Discovery Charter School

1100 Camino Biscay
Chula Vista, CA 91910

Board of Directors
Regular Board Meeting
Tuesday, April 16, 2024
5:30pm

MINUTES

I. Opening Procedures

A. Call to Order at 5:30pm

B. Roll Call
Members Present: Rochelle Carroll, Harry Sevel, Sara Roa, Morgan Appell

Members Absent: Tara Zaragoza

Others Present: Neil MacGaffey, Erika Alamo, Rubi Palomares

C. Pledge of Allegiance led by Hudson Markham and Ellie Markham

D. Student Recognition: Syara Platero

- President Carroll congratulated Syara Platero, for receiving the proclamation from the city Mayor for her achievements. President Carroll also noted that April 9th was declared officially as Syara Platero day by our city's Mayor.

E. Odyssey of the Mind Group Presentation

- Amy Markham presented with Discovery's Odyssey of the Mind (OotM) student group. She shared recent updates regarding her teams and expressed her appreciation to the staff, coaches and community members present for supporting Odyssey of the Mind teams. Students from OotM shared their experiences competing this season. The students also shared the exciting news that Discovery won 1st, 2nd, 3rd and 4th place trophies during their recent competitions. The students showcased snippets of skits for our Board members demonstrating their work and sampling their performances during the OotM competitions. The Board members congratulated the students on their impressive job and amazing work.

II. Approve Agenda (Action)

Motion: Appel *Second: Roa* *Vote: MCSU*

III. Approve Minutes from the March 12, 2024 Regular Board Meeting (Action)

Motion: Roa *Second: Appel* *Vote: MCSU*

IV. Public Comment: Persons wishing to address the Board of Directors on any item on the agenda or non-agenda items should do so during the Public Comment portion of the meeting. No action or discussion shall be undertaken by the Board of Directors on any item not appearing on the posted agenda. Speakers are requested to limit their comments to no more than five (5) minutes.

A. Public Comment – Items on the Agenda - None

B. Public Comment – Items not on the Agenda – None

V. Executive Director's Report (Information/Report)

- Mr. MacGaffey shared some of the great things that are happening at Discovery.
- The recent PBIS walkthrough went very well and Discovery received the Gold recognition.
- We received our 3rd Qtr. chronic absentee report, which noted that Discovery has the lowest chronic absentee rate at 2.26%.
- Mr. MacGaffey reported that our Science and Engineering fair went very well last week. Students showcased some amazing projects. Mr. MacGaffey thanked Mrs. Peterson and all other teachers involved for helping in this amazing endeavor.
- On Monday we celebrated Purple up, honoring our students from Military families, and had a school-wide assembly. We recognized our military students as well as other students and groups and their recent accomplishments. Mr. MacGaffey noted that it was a great event for student recognition.
- Mr. MacGaffey shared staffing updates and presented our grade level teams for the 24-25 school year.
- Mr. MacGaffey shared with the Board about his time teaching TK fine arts. He recently had the opportunity to invite his Middle School music teacher, Mrs. Sechrist, to join him in playing a few musical numbers for the TK students. Mr. MacGaffey showed videos of him playing the viola, accompanied by Mrs. Sechrist playing the cello.

- Mr. MacGaffey showed one of our Kinder classes' experience learning about the solar eclipse.
- Mr. MacGaffey also shared that our TK enrollment is full, with students on the waitlist.
- The Board congratulated Mr. MacGaffey and the staff for such a great demonstration of the wonderful things happening at Discovery.

VI. Thought Exchange Survey Report (Information/Report)

- Mrs. Alamo presented to the Board Discovery's recent Thought Exchange survey that was sent out to staff, students, and parents.
- Mrs. Alamo shared a summary of the thoughts and ratings received from Discovery's staff, parents, and students. She shared what Discovery is doing well and what we can improve on according to the survey results.
- Mrs. Alamo shared a video of a recent interview that she and Mr. MacGaffey had with our student council members, and other students from our targeted groups and talked about what they like about Discovery and what Discovery can improve on.
- Our Board congratulated our Admin for their great presentation and gave kudos to our staff for the feedback received from the survey.

VII. Approve out of State Travel to the Odyssey of the Mind World Championship (Action)

Location: Iowa State University in Ames, Iowa
Dates: May 20th through May 25th, 2024
Participants: Two teachers and eight students
Cost: Championship travel, lodging, meals, and team expenses during competition estimated total cost $19,000.
Funding Source: Student costs of $15,200 paid through fundraisers and teacher costs of $3,800 through unrestricted charter funds.

Motion: Appel *Second: Sevel* *Vote: MCSU*

VIII. Approve Selection of Wilkinson Hadley King & Co. LLP for Discovery's Annual Audit of Fiscal Year 2023-2024. (Action)

Information: Education Code Section 41020 requires charter schools to contract for an annual audit of their books and accounts. The auditor selection from the directory approved by the State Controller must be reported in April of each year. As in prior years, Discovery chooses to be included as part of the audit of CVESD's financial records through their contract

with Wilkinson Hadley King and Co. LLP. There are no additional costs to Discovery as this is covered under the chargebacks paid to the district.

Motion: Sevel *Second: Appel* *Vote: MCSU*

IX. Approve Increase to Professional Development Hourly Rate for the TWIG Science Curriculum Training on June 7th, 2024. (Action)

Information: The current professional development hourly rate approved by the Board for teachers is $35 per hour. To encourage attendance at the training on June 7th for the new TWIG Science Curriculum, approval of a one-time only increase to $50 per hour is requested.
Funding Source: Title II Educator Effectiveness

Motion: Sevel *Second: Appel* *Vote: MCSU*

X. Approve Overnight Travel to AstroCamp Mountain Adventure Science Camp (Action)

Location: Idyllwild, California
Dates: September 9th through September 11th, 2024
Participants: Middle School students and teachers
Cost: Camp registration fees and charter bus transportation estimated costs $38,000.
Funding Source: Student family payments, fundraisers, and Gift Account

Motion: Appel *Second: Sevel.* *Vote: MSCU*

XI. Board Announcements

- Mr. Sevel praised Mrs. Markham and her students for their fantastic presentation and performance.
- Dr. Appel, echoed Mr. Sevel's sentiments and shared that every meeting gets better and better. Discovery is an exemplar school.
- President Carroll appreciates all that everyone is doing, Discovery has an amazing staff and incredible students.

XII. Adjournment (Action)

A motion was made by President Carroll to adjourn the meeting at 6:53pm

Motion: Appel *Second: Sevel* *Vote: MCSU*

The next regular meeting of the Discovery Charter School Board of Directors will be on Tuesday, May 21st, 2024, at 5:30pm.

Rochelle Carroll, Board President

Neil MacGaffey, Secretary to the Board