

I Graduate in 2 Weeks, What Do I NEED To Know??

This information is also posted on the [Graduation Information Tab](#) on the HS website.

Senior Obligations: All senior obligations are due **Friday, May 23rd at 3:30PM.**

***Library Books and library fines** are due by **3:10pm on May 23rd.** The LMC doors lock at 3:15 so don't be late or you will have to come back the following Monday.

***Textbooks:** Turn-in barcoded textbooks any time starting Wednesday, May 21st. Stop at the desk to have them checked in to ensure the book was checked out to you.. Do not drop in the book return. You will be instructed to place the book on the correct pallet.

*Library books, textbooks, or classroom paperback books that are lost or damaged will result in students being billed for the books. That bill must be paid prior to receiving graduation tickets.

***Chromebook and Charging Cord:** Turn in will take place **in the LMC on May 22nd and 23rd over both lunches and May 23rd from 11:00-4:00.** Bring your Chromebook and DPHS barcoded cord (cords without barcodes won't be accepted). IT will have tables set up for inspection and check-in. Watch for the signs.. Don't wait until the last minute when lines may be very long.

****** If you've lost your cord, bring \$20 in an envelope labeled with your first and last names and "lost charger".

***Course and Enrollment Fees** should be paid ASAP. In the Portal, click on Fees to see if there is an outstanding balance. This is the biggest hold up each year. Check your fees and bring payment to **Mrs. Counihan (Student Accounts) in the office** ASAP.

***Lunch Account Balances** should be at ZERO (\$0.00); No negative balances! All seniors with younger siblings still in the district will have any remaining balance automatically transferred to the sibling(s) account. Seniors that are the only student in the district will have their balance directed by the Online Registration choice made in Infinite Campus. Either Refund or Donation to the Food Service Foundation (for district families in need). Check refunds will be sent to the current Primary address in Infinite Campus. Questions, contact laccounts@depere.k12.wi.us or call Renee Brandenburg 920-983-9174 x2300

Locker Clean Out:

ALL students should start cleaning out materials from lockers; this includes your Hallway, PhyEd, TechEd and Athletic lockers; only keep in there what is needed to finish the school year. **All lockers must be cleaned out completely and left empty prior to checking out.**

Yearbook Pick Up:

This will take place in your final nest on **Monday, May 19th.** Nest groups will walk through the community room to pick up yearbooks. Any mementos, letters, and student time capsules that you wrote to yourself in younger grades will be given back then as well.

Cap/Gown and Appropriate Dress:

Remember to hang up your gown so it is not wrinkly for the graduation ceremony. Caps MAY be decorated (school appropriate) and thrown at the ceremony but no guarantee of getting cap back. We suggest writing your name inside the hat if you plan to throw. Though gowns are zipped during the ceremony, graduation is a semi formal event so please dress accordingly. Consider shoe choices as there will be walking and stairs, heels are not permitted on the turf.

Extra Tickets:

The extra ticket request form is closed so we encourage you to reach out to other graduates and their families if more tickets are still desired. Families who submitted the additional ticket request, be prepared to provide your own seating as we do not have the bleacher space to accommodate all of the extra seats. Tickets are handed out to the students after graduation practice as long as all student obligations are met (library books, classroom books, Chromebooks, charging cords are returned; no outstanding fees; check out form completed, etc.). If we have to move the ceremony indoors due to inclement weather, **only four people will be allowed per graduate.**

Grad Walk

As part of your graduation day, we are inviting you to take part in our 2nd Annual Grad Walk at the elementary school you attended. Here is the agenda for this adventure:

1. Arrive at your elementary school by 10:00 am. Please wear your cap and gown. Carpool if possible, as parking will be limited.
2. Meet the elementary principal and a high school administrator in the front of the building.
3. Parade through the building as a group. These little kids look up to you! Have fun!
4. Exit the building. You will not be allowed to remain in the building. Feel free to take pictures outside.
5. Return to the high school by 12:00 for graduation practice.

If you are interested in this experience, please fill out this [Google form](#).

Graduation Practice:

Graduation practice will be from **12:00-2:00** on **Wednesday, May 28th** at the Nowak Family Field. Graduation tickets will be handed out after practice. The following students will have rehearsal after the practice: choir/band members, senior cabinet and graduation speakers. There will be a coffee truck on sight for you to enjoy a treat afterwards!

Graduation Ceremony Live Streaming:

The ceremony will be live streamed. The live stream link will be displayed on the De Pere High School website homepage for anyone to view. In addition, the live streaming company will be creating a recap video of the ceremony. The live streaming and recap video link will be available on YouTube indefinitely.

Graduation Ceremony:

Gates to the field will open at 5:45pm. **Students** are expected to arrive between 5:45pm and 6:00pm on Wednesday, May 29th at the **back side** of the Nowak Family Field. This is by the visitor bleachers. **Students should park in the back parking lot of the middle school and enter and exit on SWAN Rd.** You will have until 6:45pm to mingle and take pictures with friends and staff, but family will not be allowed with you before the ceremony begins.

Inclement Weather Plan:

In the event of inclement weather, the ceremony will be held inside in the Indoor Field house/ gymnasium. . We will make a decision to move indoors **by 10:00am on Wednesday, May 28th if the weather is poor.** We will communicate the change in venue via parent messenger. If we have to move the ceremony indoors due to inclement weather, **only four people will be allowed per graduate.**

Graduation Parking:

Students: should park in the back parking lot of the middle school and enter and exit on SWAN Rd.

Guests: Parking is available in the main lot, middle school lot, district lots, and surrounding streets Merrill and Loan Oak. Libal St. Annex at Libal/Chicago and the back access by the Tennis courts will be closed 15 minutes prior to the start of the event. [See map for more information.](#)

Handicap Seating:

There will be designated handicap seating on the first row of the bleachers and on the track as well . There is ramp access on the left side of the bleachers. **Each handicap request will also have one spot for a guest to sit with them. Your entire group may not be able to sit together to ensure that all handicap needs are met.** Please fill out this [form for requests](#) if a guest requires handicap seating so we can have a correct amount of chairs set up.

Grad Bash:

All seniors are invited to attend Grad Bash in the HS gym following the ceremony. Come for fun and to win some cool prizes! Free for all seniors! 10am-2pm

Counseling Department: Senior End of Year Reminders

PASS YOUR CLASSES

In order to earn your diploma and participate in the graduation ceremony, seniors need to be passing all required courses. If you are failing a class and are not sure if you need it to graduate, reach out to your counselor.

Any senior failing a **required** class at 3:03 pm on Friday, May 23rd will be contacted and be required to **report to the high school Tuesday, May 27th no later than 7:45am. The student will have until noon to finish up any missing work.**

The teacher will then grade any completed work and the student will be notified by 3:30 whether or not they have passed the class. If the student is not earning a passing grade, they will not be allowed to participate in the graduation ceremony on Wednesday, May 28th. The student will, however, have the opportunity to continue working towards earning their diploma.

Sending Final Transcripts

For seniors planning on attending a 2 or 4 year college, a final transcript must be sent to the college you will be attending.

- **For students that applied to their college using the Common Application**, the transcript will be sent by your counselor through the Common Application once grades are finalized. No further action is required by the student.
- **For students that did not use the Common Application to apply**, a final transcript must be ordered through **Xello** (see directions below). Transcripts can be ordered now through the summer.

All transcript orders will be held until semester grades are finalized and transcripts are updated, which is typically a week after final exams. If you need a transcript delivered before the end of the semester, please contact Mrs. Goheski in the counseling office.

Follow these steps to order your transcript through Xello

- 1 - Log into your DPHS account and go to the **De Pere High School** Website.
- 2 - Click on the **Counseling** tab found under **Academics**.
- 3 - Click on the **Students** tab located on the top right of the screen.
- 4 - Next click on **Xello** - listed in the left hand column under De Pere High School (you may have to scroll down).
- 5 - Once logged into Xello, click on **Goals & Plans**.
- 6 - Next, click on **College Planning**.
- 7 - Under College Applications, choose **Create Your First Application**. (If you've already created an application, click on Create New Application.)
- 8 - Using the search box, enter the school name and click **Next**.
- 9 - Add admission type and deadline. Click **Create**.
- 10 - Under Application Checklist, find **Transcript** and click **Request**.

Sending College Transcripts

If you took any dual credit classes or college credit classes (not including AP), you will need to request that your transcript be sent from the college where you earned the credits to the college you will be attending in the fall. For a full list of college credit courses offered at DPHS, click on this link: [College Credit Courses](#). To request college transcripts, go to the college website and search for transcripts. There will be instructions for ordering. There is a fee to do this. You will want to wait until all grades are finalized this semester before requesting your transcript. If you attend a college orientation meeting prior to the end of the year transcripts being finalized, you will need to let your college advisor know that the college transcripts will be coming. They will take this into consideration when registering you for classes.

[UWGB Transcript Request](#)

[NWTC Transcript Request](#)

[Saint Norbert College Transcript Request](#)

Sending AP Scores

Students taking AP exams can have one AP score report sent for free to the college of their choice. If you have already indicated on MyAP what college you want your score sent to, then you do not need to do anything further. If you did not have your scores sent, you will need to log into your MyAP account by June 20th and request that they be sent to your college. This [link](#) can be used to determine how colleges will transfer AP credits; however, it is always best to check with the college directly for the most accurate information.

GRADUATION

CELEBRATE YOUR GRADUATE

BEAUTIFUL BOUQUETS



**GRADUATION GIFTS
WILL BE AVAILABLE AT
THE CEREMONY FOR
PURCHASE!**



**PRE-ORDER USING THE LINK
BELOW & PICK UP YOUR
ORDER AT OUR TABLE ON
GRADUATION DAY!**



thecommcementgroup.com/depere/

We are partnering with the Commencement Group to offer pre-ordered and day of flowers for Graduation. The school does receive a portion of the sales.

Harmann Studios will be taking pictures at graduation. Please see instructions to ensure you don't miss out on any photos and/or ordering opportunities.

GRADUATION PHOTOS

Harmann Studios will be capturing students receiving diplomas and many candid moments.

Follow the steps below to find out when the gallery is published and ready for you to shop for prints and products!

Text the access code **DEPERE25** to **90738** to receive access and ongoing alerts

1. Scan QR code
2. Pay with a credit card.

If you do not have the ability to pay on-line, please get in touch with our customer care team.



CUSTOMERCARE@HARMANN.COM
1-800-236-8910

Harmann
STUDIOS