Discovery Charter School

1100 Camino Biscay
Chula Vista, CA 91910

Board of Directors
Regular Board Meeting
Tuesday, March 11, 2025
5:30pm

MINUTES

I. Opening Procedures

A. Call to Order at 5:31pm

B. Roll Call
Members Present: Rochelle Carroll, Sara Roa, Harry Sevel, Morgan Appel

Members Absent: Tara Zaragoza

Others Present: Neil MacGaffey, Erika Alamo, Rubi Palomares

C. Pledge of Allegiance led by Millan Vuong

D. Speech Contest Recognitions

- Mrs. Claudia Hernandez, our speech contest coordinator, shared with our Board about the recent experience participating in this year's speech contest. She shared what the speech contest entails for the students. Discovery's five student finalists also presented about their experience participating in the speech contest in school and at the district level. They described what they felt during the process and what their favorite thing was about this endeavor.

II. Approve Agenda (Action)

Motion: Appel *Second: Sevel* *Vote: MCSU*

III. Approve Minutes from the February 18, 2025 Regular Board Meeting (Action)

Motion: Sevel *Second: Roa* *Vote: MCSU*

IV. Public Comment: Persons wishing to address the Board of Directors on any item on the agenda or non-agenda items should do so during the Public Comment portion of the meeting. No action or discussion shall be undertaken by the Board of Directors on any item not appearing on the posted agenda. Speakers are requested to limit their comments to no more than five (5) minutes.

A. Public Comment – Items on the Agenda - None

B. Public Comment – Items not on the Agenda – None

V. Executive Director's Report (Information/Report)

- Mr. MacGaffey, shared about Discovery's Read Across America week, and all the activities the staff and students participated in. Mrs. Ybarra did an amazing job spearheading this activity this year, which included the new Mystery Reader video activity.
- Mr. MacGaffey highlighted our office staff and talked about everything they do for our school. He also highlighted our Business Office staff and our Tech. He mentioned all the valuable jobs they do for Discovery and appreciates all that they do.
- Mr. MacGaffey also shared a story about our Noon Duties, and the invaluable effort they make to keep our students' safe.
- He also stated that he will be sharing with the Board some updated policies in the Employee Handbook for classified staff and tomorrow Discovery will be celebrating the English Learners Reclassification with a ceremony for students and parents.

VI. 2nd Interim Budget Report (Information/Report)

- Mr. MacGaffey shared the 2nd Interim report, which includes the updated budget as of January 31st. He also shared a brief summary of what he presented during the 1st interim report.
- Mr. MacGaffey shared that we are currently deficit spending at about $800,00 and have a 16.2% reserve, which is still a very healthy reserve. He mentioned a few updates that have helped us keep our reserve healthy and grants that will bring down our deficit spending to about $600,00 by the end of the year.

VII. Board Announcements

- Mrs. Roa thanked Mrs. Hernandez for her amazing work coaching the students. She thanked Mr. MacGaffey for his informative reports.

- Dr. Appel mentioned how impressed he was at how the staff is deeply invested in every detail that goes on at Discovery, and thanks everyone at Discovery for being able to navigate tough times while maintaining a healthy reserve for the budget.
- Mr. Sevel thanked everyone, including Mrs. Hernandez, and enjoyed watching our video and hearing about what we did during Read Across America Week.
- President Carroll thanked everyone for their amazing work as we head into the home stretch of 4th quarter.

VIII. Adjournment (Action)

- A motion was made by President Carroll to adjourn the meeting at 6:05pm

Motion: Roa *Second: Appel* *Vote: MCSU*

The next regular meeting of the Discovery Charter School Board of Directors will be on Tuesday, April 22, 2025, at 5:30pm.

Rochelle Carroll, Board President

Neil MacGaffey, Secretary to the Board