

# CS Advisory Board | Minutes

Thursday, March 13th, 2025- 6:00 PM @ Hub  
Zoom Link: [CS Advisory Board Meeting](#)

**Item 1 | Call to Order** - 6:03pm

**Item 2 | Attendance**

**Committee Members Present:** Trish Brigham, Roger Chabot, Art Dillon, Amanda Doherty, Ellen Coughlin-Quinn, Emily Loder, Alex Marshall

**Committee Members Absent:** Darryl Wright, Brittaney Jackson

**Liaisons Present:** Nicole Hall and Nick Cliche SCS Director

**Liaisons Absent:** Karin Shupe

**Guests Present:** Bill Donovan, Scarborough Town Counselor

**Item 3 | Approve minutes** for 1/9/25 meeting - Art motion, Emily 2nd. Approved 6 - 0.

**Item 4 | Citizen comment** - Counselor Shupe requested the CSAB board have an additional review of new amendments to the animal ordinance. Karin will email out board members the amendments and committee members will review. Further actions may take place after that.

**Item 5 | Introduction of new member/SCS Director** - Nick Cliche is the new SCS Director. Previous Recreation Director at Portland Parks and Rec. Been in the recreation field for 18 years. New members Brittaney and Darryl are not present.

**Item 6 | Election of new officers** - Nomination for Trish as chair by Art, seconded by Ellen approved 7-0. Nominations for Emily as vice-chair by Art, seconded by Ellen. Approved 6-0. Nomination for Emily as Secretary by Trish, seconded by Art. Approved 6-0.

**Item 7 | Community Services Director update** - Nick

Upcoming budget season - 5.75% increase without essential positions, 10.5% without

Only 29% taxation supported budget with additional SCS positions

Budget review handout 1 - SCS and properties - see attached document

Budget review handout 2 - Facilities and municipal buildings - see attached document

Beach projects update - All Hurd Park beach improvements should be completed by May 1st

The following beach fee adjustments were approved by the town council on March 5th:

- Capped at 350 non-resident passes at \$200
- Resident passes for \$40, additional cars for \$5.
- Free passes are now offered to low income households, active military, and seniors.
- Collection times are 7:00am - 5:30pm at a \$20 flat fee
- Bayview meters are now \$5 instead of \$1

**Item 8 | School site committee and liaison updates** - Karin and Bill

- 1,290 school surveys that were completed by the community
- Cost and location were of the highest options of concern
- Narrowed down the 8 school options to 5, will be narrowing it down to 2
- Narrowed it down to 8 possible sites, will be narrowing it down to 4
- CSAB is recommending fellow board members to attend school committee meetings to meet with committee members to encourage a conjoined/committed school and community center
- Ellen/Amanda/Alex will compose a letter to support of the school, in conjunction with a community center

**Item 9** | Review of committee goals with discussion of focus for 2025  
2025 Goals

1. Continue supporting the community center
  - a. Currently reaching out to the school building committee
2. Evaluation of beach fees
  - a. Currently on hold after recent town council approval
3. Review of town recreation programming
  - a. 0-6 ages
  - b. Adult - Active, Young, Seniors
  - c. Outdoor and recreation
4. Recruitment and create a volunteer base

**Item 10** | Confirm 2025 meetings/set agenda for next meeting -  
May 8 - SCS Programming review  
July 10 - skip or do via Zoom  
Sept 11 - Programming or volunteer recruitment  
Nov 13 - Programming or volunteer recruitment

**Item 11** | Adjournment - 7:35pm