

**EDUCATION SERVICE CENTER
REGION 19
BOARD OF DIRECTORS**

Notice is hereby given that a regular meeting of the Board of Directors of Education Service Center – Region 19 will be held on December 19, 2024 beginning at 2:00 p.m. in the Marshall St. John Board Room, 6611 Boeing Dr., El Paso, Texas.

If, during the course of the meeting covered by this notice, the Board of Directors should determine that a closed or executive meeting of the Board is required, then such closed or executive meeting as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et. seq., will be held by the Board of Directors at the date, hour and place indicated in this Notice or as soon after the commencement of the meeting covered by this Notice as the Board of Directors may conveniently meet in such closed or executive session concerning any and all purposes: 551.071, 551.072, 551.073, 551.074, 551.075, 551.076, 551.082, 551.083, and 551.084.

Should any final action, decision, or vote be required in the opinion of the Board of Directors with regard to any matter considered in such closed or executive meeting or session, then the final action, decision or vote shall be either in open meeting, or at a subsequent public meeting upon notice thereof, as the Board of Directors shall determine.

_____ 2:00 **A. CALL TO ORDER**

Announcement by the chairman on whether a quorum is present and that notice of the meeting has been posted for the time and manner required by law.

_____ 2:01 **B. INVOCATION**

_____ 2:02 **C. PLEDGES OF ALLEGIANCE**

_____ 2:04 **D. WELCOME/RECOGNITION OF SPECIAL GUESTS**

The Board received a packet of information last week related to topics on today's agenda. Each Board member has had an opportunity to review the information prior to the meeting. It is the policy of the Board that, if members of the audience wish to address the Board, they must sign the form at the entrance. Commentaries and/or questions are limited to the public forum section of the set (said) agenda as is provided in Board Policy.

_____ 2:05 **E. OPEN FORUM**

- _____ 2:10 **F. CONSENT AGENDA – ACTION ITEMS**
1. Consideration and Possible Approval of Minutes of
 - Regular Board of Director’s Meeting of 11/21/2024
 2. Consideration and Possible Ratification of 1 Budget Amendments

- _____ 2:20 **G. INFORMATION ITEMS**
3. Purchases as per Resolution by the Board of Directors and Purchasing Cooperative

New Contract:

- RFP #22-7433 Event Center Products, Services and Related – ESC Region 19 Only

New Purchasing Co-op Contracts:

- RFP #25-7507 Automotive, Bus Parts, Tires and Supplies (Supplemental) – ESC Region 19 Allied States Cooperative
- RFP #25-7508 Water Delivery, Filtration, Purification, and Drinking Systems – ESC Region 19 Allied States Cooperative
- RFP #25-7509 Consulting, Instructional, and Training Resources (Supplemental) – ESC Region 19 Allied States Cooperative
- RFP #25-7510 Advertising, Graphic Design, Marketing Services and Related – ESC Region 19 Allied States Cooperative

RFP Co-op Contract Extensions:

- RFP #21-7401 Fencing Products, Services, Installation and Related– ESC Region 19 Allied States Cooperative
- RFP #21-7402 Industrial Pumps, Motors, Filters, Flow Meters and Related – ESC Region 19 Allied States Cooperative
- RFP #24-7475 Guidance and Counseling, Mental Health Support, Intervention, and Therapy Services – ESC Region 19 Allied States Cooperative

Interlocal Agreements with:

- Franklin County Health Department, Frankfort KY
- Harris County Department of Education, Houston TX
- Kaufman Independent School District, Kaufman TX
- Sonoma County Junior College District dba Santa Rosa Junior College, Santa Rosa CA
- Western Maricopa Education Center No. 402, Glendale AZ

4. Interlocal Agreements Services
 - ESC Region 13 - TExGUIDE

5. Executive Director's Report

- 2023-2024 Financial Audit Report

6. Announcements/Information

- ESC19 Board Election Process
- NSBA Advocacy & Equity Institute, Washington, D.C. 2/2-4/2025
- NSBA 2025 Annual Conference, Atlanta, GA 4/4-6/2025
- TASB Summer Leadership Institute, San Antonio, TX 6/11-14/2025
- TASB Summer Leadership Institute, Fort Worth, TX 6/18-21/2025
- NALFO 2025 Annual Conference, Atlanta, GA 7/22-24/2025

7. Head Start Policy Council Meetings

8. Head Start Director's Report

9. Quarterly Investment Report

2:55

H. DISCUSSION ITEMS

10. Finance Report

- Starlight Event Center & Parking Garage

3:00

I. ACTION ITEMS

11. Consideration and Possible Approval of 2023-2024 Financial Audit Report

12. Consideration and Possible Approval of an Extension for an Additional Year for RFP #23-7453 Infant and Baby Food, Supplies and Related – ESC Region 19

13. Consideration and Possible Approval for ESC Region 19 to Delete Inventory Costing \$5,000 or Greater as Scrap

14. Consideration and Possible Approval for ESC Region 19 To Enter Into a 36 Month Lease Agreement for 20 Copiers at Various Locations

15. Consideration and Possible Adoption of Resolution to Initiate ESC19 Board Member Election Process

3:15

J. HEAD START GOVERNANCE ACTION ITEMS

16. Consideration and Possible Approval of Governing Action Items for the Head Start Program

- 2024-2025 Community Needs Assessment Update Report
- 2024-2025 Child Outcomes Baseline Report
- 2024-2025 ESC19 Head Start Policy Council By-Laws

3:25

K. *ADJOURN TO CLOSED SESSION

For the purpose of considering matters for which closed sessions are authorized by Title 5, Chapter 551, Texas Government Code Sections (.071-.084), whereupon the Executive Director, at the request of the chairman of the Board of Directors, will present for the Board's consideration or discussion the following matters.

- Discussion of Place 2 Vacancy/Chairman and Possible Board of Director Appointment
- Personnel Matters – Reviewed
 - a) Appointments
 - b) Resignations
 - c) Terminations
 - d) Worker's Compensation
- Evaluation of Executive Director
- Review of Executive Director's Employment Contract

_____ 3:50 L. ****RECONVENE IN OPEN SESSION**

_____ 3:51 M. **ACTION ON ITEMS AS DISCUSSED IN CLOSED SESSION REQUIRING BOARD APPROVAL**

17. Possible Appointment of Board Member for Place 2/Chairman

- Statement of Appointed Officer
- Texas State Oath of Office

_____ 3:55 N. **COMMENTS & REQUESTS FOR INFORMATION FROM THE BOARD OF DIRECTORS**

O. *****CONFIRMATION OF UPCOMING MEETING DATE**
January 23, 2025 at 3:00 p.m.

P. **ADJOURNMENT**

* Closed Session

** Reconvene in Open Session

*** Closed Session if Necessary

Board Policy BEC (Legal): ESC Board Meetings, Closed Meeting
Entering Closed Meeting

The Board may enter into closed meeting after the following requirements have been met:

- The Board has first been convened in an open meeting for which notice has been given.
- The presiding officer has identified the section or sections of the Open Meetings Act or other applicable law under which the closed meeting is held.
- The Board shall reconvene the open meeting after a closed meeting prior to adjourning the meeting.

Matters of Discussion

The specific sections authorize closed meeting for the following purposes:

- To conduct a private consultation with its attorney only when it seeks the attorney's advice about pending or contemplated litigation, or a settlement offer or on a matter in which the duty of the attorney to the Board under applicable rule or law.
- To deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the Board's position in negotiation with a third person.
- To deliberate a negotiated contract for a prospective gift or donation to the ESC if deliberation in an open meeting would have a detrimental effect on the Board's position in negotiations with a third person.
- To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear a complaint or charge against an officer or employee.
- To deliberate the deployment, or specific occasions for implementation, of security personnel, devices or audit.
- To discuss or deliberate regarding commercial or financial information received by the Board from a business prospect that the Board seeks to have locate, stay, or expand in or near the ESC and with which the Board is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to such business prospect.

Posting Information

Place: Education Service Center -- Region 19
6611 Boeing Drive, El Paso, El Paso County, Texas

Date: December 13, 2024

Time: 2:00 p.m.

By:



Dr. Armando Aguirre, Executive Director