



**Canon-McMillan School District
Safety Committee**

Meeting Minutes

Date: April 3, 2025

Location: North Strabane Intermediate School

I. Call to Order

The meeting was called to order by Mr. McCullough at 10:00 a.m.

II. Roll Call

Donna Barca

Erin Lenhart

John Pape

Jenn Greene

Debbie Grebeck

Jurdon Maier

Neil Stewart

Staci Wheeler

Karl Herald

Tim McCullough

Sharon Lepri

III. Approval of the Minutes from the March 12, 2025 meeting

Mr. McCullough asked if everyone had a chance to review the minutes from the March 12, 2025 committee meeting. Mr. McCullough requested a motion to approve the minutes. Motion to approve the minutes was made by Ms. Bandi and seconded by Mr. Stewart. All in favor - 11; opposed - 0; minutes approved.

IV. Chairperson's Report

Mr. McCullough reported that the HANDS application was submitted to the Bureau of Workmans' Compensation. The report details the number of buildings as well as the numbers of employees in each building. Once approved, the District will qualify for a 5% discount on the workers' compensation premium for the upcoming year.

Mr. McCullough noted that the Centegix crisis alert system has been rolled out. Mr. Maier reported that there was only one group left to be trained at the support facility. He noted that the system has been working well and has already been used for a few behavior related alerts as well as some medical related alerts. Staff seem to be comfortable in using the system and emergency management responses have been quick. Overall the system is working very well and it has been a valuable addition to the District. Mr. McCullough noted that the system is able to zero in and the exact location of the staff member who pressed the button. Ms. Lepri asked if there were plans to train building subs in the use of the Centegix system. Mr. Maier noted that day-to-day substitutes will be trained and there are plans to create a hand-out for their reference. Mr. McCullough said that there are also plans to incorporate the training video into substitute onboarding.

Mr. McCullough reported the recent passing of a maintenance employee who had been with the District for several years. Measures were put in place to assist fellow staff members to work through the loss of their co-worker.

V. Open Issues

Mr. Herald noted that there were continuing roof leaks at the North Strabane Intermediate School building but these are already being addressed.

VI. Old Business

Mr. McCullough noted no old business.

VII. New Business

Mr. McCullough noted no new business.

VIII. Review of Work Related Incidents since the last meeting and corrective actions taken

Ms. Grebeck reported that there were six new incidents since the March meeting. The committee discussed each incident as well as follow up care and corrective actions.

IX. Round Table

North Strabane Intermediate School Building Representative: Ms. Lepri, Ms. Greene and Ms. Wheeler reported no issues.

Transportation: Mr. Pape reported that there had been an incident where a bus driver cut his palm on the bus surface. Mr. Maier will follow up with the driver.

Mechanics: Mr. Stewart noted no issues.

Central Office: Ms. Barca noted no issues.

Food Services: Ms. Lenhart reported no issues.

X. Suggestion Box

Mr. McCullough reported that Mr. Chambers had not mentioned that there were any items in the suggestion box.

XI. Adjournment

Mr. McCullough asked for a motion to adjourn the meeting. Motion was made by Mr. Stewart and seconded by Mr. Herald. The meeting was adjourned at 10:21 a.m. followed by an inspection of the Muse Elementary School building led by Ms. Wheeler.