

Meeting Minutes

Date: 5/6/25 **Time:** 6:00 - 7:30

Location: JTC

Facilitator: Amy Correa, Cecilia Romero, and Kim Kelly

Pre-Meeting Work Session

- Participants had the opportunity to come in early to review any data, ask clarifying questions, and organize their notes

Welcome & Review

- Brief welcome and review of meeting norms
- Recap of the Structural Deficit Reduction Plan (SDRP)
- Connection to today's priorities
- Presentation of the essential question guiding today's discussion.
- Overview of the scope for the session.

Data Review for TWI Priority C

- Participants individually review materials related to Priority C
- Members were then given time to review and analyze the data individually, followed by structured table discussions to collaboratively share insights, ideas, and perspectives.

Scoring Rubric Overview

- An in-depth explanation of the scoring rubric was provided to guide participants in evaluating the data. This ensured that everyone was aligned on the criteria and process for assigning scores.

Collaborative Work time

- Participants engaged in 50 minutes of collaborative scoring, reviewed data, shared insights, and began assigning scores based on the rubric.
- After initial scoring, they had the opportunity to adjust scores as needed and record final tallies.
- Time was also allocated for participants to develop written rationales and considerations for each priority area.

Closing

- Participants were assured that they would receive continued communication regarding progress and any further actions required