

LOCAL PLAN

Section B: Governance and Administration

SPECIAL EDUCATION LOCAL PLAN AREA



California Department of Education

Special Education Division

SELPA Fontana Unified

Fiscal Year 2024-25

B. Governance and Administration

California *Education Code (EC)* sections 56195 et seq. and 56205

Participating Local Educational Agencies

Participating local educational agencies (LEAs) included in the Special Education Local Plan Area (SELPA) local plan must be identified in Attachment I.

Special Education Local Plan Area—Local Plan Requirements

1. Describe the geographic service area covered by the local plan: [EC 56195.1(d); EC 56195.1(a)(1); EC 56211; EC 56212]

Fontana SELPA provides services to students within the geographic boundaries of the Fontana Unified School District (USD). Fontana USD encompasses the City of Fontana, excluding areas within the jurisdiction of neighboring school districts, and includes portions of the cities of Bloomington, Etiwanda, Rialto, and Colton.

The SELPA serves a diverse student population of over 30,000 students, from Preschool, Transition Kindergarten, and Kindergarten through twelfth grade and adult students with disabilities ages eighteen (18) through twenty-two (22). The special education population within this area reflects the diverse needs of the community.

2. Describe the SELPA regional governance and administrative structure of the local plan. Clearly define the roles and structure of a multi-LEA governing body, or single LEA administration as applicable: [EC 56195.1(b)(1)-(3)(c); EC 56205(a)(12)]

The Governing Board of the Fontana Unified School District is the local governing board of the Fontana Unified SELPA. The Governing Board is responsible for the special education programs operated within its jurisdiction and shall:

- Review, approve and implement the Local Plan to assure access to special education and related services for all IDEA qualified students who meet the residency requirements of the district. (Ed. code 56195).
- Hold public meetings in compliance with the law.
- Receive and allocate funds designated for special education programs and services.
- Assume responsibility and be fiscally accountable for the special education programs and services operated by the SELPA/District.
- Approve inter-agency agreements for the purpose of servicing qualifying students.
- Contract with non-public agencies and non-public schools when such services or schools are

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necessary to serve qualifying students.

- Develop and adopt policies related to the governance and operations of the SELPA.
- Provide appropriate facilities for special education programs and services
- Ensure compliance with the local plan and with State and Federal law.

Operating as the designee for the Governing Board, the Superintendent shall be responsible for special education programs operated by the Fontana Unified School District and the Fontana Unified SELPA and for implementing all requirements of the Local Plan. The Superintendent or designee shall ensure compliance with Federal and state laws and regulations. The Superintendent or designee's responsibilities include:

- Provide leadership in support of special education programs and services
- Recommend the adoption of the Fontana Unified SELPA Special Services policies to the Governing Board.
- Participate in the selection process for the Fontana Unified SELPA Executive Director and make hiring recommendations to the Governing Board.
- Recommend a District budget to the Governing Board, which includes the Fontana Unified SELPA budget.
- Hold an annual hearing regarding the Fontana Unified SELPA Annual Budget and Service Plan.
- Receives notification from the California Department of Education (CDE) compliance complaints and notification of CDE Special Education Reviews.
- Oversees and the maintenance and operations of facilities provided for special education programs.
- Presents to the Governing Board for contracts and ratification contracts for placement of students in nonpublic schools.
- Designate the responsibility for developing, revising and implementing the policies and procedures of the Fontana Unified SELPA to the Special Services/SELPA Executive Director.

The Special Services Executive Director is the designated Administrator of the Fontana Unified SELPA and special education department. The Special Services Executive Director reports directly to the Division Lead of the Student Services Department. The Division Lead of Student Services reports directly to the Fontana Unified School District Superintendent and supervises the Special Services/SELPA Executive Director. The SELPA Executive Director has overall management responsibility for the implementation and operation of the local plan:

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- Assumes responsibility for development, coordination and implementation of aspects of the Fontana Unified SELPA
- Establishes inter-agency agreements with other local education agencies, community services and agencies and the State Department of Education to coordinate necessary programs and services.
- Recommends policies, procedures, programs and services essential to the educational needs of children with exceptional needs.
- Allocation of personnel for special education instructional purposes in line with the State Department of Education guidelines including allocation of instructional assistance time to special education programs.
- Assumes responsibility for the implementation of Child Find Services.
- Facilitates a Community Advisory Committee (CAC) following State Law.
- Responsible for the coordinating and implementing a staff development plan for Special Education.
- Prepares, reviews, maintains, and files all reports and documents required by the State of California Special Education Division and U.S. Department of Education's Office of Special Education Programs.
- Monitors the SELPA/Special Services budget and expenditures.
- Interprets and informs legal requirements and services and programs to staff, administration, public and Governing Board.
- Facilitates and designs a system of Dispute Resolution.
- Monitors, investigates and participates in Due Process Complaint and CDE complaints.
- Ensure Special Education Rights and Services are provided to students who reside in the Fontana Unified School District.

The Special Services Department management team is made up of an Executive Director, Assistant Director, four (4) Coordinators, six (6) Program Specialists, six (6) Behavior Program Specialists, and Psychologists.

The Special Services Executive Director directly oversees the Special Services management team. The Special Services Executive Director reports to the Associate Superintendent Student Services who reports to the Superintendent.

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3. Describe the SELPA's regional policy making process. Clearly define the roles of a multi-LEA governing body, or single LEA administration as applicable related to the policy making process for coordinating and implementing the local plan: [EC 56195.7(i)(j)(1)(2)]

The Governance and Administration of the Local Plan and that of the policy making process shall be consistent with subdivision (f) of Section 56001, Section 56195.3 and Section 56195.9 of the Education Code, and shall reflect a schedule of regular consultations regarding the Local Plan development with representatives of special education and regular education teachers, administrator and parent/community members of the Community Advisory Committee (CAC).

The Local Plan has been developed by a Local Plan Committee, with input from CAC parents, special education teachers, administrators, general education teachers and representatives of the bargaining units of Fontana Unified School District.

The SELPA/Special Services Executive Director's responsibilities include interfacing with the District Superintendent, Associate Superintendents and the Associate Superintendent Student Services Division in development of policies, allocation of resources and annual budget and establishing due process and alternative dispute procedures. The SELPA/Special Services Executive Director provides leadership and guidance during the implementation of the local plan and mediates problems arising from its implementation and operation. The SELPA/Special Services Executive Director has the authority and responsibility for the coordination of special education services and the implementation of the local plan. The Superintendent has executive responsibility for the implementation and operation of the local plan for special education. The Superintendent will review and approve policies recommended by the SELPA/Special Services Executive Director; review and approve the efficiency and effectiveness of resource allocations regarding personnel, facilities, equipment, and funds as well; review and approve planning documents related to present and future services and programs of the SELPA.

The SELPA/Special Services Executive Director shall implement the Local Plan using the following coordinated services and operations:

Coordination of the SELPA and the administration of the Local Plan.

Coordination of inter-agency agreements.

Coordination of services with juvenile hall.

Coordination of services with licensed children's facilities and foster family homes.

Coordination of transportation services for students with exceptional needs.

Coordination of career, vocational and transition services.

Coordinated system of identification and assessments.

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Coordinated system of staff development and parent education.

Coordinated system of curriculum development and alignment with the core curriculum.

Coordinated system of data collection and data management.

Coordinated system of internal program review, evaluation of the Local Plan.

Preparation and transmission of required SELPA reports.

Fiscal and logistical support of the Community Advisory Committee (CAC).

Assurance of full educational opportunity.

Fiscal administration and allocation of State and Federal Funds.

Direct instructional supports provided by or overseen by Program Specialists.

Assurance of an implementation of procedural safeguards.

4. Clearly define the roles of the County Office of Education (COE) as applicable, and/or any other administrative supports necessary to coordinate and implement the local plan: [EC 56195.1(c); EC 56205(a)(12)(D)(i); EC 56195.5]

Fontana Unified SELPA is located within the jurisdiction of the San Bernardino Superintendent of Schools (SBCSS). Fontana Unified School District however is not a SELPA that is part of SBCSS for governance and administration. San Bernardino County Superintendent of Schools reviews the Local Plan for compatibility with other local plans.

5. Does the SELPA have policies and procedures that allow for the participation of charter schools in the local plan? [EC 56207.5]

☒ Yes ☐ No

If No, explain why the SELPA does not have the policy and procedures.

6. Identify and describe the representation and participation of the SELPA community advisory committee (CAC) pursuant to EC Section 56190 in the development of the local plan: [EC 56194(a)(b)(d); EC 56195.9(a)]

The Community Advisory Committee (CAC) acts as an advisor to the SELPA Executive Director

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in the implementation of the Fontana Unified SELPA local plan. The SELPA Executive Director informs the Community Advisory Committee (CAC) of activities and solicits recommendations at scheduled meetings.

The Fontana Unified SELPA CAC membership At Large is made up of interested parents, teachers, administration, staff and community members. The Voting Membership is made up of 51 % parents of students who have special needs and reside in the Fontana Unified School District. The remaining membership is made up of staff, community members or students for a minimum of 5 members.

Voting members are nominated by the Membership at Large through an application process. The CAC Nominating Committee recommends nominees to the CAC Voting Membership who votes on nominees to send forward to the Fontana Unified School District Cabinet and Governing Board for appointment. The term of the appointment is two years and annually are staggered to ensure than no more than one half of the voting membership serves the first year of the term in any one year.

The CAC meets at least 5 times each year between August and June.

The responsibilities of the CAC in the development of the Local Plan include the following:

- Advising the policy and administrative entity of the Fontana Unified SELPA regarding the development, amendment and review of the Local Plan.
- Recommending annual priorities to be addressed by the Local Plan.
- Encouraging the community involvement in the development and review of the Local Plan.

7. Describe the SELPA's process for regular consultations regarding the plan development with representative of special education and regular education teachers, and administrators selected by the groups they represent and parent members of the CAC: [EC 56205(a)(12)(E); EC 56205(b)(7)]

The SELPA/Special Services Executive Director shall solicit participation from Fontana Unified School District site administrators, general education teacher representative, special education teacher representative, Fontana Teachers Association, United Steelworkers Local 8599 (Fontana Classified Union), Fontana USD School Police Officers Association, general education parent, Community Advisory Representative, Charter School representative. The description of the governance and administration of the Local Plan and of the policy making process shall be consistent with subdivision (f) of Section 56001, Section 56195.3 and Section 56195.9 of the Education Code and shall reflect a schedule of regular consultations.

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8. Identify and describe the responsible local agency (RLA), Administrative Unit (AU), or other agency who is responsible for performing tasks such as the receipt and distribution of funds, provision of administrative support, and coordination and implementation of the plan: [EC 56836.01(a)(b); EC 56205(a)(12)(D)(ii); EC 56195(b)(3); EC 56030]

The Fontana Unified SELPA is a single District SELPA and the responsibility for receipt and distribution of funds, provisions of administrative support and coordination of the plan is the responsibility of the Fontana Unified School District. The Administrative unit is responsible for the following functions but not limited to:

- Receipt of special education funds to exclusively designated accounts for payment of special education programs and services.
- Distribution of special education funds from exclusively designated accounts for the operation of special education programs and services.
- The employment of qualified staff to support and carry out SELPA functions.

The FUSD Special Services Department is designated as the entity responsible for the administration of the Local Plan and assuring that Fontana Unified SELPA is in compliance with all applicable laws and regulations.

9. Describe the contractual agreements and the SELPA's system for determining the responsibility of participating agency for the education of each student with special needs residing within the geographical area served by the plan: [EC 56195.7. EC 56195.1(b)(c)]

The Fontana Unified SELPA is a Single District SELPA. The Fontana Unified School District and administration are responsible for services for students who reside within the Fontana Unified School District geographic area including monitoring progress towards goals for students served through contracted services or placements. The SELPA/Special Services Executive Director is responsible for determining the responsibilities of any agencies who may be needed to provide services to FUSD students. Currently the Fontana Unified School District contracts with East Valley SELPA, Inland Regional Center, and California Children's Services (CCS), and enters into contracts with non-public schools (NPS) and non-public agencies (NPA) to provide services to students residing in the geographical area of the Fontana Unified School District.

Before FUSD refers or places a student with exceptional needs in an NPS or provides services through an NPA or other contracted agencies, FUSD shall hold an IEP team meeting to review the IEP. (Ed code 56342.1). The IEP Team shall take steps to find an appropriate placement in a public program operated by FUSD or another Local Education Agency (LEA) and only consider placement in an NPS and/or NPA if the educational needs

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of the student cannot be met in a public education program. The NPS and/or NPA services shall be provided under contract with FUSD to provide the appropriate special education and related services when no appropriate public education program is available. An IEP shall be held annually to review placement, to determine if the student is making appropriate progress and to consider whether the student should return to a public school setting. FUSD shall ensure that an individual services agreement is completed for each student placed in an NPS and/or NPA .

Before contracting with an NPS and/or NPA outside of California, FUSD shall document its efforts to utilize public schools or to locate an appropriate NPS and/or NPA within the State. (Ed Code 56365(e). FUSD shall indicate the anticipated date for return of a student to a public school or NPS located in the State or combination thereof and document efforts during the placement year to return student should the FUSD IEP team determine placement out of state. (Ed. Code 56365(g)).

FUSD shall review Master Contracts, individual service agreements and IEPS to ensure that all services specified in the IEP are provided by the NPS and/or NPA and additionally comply with AB 1172 (CA EC 56366.1) requirements by conducting on-site visits prior to the first placement of a student at an NPS and annual on-site visits during the school year and report to CDE as required.

FUSD works with Inland Regional Center and East Valley SELPA to locate infants and toddlers who may be eligible for early intervention services. FUSD collaborates with California Children's' Services (CCS) to meet the medically-necessary occupational therapy and physical therapy needs of infants and school age students.

10. For multi-LEA local plans, specify:

- a. The responsibilities of each participating COE and LEA governing board in the policymaking process: [EC 56205(a)(12)(D)(i)]

Fontana Unified SELPA is a Single District SELPA

- b. The responsibilities of the superintendents of each participating LEA and COE in the implementation of the local plan: [EC 56205(a)(12)(D)(i)]

N/A

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- c. The responsibilities of district and county administrators of special education in coordinating the administration of the local plan: [EC 56205(a)(12)(D)(i)]

N/A

11. Identify the respective roles of the RLA/AU, the SELPA administrator, and the individual LEAs associated with the SELPA related to:

- a. The hiring, supervision, evaluation, and discipline of the SELPA administrator and staff employed by the AU in support of the local plan: [EC 56205(a)(12)(D)(ii)(I)]

Fontana Unified School District Board hires the identified SELPA administrators and staff of the Fontana Unified SELPA/Special Services Department. The supervision, evaluation and discipline of the SELPA Executive Director is the responsibility of the Associate Superintendent Student Services Division of the Fontana Unified School District. SELPA/Special Services management staff are hired and evaluated by the SELPA Executive Director in conjunction with the District Human Resources Division following FUSD hiring and evaluation practices.

- b. The local method used to distribute federal and state funds to the SELPA RLA/AU and to LEAs within the SELPA: [EC 56205(a)(12)(D)(ii)(II); EC 56195.7(i)]

FUSD shall ensure that funds received from Part B of the IDEA and through AB 602 and other State Funds will be expended in accordance with applicable provisions of IDEA and State law. IDEA Part B funds will be used to supplement State, local, and other Federal funds and not to supplant those funds and will not be used to reduce the level of local funds and/or combined level of local and State funds expended for the education of children with exceptional needs except as provided in Federal law and regulations.

- c. The operation of special education programs: [EC 56205(a)(12)(D)(ii)(III)]

The FUSD Executive Director of Special Services/SELPA shall conduct ongoing review of special education programs and ensure that a full continuum of services is available to students. Data regarding compliance and program effectiveness will be reviewed on a regular basis to identify gaps or needed improvements regarding student evaluation, placement, and achievement.

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- d. Monitoring the appropriate use of federal, state, and local funds allocated for special education programs: [EC 56205(a)(12)(D)(ii)(IV)]

The FUSD Special Services/SELPA Executive Director working closely with Business Services shall be responsible for monitoring the appropriate use of Federal, State and Local funds allocated for Special Education programs.

12. Describe how specialized equipment and services will be distributed within the SELPA in a manner that minimizes the necessity to serve students in isolated sites and maximizes the opportunities to serve students in the least restrictive environments: [EC 56206]

Fontana Unified School District provides a full continuum of special education programs and services including alternative education and specialized equipment to students within the Fontana Unified School District. It is the policy of the District to provide students services and programs at their home school whenever possible or at a school with the required program and services closest to their home school. The District ensures all students are provided services in the least restrictive environment for the student. Special classes, separate schools and other placement that result in a removal from general education will only occur for those students when the nature and severity of disability is such the education in the regular classes with the use of supplementary aids and services, including curriculum modification and behavioral supports cannot be achieved satisfactorily. Low incidence materials, services and equipment are distributed to students to support integration into general education curriculum and activities to the maximum extent appropriate for the student's unique needs.

Policies, Procedures, and Programs

Pursuant to *EC* sections 56122 and 56205(a), the SELPA ensures conformity with Title 20 *United States Code (USC)* and in accordance with Title 34 *Code of Federal Regulations (CFR)* Section 300.201 and has in effect policies, procedures, and programs. For each of the following 23 areas, identify whether or not, each of the following provisions of law are adopted as stated. If the policy is not adopted as stated, briefly describe the SELPA's policy for the given area. In all cases, provide the SELPA policy and procedure numbers (If applicable. Leave blank if not applicable); the document title; and the physical location where the policy can be found.

1. Free Appropriate Public Education: 20 USC Section 1412(a)(1); EC 56205(a)(1)

Policy/Procedure Number: (Board Policy (BP) & Administrative Regulation (AR) 0430) (BP & AR 6159) (BP & AR 1312.3) (BP & AR 6146.4) (BP & AR 6158) (BP & AR

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Document Title:

Document Location:

"It shall be the policy of this LEA that a free appropriate public education is available to all children with disabilities residing in the LEA between the ages of 3 and 21, inclusive, including children with disabilities who have been suspended or expelled from school." The policy is adopted by the SELPA as stated:

☒ Yes ☐ No

2. Full Educational Opportunity: 20 USC Section 1412(a)(2); EC 56205(a)(2)

Policy/Procedure Number:

Document Title:

Document Location:

"It shall be the policy of this LEA that all children with disabilities have access to educational programs, non-academic programs, and services available to non-disabled children." The policy is adopted by the SELPA as stated:

☒ Yes ☐ No

3. Child Find: 20 USC Section 1412(a)(3); EC 56205(a)(3)

Policy/Procedure Number:

Document Title:

Document Location:

"It shall be the policy of this LEA that all children with disabilities residing in the State, including children with disabilities who are homeless or are wards of the State and children with disabilities attending private schools, regardless of the severity of their disabilities, who are in need of special education and related services, are identified, located, and evaluated. A practical method has been developed and

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implemented to determine which children with disabilities are currently receiving needed special education and related services." The policy is adopted by the SELPA as stated:

☒ Yes ☐ No

4. Individualized Education Program (IEP) and Individualized Family Service Plan (IFSP): 20 USC Section 1412(a)(4); EC 56205(a)(4)

Policy/Procedure Number:	(Board Policy (BP) & Administrative Regulation (AR) 0430) (BP & AR 6159) (BP 3541.2) (BP & AR 5121) (BP & AR 5123) (BP & AR 5141.23) (AR 5141.24) (BP & AR 5141.27) (BP & AR 5141.31) (AR 5144.2) (BP & AR 6142.7) (BP & AR 6146.1) (BP & AR 6146.4) (BP & AR 6158) (BP & AR 6159.2) (AR 6159.4) (BP & AR 6162.51) (BP & AR 6164.4) (BP & AR 6164.41) (BP & AR 6174) (BP & AR 6185)
Document Title:	FUSD Board Policy and Special Services Procedural Handbook
Document Location:	http://www.gamutonline.net/district/fontana/ and Fontana Unified SELPA Office (https://www.fusd.net/domain/3334)

"It shall be the policy of this LEA that an IEP, or an IFSP that meets the requirements of 20 USC Section 1436 (d), is developed, implemented, reviewed, and revised for each child with a disability who requires special education and related services in accordance with 20 USC Section 1414 (d). It shall be the policy of this LEA that an IEP will be conducted on at least an annual basis to review a student's progress and make appropriate revisions." The policy is adopted by the SELPA as stated:

☒ Yes ☐ No

5. Least Restrictive Environment: USC Section 1412(a)(5); EC 56205(a)(5)

Policy/Procedure Number:	(Board Policy (BP) & Administrative Regulation (AR) 0430) (BP & AR 6159) (BP & AR 6173.1)
Document Title:	FUSD Board Policy and Special Services Procedural Handbook
Document Location:	http://www.gamutonline.net/district/fontana/ and Fontana Unified SELPA Office (https://www.fusd.net/domain/3334)

"It shall be the policy of this LEA that to the maximum extent appropriate, children with disabilities, including children in public or private institutions or other care facilities, are educated with children who are not disabled. Special classes, separate schooling, or other removal of children with disabilities from the general educational environment, occurs only when the nature or severity of the

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disability of a child is such that education in regular classes with the use of supplementary aids and services cannot be achieved satisfactorily." The policy is adopted by the SELPA as stated:

☒ Yes ☐ No

6. Procedural Safeguards: 20 USC Section 1412(a)(6); EC 56205(a)(6)

Policy/Procedure Number:

Document Title:

Document Location:

"It shall be the policy of this LEA that children with disabilities and their parents shall be afforded all procedural safeguards according to state and federal laws and regulations." The policy is adopted by the SELPA as stated:

☒ Yes ☐ No

7. Evaluation: 20 USC Section 1412(a)(7); EC 56205(a)(7)

Policy/Procedure Number:

Document Title:

Document Location:

"It shall be the policy of this LEA that a reassessment of a child with a disability shall be conducted at least once every three years or more frequently, if appropriate." The policy is adopted by the SELPA as stated:

☒ Yes ☐ No

8. Confidentiality: 20 USC Section 1412(a)(8); EC 56205(a)(8)

Policy/Procedure Number:

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Document Title:

Document Location:

"It shall be the policy of this LEA that the confidentiality of personally identifiable data, information, and records maintained by the LEA relating to children with disabilities and their parents and families shall be protected pursuant to the Family Educational Rights and Privacy Act, non-academic programs, and services available to non-disabled children." The policy is adopted by the SELPA as stated:

☒ Yes ☐ No

9. Part C to Part B Transition: 20 USC Section 1412(a)(9); EC 56205(a)(9)

Policy/Procedure Number:

Document Title:

Document Location:

"It shall be the policy of this LEA that children participating in early intervention programs under the Individuals with Disabilities Education Act (IDEA), Part C, and who will participate in preschool programs, experience a smooth and effective transition to preschool programs in a manner consistent with 20 USC Section 1437(a)(9). The transition process shall begin prior to the child's third birthday."The policy is adopted by the SELPA as stated:

☒ Yes ☐ No

10. Private Schools: 20 USC Section 1412(a)(10); EC 56205(a)(10)

Policy/Procedure Number:

Document Title:

Document Location:

"It shall be the policy of this LEA to assure that children with disabilities voluntarily enrolled by their parents in private schools shall receive appropriate special education and related services pursuant to

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LEA coordinated procedures. The proportionate amount of federal funds will be allocated for the purpose of providing special education services to children with disabilities voluntarily enrolled in private school by their parents." The policy is adopted by the SELPA as stated:

☒ Yes ☐ No

11. Local Compliance Assurances: 20 USC Section 1412(a)(11); EC 56205(a)(11)

Policy/Procedure Number:

Document Title:

Document Location:

"It shall be the policy of this LEA that the local plan shall be adopted by the appropriate local board(s) (district/county) and is the basis for the operation and administration of special education programs, and that the agency(ies) herein represented will meet all applicable requirements of state and federal laws and regulations, including compliance with the IDEA; the Federal Rehabilitation Act of 1973, Section 504 of Public Law; and the provisions of the California EC, Part 30." The policy is adopted by the SELPA as stated:

☒ Yes ☐ No

12. Interagency: 20 USC Section 1412(a)(12); EC 56205(a)(12)(D)(iii)

Policy/Procedure Number:

Document Title:

Document Location:

"It shall be the policy of this LEA that interagency agreements or other mechanisms for interagency coordination are in effect to ensure services required for free appropriate public education are provided, including the continuation of services during an interagency dispute resolution process." The policy is adopted by the SELPA as stated:

☒ Yes ☐ No

13. Governance: 20 USC Section 1412(a)(13); EC 56205(a)(12)

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Policy/Procedure Number:

Document Title:

Document Location:

"It shall be the policy of this LEA to support and comply with the provisions of the governance bodies and any necessary administrative support to implement the local plan. A final determination that an LEA is not eligible for assistance under this part will not be made without first affording that LEA with reasonable notice and an opportunity for a hearing through the State Education Agency." The policy is adopted by the SELPA as stated:

☒ Yes ☐ No

14. Personnel Qualifications; *EC 56205(a)(13)*

Policy/Procedure Number:

Document Title:

Document Location:

"It shall be the policy of this LEA to ensure that personnel providing special education related services are appropriately and adequately prepared and trained, and that those personnel have the content knowledge and skills to serve children with disabilities. This policy shall not be construed to create a right of action on behalf of an individual student for the failure of a particular LEA staff person to be highly qualified or to prevent a parent from filing a State complaint with the California Department of Education (CDE) about staff qualifications." The policy is adopted by the SELPA as stated:

☒ Yes ☐ No

15. Performance Goals and Indicators: *20 USC Section 1412(a)(15); EC 56205(a)(14)*

Policy/Procedure Number:

Document Title:

Document Location:

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"It shall be the policy of this LEA to comply with the requirements of the performance goals and indicators developed by the CDE and provide data as required by the CDE." The policy is adopted by the SELPA as stated:

☒ Yes ☐ No

16. Participation in Assessments: 20 USC Section 1412(a)(16); EC 56205(a)(15)

Policy/Procedure Number:

Document Title:

Document Location:

"It shall be the policy of this LEA that all students with disabilities shall participate in state and district-wide assessment programs described in 20 USC Subsection 6311. The IEP team determines how a student will access assessments with or without accommodations, or access alternate assessments where necessary and as indicated in their respective Reps.." The policy is adopted by the SELPA as stated:

☒ Yes ☐ No

17. Supplementation of State, Local, and Federal Funds: 20 USC Section 1412(a)(17); EC 56205(a)(16)

Policy/Procedure Number:

Document Title:

Document Location:

"It shall be the policy of this LEA to provide assurances that funds received from Part B of the IDEA will be expended in accordance with the applicable provisions of the IDEA, and will be used to supplement and not to supplant state, local, and other federal funds." The policy is adopted by the SELPA as stated:

☒ Yes ☐ No

18. Maintenance of Effort: 20 USC Section 1412(a)(18); EC 56205(a)(17)

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Policy/Procedure Number:

Document Title:

Document Location:

"It shall be the policy of this LEA that federal funds will not be used to reduce the level of local funds and/or combined level of local and state funds expended for the education of children with disabilities except as provided in federal laws and regulations." The policy is adopted by the SELPA as stated:

☒ Yes ☐ No

19. Public Participation: 20 USC Section 1412(a)(19); EC 56205(a)(18)

Policy/Procedure Number:

Policy/Procedure Title:

Document Location:

"It shall be the policy of this LEA that public hearings, adequate notice of the hearings, and an opportunity for comments are available to the general public, including individuals with disabilities and parents of children with disabilities, and are held prior to the adoption of any policies and/or regulations needed to comply with Part B of the IDEA." The policy is adopted by the SELPA as stated:

☒ Yes ☐ No

20. Suspension and Expulsion: 20 USC Section 1412(a)(22); EC 56205(a)(19)

Policy/Procedure Number:

Document Title:

Document Location:

"The LEA assures that data on suspension and expulsion rates will be provided in a manner prescribed by the CDE. When indicated by data analysis, the LEA further assures that policies,

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procedures, and practices related to the development and implementation of the IEPs will be revised." The policy is adopted by the SELPA as stated:

☒ Yes ☐ No

21. Access to Instructional Materials: 20 USC Section 1412(a)(23); EC 56205(a)(20)

Policy/Procedure Number:

Document Title:

Document Location:

"It shall be the policy of this LEA to provide instructional materials to blind students or other students with print disabilities in a timely manner according to the state-adopted National Instructional Materials Accessibility Standard." The policy is adopted by the SELPA as stated:

☒ Yes ☐ No

22. Over-identification and Disproportionality: 20 USC Section 1412(a)(24); EC 56205(a)(21)

Policy/Procedure Number:

Document Title:

Document Location:

"It shall be the policy of this LEA to prevent the inappropriate over-identification or disproportionate representation by race and ethnicity of children as children with disabilities." The policy is adopted by the SELPA as stated:

☒ Yes ☐ No

23. Prohibition on Mandatory Medicine: 20 USC Section 1412(a)(25); EC 56205(a)(22)

Policy/Procedure Number:

Document Title:

Document Location:

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"It shall be the policy of this LEA to prohibit school personnel from requiring a student to obtain a prescription for a substance covered by the Controlled Substances Act as a condition of attending school or receiving a special education assessment and/or services." The policy is adopted by the SELPA as stated:

☒ Yes ☐ No

Administration of Regionalized Operations and Services

Pursuant to *EC* sections 56195.7(c), 56205(a)(12)(B), 56368, and 56836.23, describe the regionalized operation and service functions. Descriptions must include an explanation of the respective roles of the RLA/AU, the SELPA administrator, and the individual LEAs associated with the SELPA. Information provided should include the document title and the location (e.g., SELPA office) for each function."

1. Coordination of the SELPA and the implementation of the local plan:

Document Title:	Local Plan Section B: Governance and Administration Special Education Local Plan Area—Local Plan Requirements (B): Item #'s:1, 2, & 3
Document Location:	FUSD Website (https://www.fusd.net/Page/9621) and SELPA Office (https://www.fusd.net/domain/3334)
Description:	Fontana Unified SELPA is a single-district SELPA. The responsibilities of the Governing Board, Superintendent and Special Services Department, which include Executive Director SELPA/Special Services, Assistant Director of Special Services, Program Specialists, Behavior Program Specialists, Psychologists and other staff that are responsible for the implementation of the Local Plan are set forth in detail in General SELPA Local Plan Requirement B-2.

2. Coordinated system of identification and assessment:

Document Title:	Special Services Procedural Handbook Chapter 1 & Chapter 2
Document Location:	SELPA Office
Description:	Fontana Unified SELPA is a Single District SELPA. The District ensures that systems are in place for prereferral through Student Intervention Team (SIT) or Student Success Team (SST) processes, all assessments are conducted following California Education Code and IDEA standards. Full detailed description of the system of identification

Section B: Governance and Administration

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and assessment can be found in Chapter 2 Assessment and Eligibility for Special Education.

3. Coordinated system of procedural safeguards:

Document Title: Special Services Procedural Handbook Chapter 3

Document Location: Fontana Unified SELPA Office

Description: Fontana Unified School District ensures that parents are informed of their procedural rights annually and for assessments and disputes. See Handbook Chapter 3

4. Coordinated system of staff development and parent and guardian education:

Document Title: Local Plan Section B: Governance and Administration Special Education Local Plan Area—Local Plan Requirements (B): Item #: 3 & Special Services Procedural Handbook Introduction

Document Location: FUSD Website (<https://www.fusd.net/Page/9621>) and SELPA Office (<https://www.fusd.net/domain/3334>)

Description: Fontana Unified SELPA provides staff development to certificated special education staff, classified instructional aides and general education staff regarding special education needs in collaboration with the FUSD Professional Development Department annually. Program Specialists and SELPA Coordinators work together to provide and identify needed Staff Development under the direction of the Executive Director of SELPA/Special Services. Parent and guardian education is provided by the CAC and SELPA staff annually based on CAC priorities.

5. Coordinated system of curriculum development and alignment with the core curriculum:

Document Title: FUSD Board Policy ((Board Policy (BP) & Administrative Regulation (AR) 1312.4)

Document Location: <http://www.gamutonline.net/district/fontana/>

Description: Fontana Unified SELPA works closely with the Fontana Teaching and Learning Division and Fontana Unified Staff Development Department to ensure that curriculum is aligned with the core curriculum.

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6. Coordinated system internal program review, evaluation of the effectiveness of the local plan, and implementation of the local plan accountability system:

Document Title:

Local Plan Section B: Governance and Administration Special Education
Local Plan Area—Local Plan Requirements (B): Item #'s:3, 4, 5

Document Location:

FUSD Website (<https://www.fusd.net/Page/9621>) and SELPA Office
(<https://www.fusd.net/domain/3334>)

Description:

FUSD has a coordinated system of program review, evaluation and implementation of the Local Plan including accountability systems as part of the responsibility of the SELPA/Special Services Executive Director, Governing Board and Superintendent.

7. Coordinated system of data collection and management:

Document Title:

Local Plan Section B: Governance and Administration Special Education
Local Plan Area—Local Plan Requirements (B): Item #'s:1, 2, 3, 4, & 5

Document Location:

FUSD Website (<https://www.fusd.net/Page/9621>) and SELPA Office
(<https://www.fusd.net/domain/3334>)

Description:

Fontana Unified SELPA has a coordinated system of data collection and management working in collaboration with the FUSD Special Services Department and Accountability Department. Reporting activities are ensured by the SELPA/Special Services Executive Director.

8. Coordination of interagency agreements:

Document Title:

Local Plan Section B: Governance and Administration Special Education
Local Plan Area—Local Plan Requirements (B): Item #'s: 4, 7, & 8

Document Location:

FUSD Website (<https://www.fusd.net/Page/9621>) and SELPA office
(<https://www.fusd.net/domain/3334>)

Description:

Fontana Unified School District Special Services Department coordinates interagency agreements in collaboration with the Fontana Unified School District Business Services Department to ensure that services required are provided for students in Fontana Unified School District.

Section B: Governance and Administration

SELPA Fontana Unified

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9. Coordination of services to medical facilities:

Document Title:	N/A
Document Location:	N/A
Description:	Fontana Unified SELPA and Fontana Unified School District do not have any medical facilities located within the jurisdiction of the District.

10. Coordination of services to licensed children's institutions and foster family homes:

Document Title:	Local Plan Section B: Governance and Administration Special Education Local Plan Area—Local Plan Requirements (B): Item #'s: 3 & 4
Document Location:	FUSD Website (https://www.fusd.net/Page/9621) and SELPA Office (https://www.fusd.net/domain/3334)
Description:	Fontana Unified School District Special Services Department ensures a coordination of services for licensed children's institutions and foster family homes in collaboration with the Fontana Unified School District Foster Liaison.

11. Preparation and transmission of required special education local plan area reports:

Document Title:	Local Plan Section B: Governance and Administration Special Education Local Plan Area—Local Plan Requirements (B): Item #'s: 1, 2, 3, 4, 5 & 9
Document Location:	FUSD Website (https://www.fusd.net/Page/9621) and SELPA Office (https://www.fusd.net/domain/3334)
Description:	The Executive Director of SELPA/Special Services is responsible for preparation of all required special education local plan area reports.

12. Fiscal and logistical support of the CAC:

Document Title:	Local Plan Section B: Governance and Administration Special Education Local Plan Area—Local Plan Requirements (B): Item #'s: 2, 4, 5, & 6
Document Location:	FUSD Website (https://www.fusd.net/Page/9621) and SELPA Office (https://www.fusd.net/domain/3334)

Section B: Governance and Administration

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Description:

The Fontana Unified School District Special Education Department and FUSD is responsible for operating expenses of the CAC per Education Code 56190. The Executive Director of SELPA/Special Services and Special Services Administrative Staff support the logistical needs of the CAC through advertising meetings, participating on CAC as non voting members and providing other logistical support as needed.

13. Coordination of transportation services for individuals with exceptional needs:

Document Title:

Local Plan Section B: Governance and Administration Special Education Local Plan Area—Local Plan Requirements (B): Item #:4 & Special Services Procedural Handbook Chapter 3

Document Location:

FUSD Website (<https://www.fusd.net/Page/9621>) and SELPA Office (<https://www.fusd.net/domain/3334>)

Description:

The Fontana Unified School District is responsible for providing transportation to students with special needs. The FUSD Special Services Department works closely with the FUSD Transportation Department and Business Services to coordinate transportation for individuals with exceptional needs.

14. Coordination of career and vocational education and transition services:

Document Title:

Special Services Procedural Handbook Chapter 3 and 4

Document Location:

SELPA Office

Description:

The Fontana Unified School District Special Services Department coordinates career and vocational education and transition services by ensuring staff is trained to develop transition plans. Fontana Unified SELPA also coordinates services with Department of Rehabilitation through Transition Partnership Program (TPP) and a Workability Grant. FUSD Special Services coordinates service with the Teaching and Learning Division Career Technical Department.

15. Assurance of full educational opportunity:

Document Title:

Special Services Procedural Handbook Chapter 1 and 4

Document Location:

SELPA Office

Section B: Governance and Administration

SELPA Fontana Unified

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Description:

Fontana Unified SELPA ensures a full educational opportunity is available to students with exceptional needs including services including but not limited to, general education classrooms, special classes, non-public schools, related services, home instruction and residential placements.

16. Fiscal administration and the allocation of state and federal funds pursuant to *EC* Section 56836.01—The SELPA Administrator's responsibility for the fiscal administration of the annual budget plan; the allocation of state and federal funds; and the reporting and accounting of special education funding.

Document Title:

Local Plan General Section and Special Services Procedural Handbook Introduction

Document Location:

FUSD Website (<https://www.fusd.net/Page/9621>) and SELPA Office (<https://www.fusd.net/domain/3334>)

Description:

The SELPA/Special Services Executive Director works closely with Fontana Unified Business Services to ensure that state and federal funds are allocated for the purpose of special education needs within the Fontana Unified School District. The SELPA/Special Services Executive Director working closely with Business services develops the annual service plan and ensures the reporting and accounting of special education funds.

17. Direct instructional program support that maybe provided by program specialists in accordance with *EC* Section 56368:

Document Title:

Local Plan Section B: Governance and Administration Special Education Local Plan Area—Local Plan Requirements (B): Item #'s: 3 & 5

Document Location:

FUSD Website (<https://www.fusd.net/Page/9621>) and SELPA Office (<https://www.fusd.net/domain/3334>)

Description:

Fontana Unified School District program specialists provide direct and indirect services to FUSD staff, parents and students with exceptional needs through activities including but not limited to, direct in class consultation, coaching, professional development and trainings.

Special Education Local Plan Area Services

Section B: Governance and Administration

SELPA

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1. A description of programs for early childhood special education from birth through five years of age:

Document Title:	Special Services Procedural Handbook Chapter 4 and 6
Document Location:	SELPA Office
Description:	Programs for Early Childhood special education from Birth to 2 years 11 months are provided through Inland Regional Center and a contract with East Valley SELPA, San Bernardino Superintendent of Schools. Part B services for ages three through five years of age are provided by FUSD Special Services Department. FUSD provides services within the FUSD State Preschool Program, in special classes and Center-Based Services for speech and language. FUSD shall ensure a smooth transition to District preschool programs who are determined eligible under Part B.

2. A description of the method by which members of the public, including parents or guardians of individuals with exceptional needs who are receiving services under the local plan, may address questions or concerns to the SELPA governing body or individual administrator:

Document Title:	<input 9621"="" https:="" page="" type="text" value="FUSD Website (https://www.fusd.net/Page/9621) and Special Services Procedural Handbook"/>
Document Location:	<input 9621"="" https:="" page="" type="text" value="FUSD Website (https://www.fusd.net/Page/9621) and SELPA Office (https://www.fusd.net/Page/9621)"/>
Description:	Members of the public may address questions or concerns to the FUSD School Board at regularly scheduled Board meetings or at the CAC Business meetings. Additionally, questions and concerns may be addressed to the SELPA/Special Services Executive Director, Assistant Director and Special Services Coordinators, through phone calls, emails, or by scheduling an appointment.

3. A description of a dispute resolution process, including mediation and final and binding arbitration to resolve disputes over the distribution of funding, the responsibility for service provision, and the other governance activities specified within the local plan:

Document Title:	N/A
Document Location:	N/A

Section B: Governance and Administration

SELPA Fontana Unified

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Description:

Fontana Unified SELPA is a single district SELPA and as such is not required to establish a dispute resolution process regarding governance and the distribution of funds.

4. A description of the process being used to ensure a student is referred for special education instruction and services only after the resources of the regular education program have been considered and, where appropriate, utilized:

Document Title:

Special Services Procedural Handbook Chapter 1 & Chapter 2

Document Location:

SELPA Office

Description:

Fontana Unified School District has a Student Intervention Team (SIT) at each school site to address early intervention for students within the Fontana Unified School District and ensure that student's referred for special education are referred only after the resources of the regular education program have been considered. Chapter 2 of the Special Services Handbook describes assessment and eligibility for special education services.

5. A description of the process being used to oversee and evaluate placements in nonpublic, nonsectarian schools and the method of ensuring that all requirements of each student's individualized education program are being met. The description shall include a method for evaluating whether the student is making appropriate educational progress:

Document Title:

Special Services Procedural Handbook Chapter 4

Document Location:

SELPA Office

Description:

Chapter 4 of the Special Services Handbook describes the process used to oversee and evaluate placements in non-public schools and the method used to ensure all requirements for each student's individualized education program are being met. Student's in non-public school placements are reviewed annually to evaluate whether the student is making appropriate educational progress.

6. A description of the process by which the SELPA will fulfill the obligations to provide free and appropriate public education (FAPE) to a student age 18 to 21 (or age 22 under the circumstances described in *EC 56026(c)(4)*) who has been incarcerated in a county jail and remains eligible for special education services:

Section B: Governance and Administration

SELPA

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The obligation to make FAPE available extends to those otherwise-eligible adults in county jail, age 18 to 21, who: (a) had been identified as a child with a disability and had received services in accordance with an IEP, but left school prior to their incarceration; or (b) did not have an IEP in their last educational setting, but had actually been identified as a child with a disability.

(EC Section 56040)

It is the responsibility of the district of residence (DOR) to provide special education services and related services to an adult student in county jail who remains eligible for these services and wishes to receive them. The DOR is the district in which the student's parents resided when the student turned 18, unless and until the parents move to a new DOR. For conserved students, the DOR is based on the residence of the conservator. (EC Section 56041)

Document Title:

Document Location:

Description:

LOCAL PLAN

Section A: Contacts and Certifications

SPECIAL EDUCATION LOCAL PLAN AREA



California Department of Education

Special Education Division

Local Plan Annual Submission

Section A: Contacts and Certifications

SELPA

Fiscal Year

Contact Information and Certification Requirements

A1. Check the box or boxes that best represents the SELPA's Local Plan submission to the California Department of Education (CDE):

☐ *NEW* SELPA (for proposed multiple Local Educational Agency (LEA) SELPA, or COE joined SELPA only)

☒ Local Plan Section B: Governance and Administration

- Local Plan Section B
- Certifications 1, 3, 4 and 5 are required
- Attachment I is required. Note: Additional attachments may be required if the amendment affects the services or funding associated with the Local Plan

☒ Local Plan Section D: Annual Budget Plan

☐ Select if this Local Plan Section D submission was revised after June 30th due date

- Local Plan Section D
- Certifications 2, 3, 4 and 5 are required
- Attachments I-V are required
- If the submission is an amendment of special education revenues and/or expenditures previously reported to the CDE due to changes in services and programs provided by LEAs within the SELPA, then the SELPA must also submit an amendment for Local Plan Section E: Annual Service Plan, along with Attachment VI and VII.

☒ Local Plan Section E: Annual Service Plan

☐ Select if this Local Plan Section E submission was revised after June 30th due date

- Local Plan Section E
- Certifications 2, 3, 4 and 5 are required
- Attachments I and VI are required
- If the submission is an amendment of programs and services previously reported to the CDE that affect the allocation of special education funds to LEAs within the SELPA, then the SELPA must also submit an amendment for Local Plan Section D: Annual Budget Plan, along with Attachments II-V and VII.

☐ Local Educational Agency Membership Changes

Section A: Contacts and Certifications

SELPA

Fiscal Year

A2. SELPA Identification

Enter the 4-digit SELPA code issued by the CDE. SELPA codes can be found on the CDE website located at <http://www.cde.ca.gov/sp/se/as/caselpas.asp>.

SELPA

A3. SELPA Administrator Contact Information

Enter address information for the SELPA. Include current SELPA administrator contact information. NOTE: SELPA administrator position changes do not require amendments to the Local Plan. However, in such cases the new SELPA administrator assumes the responsibility for the contents and implementation of the last approved Local Plan filed with the CDE.

SELPA Name	Fontana Unified		
Street Address	9680 Citrus Avenue	Zip Code	92335
City	Fontana	County	San Bernardino
Mailing Address	9680 Citrus Avenue		
City	Fontana	Zip Code	92335
Administrator First Name	Alejandro	Administrator Last Name	Gonzalez
Administrator Title	Executive Director SELPA		
Administrator's Email	alejandro.gonzalez@fUSD.net		
Telephone	(909) 357-5000	Extension	29378

A4. Administrative Entity (Responsible Local Agency or Person (as applicable) Contact Information

Enter information for the current administrative entity. This is the responsible local agency or, an administrative unit for a multiple LEA SELPA or COE joined SELPA; or an identified responsible person for a single LEA SELPA. In either case, the administrative entity identified is responsible for the implementation and/or fiscal administration of the Local Plan.

Administrative Entity Name	Fontana USD		
Street Address	9680 Citrus Avenue	Zip Code	92335

Section A: Contacts and Certifications

SELPA

Fiscal Year

City	Fontana	County	San Bernardino
Contact First Name	Miki	Last Name	Inbody
Contact Title	Superintendent		
Email	miki.inbody@fUSD.net		
Telephone	(909) 357-5000	Extension	29109

Special Education Local Plan Area Review Requirements

Community Advisory Committee

A5. Pursuant to California *Education Code (EC)* sections 56194(a) and (b); and 56205(a)(12)(E) and (b)(7), the SELPA must involve the Community Advisory Committee (CAC) at regular intervals during the development and review of each Local Plan section. The SELPA collaborated with the CAC throughout the development, amendment, and review of all Local Plan sections included with this submission?

☒ Yes ☐ No ☐ N/A (Section D and/or Section E submissions)

A6. Pursuant to *EC* Section 56207(b)(7), the Local Plan section(s): Section B: Governance and Administration: Annual Service Plan must be provided to the CAC for final review 30 days prior to the plan being submitted the CDE.

The Local Plan was submitted to the CAC on:

☐ N/A (Section D and/or Section E submissions)

County Office of Education

A7. Pursuant to *EC* sections 56140, 56195.1(c), and 56205, within 45 days, the COE, or COEs (as applicable) must approve or disapprove any proposed Local Plan, including any amendment submitted by a SELPA within the county or counties. Enter the COE or COEs responsible for, coordinating special education services within a county, reviewing, and approving the Local Plan.

Select the "Add COE" button to add additional COEs as needed. Users may select the "checkbox" next to the COE entry and the "Delete COE" to remove entries as necessary.

Section A: Contacts and Certifications

SELPA

Fiscal Year

☒ COE responsible for approving the Local Plan

Local Plan section(s) was/were provided to the COE(s) listed for approval on

Add COE

Delete COE

Public Hearing Requirements

Local Plan Section D: Annual Budget Plan and Section E: Annual Service Plans

Public Hearing notices must be posted at each school site informing the public of the SELPA Public Hearing for the adoption of Local Plan Section D: Annual Budget Plan, and/or Local Plan Section E: Annual Service Plan at least 15 days before the hearing. Evidence of the posting should be maintained and made available to the CDE upon request.

A8. Local Plan Section D: Annual Budget Plan Public Hearing

Most Recent School Site Posting Date

SELPA Public Hearing Date

A9. Local Plan Section E: Annual Service Plan Public Hearing

Most Recent School Site Posting Date

SELPA Public Hearing Date

Submitting the Local Plan to the California Department of Education

STEP 1: Contacts and Certifications

Section A is required when submitting any and all Local Plan sections to the CDE for approval. Certifications and applicable attachments associated with the type of submission identified in item A1 above must be included with each submission.

STEP 2: SELPA Governance Structure

A10. For the purposes of special education, the governing board of a district/charter LEA must elect to participate in a SELPA. The SELPA's governance structure is defined by this election. The SELPA meets requirements and has elected the following governance structure for the Local Plan. Select one of the following three choices:

Section A: Contacts and Certifications

SELPA

Fiscal Year

- ☒ Single LEA SELPA: This selection includes only one district LEA (this selection does not include a COE); or
- ☐ Multiple LEA SELPA: This selection includes one district or charter LEA together with one or more additional district or charter LEA(s), or a combination thereof (this selection does not include a COE); or
- ☐ COE Joined SELPA: A district (or charter) LEA(s) joined with a COE(s) to form a SELPA (this selection includes one or more district or charter LEA(s) *AND* one or more COEs).

STEP 3: Prior Submissions

A11. Enter the fiscal year of the previously submitted Local Plan section:

Section B: Governance and Administration

Section D: Annual Budget Plan

Section E: Annual Service Plan

STEP 4: Local Plan Collaboration

A12. Many representatives of the community are involved in the development of all sections of a Local Plan. In this table, report the participation of key stakeholders required to participate in regular meetings by *EC* sections 56001(f) and 56192 including administrators, general education teachers, special education teachers, members of the CAC, parents selected by the CAC, or other persons concerned with individuals with exceptional needs. Include the agency, first and last name, the title of each participant who was involved in the collaboration in the development of the Local Plan sections, and the section worked on. Select the "Add" button to insert a new row and the "-" button to delete the corresponding row.

Add	Agency	First and Last Name	Title	Section
☐	FUSD	Karla Gutierrez	CAC	Multiple
☐	FUSD	Alejandro Gonzalez	Administrator-Spec. Ed.	All
☐	FUSD	Justin Silva	Administrator-Spec. Ed.	All
☐	FUSD	Juan Vaca	Administrator-Spec. Ed.	Multiple
☐	FUSD	Janie Williams	Administrator-Spec. Ed.	Multiple

Section A: Contacts and Certifications

SELPA

Fiscal Year

Add	Agency	First and Last Name	Title	Section
☐	FUSD	Craig Baker	Administrator-Gen. Ed.	All
☐	FUSD	Jodi Cunha	Other	Multiple
☐	FUSD	Veronica Pierce	Administrator-Gen. Ed.	Multiple
☐	FUSD	Mark Schulte	Teacher-Gen. Ed.	Multiple
☐	FUSD	Dawn Dooley	Other	Multiple
☐	FUSD	Laurie Martin	Administrator-Gen. Ed.	Multiple
☐	FUSD	Tammy Fleming	Administrator-Gen. Ed.	Multiple
☐	FUSD	Melina Yamarone	Teacher-Spec. Ed.	Multiple
☐	FUSD	Scott Gutman	Other	Multiple
☐	FUSD	Flora Aguilar	Parent	Multiple
☐	FUSD	Lorena Chacon	Other	Section D

STEP 5: Certifications

A13. Select the check box below to indicate which of the five certifications are being submitted. Include the total number of each type of certification being submitted.

- ☒ Certification 1: SELPA Local Plan Section B: Governance and Administration
- ☒ Certification 2: SELPA Local Plan Section D: Annual Budget Plan and Section E: Annual Service Plan
- ☒ Certification 3: COE (Required for all SELPA Local Plan Sections B, D, and E)
 Number Submitted
- ☒ Certification 4: CAC (Required for all SELPA Local Plan Sections B)
- ☒ Certification 5: LEA (Required for all SELPA Local Plan Sections B, D, and E)
 Number Submitted

Section A: Contacts and Certifications

SELPA

Fiscal Year

STEP 6: Electronic Signatures

A14. All applicable certifications must be electronically signed and included with the Local Plan.

STEP 7: Final Check

- All certifications submitted to the CDE must be electronically signed.
- Local Plan must be submitted to the CDE using the SELPA's assigned Box.com web address.
- In order to facilitate the timely processing, approval, and distribution of SELPA funding, please submit the Local Plan in the original, CDE-approved format. All templates are coded for the CDE's record keeping purposes.
- Handwritten, scanned, or modified templates remove the coding from the fields and impede the CDE's processing of the Local Plan. In such cases, SELPAs may be required to resubmit handwritten, scanned, or modified Local Plans that are not saved in the original 2022–23 CDE Local Plan Submission template provided, resulting in a delay in approval and funding.

Section A: Contacts and Certifications

SELPA Fontana Unified

Fiscal Year 2024-25

Certification 1

Local Plan Section B: Governance and Administration

IMPORTANT: Certification 1 is required when the information being submitted to the CDE is related to Local Plan Section B: Governance and Administration.

I certify the attached Governance and Administration Local Plan section has been adopted by all LEA members listed in Attachment I and is the basis for the operation and administration of special education programs. I further assure the agency(ies) represented herein will meet all applicable requirements of state and federal laws, regulations, and state policies and procedures, including compliance with the Individuals with Disabilities Education Act (IDEA), Title 20 of *United States Code (USC)* 1400 et seq., implementing regulations under; the Federal Rehabilitation Act of 1973, 29 *USC*, Chapter 16 as applicable; the Federal Americans with Disabilities Act of 1990, 42 *USC*, 12101 et seq.; *Code of Federal Regulations*, Title 34, Parts 300 and 303; *EC* Part 30; and the *California Code of Regulations*, Title 5, Chapter 3, Division 1.

C1-1. I certify the SELPA governance and administrative structure as a:

☒ Single LEA SELPA ☐ Multiple LEA SELPA ☐ COE Joined SELPA

C1-2. The SELPA collaborated with the CAC throughout the development, amendment, and review of all Local Plan sections included with this submission?

☒ Yes ☐ No (If the answer is "NO," please include comments.)

C1-3. The SELPA reviewed and considered comments provided by the CAC regarding this Local Plan submission.

☒ Yes ☐ No (If the answer is "NO," please include comments.)

C1-4. Specific web address where the SELPA Local Plan, including all sections, is posted.

<https://www.fusd.net/Page/9621>

Miki Inbody

Administrative Entity*

May 29, 2024

Date

Marcelino Serna

SELPA Governance Council or Responsible Individual

May 29, 2024

Date

Section A: Contacts and Certifications

SELPA

Fontana Unified

Fiscal Year

2024-25

Alejandro Gonzalez

SELPA Administrator

May 29, 2024

Date

*If the Local Plan represents a single LEA SELPA, then the responsible individual identified in item A4 of Section A must sign here. If the Local Plan represents a multiple LEA SELPA, or a COE joined SELPA, then the administrative entity's designee identified in item A4 of Section A must electronically sign here.

Section A: Contacts and Certifications

SELPA Fontana Unified

Fiscal Year 2024-25

Certification 2

Local Plan Section D: Annual Budget Plan and Section E: Annual Service Plan

IMPORTANT: Certification 2 is required when the information being submitted to the CDE is related to Local Plan Section D: Annual Budget Plan and/or Section E: Annual Service Plan.

I certify the attached Local Plan Section D: Annual Budget Plan and/or Section E: Annual Service Plan was/were adopted at a SELPA public hearing(s) and is/are the basis for the operation and administration of special education programs specified herein. I further assure the LEAs identified in Attachment I will meet all applicable requirements of state and federal laws, regulations, and state policies and procedures, including compliance with the Individuals with Disabilities Education Act (IDEA), Title 20 of *United States Code (USC)* 1400 et seq., implementing regulations under; the Federal Rehabilitation Act of 1973, 29 *USC*, Chapter 16 as applicable; the Federal Americans with Disabilities Act of 1990, 42 *USC*, 12101 et seq.; *Code of Federal Regulations*, Title 34, Parts 300 and 303; *EC* Part 30; and the *California Code of Regulations*, Title 5, Chapter 3, Division 1.

C2-1. I certify the SELPA governance and administrative structure as a:

☒ Single LEA SELPA ☐ Multiple LEA SELPA ☐ COE Joined SELPA

☒ Yes ☐ No (If the answer is "NO," please include comments.)

☒ Yes ☐ No (If the answer is "NO," please include comments.)

C2-4. Specific web address where the SELPA Local Plan, including all sections, is posted.

<https://www.fusd.net/Page/9621>

Miki Inbody

Administrative Entity*

May 29, 2024

Date

Marcelino Serna

SELPA Governance Council or Responsible Individual

May 29, 2024

Date

Alejandro Gonzalez

SELPA Administrator

May 29, 2024

Date

Section A: Contacts and Certifications

SELPA

Fontana Unified

Fiscal Year

2024-25

*If the Local Plan represents a single LEA SELPA, then the responsible individual identified in item A4 of Section A must sign here. If the Local Plan represents a multiple LEA SELPA, or a COE joined SELPA, then the administrative entity's designee identified in item A4 of Section A must electronically sign here.



**CALIFORNIA DEPARTMENT
OF EDUCATION**

TONY THURMOND
STATE SUPERINTENDENT OF
PUBLIC INSTRUCTION

1430 N STREET, SACRAMENTO, CA 95814-5901 • 916-319-0800 • WWW.CDE.CA.GOV

October 14, 2024

Alejandro Gonzalez, Director
Fontana Unified Special Education Local Plan Area, Code 3613
9680 Citrus Avenue
Fontana, CA 92335

Dear SELPA Director Gonzalez:

The Focused Monitoring and Technical Assistance Unit V (FMTA V) in the Special Education Division at the California Department of Education (CDE) acknowledges the receipt of the recent submission of the Special Education Local Plan Area (SELPA) Local Plan by the Fontana Unified SELPA.

At this time, the CDE has determined the status of the items pertaining to the Local Plan submissions as follows:

- Local Plan Section A: **Accepted**
- Local Plan Section B: **Accepted with Recommended Revisions**
- Local Plan Sections D, E: **Accepted**
- Attachments: **Accepted**
- Certifications: **Accepted**

The assigned consultant for your SELPA, Emily Bunnell, has provided additional feedback of Section A and B. It is important that you review this information and contact the consultant with any questions related to this document, as additional revisions, updates, or clarifications may be required.

In reference to California *Education Code (EC)* Section 56205.5, the CDE advises the SELPA to notify member LEA's that "(a) The superintendent or other chief administrator of a local educational agency shall post on the Internet Web site of the local educational agency any local plan, annual budget plan, annual service plan, and any updates or revisions to the plans upon approval of the Fontana Unified SELPA."

The SELPA may post and implement the Local Plan for the 2024–25 fiscal year.

Alejandro Gonzalez, Director

October 14, 2024

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The 2025–26 fiscal year Local Plan submission deadline is June 30, 2025. Local Plan submission materials for 2025–26 will be made available at a later date. Note that any changes to LEA membership will require another submission of Section B.

If you have questions regarding this subject, please contact the Focused Monitoring and Technical Assistance Unit V, by phone at 916-323-2409 or by email at SELPALocalPlan@cde.ca.gov.

Sincerely,

John Burch Digitally signed by John Burch
Date: 2024.10.14 10:24:19 -07'00'

John Burch, EdD

John Burch, EdD, Education Administrator
Special Education Division

JB:kb

Section A/B Recommended Revisions

The CDE team reviewing the Local Plans has determined that your SELPA's Local Plan needs additional information in order to meet California or Federal regulations. If you have additional questions about the information provided in this letter, please contact the Focused Monitoring and Technical Assistance Unit V consultant assigned to your region.

Section and Item Number	Related Education Code	Recommended Revisions/Feedback
Section B Governance and Administration Question 2	<i>EC</i> sections 56195.1(b)(1)-(3)(c); <i>EC</i> 56205(a)(12)	No identifiable meeting times and places, or any indication as to where this information can be found has been included. Therefore, when and where applicable, it is still recommended to include meeting times and places or where this information can easily be found for the identified Governing Board's public meetings.
Section B Governance and Administration Question 3	<i>EC</i> Section 56195.7(i)(j)(1)(2)	It is still recommended to elaborate on the Local Plan Committee and the CAC, including applicable information on meeting times and places or where this information can easily be found.
Section B Governance and Administration Question 6	<i>EC</i> sections 56194(a)(b)(d); <i>EC</i> 56195.9(a)	No identifiable meeting times and places, or any indication as to where this information can be found has been included. Therefore, when and where applicable, it is still recommended to include meeting times and places or where this information can easily be found specific to the identified annual meetings of the Fontana CAC. Additionally, recommended to provide additional information on the CAC Nominating Committee, including, as applicable, meeting times and places or where this information can easily be found.
Section B Policies Procedures and Programs	Pursuant to <i>EC</i> sections 56122 and 56205(a), Title 20 <i>United States Code (20 USC)</i> and in accordance with Title	The following link has been supplied as part of the Document Location for all 23 items, however, there is no clear indication as to what this link is in reference to:

Questions 1-23	34 <i>Code of Federal Regulations</i> (34 <i>CFR</i>) Section 300.201.	http://www.gamutonline.net/district/fontana/ . Please specify what this is in reference to.
Section B Administration of Regionalized Operations and Services Questions 1-17	Pursuant to <i>EC</i> sections 56195.7(c), 56205(a)(12)(B), 56368, and 56836.23.	For items 2 & 3, as well as items 14 & 15, the SELPA Office is listed as the Document Location, but no link to the SELPA Office is supplied. This may lead to confusion, especially when compared with those references to the SELPA Office as the Document Location where a link has been supplied. Please revise as necessary to ensure consistency and uniformity throughout. Similarly, the following link has been supplied as part of the Document Location for item 5, however, there is no clear indication as to what this link is in reference to: http://www.gamutonline.net/district/fontana/ . Please specify what this is in reference to.
Section B Special Education Local Plan Area Services Questions 1-6	Pursuant to <i>EC</i> sections 56195.7(c), 56205(a)(12)(B), 56368, and 56836.23.	For item 1, as well as items 4-6, the SELPA Office is listed as the Document Location, but no link to the SELPA Office is supplied. This may lead to confusion, especially when compared with those references to the SELPA Office as the Document Location where a link has been supplied. Please revise as necessary to ensure consistency and uniformity throughout.