

**PITTSFORD CENTRAL SCHOOL DISTRICT**

Board of Education Meeting

Tuesday, May 14, 2024

Barker Road Middle School

(Link to Public Viewing on Website)

The REGULAR MEETING of the Pittsford Central School District Board of Education began at 6:00 p.m. in the McCluski Room, Barker Road Middle School on Tuesday, May 14, 2024.

BOARD MEMBERS PRESENT: R. Scott, J. Casey, D. Berk, K. Huels, E. Kay, S. Pelusio, R. Sanchez-Kazacos.  
LEADERSHIP TEAM PRESENT: M. Pero, J. Cimmerer, S. Clark, S. Cutaia, M. Vespi, M. Ward, N. Wayman, E. Woods.

At 6:00 p.m., the Board immediately convened into an Executive Session.

1. Motion was made by Mrs. Pelusio, seconded by Mrs. Huels and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves calling an Executive Session for the purpose of discussing the employment of a particular person, where no official business would be conducted. **APPROVED: EXECUTIVE SESSION**  
Vote: Unanimously carried

2. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Kay and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Executive Session at 6:58 p.m. **APPROVED: ADJOURNMENT**  
Vote: Unanimously carried

3. Mrs. Scott called the Regular Meeting to order at 7:00 p.m. and asked everyone to stand for the Pledge of Allegiance.

4. Motion was made by Mr. Berk, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the agenda for this meeting. **APPROVED: AGENDA**  
Vote: Unanimously carried

5. Mr. Pero opened the Pittsford Pride program and explained how the selection process begins in each building in order to bring us to this celebration. Mrs. Scott, Mr. Casey and Mr. Pero read the nomination write-ups that explained the reason why each student was selected for this honor. The following students are our Pittsford Pride recipients being recognized this evening:

Name	Grade Level	School
Sage Bell	8	Barker Road M.S.
Mila Berno	4	Allen Creek
Delaney Fusco	4	Mendon Center
Andrew Holvey	12	Sutherland H.S.
Presley Imburgia	8	Calkins Road M.S.
Island Jacobs	12	Mendon H.S.
Charles McConnochie	5	Park Road
Quinn Morrisette	1	Thornell Road
Isabella Vuittonet	4	Jefferson Road

Short break 7:36 pm. Resumed at 7:40 pm.

90.

6. Principal's Report: Principal, Ms. Stephanie Barg, reported on activities at Jefferson Road Elementary School.

7. A required Public Budget Hearing was conducted by Mr. Pero and Mr. Vespi. Listed below are the Fast Facts shared regarding the 2024-2025 proposed budget:

- Closed a 600K budget gap through cost reductions without layoffs
- Maintains all programs for students
- Is balanced and remains within the Property Tax Cap
- Has a tax levy increase of 2.69%
- Has a budget-to-budget proposed spending increase of 4.04%
- Is fiscally responsible, reduces budget margins but still preserves the ability to fund reserve accounts and maintain fund balance levels

8. Motion was made by Mrs. Pelusio, seconded by Mrs. Kay and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the minutes of its April 16, 2024, Regular meeting.  
Vote: Unanimously carried

**APPROVED:  
MINUTES  
4/16/24**

9. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the minutes of its May 9, 2024, Special meeting.  
Vote: Unanimously carried with Mrs. Kay abstaining as she was not in attendance.

**APPROVED:  
MINUTES  
5/9/24**

10. Board Reports: Mrs. Scott noted upcoming dates to remember.

11. Motion was made by Mr. Berk, seconded by Mrs. Huels regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following resolution:  
Vote: Unanimously carried

**APPROVED:  
ANNUAL VOTE &  
POLL WORKERS**

**BE IT RESOLVED**, that the Board of Education approves that the Annual Meeting of the Pittsford Central School District, Town of Pittsford, Monroe and Ontario Counties, New York, shall be held in the Barker Road Middle School, 75 Barker Road, Pittsford, New York, in said District, on the 21<sup>st</sup> day of May, 2024, with the polls to be open between the hours of 7:00 a.m. and 9:00 p.m. for the purpose of voting upon the budget resolution, proposition #1 - capital reserve fund - purchase of buses, proposition #2 - capital reserve fund - instructional technology reserve, proposition #3 - capital reserve fund instructional technology reserve and three Board of Education seats as noted below. (*The proposed budget and propositions have previously been approved by the Board*); and **FURTHER**, that said Board of Education approves the Chief Inspector of Election/Chairperson of Election, Inspectors of Election, Volunteer Election Clerks and/or Substitutes as listed below.

## I.

### BUDGET RESOLUTION

SHALL THE FOLLOWING RESOLUTION BE ADOPTED:

**BE IT RESOLVED**, that the Board of Education of the Pittsford Central School District be authorized to expend the amount of \$161,797,787 for the 2024-2025 school year, **AND FURTHER**, that said Board of Education be authorized and directed to levy and collect a tax upon all taxable property in said School District in an amount necessary therefore.

## II.

**Proposition No. 1****Capital Reserve Fund - Purchase of Buses**

Shall the following resolution be adopted, to wit:

**BE IT RESOLVED**, that the Board of Education of the Pittsford Central School District is hereby authorized to withdraw from the “Capital Reserve Fund – Purchase of Buses” a sum of money not to exceed Two Million, Two Hundred Twenty-Nine Thousand Two Hundred Forty-One Dollars (2,229,241) to be used for the purchase of thirteen (13) replacement sixty-six passenger buses and communications equipment used in the operation of such buses. State Aid generated on these purchases will be returned to the Capital Reserve Fund – Purchase of Buses.

## III.

**Proposition No. 2****Capital Reserve Fund – Instructional Technology Reserve**

Shall the following resolution be adopted, to wit:

**BE IT RESOLVED**, that the Board of Education of the Pittsford Central School District is hereby authorized to establish a reserve fund in accordance with New York State Education Law and Local Finance Law, to be known as the “Capital Instructional Technology Reserve Fund”. The ultimate amount of such fund shall not exceed fifteen million dollars (\$15,000,000) plus accrued interest. The fund shall be used to finance, in whole or in part, the purchase of equipment, including computer equipment (i.e. hardware, software, related networking infrastructure and related peripherals). The maximum term of the Capital Instructional Technology Reserve Fund shall be 10 years and the source of money to be paid into such reserve fund shall include excess revenue, unencumbered appropriations, unreserved fund balance of the school district or budgetary appropriation.

## IV.

**Proposition No. 3****Capital Reserve Fund Instructional Technology Reserve**

Shall the following resolution be adopted, to wit:

**BE IT RESOLVED**, that the Board of Education of the Pittsford Central School District, Monroe County, New York be authorized to withdraw from the “Capital Instructional Technology Reserve” (savings account) a sum of money not to exceed \$500,000 to be used for the purchase of laptops to support the 1:1 device program.

## V.

**THREE (3) BOARD OF EDUCATION MEMBERS****THREE - THREE-YEAR TERMS**

## VI.

**POLL WORKERS**

Cynthia Coleman is hereby appointed as **Chief Inspector of Election/Chairperson of Election** for this annual district election.

The following are hereby appointed to act as **Inspectors of Election/Volunteer Election Clerks**

Monroe County Trained Election Inspectors:

Karen Dumont, Stacey Freed, John Reina, Curtis Nelson, Krystal Lorenzo, Nancy Tirabassi, Gerald Tirabassi, Marie Wraight, John Tanza.

Volunteer Election Clerks/Substitutes:

The following are hereby appointed as Volunteer Election Clerks/Substitutes:

Tina Maffucci, Elizabeth Soffer, Paula Lobe, Linda Traynor, Becky Girouard, Sandy Stein, Rich Stein, Marilyn Meritt, Sue Dodsworth, Judy Weniger, George Isgrigg, Suzanne Isgrigg, Geri Drooz, John Strazzabosco, George Steele, Linda Morley, Laurie Konte, Lynne Drake, Rhonda Matthews, Roni Walker, Logan Hazen and/or any additional unnamed volunteers not listed that may be needed due to last minute shortage of helpers due to unforeseen circumstances and/or illness. *Each Election Clerk appointed for said vote, as herein provided, having volunteered, shall be entitled to no compensation for the work performed. The Clerk of said school district is hereby authorized and directed to give a written notice of appointment to the persons herein appointed.*

*For your information: The **Chief Inspector of Election/Chairperson of Election and Monroe County Trained Election Inspectors** are the only paid positions. All others are gracious volunteers.*

12. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Kay and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education accepts the Treasurer’s Report for the month ending March 31, 2024.

**ACCEPTED:  
TREASURER’S  
REPORT**

Vote: Unanimously carried

13. Motion was made by Mr. Berk, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the Quarterly Extraclassroom Activities Report as presented.

**APPROVED:  
QUARTERLY  
EXTRACLASSROOM  
ACTIVITIES REPORT**

Vote: Unanimously carried

14. Motion was made by Mrs. Kay, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education of the Pittsford Central School District does hereby approve the 2024-2025 School Food Service budget and meal prices detailed below:

**APPROVED:  
FOOD SERVICE  
BUDGET 2024-25**

Vote: Unanimously carried

<i><b>Grade Level</b></i>	<i><b>2023-2024</b></i>	<i><b>2024-2025</b></i>	<i><b>Change</b></i>
Elementary	\$4.00	\$4.00	\$0.00
Middle	\$4.25	\$4.25	\$0.00
High School	\$4.25	\$4.50	\$0.25
Adult Meal	\$6.00	\$6.00	\$0.00
Annual Budget	\$2,277,395	\$2,398,768	5.32%

15. Motion was made by Mrs. Huels, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education of the Pittsford Central School District at its regular meeting on April 16, 2024, does hereby appoint Johnson Controls as the Energy Services Company (ESCO) for the development of an Energy Performance Contract (EPC).

**APPROVED:  
ENERGY SERVICES  
COMPANY/EPC**

Vote: Unanimously carried

16. Motion was made by Mrs. Pelusio, seconded by Mr. Berk and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education of the Pittsford Central School District does hereby declare the above equipment scrap, and does hereby authorize the sale and receipt of proceeds from such.

**APPROVED:  
SCRAP EQUIPMENT -  
ATHLETICS**

Vote: Unanimously carried

17. Motion was made by Mrs. Kay, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent’s recommendation, approves the following Professional Staff Report:  
Vote: Unanimously carried

**APPROVED:  
PROFESSIONAL  
STAFF REPORT**

A. Appointment – Administrator

Name: Richard Albano  
Position: MCE Principal  
Type of Position: Probationary  
Tenure Area: Principal  
Probationary Period: 07/01/2024 – 06/30/2028  
Certification: Professional  
Salary: \$127,000.00  
Effective Date: 07/01/2024

Name: Jeffrey Pollard  
Position: ACE Principal  
Type of Position: Probationary  
Tenure Area: Principal  
Probationary Period: 07/01/2024 – 06/30/2027  
Certification: Permanent  
Salary: \$139,000.00  
Effective Date: 07/01/2024

B. Appointment – Supervisory & Technical

Name: Lisa Lane  
Position: Assistant Payroll Supervisor  
Type of Position: Provisional  
Salary: \$48,000.00  
Effective Date: 04/22/2024

C. Appointment - School Related Professional

Name: Carla Sovare  
Position: MCE Paraprofessional  
Type of Position: Full Time  
Salary: \$18,568.00  
Effective Date: 05/06/2024

D. Resignation – Teacher – see attached  
Elizabeth Willis  
Mallory Gregor

E. Resignation for Retirement - Auxiliary – see attached

<u>First Name</u>	<u>Last Name</u>	<u>Location</u>	<u>Position</u>	<u>Yrs. In District</u>	<u>Retirement Date</u>
Jill	Blum	LOMB	Materials Specialist	7.8	6/30/2024

F. Resignation – School Related Professional – see attached  
Karen Cegelski  
Denis Louis  
Thenu Subiah

18. Motion was made by Mrs. Hules, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent’s recommendation, approves the following Support Staff Report:  
Vote: Unanimously carried

**APPROVED:  
SUPPORT  
STAFF REPORT**

CLERICAL

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Erica Strawbridge	School Aide	JRE	8.25 wk.	5/08/2024	\$15.15 hr.

CLERICAL

<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Donald Peterson	School Aide/only	JRE	15 yrs.	04/15/2024
Carla Sovare	School Aide/only	MCE	1.5 yrs.	05/03/2024
Kathleen Brimacomb	School Aide	JRE	5 yrs.	05/09/2024

CLERICAL

<u>RETIREMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Barbara Bock	OC III	ACE	22 yrs.	09/15/2024

TRANSPORTATION

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Kellie Wade	Bus Driver	TMF	22.5 wk.	4/22/2024	\$25,300.00
Lloyd Theiss	Bus Driver	TMF	22.5 wk.	5/08/2024	\$20,533.00
Judith Warren-Schultz	Bus Attendant	TMF	22.5 wk.	4/30/2024	\$15,836.00
Onome Kessington	Bus Attendant	TMF	22.5 wk.	5/07/2024	\$15,836.00

TRANSPORTATION

<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Brett Lighthouse	On-Call Bus Driver	TMF	4 mos.	04/30/2024

CUSTODIAL/MAINTENANCE

<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Mitzi Mann-Emery	Cleaner	MHS	5 days	04/15/2024
Arich Thompson	Cleaner	MHS	1.5 mos.	04/24/2024
Khalif Whorley	Cleaner	MHS	8 mos.	04/24/2024
Shawn Drake	Bus Dispatcher	TMF	1.2 yrs.	05/12/2024

FOOD SERVICE

<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Yarnieliz Massa	FSW	SHS	1.8 yrs.	04/22/2024
James Vent	FSW Substitute	DW	7 mos.	04/29/2024

19. Motion was made by Mrs. Pelusio, seconded by Mrs. Huels and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the new position of Purchasing Assistant as presented.  
Vote: Unanimously carried

**APPROVED:  
PURCHASING  
ASSISTANT**

20. Motion was made by Mrs. Kay, seconded by Mr. Berk and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the Pittsford District Administrators Association (PDAA) contract as presented.  
Vote: Unanimously carried

**APPROVED:  
CONTRACTUAL  
AGREEMENT**

21. Motion was made by Mrs. Huels, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the Summer Enrichment Institute budget as presented.

**APPROVED:  
SUMMER ENRICHMENT  
INSTITUTE BUDGET**

Vote: Unanimously carried

22. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Huels and carried Regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the second reading of the textbook – The Practice of Statistics.

**APPROVED:  
TEXTBOOK - THE  
PRACTICE OF STATISTICS**

Vote: Unanimously carried

23. Special Education Report: Ms. Woods noted that the recommendations are under the Consent Agenda.

24. Superintendent’s Report: Mr. Pero spoke on the following: this morning’s meeting with 20 seniors on the Interact Club who presented their service projects resulting in 1600 community service hours, unified basketball game and returning alumni and service years of the elementary principals.

25. Mr. Pero noted the first reading of policy #6125 – Workplace Violence Prevention Policy Statement.

26. Motion was made by Mrs. Kay, seconded by Mrs. Huels and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following items per the Consent Agenda:

**APPROVED:  
CONSENT  
AGENDA**

Vote: Unanimously carried

Bid Award:

Art Supplies	Various Vendors	\$7,957.77
Custodial Supplies	Various Vendors	\$32,895.30
Dust Mop & Uniform Service	Vestis Services, LLC (fka Aramark)	\$23,305.12 (Estimated)
Field Maintenance Products	Lakeside Sod Supply Co, Inc.	\$41,600.00
Nurse & Trainer Supplies	Various Vendors	\$10,785.75
Industrial Arts Supplies	Various Vendors	\$2,661.79
PE Supplies & Equipment	Various Vendors	\$11,867.37
Swimming Pool Supplies	Various Vendors	Per Attached List

MOA’s

Committee on Special Education: Amendment, Amendment – Agreement No Meetings, Annual Reviews, Initial Eligibility Determination Meetings, Reevaluation/Annual Reviews, Requested Reviews.

Sub-Committee on Special Education: Amendments, Amendment – Agreement No Meetings, Annual Reviews, Reevaluation/Annual Reviews, Requested Review.

Committee on Preschool Special Education: Annual Reviews, Reevaluation/Annual Reviews, Amendment – Agreement No Meetings, Initial Eligibility Determination Meetings, Requested Review.

27. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Regular Meeting at 8:31 p.m.

**APPROVED:  
ADJOURNMENT**

Vote: Unanimously carried

Respectfully submitted,



Deborah L. Carpenter  
School District Clerk