Discovery Charter School

1100 Camino Biscay
Chula Vista, CA 91910

Board of Directors
Regular Board Meeting
Tuesday, October 15, 2024
5:30pm

MINUTES

I. Opening Procedures

A. Call to Order at 5:30pm

B. Roll Call
Members Present: Rochelle Carroll, Morgan Appel, Tara Zaragoza, Harry Sevel

Members Absent: Sara Roa

Others Present: Neil MacGaffey, Erika Alamo

C. Pledge of Allegiance led by: Michal Araia

D. Student Recognitions for State Testing

- Mr. MacGaffey and the Board recognized Middle School students, Laith Ali El Azzouzi and Savannah Crews, for exceeding the standard and scoring a perfect score on the state test.

E. Grade Level Presentation: Middle School

- Middle School teachers shared an overview of their trip to AstroCamp. Students took a 3-day, 2-night trip to experience Astrocamp's Science Program, where students were able to explore the sciences of physics and astronomy. Students shared a presentation about their experience at Astrocamp and spoke about what they learned, and the different team building activities and experiments they conducted.

II. Approve Agenda (Action)

Motion: Appel *Second: Sevel* *Vote: MCSU*

III. Approve Minutes from the September 10, 2024 Regular Board Meeting (Action)

Motion: Sevel *Second: Appel* *Vote: MCSU*

IV. Public Comment: Persons wishing to address the Board of Directors on any item on the agenda or non-agenda items should do so during the Public Comment portion of the meeting. No action or discussion shall be undertaken by the Board of Directors on any item not appearing on the posted agenda. Speakers are requested to limit their comments to no more than five (5) minutes.

A. Public Comment – Items on the Agenda - None

B. Public Comment – Items not on the Agenda – None

V. Executive Director's Report (Information/Report)

- Mr. MacGaffey shared a few pictures of Kinder and TK classrooms engaging in problem solving. He also shared pictures of upper grade classrooms engaging in problem solving mathematical expressions.
- He shared that we had our first assembly of the quarter, hosted by Mrs. Salo, who always does a wonderful job getting students pumped up, and Mrs. Alamo, who does a great job organizing activities for the teachers and students.
- Mr. MacGaffey recognized our 1st and 2nd grade teams. He spoke about what each of them teaches and praised their amazing work.
- Mr. MacGaffey noted that the Board will be voting on the approval of the revisions to our Board Policy, which they have had the opportunity to review, and they will also vote on the Prop 28 report, which confirms that funds were not used last school year. The Board will also be asked to approve the installation of new flooring in two classrooms, as well as the independent contractor agreement with HopSkipDrive to help support our students with additional transportation services.
- Mr. MacGaffey also noted that the state has shared a preview of the scores from last year's CAASPP state testing and was happy to report that Discovery remains at a 62% average.
- He also noted that there are various funding reports that Discovery has been working on.
- Mr. MacGaffey also recently ordered some mesh that will go around the gates that will be coming soon, for the purpose of added safety for the students, and

noted that thanks to Mrs. Solorio, Discovery will be selling spirit wear t-shirts for our student, staff and families.

VI. Unaudited Actuals Budget Report (Information/Report)

- Mr. MacGaffey presented the current unaudited actuals for 23-24 and compared them with our current budget, which estimates a total ending balance of 2.2 million, and a 16.9% reserve. He also reviewed the current additional grant funds available to Discovery.

VII. 2024-2025 Comprehensive School Safety Plan (Information/Report)

- Mrs. Alamo presented the updated comprehensive school safety plan for 2024-2025. She spoke about Discovery's school safety committee and noted the data and drafted safety goals specific to Discovery.

VIII. Approve Revisions to the DCS Board Policy (Action)

Motion: Zaragoza *Second: Sevel* *Vote: MCSU*

IX. Approve Prop 28: Arts and Music in Schools Funding Annual Report for Fiscal Year 2023-2024 (Action)

Motion: Zaragoza *Second: Appel* *Vote: MCSU*

X. Approve Installation of New Flooring in Rooms 205 & 405 (Action)

Contractor: A& S Flooring
Cost: $17,088 not to exceed $20,000
Funding Source: Unrestricted Charter Funds

Motion: Appel *Second: Zaragoza* *Vote: MCSU*

XI. Approve Discovery Choir Fundraising Request (Action)

Purpose of Fundraiser: To raise funds for choir expenses.
Description of Fundraising: On Friday, November 15th, Discovery Choir and Middle School Ensemble will perform their Fall concert at Discovery. Tickets to the event will be sold between November 3rd, 2024, and November 15th, 2024.

Motion: Zaragoza *Second: Sevel* *Vote: MCSU*

XII. Approve Travel to 38th Annual Southern California Pre-K, TK, and Kindergarten Conference (Action)

Location: Pasadena, CA
Dates: February 6th - 8th, 2025
Rationale: Professional learning and collaboration for TK and Kinder teachers on domains of early childhood development including social emotional, using best practice tools and strategies for all subject areas including music and art, and identifying and differentiating for struggling and at-risk students.
Total Cost: Registration, lodging, meals, mileage, and substitutes estimated total expenditure for two teachers is $2,400, not to exceed $2,600.
Funding Source: Universal PreK Planning and Implementation Grant

Motion: Zaragoza *Second: Appel* *Vote: MCSU*

XIII. Approve Independent Contractor Agreement with HopSkipDrive for the 2024-25 School Year (Action)

Amount of Independent Contractor Agreement: $8,000
Funding Source: Unrestricted Charter Funds or, for students experiencing homelessness, Title I, Part A Homeless Student Services Reservation

Motion: Appel *Second: Sevel* *Vote: MCSU*

XIV. Board Announcements

- Mr. Sevel praised all the presenters for their amazing presentations this evening.
- Mrs. Zaragoza praised the middle school teachers for finding new adventures and field trips for the kids to participate in and commended the students for a great job during their presentations. She thanked the safety committee for all their hard work and

thanked the staff for everything they do. Mrs. Zaragoza suggested that the important information from Coffee with the Principal can be broadcasted to all families and is pleased to hear that spirit wear is being sold at Discovery. Mrs. Zaragoza also praised Ms. Ali for all her work for student council.

- Dr. Appel shared how impressed he is with the current budget numbers and expressed how proud he was of the school.
- President Carroll shared thanked everyone for all their hard work and praised everyone for going above and beyond. She was also pleased with the current budget report.

FULL BOARD TO CLOSED SESSION

XV. Closed Session – President Carroll recessed to closed session at 6:30pm for the purpose of:

A. Conference with Labor Negotiators

Agency Designated Representative: **Neil MacGaffey**

Employee Organization: **DCTU**

FULL BOARD TO OPEN SESSION

XVI. Reconvene to Open Session – Discovery Charter School Auditorium, President Carroll reconvened to Open Session at 7:00pm.

A. REPORT OUT OF CLOSED SESSION
President Carroll reported there is nothing to report, and no action was taken.

XVII. Adjournment (Action)
A motion was made by President Carroll to adjourn the meeting at 7:00pm

Motion: Sevel *Second: Appel* *Vote: MCSU*

The next regular meeting of the Discovery Charter School Board of Directors will be on Tuesday, November 19, 2024, at 5:30pm.

Rochelle Carroll, Board President

Neil MacGaffey, Secretary to the Board