

MIDDLETOWN TOWNSHIP BOARD OF EDUCATION  
MIDDLETOWN, NEW JERSEY 07748

REQUEST FOR BIDS  
**Bid Advertisement**

The MIDDLETOWN TOWNSHIP BOARD OF EDUCATION hereby advertises for Competitive bid pricing in accordance with N.J.S.A. 18A:18A-21(a) (b).

**Bid No. 2025-2026-1T      Pupil Transportation Services - 2025-2026 school year**

All necessary bid specifications and bid forms may be secured upon written request to:

Jeremy Spitzberg  
Supervisor of Transportation  
Middletown Township Board of Education  
P.O. Box 4170  
Middletown, New Jersey 07748  
Fax: 732-291-1035  
[spitzbergj@middletownk12.org](mailto:spitzbergj@middletownk12.org)

Bids must be submitted in a sealed envelope and delivered to the Office of the School Business Administrator/Board Secretary of MIDDLETOWN TOWNSHIP BOARD OF EDUCATION **on or before** the date and time indicated below. The envelope is to bear the following information:

Title: **Pupil Transportation Services**  
Bid No.      **2025-2026-1T**  
Name and Address of the Bidder  
Bid Date:      **Thursday, May 29, 2025**  
Bid Opening Time:      **12:00 p.m.**

Location of Bid Opening

Middletown Board of Education  
834 Leonardville Road, 2<sup>nd</sup> Floor  
Leonardo, New Jersey 07737

The bid opening process will begin on the above advertised date and time at the MIDDLETOWN TOWNSHIP BOARD OF EDUCATION, 834 Leonardville Road 2<sup>nd</sup> Floor, Leonardo, New Jersey 07737. Bids may also be submitted to the School Business Administrator/Board Secretary or their designee at the bid opening meeting, prior to the advertised date and time. On the

advertised date and time, the School Business Administrator/Board Secretary or designee shall publicly receive and open all bids.

**No bids shall be received after the time designated in the advertisement.** (N.J.S.A. 18A:18A-21(b)).

At this time the Board of Education does not accept electronic (e-mail) submission of bids.

“Bidders are required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.”

Each bid shall be accompanied by a bid bond, cashier’s check or certified check made payable to the MIDDLETOWN TOWNSHIP BOARD OF EDUCATION, for five percent (5%) of the annual amount of the total bid, however, not to exceed \$50,000.

Statement of Ownership Requirement: Pursuant to N.J.S.A. 52:25-24.2, Bidders shall submit a statement setting forth the names and addresses of all persons and entities that own ten percent or more of its stock or interest of any type at all levels of ownership.

A Non-Collusion Affidavit and a Contractor Questionnaire/Certification also must be submitted with the bid. The bid package will also include other documents that must be completed and returned with the bid. Failure to comply with Instructions to Bidders and to complete and submit all required forms, may be cause for disqualification and rejection of the bid.

The Board of Education reserves the right to reject any or all bids pursuant to N.J.S.A. 18A:18A-22, and to waive minor informalities or non-material exceptions, that may be in the best interest of the Board.