

DEEPHAVEN ELEMENTARY SCHOOL PTA BOARD MEETING

AGENDA

Location:	Minnetonka Community Education Center, 205
Date:	February 7, 2025
Time:	9:00 - 11:00 AM

AGENDA DETAILS

I. Present at the meeting

- Jessica Loftus
- Kelli Deeg
- Tracy Whitney
- Jennifer Anderson
- Becca Anderson
- Tayuna
- Sophia Humphries

II. Sponsorship / President: Kelli Deeg

- Teacher Grant Form
 - Changes / edits before uploading to a google form
- Next Public Meeting
 - April 24th - Media center
 - Move to April 30th 6-6:45
 - Agenda items
 - Standing rules
 - Budget

- Election

III. Treasurer: Jessica Loftus

- January Transaction Report
- Standing rules review and approval - changes
 - Added two signers on all checks
 - remove board members as officers
 - List as standing committees instead
 - Add belonging
 - Special committee
 - Room parent Liaison
 - Quorum
 - Board meeting is 4
 - General meeting is 7
 - Vote and approve at the next public meeting
- Articles of incorporation
 - Kelli and Jenn Fill out and mail in
- President approved and initialed bank statement
- Playground fund - Send budget to school

IV. Communications: Tracy Whitney

- Waves Review
 - Cultural arts field trips K-5 10K Supporting
 - Stages
 - MN Orchestra
 - Children's theatre
 - Teacher Appreciation
 - Dreammakers



- Read a thon

V. Secretary: Jenn Anderson

- Read-A-Thon Updates
 - Current Stats
- Calendar Updates
 - Review for the remainder of the year
 - Remove the World Culture Week From District Calendar - leave World Culture Night
 - Do we have a date for the talent show
 - TBD

VI. Belonging Committee: Taunya Kolinger / Maggie Winter

- World Culture Week Updates
 - Passports given at the event
 - Flyers out on Monday March 3rd
- Building Community Speaker Jesse Ross
 - March 25th
- Teacher appreciation Updates
 - All meals are for all staff

NEXT MEETING DATE:

Friday March 14th: 8:15 AM MCEC Room 205



Deephaven Elementary
Innovate. Inspire. Excel.



Transaction - Feb 2025

2/1/2025 through 2/28/2025

Date	Description	Category	Amount
BALANCE 1/31/2025			58,451.22
2/3/2025	Parent JM	Classroom Parties Reimbursement	-32.89
2/5/2025	THE UPS STORE 0473	Read-a-thon Expense	-485.28
2/6/2025	IN *HIGH FIVE LLC	Read-a-thon Expense	-1,395.80
2/6/2025	Revtrak	PTA Membership Dues Collected	7.00
2/7/2025	Amazon	Read-a-thon Expense	-52.10
2/10/2025	DEPOSIT	Dream Maker - PJ Day Donation Rev	1,130.21
2/10/2025	Amazon	Read-a-thon Expense	-288.34
2/10/2025	Revtrak	Revtrak Online Fee	-27.03
2/10/2025	Revtrak	Birthday Book Donation Revenue	17.00
2/11/2025	Revtrak	PTA Membership Dues Collected	7.00
2/11/2025	CC* CRUMBL MINNETONKA	Teacher & Staff Appreciation	-350.37
2/11/2025	Revtrak	Birthday Book Donation Revenue	34.00
2/13/2025	Zelle Transaction Parent KN	Classroom Parties Reimbursement	-17.00
2/13/2025	Zelle Transaction Parent MSP	Veterans Day	-210.14
2/13/2025	Parent AB	Classroom Parties Reimbursement	-43.94
2/13/2025	Parent MG	Classroom Parties Reimbursement	-28.17
2/13/2025	First StudentMEMOFIRST STUDENT PAYMENT 250213Deephaven PTA	Cultural Arts Field Trip Expense	-369.86
2/13/2025	A Touch of Magic	Parent Party Expense	-298.50
2/13/2025	PledgeStar	Read-a-thon Expense	-1,195.00
2/18/2025	02/18/2025 Kim Hendri Pymt RetMEMO02/18/2025 Kim Hendri Pymt Ret	Read A Thon Revenue	56.00
2/18/2025	MONTHLY SERVICE FEEMEMOMONTHLY SERVICE FEE	Fees & Charges	-40.00
2/18/2025	ZELLE PAYMENTS SENT FEEMEMOZELLE PAYMENTS SENT FEE	Accounting Fees	-1.50
2/18/2025	TOTAL RELATIONSHIP SERVICE FEE WMEMOTOTAL RELATIONSHIP SERVICE F	Fees & Charges	40.00
2/20/2025	SMARTPRESS.COM	Parent Party Expense	-93.93
2/24/2025	DEPOSIT	Read A Thon Revenue	2,162.85
2/26/2025	Parent SP	Classroom Parties Reimbursement	-55.69
2/26/2025	Parent MB	Classroom Parties Reimbursement	-31.42
2/26/2025	First Student	Cultural Arts Field Trip Expense	-357.33
2/26/2025	Parent LA	Classroom Parties Reimbursement	-32.48
2/26/2025	Parent JA error	Classroom Parties Reimbursement	-32.48
2/27/2025	CHECK Something Safari	Read-a-thon Expense	-1,132.98

2/1/2025 - 2/28/2025	-3,118.17
BALANCE 2/28/2025	55,333.05
TOTAL INFLOWS	3,454.06
TOTAL OUTFLOWS	-6,572.23
NET TOTAL	-3,118.17

Huntington MMA 5551	
2/28/2025 Interest Paym Interest Income	38.58
BALANCE 2/28/2025	59,200.68
Total Balance in checking and money market:	114,533.73

PTA President Signature