ANDOVER REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING

LONG POND SCHOOL
707 LIMECREST ROAD, NEWTON, NEW JERSEY 07860
MAY 14, 2025 at 7:30 pm

BOARD OF EDUCATION

Brian Hertenstein	**James Fetcho**	**William Porter**
Jane Byron	**Robert Koroski**	**Lena Sciroppo**
Maria Dunbar	**Steven Minnick**	**Margaret Widgren**

Mission Statement

Andover Regional Schools prepare students to successfully meet the challenges of today and tomorrow by fostering a love of learning. Our safe, supportive, and stimulating environment encourages students to reach their full potential. It is an expectation that all students shall achieve the New Jersey Core Curriculum Content Standards at all grade levels. In Andover Regional, every child catches the learning spirit!

I. INTRODUCTORY ITEMS

- •Call Meeting to Order
- •Pledge of Allegiance
- •The District Mission Statement and Notice of Public Meeting are listed for the Board and the public:

Notice of Public Meeting

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in the New Jersey Herald, posting publicly and by notifying the Municipal Clerks of the date, time, and place of the meeting.

Roll Call:

_____Ms. Byron	_____Mrs. Dunbar	_____Mr. Fetcho
_____Mr. Hertenstein	_____Mr. Minnick	_____Mr. Porter
_____Mrs. Sciroppo	_____Ms. Widgren	_____Dr. Koroski

II. EXECUTIVE SESSION: (if needed)

The Andover Regional Board of Education, County of Sussex, State of New Jersey will adjourn into closed session meeting to discuss item(s) which fall within an exception of our open meeting policy and permits the Board to have private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12b.

1. Matters rendered confidential by State or Federal law.
2. Matters which could impair the right to receive federal funds.
3. Matters which could constitute an unwarranted invasion of personal privacy if conducted in public.
4. Negotiations.
5. Discussions involving the purchase, lease, or acquisition of real property, the setting of bank rates, or the investment of public funds, where disclosure could adversely affect the public interest.
6. Discussions of tactics and techniques used in protecting the safety and property of the public.
7. Discussions of pending or anticipated litigation, contract negotiations, and matters falling under attorney-client privilege.
8. Personnel.
9. Deliberations after a public hearing.

Whereas, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and whereas, this public body is of the opinion that such circumstances presently exist.

Be it resolved that the Andover Regional Board of Education will now go into private session to discuss matters rendered confidential according to the aforementioned specific exceptions.
Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. All appropriate persons who may be discussed in private session have been notified.

Expected Length: _____ Convene Time: _____

M _____ 2nd _____

All Those in Favor: Ayes _____ Opposed: No _____

1. **RECONVENE**: Time: _____

M _____ 2nd _____

All Those in Favor: Ayes _____ Opposed: No _____

III. PRESENTATION(S):

- Retiree Recognition
- HIB Grades (B. Fleming)

Motion by:_____ Second by: _____ Final Call Vote: _____

IV. APPROVAL OF MINUTES: Approve the minutes of the following Board of Education meetings, as recommended by the Superintendent of Schools.

April 30, 2025 Regular Meeting Minutes

Roll Call:

_____Ms. Byron	_____Mrs. Dunbar	_____Mr. Fetcho
_____Mr. Hertenstein	_____Mr. Minnick	_____Mr. Porter
_____Mrs. Sciroppo	_____Ms. Widgren	_____Dr. Koroski

V. COMMITTEE REPORTS:

Board Committees:

Personnel/Policy	**Finance/Operations**	**Curriculum/Instruction**
Mr. Porter (Chair)	Mr. Fetcho (Chair)	Mrs. Dunbar (Chair)
Mrs. Sciroppo	Mr. Hertenstein	Dr. Koroski
Ms. Widgren	Mr. Minnick	Ms. Byron

Special Committees/Ad Hoc Assignments:

WHAT	DELEGATE	ALTERNATE(s)
Sussex County School Boards Association	Dr. Koroski	Ms. Byron/Ms. Widgren/Mrs. Dunbar
NJSBA Delegate Assembly	Mr. Minnick	Ms. Widgren/Mrs. Dunbar
Newton Board of Education Rep.	Mr. Porter	Mr. Hertenstein/Ms. Widgren
Sussex County Educational Services	Ms. Byron	Ms. Widgren/Mr. Hertenstein
Andover Regional PTA	Mrs. Sciroppo	Ms. Widgren/Mrs. Dunbar
Township Liaison	Ms. Widgren	Mrs. Dunbar
Negotiations/Sick Bank	Dr. Koroski	Mr. Fetcho/Ms. Widgren
QSAC Committee	Dr. Koroski	Mr. Minnick/Ms. Widgren
Tri-District Consortium	Dr. Koroski	Ms. Widgren/Mrs. Dunbar/Mrs. Sciroppo
SEPAG Liaison	Mr. Hertenstein	Dr. Koroski/Mr. Fetcho/Ms. Widgren
Andover Regional Education Foundation	Mrs. Dunbar	Mr. Minnick

VI. SUPERINTENDENT REPORT:

A. Reminder new start time next year of 8:40 AM
B. Thank you to the AREF for hosting a family game night on May 2nd
C. FMB School Goal - 80% of students to be reading on grade level by 2027
D. LPS School Goal - To earn a Schools to Watch Designation by 2029
E. Septic Update
F. Received our Special Ed Monitoring Report
G. Thank you to the PTA for all of their hard work for Teacher Appreciation week
H. Thank you to our tech department for all of their hard work with state testing
I. Thank you to Ms. Reynolds who organizes all of our teachers and students during testing
J. Suspension/HIB Report - Approval of HIB Report (Monthly)

Motion by:_____ Second by: _____ Final Call Vote: _____

Resolve that the Board of Education accepts the attached HIB Report**,** as recommended by the Superintendent of Schools.

Roll Call:

_____Ms. Byron	_____Mrs. Dunbar	_____Mr. Fetcho
_____Mr. Hertenstein	_____Mr. Minnick	_____ Mr. Porter
_____Mrs. Sciroppo	_____Ms. Widgren	_____Dr. Koroski

B. Curriculum, Instruction & Assessment: Listed below is the report from **Jennifer Reynolds,** Coordinator of Curriculum, Instruction and Assessment

- Completing mandated New Jersey State Testing
- Continued the formal evaluation process
- Continued work on the ELA curriculum
- Attended the Sussex County Curriculum Consortium meeting
- Attended a consultative check in meeting with the state representatives of the NJTSS Early Reading Grant and Mrs. Dilkes

C. Technology Report: Listed below is a report from Joseph DeLuca, Technology/Network Systems Administrator.

- Attended a demo for Rise Vision.
- Conducted infrastructure trials in preparation for NJSLA.
- Conducted NJSLA testing as the schools District Technology Coordinator at LPS.

D. Child Study Team Report: The updates below regarding the District CST and Special Services are prepared by **Suzanne Ross**, Supervisor of Special Services/LDTC.

- Ongoing collaboration with the administrative team regarding operations and programs.
- Completion of staff summatives
- Planned preschool parent night for new parents of students for the 25/26 school year.

- Ongoing preparations for the preschool program for the 25/26 school year.
- Began the process of testing using the Dynamic Learning Maps assessments for selected students.
- Planning and coordination of programming for the Extended School Year program.

Be it resolved that resolution E. be adopted, as presented:

Motion by: Second by: Final Call Vote:

E. HIB Findings: Resolved that the Andover Regional Board of Education, upon the recommendation of the Superintendent, affirm the Superintendent's findings on HIB(s) LPS-2425-12, LPS-2425-13, LPS-2425-14 and LPS-2425-15.

Roll Call:

_____Ms. Byron	_____Mrs. Dunbar	_____Mr. Fetcho
_____Mr. Hertenstein	_____Mr. Minnick	_____Mr. Porter
_____Mrs. Sciroppo	_____Ms. Widgren	_____Dr. Koroski

F. Principal's Reports

VII. <u>SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT:</u> None at this time.

VIII. <u>PUBLIC PARTICIPATION ON AGENDA ITEMS:</u>

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Members of the public are asked to state their name and address for the record.

**** Members of the public are requested to keep their comments to a maximum of 3 minutes.****

IX. <u>ACTION ITEMS:</u>

A. <u>PERSONNEL/POLICY</u>:

Be it resolved that resolution numbers 1-37 be adopted, as presented:

Motion by:_____ Second by: _____ Final Call Vote: _____

Roll Call:

_____Ms. Byron	_____Mrs. Dunbar	_____Mr. Fetcho
_____Mr. Hertenstein	_____Mr. Minnick	_____Mr. Porter
_____Mrs. Sciroppo	_____Ms. Widgren	_____Dr. Koroski

1. **AREA Custodians**: Approve the re-employment and salaries for the attached AREA Custodians for the 2025-2026 school year, as recommended by the Superintendent of Schools.

2. **AREA Secretaries**: Approve the re-employment and salaries for the attached AREA Secretaries for the 2025-2026 school year, as recommended by the Superintendent of Schools.

3. **AREA Teachers**: Approve the re-employment and salaries for the attached AREA Teachers (certified professional staff) for the 2025-2026 school year, as recommended by the Superintendent of Schools.

4. **Non-Affiliated Personnel**: Approve the re-employment and salaries for the attached non-affiliated employees for the 2025-2026 school year and the employment benefits for the non-affiliated employees, as recommended by the Superintendent of Schools.

5. **Administrators**: Approve the re-employment and salaries for the attached Administrators for the 2025-2026 school year, as recommended by the Superintendent of Schools.

6. **ParaProfessional Staff**: Approve the non-renewal of the paraprofessional staff members as per AREA/ARBOE Agreement, Article XI NOTIFICATION, APPOINTMENT DISMISSAL & SENIORITY, B3b Employment Notification… "On or before May 15 of each year, the Board shall give to each member of the paraprofessional staff non-renewal letters. All paraprofessionals' employment shall cease as of June 30 each year…", as recommended by the Superintendent of Schools.

7. **Summer 2025 Inventory Personnel**: Approve the following at $15.49/hr, not to exceed 50 hours each, as recommended by the Superintendent of the Schools.

Dawn O'Connell - FMB
Bradley Heinke - LPS

8. **2025 Summer Case Management:** Approve the following Andover Regional School District Child Study team members to provide case management and complete evaluations during the summer months, for up for 10 days at their per diem rate, as recommended by the Superintendent of Schools.

Cary McNeely-Cotto
Alison DelDuca
Kelly Edsall
Tara Meller (Evaluations only)
Paige Ortega

9. **2025 Summer CST Meetings:** Approve the following teachers to attend meetings during the summer months, as needed, at an hourly rate of $50, not to exceed $2,000, as recommended by the Superintendent of Schools.

Special Education Teachers

Kristin Brady
Mary Kasper
Jim Hasten
Melissa Maney
Alyssa Maxwell
Jeni Moriarty
Claire Serratelli
Sandra Sica

General Education Teacher

Kristin Brady
Tara Cotter
Mary Kasper
Jim Hasten
Lauren Huffman
Melissa Maney
Alyssa Maxwell
Jeni Moriarty
Dawn O'Connell
Dave Petersen
Claire Serratelli
Sandra Sica

Related Service Providers

Cary McNeely-Cotto
Alison DelDuca
Tara Meller

10. **School Counselor Summer 2025 Days:** Approve the following guidance counselors maximum of 5 days, 6 hours a day, $50 an hour not to exceed $1,500 for summer work, as recommended by the Superintendent of Schools:

Siobhan Eilbacher, FMB Guidance Counselor
Bradley Heinke, LPS Guidance Counselor

11. **School Nurse Summer 2025 Days:** Approve the following school nurses for a maximum of 5 days, 6 hours a day, $50 an hour not to exceed $1,500 for summer work, as recommended by the Superintendent of Schools:

Cara Brock, FMB School Nurse
Erik Burneyko, LPS School Nurse

12. **2025 Extended School Year Teachers:** Approve the following Teachers for the Extended School Year for the period July 7, 2025 through August 7, 2025 for 4 hrs/day for 20 days at a rate of $50 per hour, as recommended by the Superintendent of Schools.

Justin Iazetti

Kim Rosselli
Marianne Lazur-Whitaker
Leo Labarge
Mary Kasper
Stephanie Posser
Claire Serratelli

13. **2025 Extended School Year ParaProfessionals:** Approve the following ParaProfessionals for the Extended School Year for the period July 7, 2025 through August 7, 2025 for 4 hrs/day for 20 days at a rate of $20 per hour, as recommended by the Superintendent of Schools.

Stephanie Cook
Jennie Pike
Marianne Nichols
Kimberly Clark
Hannah Posser
Lisa Sumski
Bozena Toczynski
Monique Erickson
Kiana Mellogno
Kerry Santiago
Charlotte Sullivan
Liz Nuvolone
Ashley DiCapua

14. **2025 Extended School Year Substitutes:** Approve the following Substitutes for the Extended School Year for the period July 7, 2025 through August 7, 2025 for up to 4 hrs/day at a rate of $50/hr for Substitute Teachers and $20/hr for Substitute Paraprofessionals, as recommended by the Superintendent of Schools.

Melissa Maney - Substitute Teacher
Dave Petersen - Substitute Teacher
Rebecca Burrows - Substitute Teacher
Leslie Brooks - Substitute Teacher
Bozena Toczynski - Substitute ParaProfessional
Tara Dietz - Substitute Teacher & Substitute ParaProfessional
Michelle Sweeney - Substitute Teacher & Substitute ParaProfessional
Karen Dul - Substitute Teacher & Substitute ParaProfessional

15. **2025 Extended School Year Nurse**: Approve Lori Knies as Nurse(s) for the Extended School Year during the period July 7, 2025 through August 7, 2025 for 4 hours/day at a rate of $50/hour, not to exceed $4,000, as recommended by the Superintendent of Schools.

16. **2025 Safety Town:** Approve the following individuals for the Safety Town Program for the period of July 14-17 and 21-24, 2025, from 9:00-11:00 am (staff hours will be 8:45-11:15 am), as recommended by the Superintendent of Schools.

Patricia Ross	Lead Teacher	$50/hour x 20 = $1,000
Joanne McDole	ParaProfessional	$20/hour x 20 = $400

17. **Kindergarten Bootcamp Teacher**: Approve Melissa Maney as Kindergarten Bootcamp Teacher at a rate of $50/hour x 12.5 = $625, as recommended by the Superintendent of Schools.

18. **Kindergarten Bootcamp Assistant**: Approve Joanne McDole as Kindergarten Bootcamp Assistant at a rate of $20/hour x 12.5 = $250, as recommended by the Superintendent of Schools.

19. **Tenure Positions**: Approve the following to receive a tenure position in the Andover Regional School District, as recommended by the Superintendent of Schools.

Jennifer Bogert, Teacher - 9/2/25
Alison Del Duca, Speech Therapist - 9/2/25
Connor Mendes, Teacher - 9/2/25
Justin Iazzetti, Teacher - 2/2/26
Cara Brock, Nurse - 2/23/26
Paige Ortega, Social Worker - 3/11/26

20. **Emerging Needs:** Approve and accept that the Supervisor of Special Services be able to make any and all reassignments of paraprofessionals as may be necessary due to emergent situations, necessary revisions to IEP's or to accommodate emerging needs and circumstances for the 2025-2026 school year, as recommended by the Superintendent of Schools.

21. **Permission to Hire**: Authorize the Superintendent to hire personnel during the 2025-2026 school year, if needed, with ratification at the next regular Board meeting, as recommended by the Superintendent of Schools.

22. **Harassment, Intimidation & Bullying (HIB) Anti-Bullying Coordinator (ABC)**: Approve the appointment of Bryan Fleming, LPS Principal, as the HIB Coordinator for the Andover Regional School District for the 2025-2026 school year, as recommended by the Superintendent of Schools.

23. **Harassment, Intimidation & Bullying (HIB) Anti-Bullying Specialists (ABS)**: Approve the appointment of the HIB ABS positions as follows for the 2025-2026 school year, as recommended by the Superintendent of Schools.

Bradley Heinke - LPS
Siobhan Eilbacher - FMB

24. **Wellness Coordinator**: Approve Erik Burneyko as the District Wellness Policy Coordinator per Policy #8505 for the 2025-2026 school year, as recommended by the Superintendent of Schools.

25. **Home Instruction for 2025-2026 School Year:** Approve all employed Andover certified teachers for home instruction for the 2025-2026 school year as needed and in accordance with

district policy and AREA contractual agreement, as recommended by the Superintendent of Schools.

26. **Field Trip/School Sponsored Approved Event Chaperones for 2025-2026 School Year:** Approve all employed Andover certified teachers and paraprofessionals as Field Trip/School Sponsored Approved Event Chaperones for the 2025-2026 school year as needed and in accordance to district policy and AREA contractual agreement, as recommended by the Superintendent of Schools.

27. **Resignation/Retirement**: Approve and accept with best wishes the resignation for retirement purposes of Deborah Shick, Teacher, effective July 1, 2025, with last day worked June 30, 2025, as recommended by the Superintendent of Schools.

28. **New Hire**: Approve Emily Nause as tenure-track PreSchool Teacher from September 1, 2025 through June 30, 2026 at MA Step 2 with a salary of $67,981 receipt of all required paperwork, including criminal history clearance, as recommended by the Superintendent of Schools.

29. **New Hire**: Approve, Lorena Adelhoch, as tenure-track PreSchool Teacher from September 1, 2025 through June 30, 2026 at MA Step 2 with a salary of $67,981 receipt of all required paperwork, including criminal history clearance, as recommended by the Superintendent of Schools.

30. **New Hire**: Approve, Maya Shah, as tenure-track Math Teacher from September 1, 2025 through June 30, 2026 at BA Step 4 with a salary of $65,766 receipt of all required paperwork, including criminal history clearance, as recommended by the Superintendent of Schools.

31. **Rescind New Hire**: Rescind P/P motion #1 from April 30, 2025 Board meeting as follows:

*1. **New Hire**: Approve, retroactively, the following Paraprofessional staff member(s) for the 2024-2025 school year, as recommended by the Superintendent of Schools.*

NAME	*START DATE*	*SCHOOL*	*ASSIGNMENT***	*HOURS*	*STEP*	*SALARY*
Anthony Grant	*4/28/25*	*LPS*	*1:1 ParaProfessional*	*26.85*	*5*	*$26,529 (prorated)*

*** Assignments subject to change.*

32. **New Hire**: Approve, retroactively, the following Paraprofessional staff member(s) for the 2024-2025 school year, as recommended by the Superintendent of Schools.

NAME	START DATE	SCHOOL	ASSIGNMENT**	HOURS	STEP	SALARY
Anthony Grant	4/28/25	LPS	1:1 ParaProfessional	28.75 hrs/wk	5	$28,407 (prorated)

** Assignments subject to change.

33. **Para Decrease in Hours**: Approve, retroactively, Shante Etienne, ParaProfessional decrease in hours from 28.75 to 23 hours per week effective March 7, 2025 through June 30, 2025 with a new salary of $22,726, as recommended by the Superintendent of Schools.

34. **ParaProfessional Location Change**: Approve Jennie Pike, ParaProfessional, to change locations to FMB Para (Pre-K classroom2) from LPS Para (1:1) retroactively effective May 7, 2025, as recommended by the Superintendent of Schools.

35. **Curriculum Writing**: Approve the following staff members to write FMB ELA curriculum at an hourly rate of $50 not to exceed 12 hours each to be completed by June 30, 2025, as recommended by the Superintendent of Schools.

Julianne Sabo - Grade 2

36. **Policies and Regulations:** Approve all in-force policies, regulations, motions and contracts of the Board for the 2025-2026 school year or until such time that they are needed, deleted or modified, as recommended by the Superintendent of Schools.

37. **First Reading of Policies & Regulations**: Approve the first reading of the following (and attached) policies and regulations, as recommended by the Superintendent of Schools.

P 9181 Volunteer Athletic Coaches & Co-Curricular Activity Advisors/Assistants (Revised)

B. FINANCE/OPERATIONS:

Be it resolved that resolution numbers 1-32 be adopted, as presented:

Motion by: Second by: Final Call Vote:

Roll Call:

_____Ms. Byron	_____Mrs. Dunbar	_____Mr. Fetcho
_____Mr. Hertenstein	_____Mr. Minnick	_____Mr. Porter
_____Mrs. Sciroppo	_____Ms. Widgren	_____Dr. Koroski

1. **Treasurer & Board Secretary's Certification and Report**: Approve the April 2025 Board Secretary's and Treasurer's Reports pursuant to N.J.A.C. 6A:23A-16.10(c)3, we certify that as of April 2025 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, as recommended by the Superintendent of Schools.

2. **Petty Cash**: Approve/accept the Petty Cash Checking Account Report for April 2025, as recommended by the Superintendent of Schools.

3. **Transfers**: Approve/accept the Transfer Report for April 2025, as recommended by the Superintendent of Schools.

4. **Bills List**: Approve/accept the Bills List from May 1, 2025 through May 14, 2025 for a total of $628,923.68 as recommended by the Superintendent of Schools.

5. **Donation of Landscaping services:** Approve and accept the donation of landscaping services to LPS & FMB school from the Pino family for the 2024-2025 school year, as recommended by the Superintendent of Schools.

6. **Contract for School Physician**: Approve Dr. Joseph Casella as the school physician for the 2025-2026 school year at a cost of $7,000, as recommended by the Superintendent of Schools.

7. **Contract for Licensed WWTP Operator**: Approve William Grennille, LLC as the district's licensed waste water treatment plant operator for the 2025-2026 school year at a cost of $8,500, as recommended by the Superintendent of Schools.

8. **Checks to be paid:** Appoints the Superintendent as claims auditor for the 2025-2026 and 2024-2025 school year to approve the Business Administrator to process additional invoices for payment and make emergency account transfers for the current fiscal year in order to conduct all financial business necessary to close out the 2024-2025 school year with Board confirmation at the next regular meeting. Such checks will appear on the bills list and transfers will be confirmed by the Board at the next regular meeting.

9. **Phoenix Advisors Agreement**: Approve Phoenix Advisors for municipal advisor and continuing disclosure services at a cost of $1,350 for the 2025-2026 school year, as recommended by the Superintendent of Schools.

10. **Contract with Best Choice Home Care:** Approve the agreement with Best Choice Home Care for nursing services for the 2025-2026 school year at a rate of $73/hour, as recommended by the Superintendent of Schools.

11. **Contract with J&B Therapy:** Approve the proposal with J&B Therapy for therapy services at the various prices listed in the contract for the 2025-2026 school year, as recommended by the Superintendent of Schools.

12. **Contract with Lakeside Counseling:** Approve the contract with Lakeside Counseling for risk assessments and counseling services for the 2025-2026 school year at various costs per the contract, as recommended by the Superintendent of Schools.

13. **Tuition Contract with P.G. Chambers School:** Approve the annual tuition contract with P.G. Chambers School for tuition from July 7, 2025 through June 30, 2026 for a total of 210 school days at a cost of $107,079 for student #1796019814, as recommended by the Superintendent of Schools.

14. **Tuition Contract with Craig School:** Approve the annual tuition contract with The Craig

School for tuition from September 2, 2025 through June 17, 2026 at a cost of $65,000 with additional services costs for student #8803736599, as recommended by the Superintendent of Schools.

15. **Tuition Contract with Craig School:** Approve the annual tuition contract with The Craig School for tuition from July 7, 2025 through August 17, 2026 at a cost of $2,480 with additional services costs for student #8803736599, as recommended by the Superintendent of Schools.

16. **Tuition Contract with Craig School:** Approve the annual tuition contract with The Craig School for tuition from September 2, 2025 through June 17, 2026 at a cost of $65,000 with additional services costs for student #3989897762, as recommended by the Superintendent of Schools.

17. **Tuition Contract with Craig School:** Approve the annual tuition contract with The Craig School for tuition from July 7, 2025 through August 17, 2026 at a cost of $2,480 with additional services costs for student #3989897762, as recommended by the Superintendent of Schools.

18. **Contract with Best of You Therapy:** Approve the contract with Best of You Therapy for speech services for the 2025-2026 school year at various rates per the contract, as recommended by the Superintendent of Schools.

19. **Homecare Therapies dba/ Horizon Healthcare Staffing Contract**: Approve Homecare Therapies dba/ Horizon Healthcare Staffing contract for various health services at various rates per the contract for the 2025-2026 school year, as recommended by the Superintendent of Schools.

20. **Contract with Alarm & Communication Technologies:** Approve the proposal with Alarm & Communication Technologies (ACT) for the period of June 1, 2025 through June 30, 2026 at a cost of $3,193.80 for fire alarm and burglar monitoring and fire alarm inspection at Florence M. Burd School, as recommended by the Superintendent of Schools.

21. **Contract with Alarm & Communication Technologies:** Approve the proposal with Alarm & Communication Technologies (ACT) for the period of June 1, 2025 through June 30, 2026 at a cost of $4,491.60 for fire alarm and burglar monitoring at Long Pond School, as recommended by the Superintendent of Schools.

22. **2025-2026 Anticipated Contracts:** Pursuant to PL 2015, Chapter 47 the Andover Regional Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 6A:23A, and Federal Procurement Regulations 2CFR Part 200.317 et. Seq.

911 Inform, Inc.	Aero Environmental Services, Inc.
Alarm & Communication Technologies, Inc	A.M.E, Inc.
AESFire, LLC	Ardito & Company, LLC
Ansor Solar, LLC	Backupify, Inc.
Atlantic Tomorrows Office	Best Choice Home Care, LLC

Bayada Home Health Care	Blackboard, Inc.
Best of YouTherapy	Brightspeed
Blue Diamond Disposal	Capela, Cara
Brillante, Dr. Pam	Casella, Dr. Joseph
Care Solace, Inc.	Center for Prevention and Counseling
CDK Systems, Inc.	Cisco Systems Capital Corporation
Chef's Corner	Confires Fire Protection Services, LLC
Combustion Service Corp	D2 Cybersecurity
Crossroads Pavement Management, LLC	Delta Dental
Danielson Group, The	Educational Data Services
Duncan Power Washing, LLC	EM Electrical Contractors
Elizabethtown Gas	FinalSite
Endurance Sport Floors, LLC	FP Mailing Solutions
First Student, inc.	Go to Communications, Inc.
Frontline Technologies Group, LLC	Granite Telecommunications, LLC
GoGuardian	Griffith Shade Company, Inc.
Green Township Board of Education	Helewa, Kathleen
Handle With Care Behavior Management System, Inc.	Horizon Software International, LLC
Horizon Healthcare Staffing	IXL Learning
Hunter Technologies	JCP&L
J & B Therapy, LLC	Johnson Controls
Jersey Mail Systems	Lakeside Counseling Associates, LLC
Kroll, Inc.	LearnWell
Laumar Roofing Co., Inc.	Lyons Environmental Services, LLC
LogMeIn Communications, Inc,	Morris County Educational Services Commission
Maschio's Food Services, Inc,	New Jersey Commission for the Blind and Visually Impaired
Municipal Capital Finance	New Jersey Schools Insurance Group
New Jersey Door Works, LLC	Newton Trophy
Newton Board of Education	P.G. Chambers School
On-Tech Consulting, Inc.	Paxos Electric Company, LLC
Parette Somjen Architects, LLC	Phoenix Advisors, LLC
PaySchools	Planet Networks
Pitney Bowes Global Financial Services, LLC	Prime Healthcare Services- Saint Clare's, LLC
Premier Health Associates	Realtime Information Technology, Inc.
R&L Data Center, Inc.	Schoolwide, Inc,
Scarinci Hollenbeck, LLC	Securly, Inc.

Screencastify, LLC	Stocker Bus Company
Spotify, USA, Inc.	Sunvest Solar
Strauss Esmay Associates, LLP	Sussex County Educational Services
Sussex County Charter School	Sussex County Technical School
Sussex County Regional Cooperative	The Craig School
Teach 4 Results	Township of Newton
Touchpoint Industries, LLC	Township of Andover
Township of Randolph	Treadstone Risk Management, LLC
Transfinder Corporation	Verizon Wireless
Tri-County Behavioral Health Care, LLC	Zearn
William Grennille	Connectwise
Ready Refresh by Nestle	Follet School Solutions
Mystery Science	Zayo
Safe Schools	Mosyle
Networks and More	Griggs Plumbing & Heating
Eplus Technologies	Newton Water and Sewer Utility
Andover Pump	Direct Energy Business
Western Pest Services	Smart Pass
Educational Services Commission of Morris County	Evesham Township School District
Hopatcong Board of Education	Phillipsburg School District
Bancroft	CNA Surety
CP Engineers, LLC	Hand to Heart CPR
Insite Health	Deirdre Iuliani
Key Government Finance	Jacquline Klinger
Lisa G. Hahn, Ph.D	Mathnasium of Sparta
Performance Pediatrics	Riccardi Brothers of Parsippany
Ridge & Valley Charter School	Schenck Price Smith & King, LLP

23. **Facilities Usage:** Approve that the Andover Regional Board of Education reaffirms all motions that authorize the use of our facilities and all appointed agents of the Board from July 1, 2025 through June 30, 2026, as recommended by the Superintendent of Schools.

24. **Appointments:** Approval of the following appointments for the 2025-2026 school year, as recommended by the Superintendent of Schools:

a. Appoint Mrs. Rene Metzgar as the Treasurer of School Monies
b. Approve AERO Environmental Services, Inc. as the Right to Know Compliance Officer
c. Approve B&G Supervisor as the following:
    1. Asbestos Designated Person/Officer
    2. Integrated Pest Management Coordinator
    3. Chemical Hygiene Officer

4. Right to Know Coordinator

d. Approve Mr. Giovanni Mancini of Treadstone Risk Management LLC as Broker of Record for all Board Property & Casualty insurance policies and dental insurance, excluding SEHBP Medical & Prescription insurance policies; PCD is on file;

e. Approve Student Accident Insurance proposal from Bob McCloskey Insurance for the term of 7/1/2025 to 7/1/2026 with an annual premium to be determined.

f. Approve all Business Office/CST members/Central staff for travel expenses for job related activities, included but not limited to the post office, bus company, county office, out of district placements, bank(s), office supply store(s), not to exceed $300 each per quarter per person; travel reimbursement at the current New Jersey mileage rate; subject to change as per the District's Travel Policy.

25. **Extraordinary Aid Application:** Approve the submission of the Extraordinary Aid Application for the 2025-2026 school year as per students' I.E.P.s, as recommended by the Superintendent of Schools.

26. **Tax Levy Payments:** Approve the amount of tax monies required for school purposes for the 2025-2026 school year is $16,796,345 for General Fund and $336,501 for Debt Service and that the Andover Borough & Township is hereby requested to pay the Treasurer of School Monies the below listed amounts:

Andover Township:

Monthly Due Date	General Fund Tax Levy	Debt Service Levy	Monthly Due Date	General Fund Tax Levy	Debt Service Tax Levy
July 1, 2025	$1,281,696.34		January 1, 2026	$1,281,696.17	
August 1, 2025	$1,281,696.34	$154,066.00	February 1, 2026	$1,281,696.17	$154,067.00
September 1, 2025	$1,281,696.33		March 1, 2026	$1,281,696.17	
October 1, 2025	$1,281,696.33		April 1, 2026	$1,281,696.17	
November 1, 2025	$1,281,696.33		May 1, 2026	$1,281,696.16	
December 1, 2025	$1,281,696.33		June 1, 2026	$1,281,696.16	
Total 2025	**$7,690,178.00**	**$154,066.00**	**Total 2026**	**$7,690,177.00**	**$154,067.00**
			Subtotals	**$15,380,355.00**	**$308,133.00**
			Total 25/26 Certified Tax Levy	**$15,688,488.00**	

Andover Borough:

Monthly Due Date	General Fund Tax Levy	Debt Service Levy	Monthly Due Date	General Fund Tax Levy	Debt Service Tax Levy
July 1, 2025	$117,999.17		January 1, 2026	$117,999.17	
August 1, 2025	$117,999.17	$14,184.00	February 1, 2026	$117,999.17	$14,184.00
September 1, 2025	$117,999.17		March 1, 2026	$117,999.17	
October 1, 2025	$117,999.17		April 1, 2026	$117,999.17	
November 1, 2025	$117,999.16		May 1, 2026	$117,999.16	
December 1, 2025	$117,999.16		June 1, 2026	$117,999.16	
Total 2025	**$707,995.00**	**$14,184.00**	**Total 2026**	**$707,995.00**	**$14,184.00**
			Subtotals	**$1,415,990.00**	**$28,368.00**
			Total 25/26 Certified Tax Levy	**$1,444,358.00**	

27. **Tuition Reimbursement**: Approve the following tuition reimbursement, as recommended by the Superintendent of Schools:

Name	Program	Credits	Location	Cost per Credit	Reimbursement Cost	Dates
Patricia Ross	SPC 5850 Co-Teaching & Collaboration in Special Educ.	3	William Paterson University	$624.55	$1,873.65 Tech Fees: $32.25	Summer II
Patricia Ross	SPED 6290 Current Issues in Special Educ.	3	William Paterson University	$624.55	$1,873.65 Tech Fees: $32.25	Summer I
Alyssa Garretson	Theoretical Foundations of Literacy, Ed Leadership Reading 6010	3	William Paterson University	$624.55	$1,873.65 Tech Fees: $10.75	Summer I
Lauren Huffman	PSY 629 SEL & Educ. Leadership	3	St. Elizabeth University	$666.00	$1,998.00	Summer I

Rebecca Burrows	EDUC 6925 Early Literacy Intervention	1	Fairleigh Dickinson University	$919.00	$919.00	Summer I
Jeni Moriarty **RETRO**	LTED 612 Research in Reading	3	NJ City University	$856.80	$2,570.40	Spring 2025
Mary Kasper	GED 639 Diagnosis & Correction of Reading & Writing	3	Centenary University	$689.65	$2,068.95 Tech Fee: $14.00	Fall 2025

28. **Certified Staff Evaluation Framework:** Approve established district certified staff evaluation framework for the 2025-2026 school year, as recommended by the Superintendent of Schools.

- Charlotte Danielson: The Framework For Teaching (2022)
- Multidimensional Marshall Principal Performance Rubric (MPPR)
- School Boards Superintendent Evaluation Rubric
- Administrator Evaluation - Marshall Rubric

29. **Student Observation:** Approve Samantha DuCharme, Newton High School student, to observe FMB classes for a total of 5 hours between May 15, 2025 through June 16, 2025, as recommended by the Superintendent of Schools.

30. **Student Observation:** Approve Giselle Silva, Centenary University student, to observe FMB classes for a total of 4 hours between May 15, 2025 through June 16, 2025, as recommended by the Superintendent of Schools.

31. **Preschool Parent Night Meeting**: Approve Preschool Parent Meeting for the night of May 20, 2025 @ 7pm to provide an overview of our preschool program to parents and answer any questions, as recommended by the Superintendent of Schools.

32. **Job Description**: Approve the attached School Law Enforcement Officer job description, as recommended by the Superintendent of Schools.

C. CURRICULUM/INSTRUCTION:

Be it resolved that resolution numbers 1-4 be adopted, as presented:

Motion by:_____ Second by:_____ Final Call Vote:_____

Roll Call:

_____Ms. Byron	_____Mrs. Dunbar	_____Mr. Fetcho
_____Mr. Hertenstein	_____Mr. Minnick	_____Mr. Porter
_____Mrs. Sciroppo	_____Ms. Widgren	_____Dr. Koroski

1. **Text Books**: Approve the list of textbooks for the 2025-2026 school year, as recommended by the Superintendent of Schools.

2. **Curriculum**: Approve the re-adoption of all district curricula and assessments for the 2025-2026 school year, as recommended by the Superintendent of Schools.

3. **Activities/Trips**: Approve the following student activities/class trip, as recommended by the Superintendent of Schools.

Grade/ Teacher	Date/Destination/Purpose	Student Cost	Board Cost
John Yanez Jake DeAnda 8th Grade	May 22, 2025 (RD: May 29, 2025) Newton High School Newton, NJ Tri-District Field Day	$0	Buses $355.00
Bradley Heinke 7th Grade	June 10, 2025 Newton High School Newton, NJ To receive an introduction to the elective and academic offerings at NHS.	$0	Bus $177.50

4. **Professional Development Workshops:** Approve the following professional development, registration fees and mileage reimbursement, as recommended by the Superintendent of Schools.

Name	Program/Location	Date	Fees/Mileage
Rebecca Burrows **May Date BOE approved 4/30/25**	Orton Gillingham Revisited FDU/Center for Dyslexia Studies	**NEW DATE**: July 21, 2025 ~~May 21, 2025~~ (Virtual - Evening)	Registration: $45.00
Rebecca Burrows	Executive Functioning: Research & Practices to Reduce Stress & Build Resilience in the Classroom FDU/Center for Dyslexia Studies	June 3, 2025 (Virtual - Evening)	Registration: $60.00
Rebecca Burrows	Using Decodable Text for More Than Just Phonics FDU/Center for Dyslexia Studies	June 25, 2025 (Virtual - Evening)	Registration: $60.00

Rebecca Burrows	Let's Take a Deeper Dive into Morphology FDU/Center for Dyslexia Studies	June 26, 2025 (Virtual - Evening)	Registration: $60.00
John Fritzky	NJASA Leadership Conference 2025 Atlantic City, NJ	May 14-16, 2025	Registration: $0 Lodging: $110 + fees per night Meals: $170.00 Mileage: 47¢ mile Tolls: TBD Parking: TBD

COMMUNICATIONS TO BOARD: None

OLD and NEW BUSINESS:

A. OLD BUSINESS
B. NEW BUSINESS

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS:

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Members of the public are asked to state their name and address for the record.

**** Members of the public are requested to keep their comments to a maximum of 3 minutes.****

EXECUTIVE SESSION (as needed):

The Andover Regional Board of Education, County of Sussex, State of New Jersey will adjourn into closed session meeting to discuss item(s) which fall within an exception of our open meeting policy and permits the Board to have private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12b.

1. Matters rendered confidential by State or Federal law.
2. Matters which could impair the right to receive federal funds.
3. Matters which could constitute an unwarranted invasion of personal privacy if conducted in public.
4. Negotiations.
5. Discussions involving the purchase, lease, or acquisition of real property, the setting of bank rates, or the investment of public funds, where disclosure could adversely affect the public interest.
6. Discussions of tactics and techniques used in protecting the safety and property of the public.
7. Discussions of pending or anticipated litigation, contract negotiations, and matters falling under attorney-client privilege.
8. Personnel.
9. Deliberations after a public hearing.

Whereas, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and whereas, this public body is of the opinion that such circumstances presently exist.

Be it resolved that the Andover Regional Board of Education will now go into private session to discuss matters rendered confidential according to the aforementioned specific exceptions.
Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. All appropriate persons who may be discussed in private session have been notified.

Expected Length: _____ Convene Time: _____
M _____ 2nd _____
All Those in Favor: Ayes _____ Opposed: No _____

1. **RECONVENE**: Time: _____
M _____ 2nd _____
All Those in Favor: Ayes _____ Opposed: No _____

2. **ADJOURNMENT**: Time: _____
M _____ 2nd _____
All Those in Favor: Ayes _____ Opposed: No _____