

TRAVIS UNIFIED SCHOOL DISTRICT



Reaching beyond the boundaries
to build a community of learners.

SCHOOL SAFETY PLAN

Travis Unified School District
2751 De Ronde Drive
Fairfield, CA 94533

Travis Elementary School

Principal: Lindsay Dalske

Approval Date: February 2025

SECTION 1 – CALIFORNIA EDUCATION CODE SECTION 32281 (B)(1), (B)(2)

The school has partnered with local law enforcement and community responders to develop our Standard Response Protocol for threats such as active shooter, air pollution/chemical release, bomb threat, civil disturbance on campus, earthquake, fire, evacuation, severe windstorm/tornado, lockdown, secure and threat of explosion/gas leaks/aircraft accident.

Our goal is to use a Standard Response Protocol to practice simple responses to emergency situations. Staff members have been trained in emergency response and hold regular drills with students. Precautionary measures are used to secure buildings such as fencing and visitor sign in procedures.

The School Safety Plan was written and developed by the [EC Section 32281 (b)(1) and 32281 (b)(2)]:

Name of committee: **School Site Council**

Council/Committee Members [EC Section 32281 (b)(2)]:

Name	Position	Role
Lindsay Dalske	Principal	Member
Jonathan Levi	Parent	Chair
Pamela George	School Secretary	Secretary
Louella Maxwell	Student Support Specialist	Member
Rebecca Guerra	Teacher	Member
Ben Byers	Parent	Member
Charlotte Levi	Parent	Member
Elissa Lamb	Parent	Member

SECTION 2 – CALIFORNIA EDUCATION CODE SECTION 32281 (B)(3)

The School Safety Plan was written and developed through consultation with local law enforcement agencies including the Travis Air Force Base Security Forces [EC Section 32281 (b)(3)].

SECTION 3 – CALIFORNIA EDUCATION CODE SECTION 32282 (A)(1)

The comprehensive school safety plan includes, but is not limited to all of the following [EC Section 32282 (a)]:

An assessment of the current status of school crime at the school and at school-related functions, which may be accomplished by reviewing one or more of the following types of information [EC Section 32282 (a)(1)]:

Additional school specific data can be located at the following links:

- [California Dashboard](#)
- [Dataquest](#)
- [LCAP](#)
- [SARC](#)

Most Current Attendance:

2023-2024 Average Attendance Rate: 95.99%

2023-2024 Discipline Data

School of Incident	Ed Code Violation	Ed Code Violation Description	Incidents
Travis Elementary	48900(a)(1)	Caused, attempted to cause, or threatened to cause physical injury to another person.	3
	48900(a)(2)	Willfully used force or violence upon the person of another, except in self-defense.	3
	48900(b)	Possessed, sold, or otherwise furnished a firearm, knife, explosive, or other dangerous object.	1
	48900(r)	Engaged in an act of bullying.	1
	48900.4	Intentionally engaged in harassment, threats, or intimidation, directed against school district personnel or pupils.	2
	48900.2	Committed sexual harassment	1
	48900.3	Caused, attempted to cause an act of hate violence	2

SECTION 4 – CALIFORNIA EDUCATION CODE SECTION 32282 (A)(2)

The comprehensive school safety plan includes, but is not limited to all of the following [EC Section 32282 (a)]:

Identify appropriate strategies and programs that provide and maintain a high level of school safety and address the school's procedures for complying with existing laws related to school safety [ED Section 32282 (a)(2)]

Travis Elementary School takes criminal incidents seriously. When an incident occurs, restoring order to the school community and ensuring the safety of students and staff is the top priority. Law enforcement are notified in accordance with Education Code 48902 and 49393. Administration conducts a thorough investigation and determines corrective action based on board policy, administrative regulations, and education code.

In response to the rising number of opioid related fatalities in the nation, state, and Solano County, Travis Elementary School has staff trained in the identification of opioid exposure and in the administration of an opioid antagonist medication. In the event that any person on campus is suffering or is perceived to be suffering from an opioid overdose school staff will call 911 while trained staff administer naloxone. Naloxone is available at each school site in Travis Unified School District.

Our school has implemented the following programs and strategies to maintain a high level of school safety:

Discipline Flowchart: see Document 2

Social Climate			
Goal	Action Items/ Activities	Person Responsible	Resources
Emotional Support/Mental Health & Wellbeing	Establish Multi-Tiered System of Support (MTSS)/Tier 2 staff team	Admin	SSW Care Solace Service MFLC
	Training on Multi-Tiered Systems of Support	Admin and Teachers	
	Implement Tier 2 strategies including social skills groups, check-in/check-out, self-regulation charts	Admin, TOSA, school psychologist, intervention specialist, teachers	
	Staff Trainings such as Suicidal Ideation Screener (SIS) training	School Social Worker	
	Continued use of wellness center	Admin, TOSA, Student Support Specialists	
	Student referral to Care Solace	Admin	
	Student referral to MFLC	TOSA	

Family Involvement	Foster collaboration between parent groups (PTO, Site Council) and staff through monthly meetings Establish new events and bring back past events, such as fall festival or spring fling Regular communication through weekly updates, social media posts and the school website Weekly newsletter Pursue partnerships with Airman Leadership School (ALS) to facilitate volunteer and mentoring opportunities. Incorporate additional parent/family activities during back to school orientation	Admin, parent groups and staff Teachers Admin	
Physical Climate			
Goal	Action Items/Activities	Person Responsible	Resources
Maintain a safe and functional physical campus	Repair fire alarm so it communicates with emergency services. Repair areas of blacktop asphalt Provide ongoing trainings and drills to practice emergency procedures (such as Lockdown) Replace broken blinds that do not close properly Repair parking lot lights Maintain radios for all staff	Admin, Maintenance Maintenance Admin, Law Enforcement Agencies Maintenance Maintenance Teachers, Office Staff	District funds District funds, maintenance time District Funds Site Funds District Funds Site Funds

SECTION 5 – CALIFORNIA EDUCATION CODE SECTION 32282

Our school follows procedures for complying with laws related to school safety, including but not limited to the following Board Policies, Administrative Regulations and other documents, which can be viewed in their entirety using the corresponding [link](#). [EC Sections 32282 (a)(2)(A) – 32282 (e)]:

- A. Child Abuse Reporting procedures (BP 5141.4 and AR 5141.4) [EC Section 32282 (a)(2)(A)]
- B. Disaster procedures, routine and emergency, crisis response plan including adaptations for pupils with disabilities and the following. [EC Section 32282 (a)(2)(B)]
 - i. Earthquake emergency procedures that include. [EC Section 32282 (a)(2)(B)(i)]
 - I. A school building disaster plan. [EC Section 32282 (a)(2)(B)(i)(I)]
 - II. A drop procedure. [EC Section 32282 (a)(2)(B)(i)(II)] Dates/Times of drop procedure drills held at least once each quarter in elementary; once each semester in secondary schools
 - III. Protective measures to be taken before, during and after an earthquake. [EC Section 32282 (a)(2)(B)(i)(III)]
 - IV. A program to ensure that pupils, and certificated and classified staff are aware of and are trained in the procedures. [EC Section 32282 (a)(2)(B)(i)(III)]
 - Travis USD Emergency Response Protocol
 - Emergency Response/Disaster Procedures (Document 1)
 - District Drill Schedule (Document 4)
 - ii. Establish procedures to allow a public agency to use school buildings, grounds, and equipment for mass care and welfare shelters during an emergency. (BP 1330 and AR 1330) [EC Section 32282 (a)(2)(B)(ii)]
- C. Suspension/Expulsion policies and procedures (BP 5144.1, AR 5144.1 and AR 5144.2) [EC Section 32282 (a)(2)(C)]
- D. Procedures to notify teachers of dangerous pupils (BP 4158/4258/4358 and AR 4158/4258/4358) [EC Section 32282 (a)(2)(D)]
- E. Discrimination and Harassment Policy. Include hate crime reporting procedures and policies (BP 4112.9/4212.9/4312.9, BP 4119.11/4219.11/4319.11, AR 4119.11/4219.11/4319.11, BP 5145.3, AR 5145.3 and BP 5131.2) [EC Section 32282 (a)(2)(E)]
- F. Schoolwide Dress Code, if it exists, including prohibition of gang-related apparel (BP 5132/5136 and AR 5132/5136) [EC Section 32282 (a)(2)(F)]
- G. Procedures for safe ingress and egress of pupils, parents, and school employees to and from school site (BP 1250 and AR 1250) [EC Section 32282 (a)(2)(G)]
 - Safe Ingress and Egress Procedures (Document 3)
- H. A safe and orderly environment conducive to learning at the school (BP 5137) [EC Section 32282 (a)(2)(H)]
- I. Rules and procedures on school discipline (BP 5144, AR 5144 and BP 5131) [EC Section 32282 (a)(2)(I)]
- c) Where practical, consult, cooperate and coordinate with other school site councils or school safety planning committees. [EC Section 32282 (c)]
- d) Evaluate and amend the plan as needed and at least once each year, to ensure the plan is properly implemented. Keep an updated file of all non-sensitive safety-related plans and materials readily available for inspection by the public. [EC Section 32282 (d)]
- e) Legislature encourages that policies and procedures aimed at the prevention of bullying be included in the comprehensive school safety plan. See (E) above (BP 5131.2) [EC Section 32282 (e)]

SECTION 6 – CALIFORNIA EDUCATION CODE SECTION 32286

- Each school shall adopt its comprehensive school safety plan by March 1, 2000, and shall review and update its plan by March 1, every year thereafter. [EC Section 32286 (a)]
- Commencing in July 2000, and every July thereafter, each school shall report on the status of its school safety plan, including a description of its key elements in the annual [school accountability report card](#) prepared pursuant to Section 33126 and 35256. [EC Section 32286 (b)]

SECTION 7 – CALIFORNIA EDUCATION CODE SECTION 32288

This plan was submitted to the Student Services Department of the Travis Unified School District on **December 20, 2024** for approval by the Travis Unified School District Board of Education. [EC Section 32288 (a)]

This Safety Plan was communicated to the public at a public meeting held at the school site on **December 17, 2024**.

[EC Section 32288 (b)(1)]

SECTION 8 – STUDENTS WITH DISABILITIES

For the purposes of this section, students with special needs are those who cannot safely access and use the standard resources offered in disaster preparedness, relief and recovery, whether their disability is chronic or temporary. For individuals with special needs, physical environments become a great deal more hostile and difficult to deal with during and after an emergency. The ability to get to accessible exits and personal items may be reduced. To comply with statutes involving students with special needs, individuals responsible for evacuation and emergency operation plans, notification protocols, shelter identification, emergency medical care and other emergency response and recovery programs must:

- Have sound working knowledge of the accessibility and nondiscrimination requirements applicable under Federal disability rights laws;
- Know the special needs demographics of the students attending classes on site;
- Involve students with different types of disabilities and staff and teachers in identifying the communication and transportation needs, accommodations, support systems, equipment, services, and supplies that they may need during an emergency;
- consider emergency accommodations for those with temporary disabilities;
- identify existing resources within the school and local community that meet the special needs of these students; develop new community partner and resources, as needed;
- inform parents about the efforts to keep their child safe at school;
- identify any necessary tools such as evacuation equipment or visual aids;
- include local responders and as appropriate assist in establishing a relationship between first responders and individual students with disabilities and their education support staff.

SECTION 9 – SCHOOL CLOSURE: INSTRUCTIONAL CONTINUITY

In the event of a school closure, our School Safety Plan ensures that instructional continuity is maintained by transitioning to online learning through the Google Classroom platform. Within 10 days of the closure students will be

able to resume their education remotely, with teachers providing virtual lessons, assignments, and resources to support ongoing learning. To facilitate this transition, all students and staff will receive clear instructions on accessing Google Classroom and participating in online classes. Additionally, support will be available for those who need assistance with technology or connectivity issues. This approach aims to minimize disruption to the academic calendar and ensure that educational progress continues smoothly, regardless of physical school closures.

DOCUMENT 1 – EMERGENCY RESPONSE PROCEDURES

IN AN EMERGENCY TAKE ACTION



HOLD! In your room or area. Clear the halls.

STUDENTS

Clear the hallways and remain in room or area until the "All Clear" is announced
Do business as usual

ADULTS

Close and lock the door
Account for students and adults
Do business as usual



SECURE! Get inside. Lock outside doors.

STUDENTS

Return to inside of building
Do business as usual

ADULTS

Bring everyone indoors
Lock outside doors
Increase situational awareness
Account for students and adults
Do business as usual



LOCKDOWN! Locks, lights, out of sight.

STUDENTS

Move away from sight
Maintain silence
Do not open the door

ADULTS

Recover students from hallway if possible
Lock the classroom door
Turn out the lights
Move away from sight
Maintain silence
Do not open the door
Prepare to evade or defend



EVACUATE! (A location may be specified)

STUDENTS

Leave stuff behind if required to
If possible, bring your phone
Follow instructions

ADULTS

Lead students to Evacuation location
Account for students and adults
Notify if missing, extra or injured students or adults



SHELTER! Hazard and safety strategy.

STUDENTS

Use appropriate safety strategy for the hazard

Hazard

Tornado
Hazmat
Earthquake
Tsunami

Safety Strategy

Evacuate to shelter area
Seal the room
Drop, cover and hold
Get to high ground

ADULTS

Lead safety strategy
Account for students and adults
Notify if missing, extra or injured students or adults

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Emergency Telephone Numbers

From an outside line CALL 911

Stay calm*Speak clearly*State your emergency*Give name/address*Allow dispatcher to direct conversation *Stay on phone

Travis Unified School District

Main Number (707) 437-4604

Non-emergency Police:

TAFB Military Police Desk (707) 424-2800 or (707) 424-2227

Sheriff/Fire (707) 784-7030

Fairfield Police/Fire Dept (707) 428-7300

Vacaville Police/Fire Dept (707) 421-5200

Emergency: Police/Fire/Sheriff/Medical.....911

TAFB EMERGENCY (707) 424-4911

Cell Phone Emergency # - Fairfield..... (707) 428-7373

Cell Phone Emergency # - Vacaville..... (707) 449-5200

Poison Control..... (800) 876-4766

Gas/Power Failure..... (800) 743-5000

Red Cross..... (707) 429-3131

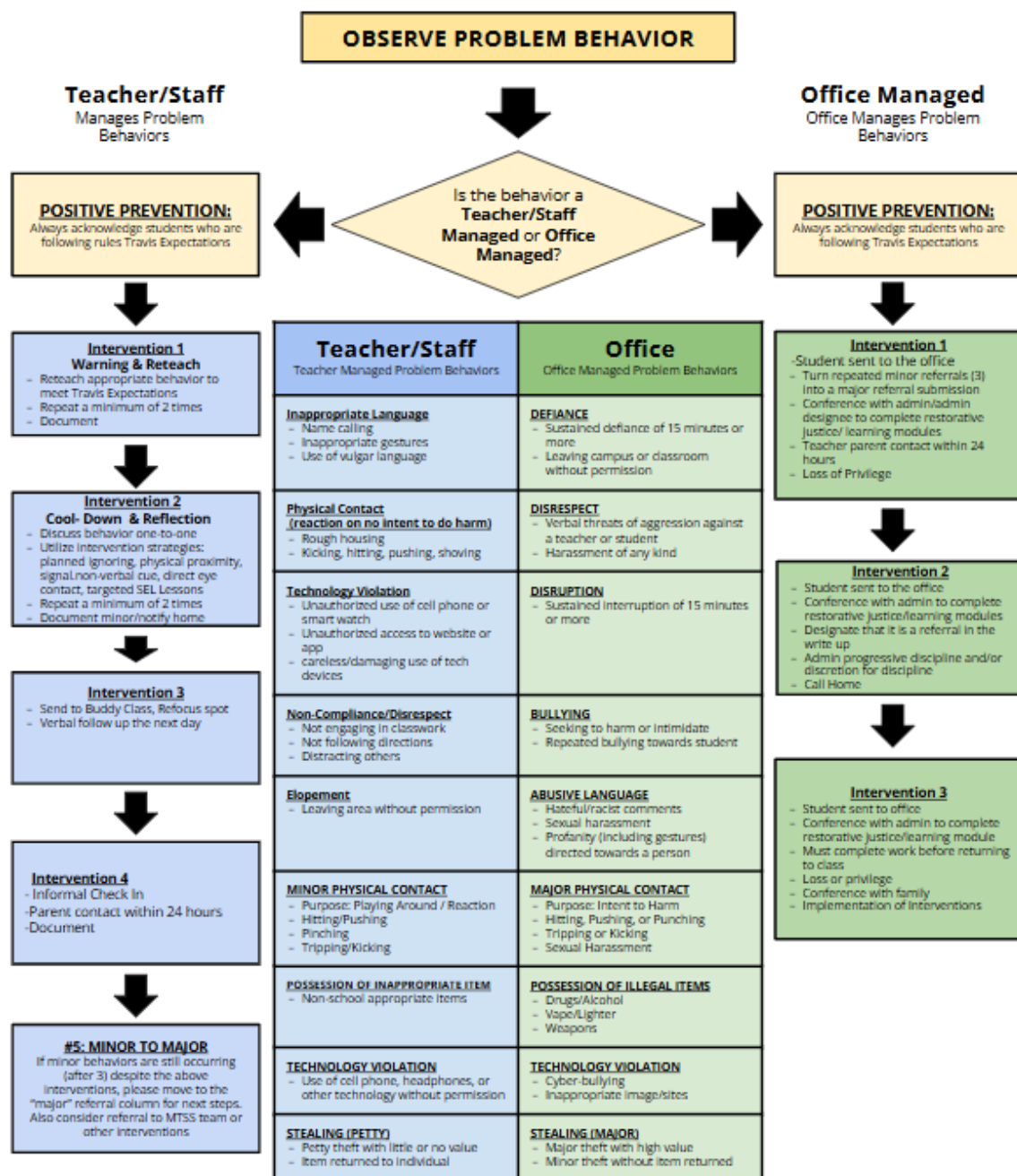
Tune in to Radio Frequencies TV for emergency broadcasts:

KUIC 95.3 FM

KCRA Channel 3

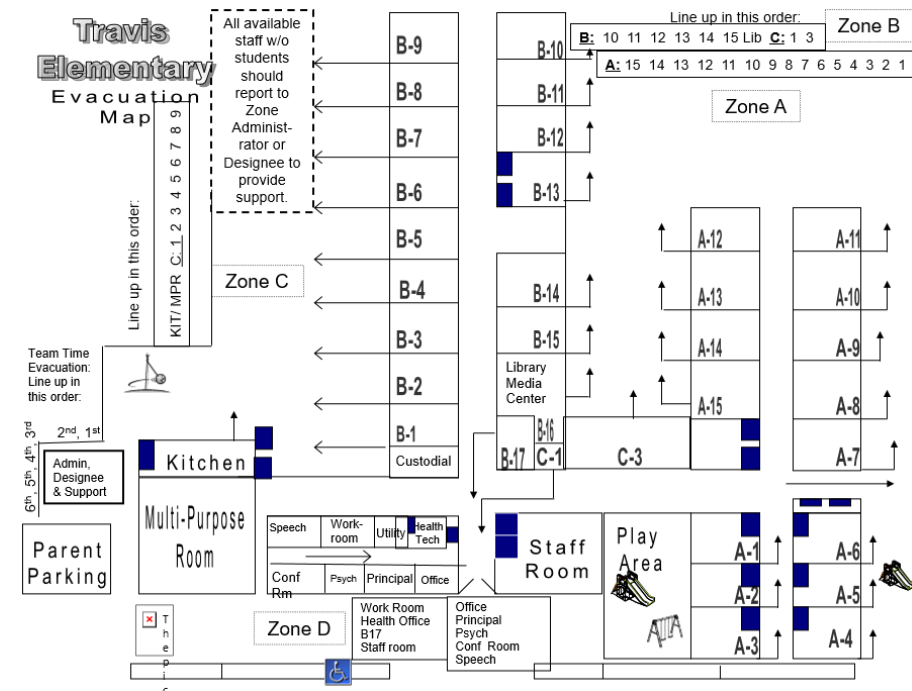
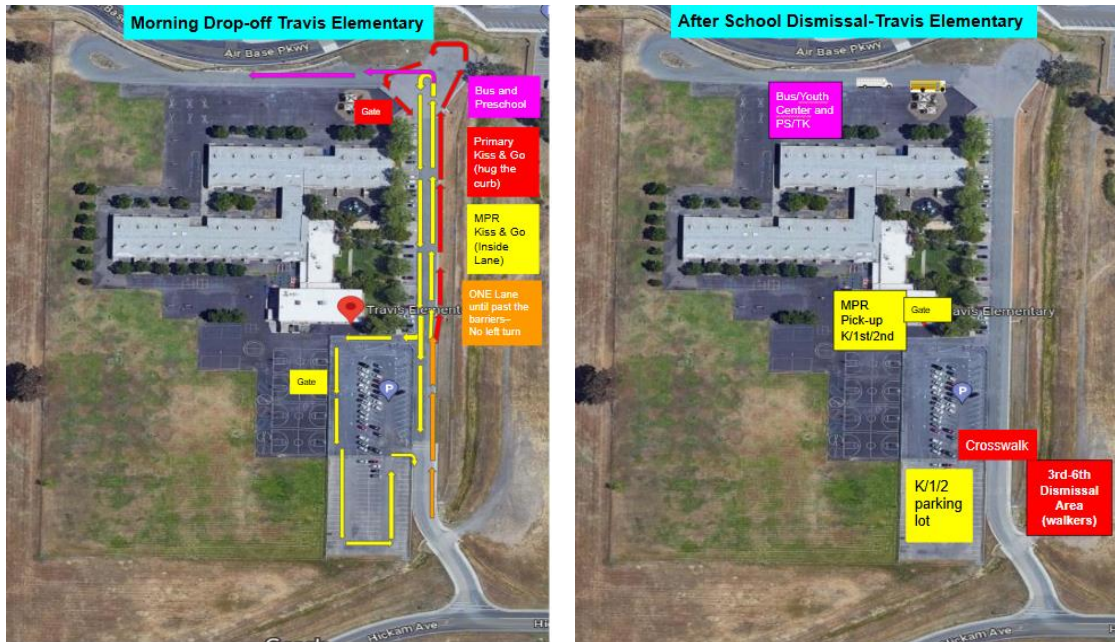
Travis Elementary School

Behavior Intervention Flow Chart



DOCUMENT 3: SAFE INGRESS AND EGRESS PROCEDURES

Due to limited space in the parking lot and on the nearby streets, students in grades K-2 are picked up in the cafeteria by their parent/caregiver. All students in grades 3-6 are released as walkers, crossed at the crosswalk by a staff member and coordinate with their ride at an off-site location, such as the shopping center.



DOCUMENT 4 – EMERGENCY DRILL SCHEDULE

Travis Elementary

2024-2025

Date	Type of Drill
8/29, 9/26, 10/3, 11/12, 12/13, 1/24, 2/13, 3/13, 4/8, 5/15, 6/3	Fire Drill
10/24, 12/18, 2/27, 4/28	Earthquake/Shelter
9/24, 1/14	Secure
11/7, 3/25	Lockdown

DOCUMENT 5 – HEALTH PROTOCOLS

District and site health protocols are based on the California Department of Public Health Guidelines.

When to Keep Your Child Home from School or Child Care

Below are suggestions for when to keep your child home when they are not feeling well. Contact a health care provider if your child needs medical care. A doctor's note is generally not required to return to school or child care. For more information, please visit the [CDPH guidance page](#).



Symptom of Illness	When should my child stay home and when can they return?
 Overall, not feeling well	STAY HOME IF any new illness or symptom prevents a child from participating meaningfully in routine activities.
 Fever	STAY HOME IF a fever is of 100.4°F (38°C) or higher. RETURN WHEN fever went away over the night and is gone in the morning without the use of medications such as Tylenol®, Advil®, or Motrin® (acetaminophen or ibuprofen).
 Vomiting	STAY HOME IF vomiting has occurred 2 or more times in 24 hours. RETURN WHEN vomiting has ended overnight, and your child is able to hold down liquids and food. Recommend frequent handwashing.
 Diarrhea	STAY HOME IF your child's stool is likely to leak from the diaper, or if they are unlikely to make it to the toilet in time (if potty trained). If the stool looks bloody or black, seek medical attention. RETURN WHEN improving. Recommend frequent hand washing.

When to Keep Your Child Home from School or Child Care

Symptom of Illness	When should my child stay home and when can they return?
 Sore throat	OK TO ATTEND WITH MILD SYMPTOMS. Please consider wearing a mask if age 2 years or older. STAY HOME AND SEEK MEDICAL ATTENTION for difficulty breathing or swallowing, or continuous drooling. RETURN WHEN IMPROVING. If an antibiotic is prescribed, take the first dose at least 12 hours before returning.
 Cold symptoms, such as cough, stuffy/runny nose, sneeze	OK TO ATTEND WITH MILD SYMPTOMS. Please consider wearing a mask if age 2 years or older. STAY HOME AND SEEK MEDICAL ATTENTION for severe symptoms, including a bad cough, difficulty breathing or trouble catching their breath, or wheezing when not controlled by medication (like albuterol). RETURN WHEN IMPROVING. If your child will need medication after returning, contact the site to let them know.
 Ear or eye irritation, including pink eye	OK TO ATTEND WITH MILD SYMPTOMS. Recommend frequent handwashing. STAY HOME AND SEEK MEDICAL ATTENTION for difficulty seeing or hearing, an eye injury, or pain they cannot tolerate.
 Rash	OK TO ATTEND WITH MILD SYMPTOMS. STAY HOME AND SEEK MEDICAL ATTENTION if rash is worsening, causing pain, has blisters, or is not healing. RETURN WHEN IMPROVING or as guided by health care provider. In general, for conditions such as lice, impetigo, ringworm, scabies, and pinworms, your child may return as soon as they start appropriate treatment.