New Board Policy - Registration and Enrollment Timeline:

Registration for the following year starts on a day in February as determined by the Chula Vista Elementary School District (CVESD). Discovery will follow the enrollment priorities listed in Form H of our Charter.

Open enrollment for TK – 6th grade goes from the start of registration until the end of day April 15th. Open enrollment for 7th grade goes from the start of registration until the day before the first day of Quarter 4.

Any Discovery zoned students that were overflowed for that school year will be notified first of any space available for the following school year before any new registrations are accepted for that grade level. As soon as it is known that a space is available for the following year, such as a non-returning student, the Discovery office will notify the parent of the overflowed student in the order they were overflowed.

Following the open enrollment period, applications shall be counted to determine whether any grade level has received more applications than availability. In the event that this happens, Discovery Charter will hold a random drawing or lottery to determine admission for the impacted grade level, with the exception of existing students in TK – 5th grades, who are guaranteed admission in the following school year.

After April 15th, Discovery will begin considering Intra-District zone transfers where space is available approved to process by the Chula Vista Elementary School District Student Placement office and at the discretion of the Discovery administration. The Discovery office will communicate this to any pending enrollees residing in Discovery's zone still missing documentation to finish the registration by the start of May.

Any day after April 15th, the end of the open enrollment period, a grade level becomes full based on class size limits, Discovery office will notify new Discovery zoned parents registering their child for the first time who have completed the registration that they will be overflowed. **

Starting in July Discovery office will consider Inter-District Transfer students once all Intra-District Transfer requests have been approved to process by the CVESD Student Placement office and at the discretion of the Discovery administration.

Definitions:
Open enrollment: This period of registration allows all residing parents in the Discovery zone registering their child for the first time at Discovery (students not currently enrolled at Discovery) an equitable chance to be offered placement for their child. All applications received in full during this time will be considered equally and if needed a lottery will be conducted to determine placement.
Intra-District Transfer students – students residing outside Discovery's zone but within the CVESD limits.
Inter-District Transfer students – students residing outside CVESD limits.

**During the week of April 15th, notifications by phone and/or email will be made to anyone who has completed registration, but has been put on a waiting list, pending space availability.
Board Policy Update Approved: October 15, 2024