



**Canon-McMillan School District
Safety Committee**

Meeting Minutes

Date: March 12, 2025

Location: Muse Elementary School

I. Call to Order

The meeting was called to order by Mr. McCullough at 10:02 a.m.

II. Roll Call

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|----------------|----------------|-------------------|----------------|
| Donna Barca | Michael Kelley | Tula Dziak | Amanda Hackett |
| Debbie Grebeck | Tim McCullough | Marella McConnell | |
| Karl Herald | Neil Stewart | Michele Fritz | |

III. Approval of the Minutes from the February 18, 2025 meeting

Mr. McCullough asked if everyone had a chance to review the minutes from the February 18, 2025 committee meeting. Mr. McCullough requested a motion to approve the minutes. Motion to approve the minutes was made by Mr. Stewart and seconded by Ms. Barca. All in favor - 10; opposed - 0; minutes approved.

IV. Chairperson's Report

Mr. McCullough reported that the new Centegix crisis alert system rollout is happening. Mr. Herald commented that Mr. Chambers and Mr. Maier have been testing the system in each building and then reporting their findings back to the Centegix company. The next step in the process will be to train all staff members in the use of the system's crisis alert badge. Mr. McCullough noted that there was a test of the system last Friday at the middle school. He remarked that he received an automated notice on his computer screen alerting him that there was an event occurring in the building. Mr. Herald noted that these alerts are building specific and not District wide. Mr. McCullough spoke earlier with Mr. Chambers who related that the building tests went very well. He noted that the transmission to the 911 system was extremely accurate and that the overall results were impressive.

Mr. McCullough reported that incidents of weather related slips and falls were down to only two incidents so far this year. He attributes this to the diligence of the maintenance and custodial crews in keeping parking lots and sidewalks clear as well as the Shop Talks, by Mr. Herald, which provide a chance to get out in front of employees and remind them of safe winter weather practices.

V. Open Issues

Mr. Herald noted that there were no open issues at the Muse building. He did report that the issues with the exterior lighting at South Central Elementary school were addressed.

VI. Old Business

Mr. McCullough noted no old business.

VII. New Business

Mr. McCullough noted no new business.

VIII. Review of Work Related Incidents since the last meeting and corrective actions taken

Ms. Grebeck reported that there were two new incidents since the February meeting. The committee discussed each incident as well as follow up care and corrective actions.

IX. Round Table

Muse Elementary School Building Representative: Ms. McConnell, Ms. Fritz and Ms. Hackett reported no issues.

Central Office: Ms. Barca noted no issues.

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Technology: Mr. Kelley noted no issues. He did report that there has been more activity at the stadium as sporting events are starting. He also noted that the building's gutters did not have issues this winter as they have in the past.

Mechanics: Mr. Stewart noted no issues. He did report that his department is preparing for the upcoming State Police vehicle inspections.

Ms. Barca asked Ms. Dziak and Ms. McConnell if they have noticed an improvement in the phone reception/signal strength within the building. Ms. Dziak noted that there are still issues with landline reception in this geographic area which is not a new problem. She explained that they have found ways to work around this such as the school nurse carrying a dedicated cell phone to make sure that she always has good reception and is able to make calls in an emergency. Ms. Barca and Mr. McCullough discussed the pros and cons of using satellite phones or different types of antennas to improve the signal.

X. Suggestion Box

Mr. McCullough reported that Mr. Chambers had not mentioned that there were any items in the suggestion box.

XI. Adjournment

Mr. McCullough asked for a motion to adjourn the meeting. Motion was made by Ms. Dziak and seconded by Mr. Stewart. The meeting was adjourned at 10:25 a.m. followed by an inspection of the Muse Elementary School building led by Ms. McConnell.