



Region #17 Application for Use of School Facilities

All approvals are subject to fees listed below

Organization:			
Contact Name:		Phone Number:	
Address:			
School Reserving:		Number of Hours:	
Activity Date(s) Requested:		Activity Time Requested:	
Activity Description:			

Fee Schedule - Please circle the facility and rates requested		
	Non-Profit (per hour)	For-Profit (per hour)
Classrooms	\$0.00	\$35.00
Cafeteria - Elementary	\$0.00	\$75.00
Cafeteria - HKHS/HKIMS	\$0.00	\$75.00
Field House - HKHS	\$0.00	\$100.00
Gymnasium - Elementary	\$0.00	\$50.00
Gymnasium - HKHS/HKIMS	\$0.00	\$75.00
Media Center	\$0.00	\$50.00
Auditorium - HKHS/HKIMS	\$0.00	\$100.00
Athletic Fields	\$0.00	\$100.00
Tennis Court	\$0.00	\$50.00
Pool - HKHS	\$0.00	\$75.00

Custodial Fees:

- An hourly fee of \$50 per hour will be charged for school custodial services with a 2-hour minimum.
- Holiday Hours: An hourly fee of \$60 per hour will be charged for school custodial services with a 2-hour minimum.

Technology(A/V) Fees (if applicable):

- An hourly fee of \$75 per hour will be charged for school technology(A/V) services with a 2-hour minimum.

Kitchen Fees (if applicable):

- If RSD #17 kitchens are used, they **MUST** be staffed by an RSD #17 Food Service employee with an hourly fee of \$50 per hour with a 2-hour minimum.

I have received and read Regional School District 17 Board of Education Policy #1330 and I agree to fulfill my responsibilities and obligations in accordance with said policy.

Applicant: _____	Date: _____
Building Administrator: _____	Date: _____
Director of Operations: _____	Date: _____

Make checks payable to Regional School District #17 at application. A 50% deposit **MUST** be made 14 days in advance.

Proof of Insurance **MUST** be provided at application!

ADMINISTRATIVE REGULATIONS REGARDING USE OF SCHOOL FACILITIES

INDEMNIFICATION AND RELEASE

This form is valid for a period of one calendar year from the date signed for each application of usage which is made.

In consideration of the permission granted to it by the Regional School District No. 17 Board of Education (the "Board") to use the school building, grounds, facilities, and/or equipment, the undersigned does hereby indemnify and hold harmless the Board and the Towns of Haddam and Killingworth, their employees, agents, contractors and assigns against any and all loss or expense, including attorneys' fees, court costs, damages, liability and any other amounts for any and all bodily injuries, including death, and/or for any and all property damage sustained accidentally or otherwise sustained by any person arising out of or connected with the undersigned's use of the school building, grounds, facilities, and/or equipment.

The undersigned further waives the right to initiate and/or pursue in any manner any and all lawsuits and any other claims in any forum against the Board or the Towns of Haddam and Killingworth, its individual Board members, officers, employees, agents, contractors and assigns for any injury or harm connected to the undersigned's use of the Board's facilities, including but not limited to claims for negligent acts or omissions and/or claims for death and/or serious bodily injury and/or claims for property damage.

The undersigned assumes responsibility for any damage to and/or theft or loss of any school district property arising out of the use of the buildings, grounds, facilities, and/or equipment.

The undersigned has read and agrees to abide by the terms of the Board policies pertaining to use of Board buildings, grounds, facilities, and/or equipment.

IN WITNESS WHEREOF, I hereunto set my hand this _____ day of _____, 20__.

Signatures:
