Submission

Proposals must be submitted in a sealed envelope labeled “RFP No. 2025-001 – General Contractor Services – Classroom Renovation” and delivered to:

Ramirez Common School District
10492 School Street, Realitos, Texas, 78376
Attn: Dr. Jose Cervantes, Interim Superintendent

Late submissions will not be considered.

4. Evaluation Criteria

Proposals will be evaluated based on the following criteria:

- Price (40%)
- Experience and qualifications (25%)
- Project approach and timeline (20%)
- References (10%)
- Compliance with RFP requirements (5%)

5. Additional Information

- Questions regarding this RFP must be submitted in writing to jcervantes@ramirezcsd.net by May 23, 2025.
 - Responses to questions will be posted on the district's website by May 23, 2025.
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VII. Terms and Conditions

- Ramirez Common School District reserves the right to accept or reject any or all proposals.
- The District may waive minor technicalities and award the contract in the best interest of the district.
- **Compliance with Laws:** The vendor shall comply with all applicable federal, state, and local laws, ordinances, and regulations, including but not limited to those related to safety, health, and environmental standards.
- **Israel Boycott:** In accordance with Texas Government Code Chapter 2270, the Vendor affirms that it (1) does not boycott Israel; and (2) will not boycott Israel during the term of the contract.
- **No Business with Terrorist Organizations:** The Vendor certifies that it is not engaged in, and agrees for the duration of the contract not to engage in, business with any organization designated as a terrorist organization.
- **Indemnification:** The vendor agrees to indemnify, defend, and hold harmless Ramirez Common School District and its officers, agents, and employees from any claims, damages, losses, and expenses arising out of or resulting from the performance of the work.
- **Insurance:** The vendor shall maintain insurance coverage sufficient to meet all project requirements.
- **Termination for Convenience:** The district reserves the right to terminate the contract at any time for its convenience.
- **Conflict of Interest:** The vendor must disclose any potential conflicts of interest with the district or its representatives.
- **AIA Contract Agreement:** Upon selection, the vendor will enter into a standard AIA (American Institute of Architects) contract with Ramirez Common School District.
- **Change Orders:** Any changes to the scope must be documented and approved by the district through a formal change order process.
- **Warranty:** The vendor shall provide warranties for materials and workmanship per industry standards and as detailed in the AIA contract.
- **Dispute Resolution:** Disputes will be resolved through the dispute resolution process in the AIA contract.

For questions or further information, please contact:
Office of the Superintendent
Ramirez Common School District

IX. Conflict of Interest Declaration

In accordance with Texas law, all bidders must submit a Conflict of Interest Questionnaire (Form CIQ). Failure to submit this form may result in disqualification. The Form CIQ can be downloaded from the Texas Ethics Commission website or obtained from the Ramirez Common School District Business Office.

X. Background Checks

All contractors and employees working on district premises must undergo a criminal background check per Texas Education Code:

1. Submit background check forms for all project personnel.
2. District will review criminal history; disqualified individuals will not be permitted.
3. Contractor must notify the district of changes in personnel status.

XI. Submission Checklist

- Proposal detailing scope, timeline, and budget
- Proof of qualifications and experience
- Client references
- Completed Conflict of Interest Questionnaire (Form CIQ)
- List of employees for background checks

XII. Compliance Agreement

By submitting a proposal, the bidder agrees to comply with all applicable state and federal laws, including Texas procurement laws and regulations on conflict of interest and background checks.

PUBLIC NOTICE

REQUEST FOR PROPOSALS (RFP No. 2025-001)

General Contractor Services – Classroom Renovation

Ramirez Common School District is accepting sealed proposals from qualified General Contractors for the renovation of classrooms at a district facility. The scope includes interior demolition, flooring, lighting, HVAC modifications, electrical upgrades, and painting.

Proposal Due Date: May 23, 2025, by 2:00 PM CST

Interested parties may obtain the RFP documents at ramirezcsd.net or by contacting Dr. Jose A. Cervantes at jcervantes@ramirezcsd.net or 361-539-4343.

Ramirez Common School District reserves the right to reject any or all proposals and to waive any informality in the proposal process.

All other terms, conditions, and boilerplate language applicable to Ramirez Common School District procurement processes shall remain in full force and effect.